

JUL 09 '18 PM 3:05 DAS

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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

JUL 09 '18 PM 3:05 DAS

June 27, 2018

His Excellency, Governor Christopher Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to MOP 1103-(G) Travel Reimbursement Policy, authorize the Department of Safety, Division of Motor Vehicles to advance \$800.00 in cash to Kelly Brudniak, Supervisor of the Bureau of Operations, to cover the anticipated expenses for lodging while traveling to Philadelphia, Pennsylvania to attend the American Association of Motor Vehicle Administrators (AAMVA) Annual International Conference 2018. This conference will be held at the Philadelphia Marriott Downtown Hotel in Philadelphia, Pennsylvania from Tuesday August 21, 2018 through Thursday, August 23, 2018. Effective upon Governor and Council approval through September 30, 2018. Funding source: 100% Agency Income (Cost of Collections).

Funds are available in the SFY2019 operating budget as follows:

02-023-023-233015-31000000	Dept. of Safety – Division of Motor Vehicles – Admin-DMV	<u>SFY2019</u>
080-500713	Out-of-State Travel Reimburse – Hotel (Out-of-State)	\$800.00

Explanation

The request is to advance Kelly Brudniak, Supervisor of the Bureau of Operations at the Division of Motor Vehicles (DMV), travel expenses to AAMVA's Annual International Conference. This requested amount of \$800.00 pertains to the hotel cost during the conference as the expenses related to registration and airfare will be paid for by the Department directly. AAMVA will reimburse all expenses, including the hotel cost, upon completion of the conference and of the required expense reports.

The Annual International Conference (AIC) is AAMVA's premier event for jurisdictions, industry, and federal partners to come together to share learning experiences. The AIC showcases the latest trends in the motor vehicle and law enforcement community and provides a forum for chief administrators to learn and grow from fellow colleagues. This conference will provide professional development for Mrs. Brudniak in the area of customer service initiatives crucial to Kelly's role at the DMV. Kelly oversees all in-person interactions with customers through the substations, as well as the contact center here in Concord. Kelly will participate interactively throughout the three days of the event to gain insight to new concepts in revolutionizing the customer experience.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

REQUEST FOR AUTHORIZATION FOR OUT OF-STATE TRAVEL

Date: June 19, 2018

TO THE HONORABLE GOVERNOR & COUNCIL:

The Department of Safety

For 3 employees or their designees to travel to Philadelphia, Pennsylvania

For 4 days of out-of-state travel status from August 20, 2018 to August 24, 2018

Conference/Workshop/Seminar Title

AAMVA Annual International Conference

Reason for Trip

To attend the AAMVA Annual International Conference. AAMVA will reimburse all travel costs and registration fees.

Advance Requested: \$800.00 Payable To: Kelly Brudniak

Attendees and their Titles

1. Elizabeth Bielecki, Director of Motor Vehicles	4.
2. Christopher Kelby, Sergeant, NHSP	5.
3. Kelly Brudniak, Supervisor of Operations	6.

Fiscal Information - Summary

FY 19

Obit	Description		Amount			Amount
0710	Common Carries	\$	600.00	Appropriation of Out-of-State Travel	\$	4,000.00
0711	Per Diem In Lieu	\$	0.00	Amount Expended to Date	\$	0.00
0712	Meals	\$	0.00	Available Balance	\$	4,000.00
0713	Hotel	\$	800.00	Amount requested this authorization	\$	1,900.00
0714	Mileage	\$	0.00	Estimated Balance Available	\$	2,100.00
0715	Operation State Car	\$	0.00		\$	
0717	Miscellaneous	\$	0.00			
0719	Registration Fees	\$	500.00			
		\$				

Fund 15 Agcy 023 Orgn 3100 Rev/Src 407017 Source of Funds 100% Cost of Collections

air, hotel, reg cost only for Kelly

Division Director: [Signature] Commissioner of Safety: [Signature]

will be reimbursed

- If the Division is paying for the flight, review and utilize the state contract for travel.
- Is any of the travel that is being requested being paid or reimbursed by another organization in which the source of funds is other than the state, a county or the United States of America?

Yes No

If yes, please fill out and include Appendix A as part of your request

- If your travel requiring you to park at the Manchester-Boston Regional Airport?

Yes No

If yes, please fill out and include Appendix B as part of your request

- Are you requesting the use of a rental car for your travel:

Yes No

If yes, please explain in detail the reason for your request. All car rentals must be approved by the Commissioner of Safety.

- Are you requesting to take a state vehicle over 300 miles?

Yes No

If yes, Governor and Council approval is require

- Are you requesting a cash advance to pay for travel expenses?

Yes No

If yes, Governor and Council approval is require

Please note, upon request for reimbursement for travel expenses you must provide original receipts and a copy of your flights itinerary. Reimbursements will potential be denied or delayed without them.

APPENDIX A

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)



Type or Print all Information Clearly:

Name of source: Elizabeth A. Bielecki Work Phone No. 603-227-4050
First Middle Last

Work Address: 23 Hazen Drive, Concord NH 03305

Office/Appointment/Employment held: Director of Motor Vehicles

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement. When the source is a corporation or other entity, the name and work address of the person representing the corporation or entity in making the honorarium or expense reimbursement must be provided in addition to the name of the corporation or entity.

Source of Honorarium or Expense Reimbursement:

Name of source: _____
First Middle Last

Post Office Address: _____

Occupation: _____

Principal Place of Business: _____

If source is a Corporation or other Entity:

Name of Corporation or Entity: American Association of Motor Vehicle Administrators (AAMVA)

Name of Corporate/Entity Representative: Patrice L. Aasmo, Director of Member Services, Regions I & II

Work Address of Representative: 4401 Wilson Blvd, Ste 700 Arlington VA

Food and/or beverages consumed pursuant to RSA 15-B:6, II with value over \$25.00

Value of Honorarium: _____ Date Received: _____

If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.

Exact: _____ Estimate _____

Value of Expense Reimbursement: \$4,500 Date Received: _____

A copy of the agenda or an equivalent document must be attached to this filing.

Exact: _____ Estimate \$4,500

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

AAMVA offers a travel reimbursement for jurisdictions to attend the Annual International Conference.

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

[Signature]
Signature of Filer

6/20/18
Date Filed

9/07

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301



Annual International Conference
Philadelphia, PA
August 21 – 23, 2018

TUESDAY, AUGUST 21			
7:15 am – 8:45 am	Law Enforcement Memorial Breakfast (by invitation only)		
8:00 am – 4:00 pm	Registration		
9:00 am – 12:00 pm	Opening Session and Annual Membership Meeting		
12:00 pm – 1:00 pm	Lunch		
1:00 pm – 2:15 pm	<i>Concurrent Sessions</i>		
	Blockchain Technology: Gain an understanding of the basics of the new blockchain technology that is already impacting the international monetary system and may also have impacts on identity management.		
	Gathering and Using Data for Customer Service Management: In an increasingly customer-centric world, the ability to capture and use customer insights to target customers more successfully, optimize service operations, and shape the customer experience is critically important. Come hear how jurisdictions are gathering the right data to improve the customer experience and improve wait times all at once.		
	Marijuana & Opioid Impacts on Impaired Driving: Learn from jurisdictions tackling this challenge as well as experts on the national trend of legalization and the highway safety impact of the opioid epidemic. Hear how Canada is preparing for national legalization and roadside detection of impairment.		
2:15 pm – 2:30 pm	Transition Break		
2:30 pm – 4:00 pm	Regions 1 & 3 - QuickConnect	Region 2 Town Hall	Region 4 Town Hall
	Regions 1 & 3 Law Enforcement Town Hall		
4:00pm – 4:15 pm	Transition Break		
4:15 pm – 5:15 pm	General Session: Focusing on the Customer Experience: DMVs continue to revolutionize how they interact with and serve their citizens. This session will explore what can learned from companies outside the AAMVA community how to approach and manage the holistic customer experience and how it can be transferable to delivering government services.		
5:30 pm – 7:00 pm	Chair's Welcome Reception		



Annual International Conference
Philadelphia, PA
August 21 – 23, 2018

WEDNESDAY, AUGUST 22			
8:00 am – 3:00 pm	Registration		
9:00 am – 10:15 am	Concurrent Sessions		
	Data Sharing: Who has access to your data? Who do you sell to? What can they do with it? How do you audit? Are there implications to the enforcement community if/when data access is restricted? How are members tackling these challenges and how will the different privacy laws in the US and Canada be influenced by the new GDPR privacy rules in Europe.		
	Automated & Connected Vehicles: Hear an overview of the latest AAMVA and CCMTA guidelines for testing and the deployment of Highly Automated Vehicles. Also, hear guidance on how to develop a plan to review and update your jurisdictional statutes, as well as developing a proactive education and communications strategy.		
10:15 am – 10:30 am	Transition Break		
10:30 am – 12:00 pm	Concurrent Sessions		
	Regions 2 & 4 – QuickConnect	Region 1 Town Hall	Region 3 Town Hall
	Regions 2 & 4 Law Enforcement Town Hall		
12:00 pm – 1:00 pm	Lunch		
1:00 pm – 2:30 pm	Concurrent Sessions		
	Mobile DL: Come learn the policy implications of the soon to be published mDL Design Standard and the new mDL procurement guidance. The panel will discuss how the jurisdictions and industry partners are working together to innovate in this new area while designing to meet the AAMVA standard to ensure interoperability and enhanced Security.		
	NMVTIS: Please join us to find out the latest updates from DOJ, the NMVTIS Business Rules and Law Enforcement Working Groups. You will also hear about using NMVTIS as a fraud detection tool in auto theft investigations and new access for non-sworn DMV Investigators.		
	CDL Compliance: Topics will include updates on current rules, State Compliance Plans, National Registry II, the Entry Level Driver Training rulemaking, Alcohol & Drug Clearinghouse, and Employer Notification System.		
2:30 pm – 3:00 pm	Networking Break with Exhibitors		
3:00 pm – 4:00 pm	Change Management: Our business are changing and we are regularly introducing new process, new systems, and competing priorities. How do you manage change in your agency to keep a positive culture and engaged employees?		
	Human Trafficking: Hear from a national leader and champion about strategies to fight human trafficking. This session addresses the ongoing work to fight human trafficking. Learn about the dynamics of human trafficking, what your agency can do, essential partnerships, and how you can help after a victim is rescued.		
4:00 pm – 5:00 pm	Chief Administrator Meeting (by invitation only)		



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THURSDAY, AUGUST 23	
7:30 am – 8:45 am	Traditional Past Chairs' Breakfast
9:00 am – 10:00 am	General Session: Women in Highway Safety Leadership: The AAMVA community has benefited from the presence and impact of many amazing women leaders throughout the years. This panel discussion will feature heads of DOTs, DMVs, and Law Enforcement agencies discussing their careers and the impact women have had on highway safety.
10:00 am – 10:15 am	Transition Break
10:15 am – 11:00 am	<i>Concurrent Sessions</i>
	Real ID: Updates on compliance and enforcement efforts from the United States Department of Homeland Security.
	Ignition Interlock Program Best Practices: Be part of the first reveal of the 2018 Ignition Interlock Program Best Practices Guide. Working Group members will provide an overview of the new document and then be available to answer questions regarding the recommended best practices.
	Junk & Salvage Vehicles: Hear an overview of the new Salvage and Junk Vehicle Best Practice and participate in a discussion on how some jurisdictions are tackling the challenges.
11:00 am – 11:15 am	Transition Break
11:15 am – 12:00 pm	<i>Concurrent Sessions</i>
	Disability Placard/Plate Fraud & Enforcement Best Practices: Be part of the first reveal of this just released Best Practices Guide. The NHTSA Office of Civil Rights will describe the scope of this national problem, then Working Group members will provide an overview of the new document and be available to answer questions regarding the recommended best practices.
	Strategic Communications: Interacting with customers, staff, and stakeholders. From old fashioned newsletters to the newest social media platforms. What does it take to use social media as an effective PR tool and interact with customers?
	New Tools in Licensing: A new contrast sensitivity study with University of Pittsburgh raises questions about the role and effectiveness of the traditional field of vision test. Hear about this study as well as how the AAMVA committees plan to incorporate new vehicle technology in driver testing.
12:00 pm – 1:30 pm	Awards Lunch
1:30 pm – 2:45 pm	<i>Concurrent Sessions</i>
	Reality at the Front Counter: Management of DMVs who are responsible for policy and operation do not always have the opportunity to see first-hand how the public interacts with their agency. The experience of DMV employees at the counter are unlike what any other DMV team member experiences. This panel of DMV front-counter employees will provide insight to the challenges they face with customers on a daily basis.
	Multi-Agency Coordination During Incident Response: Hear about large scale highway incidents that involve a federal response. Incident management coordination lessons learned will be shared by federal and state authorities.
2:45 pm – 3:00 pm	Transition Break



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3:00 pm – 4:30 pm	<i>Concurrent Sessions</i>
	Automated & Connected Vehicles Pilot Programs: Join us for a discussion on some of the pilots and testing of vehicles, shuttles and commercial trucks that are happening today in US and Canadian jurisdictions. .
	Voter Registration: With U.S. mid-term elections approaching, this session provides members with a forum to discuss state efforts related to motor-voter registration and the associated data impacts on DMVs.
	Identity Proofing & Vetting: How member jurisdictions are using verification services and Facial Recognition to protect the identity of their customers and improve the integrity of the state-issued identity credential. Programs to focus on include the State-to-State Verification Service (S2S), the US Passport Verification Service (USPVS), and Verification of Legal Status (VLS). Session would feature members who use the services to share experiences/benefits. Also include facial Recognition multi-state pilots that are underway.
5:30 pm – 9:00 pm	Pennsylvania Reception and Banquet

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**INTERNATIONAL
CONFERENCE**
PHILADELPHIA, PA
AUGUST 21-23

Hotel and Travel Information

Hotel

Philadelphia Marriott Downtown
1201 Market Street | Philadelphia, PA 19107 | 215.625.2900

If you are receiving phone calls or emails from any organization or person indicating they have a block of rooms at the Marriott Philadelphia at a lower rate, please note that they are not affiliated with AAMVA in any way. Please continue to contact the Philadelphia Marriott Downtown directly to book rooms for the Annual International Conference. If you need additional information, please contact Dianne Graham, 671.265.5573.

Rates and Reservations

AAMVA's group rate of \$169 plus tax (currently 15.5%). You can book online directly with the Philadelphia Marriott Downtown or call 877-901-6632 to obtain the AAMVA-contracted rate.

Valet Parking: \$53.90 per day

HOTEL & TRAVEL

EXHIBITOR/SPONSOR
SERVICE CENTER

PROGRAM

CHARITY EVENT

REGISTER NOW

Getting to Philadelphia

Airport: Philadelphia International Airport is approximately 10 miles from the Philadelphia Marriott Downtown.

Transportation from Airport to Hotel: Taxi service is available to/from hotel and airport for approximately \$30 one way. In addition SEPTA's Airport Line offers direct service between the Philadelphia International Airport and the Marriott Hotel (Jefferson Station) every 30 minutes. One way fares are only \$6.75 when a ticket is purchased in advance on the platform.

Amtrak: Amtrak service is available to and from the 30th Street Station in Philadelphia. The Amtrak station is approximately 2 miles from the Philadelphia Marriott Downtown. Please use the Amtrak website to book train tickets.

Transportation from 30th Street Station to Hotel: Taxi service is available from the 30th Street Station to the Philadelphia Marriott Downtown. In addition, SEPTA is available from the 30th Street Station to the Jefferson Station. Both Amtrak paper tickets and e-Tickets, purchased for the same date of travel and presented for inspection, are accepted as a fare to ride between 30th Street Station and Jefferson Station. Get more information at SEPTA's web site.



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