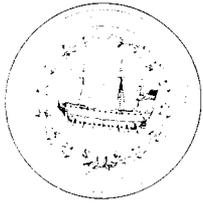


4V 1D



**THE STATE OF NEW HAMPSHIRE
INSURANCE DEPARTMENT**

21 SOUTH FRUIT STREET SUITE 14
CONCORD, NEW HAMPSHIRE 03301

Roger A. Sevigny
Commissioner

October 1, 2014

Alexander K. Feldvebel
Deputy Commissioner

Her Excellency, Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

The New Hampshire Insurance Department requests authorization to enter into an Educational Tuition Agreement and to pay costs not to exceed \$1,881.00.

INSTITUTION: Southern New Hampshire University

COURSES: Intergovernmental Relations
November 17, 2014 to February 1, 2015

EMPLOYEE: Patricia Gosselin

ADMINISTRATION ACCOUNT: Funds to be encumbered from the following account:
02-24-24-24010-25210000-066-500544
Employee Training / Educational Training (Tuition)

TOTAL COURSE COST: \$1,881

STATE SHARE: \$1,881

SOURCE OF FUNDS: Insurance Department Financial Regulation

EXPLANATION

This employee was recently promoted within the Financial Regulation Division of the Insurance Department to serve as Chief Financial Analyst. The Department is asking approval to reimburse her for the cost of this course in *Intergovernmental Relations – PAD-633* as part of the Public Administration program she has been pursuing. The focus of this course directly relates to the employee's current position with the State of New Hampshire Insurance Department as it has an emphasis on strategies for governance and administration in a government/regulatory environment. This course examines the nature of complex policymaking, governance by networks, and the consequences of competition between governments.

The employee will be attending these courses on her own personal time. A fully executed tuition agreement is attached.

Respectfully submitted,



Roger A. Sevigny

Gosselin, Patricia

From: Gosselin, Patricia
Sent: Tuesday, September 23, 2014 3:47 PM
To: Feldvebel, Alexander
Cc: Stone, Deborah; Cassin, Karen
Subject: Tuition Request for Graduate Level Course
Attachments: Course Description - PAD-633.pdf; Registration for PAD-633.pdf; SNHU Invoice for PAD-633.pdf; EDUCATIONAL TUITION AGREEMENT - Nov 2014.docx

Alex,

Attached are the documents showing my registration for the graduate level course – *Intergovernmental Relations* as part of the Master Certificate Program for Public Administration that I am enrolled in at Southern New Hampshire University. The course term is 11/17/14 – 2/1/15. The following documents are attached:

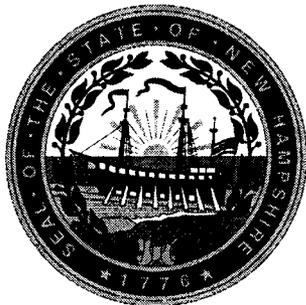
- Course Description
- Registration Confirmation
- Invoice for Tuition of \$1,881
- State of NH Educational Tuition Agreement Form

The course description demonstrates that the course, *Intergovernmental Relations – PAD-633* as part of the Public Administration major focus directly relates to my current position with the State of New Hampshire Insurance Department as Insurance Company Examiner IV – Chief Financial Analyst with an emphasis on strategies for governance and administration in a government/regulatory environment. This course examines the nature of complex policymaking, governance by networks, and the consequences of competition between governments. This correlates with my position as a member of various National Association of Insurance Commissioner (NAIC) working groups at the national level for state based regulation, tasked with various policymaking decisions for the insurance industry in which the Insurance Department regulates, as well as current federal legislation that directly impacts the financial monitoring of various insurance companies that the Department provides regulatory guidance and authority over. Examples are the Affordable Care Act and Medicare legislation and the impact of recent health care reform at the federal level.

I would like to request support in seeking approval from the Governor and Council for tuition for this course as it directly relates to my current position with the New Hampshire Insurance Department. Thank you.

Regards,

Patricia Gosselin, CFE
Chief Financial Analyst
New Hampshire Insurance Department



STATE OF NEW HAMPSHIRE

EDUCATIONAL TUITION AGREEMENT

AGREEMENT dated this 30th day of September 2014 by and through the New Hampshire Insurance Department (hereinafter referred to as the "State") and, Patricia Gosselin (hereinafter referred to as the "Recipient")

The State and the Recipient do hereby mutually agree as follows:

1. The State shall pay "per approval by Governor and Council" to the named institution(s) the sum \$1,881 which monies shall be used for the sole purpose of enrolling the Recipient in: Intergovernmental Relations, said course is being offered by Southern New Hampshire University. Intergovernmental Relations shall commence on November 17, 2014 and will terminate on February 1, 2015.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete and achieve a passing grade in course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, within 60 days from the date the course was to terminate, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the course(s) named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for the period of five (5) months.
5. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to this Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hand on the date first above written.

RECIPIENT

Patricia Gosselin

Patricia Gosselin

THE STATE OF NEW HAMPSHIRE

BY: Roger Sevigny
Commissioner Roger Sevigny

STATE OF NEW HAMPSHIRE
COUNTY OF MERRIMACK

On this the 30th day of, September, 2014, before me, Sarah K. Prescott, the undersigned officer, personally appeared, Patricia Gosselin / Roger Sevigny, known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that she/he executed the same for the purposes herein contained.

In witness whereof, I hereunto set my hand and official seal

Sarah K. Prescott

(Signature of notarial officer)

(Seal if any)

Justice of the Peace, State of New Hampshire
SARAH K. PRESCOTT, Notary Public
My commission expires June 23, 2015

Public Administration 633-X2750 Intergovernmental Relations

This course is designed to demonstrate the challenges and strategies for governance and administration in an institutional environment of fragmented authority and dispersed power. It defines the balance of shared powers between the layers and institutions of government poses and the considerable challenges to policymakers and administrators. Major dimensions of intergovernmental relations: the vertical dimension of federal, states, and local governments, that cooperate, coordinate, and compete for shares of power, and the horizontal dimension in which sub-governments interact with one another. The course examines the structure of American political institutions, the nature of complex policymaking, governance by networks, and the consequences of competition between governments.

Section Name: PAD-633-X2750

Departments: Justice Studies

Prerequisites:

Academic Level: Graduate

Course Type:

Credits: 3

CEUs:

Comments: -

Books: To Be Determined

Title	Name	Location	Faculty	Dates	Meeting Info	Available/Capacity
14/15 Term 2 Nov-Feb GR						
Intergovernmental Relations	PAD-633-X2750	SNHU Online	L. Mallory	11/17/2014 - 2/1/2015		7 / 27

[Show other offerings for this course](#)



Registration Results

The following request(s) have been processed:

Term	Status	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
14/15 Term 2 Nov-Feb GR	Registered for this section		PAD-633-X2750 (3022750) Intergovernmental Relations	SNHU Online	11/17/2014-02/01/2015 Online - , - -	L. Mallory	3.00	

Here are all of the sections for which you are currently registered:

Term	Pass/Fail/Audit	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
14/15 Term 2 Nov-Feb GR		PAD-633-X2750 (3022750) Intergovernmental Relations	SNHU Online	11/17/2014-02/01/2015 Online - , - -	L. Mallory	3.00	

Here are all of the sections for which you are waitlisted (not registered):

Term	Status	Section Name and Title	Location	Meeting Information	Faculty	Credits	CEUs
You are not currently waitlisted in any courses.							



SNHU Account Statement/Bill

ACCOUNT# 0208796 GP Patricia M. Gosselin	UNALLOCATED DEPOSITS Deposit Type Amount
Bill to: Patricia M. Gosselin 16 Purdue St Manchester NH 03103	

ACCOUNT SUMMARY		
Account Balance 1,881.00	Pending Financial Aid 0.00	Net Amount Due 1,881.00

PENDING FINANCIAL AID				
Award Term	Estimated Financial Aid	Borrowed Amount	Net Amount	Action Needed

ACCOUNT ACTIVITY					
Date	Number	Code	Description	Charges	Credits
12/03/14	003114219		REGISTRATION - 15TW2	1,881.00	
				=====	=====
Total:				1,881.00	0.00