



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION

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BK



CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
January 21, 2014

Pattison 2/14/14
Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 144:95, Laws of 2013 authorize the Department of Transportation to transfer \$103,000 between Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2014 as follows:

04-096-096-961017-70220000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Administration - Support			
Expenses:			
010 500100 Personal Services – Perm	\$1,567,781	\$0	\$1,567,781
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	120,000	30,000	150,000
019 500105 Holiday Pay	2,500	0	2,500
020 500200 Current Expense	113,823	(6,000)	107,823
022 500255 Rents-Leases Other than State	6,287	0	6,287
023 500291 Heat, Electricity, Water	9,373	0	9,373
024 500225 Maint Other than Bldg-Grnds	115,240	0	115,240
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	2,952,344	0	2,952,344
030 500311 Equipment	121,473	0	121,473
035 500000 Shared Services Support	46,301	0	46,301
037 500171 Technology Hardware	14,300	0	14,300
039 500188 Telecommunications	45,017	6,000	51,017
040 500800 Indirect Costs	250,000	0	250,000
046 500463 Eng Consultants Non-Benefits	750,000	0	750,000
047 500240 Own Forces Maint - Bldg	5,000	0	5,000
048 500226 Contract Maint Bldgs & Grnds	16,000	0	16,000
049 500294 Transfers To Agencies	125,000	40,000	165,000
050 500109 Personal Services - Temporary	80,000	0	80,000
060 500601 Benefits	1,017,876	0	1,017,876
066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	5,000	0	5,000

070 500704 In-State Travel	750	0	750
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,518	0	10,518
255 500949 Cost of Issuing Bonds	75,000	0	75,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	0	2,761,576
Total	\$10,397,359	\$70,000	\$10,467,359
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$10,397,359	\$70,000	\$10,467,359

04-096-096-961017-70260000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Central Operations			
Expenses:			
010 500100 Personal Services – Perm	\$2,007,546	\$0	\$2,007,546
018 500106 Overtime	4,500	0	4,500
019 500105 Holiday Pay	45,000	0	45,000
020 500200 Current Expense	44,861	(11,000)	33,861
023 500291 Heat, Electricity, Water	453,173	0	453,173
024 500225 Maint Other than Bldg-Grnds	3,500	0	3,500
030 500311 Equipment	5,000	0	5,000
037 500171 Technology Hardware	1,400	0	1,400
039 500188 Telecommunications	14,991	8,000	22,991
047 500240 Own Forces Maint	3,000	3,000	6,000
048 500226 Contract Maint Bldgs & Grnds	24,548	0	24,548
050 500109 Personal Services – Temp	975,000	0	975,000
060 500601 Benefits	1,363,457	0	1,363,457
070 500704 In-State Travel	3,000	0	3,000
103 500741 Contracts for Operational Svc	17,876	0	17,876
Total	\$4,966,852	\$0	\$4,966,852
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$4,966,852	\$0	\$4,966,852

04-096-096-961017-70270000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Central Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$896,166	\$0	\$896,166
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	381,145	0	381,145
019 500105 Holiday Pay	8,000	0	8,000
020 500200 Current Expense	1,089,730	(2,000)	1,087,730
022 500255 Rents-Leases Other than State	660,576	0	660,576
023 500291 Heat, Electricity, Water	283,497	0	283,497

024 500225 Maint Other than Bldg-Grnds	8,209	2,000	10,209
030 500311 Equipment	934,573	0	934,573
039 500188 Telecommunications	14,793	0	14,793
047 500240 Own Forces Maint	100,000	0	100,000
048 500226 Contract Maint Bldgs & Grnds	58,566	0	58,566
050 500109 Personal Services -- Temp	86,000	0	86,000
060 500601 Benefits	704,504	0	704,504
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,500	0	7,500
103 500741 Contracts for Operational Svc	70,335	0	70,335
400 500871 Construction Repair Material	50,000	0	50,000
Total	\$5,385,994	\$0	\$5,385,994
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$5,385,994	\$0	\$5,385,994

04-096-096-961017-70310000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Blue Star Operations			
Expenses:			
010 500100 Personal Services -- Perm	\$1,079,705	\$0	\$1,079,705
018 500106 Overtime	2,000	0	2,000
019 500105 Holiday Pay	38,000	0	38,000
020 500200 Current Expense	30,512	0	30,512
023 500291 Heat, Electricity, Water	290,042	0	290,042
024 500225 Maint Other than Bldg-Grnds	1,500	0	1,500
030 500311 Equipment	5,000	0	5,000
037 500171 Technology Hardware	700	0	700
038 500175 Technology Software	747	0	747
039 500188 Telecommunications	15,709	0	15,709
047 500240 Own Forces Maint	3,000	0	3,000
048 500226 Contract Maint Bldgs & Grnds	87,697	0	87,697
050 500109 Personal Services -- Temp	800,000	(70,000)	730,000
060 500601 Benefits	631,116	0	631,116
070 500704 In-State Travel	2,000	0	2,000
103 500741 Contracts for Operational Svc	10,070	0	10,070
Total	\$2,997,798	\$(70,000)	\$2,927,798
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,997,798	\$(70,000)	\$2,927,798

04-096-096-961017-70320000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
East NH Tpk Blue Star Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$438,903	\$0	\$438,903
017 500147 FT Employees Special Pay	13,440	0	13,440
018 500106 Overtime	160,000	0	160,000
019 500105 Holiday Pay	5,000	0	5,000
020 500200 Current Expense	552,285	(3,000)	549,285
022 500255 Rents-Leases Other than State	296,695	0	296,695
023 500291 Heat, Electricity, Water	91,864	0	91,864
024 500225 Maint Other than Bldg-Grnds	4,700	0	4,700
030 500311 Equipment	526,919	0	526,919
037 500168 Technology Hardware	2,200	0	2,200
039 500188 Telecommunications	3,467	0	3,467
047 500240 Own Forces Maint	2,000	3,000	5,000
048 500226 Contract Maint Bldgs & Grnds	54,519	0	54,519
050 500109 Personal Services – Temp	37,000	0	37,000
060 500601 Benefits	365,375	0	365,375
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	3,000	0	3,000
103 500741 Contracts for Operational Svc	59,758	0	59,758
400 500871 Construction Repair Material	5,000	0	5,000
Total	\$2,625,125	\$0	\$2,625,125
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,625,125	\$0	\$2,625,125

04-096-096-961017-70370000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
East NH Tpk Spaulding Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$364,135	\$0	\$364,135
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	140,000	0	140,000
019 500105 Holiday Pay	7,500	0	7,500
020 500200 Current Expense	385,539	(2,000)	383,539
022 500255 Rents-Leases Other than State	112,500	0	112,500
023 500291 Heat, Electricity, Water	78,825	0	78,825
024 500225 Maint Other than Bldg-Grnds	4,800	0	4,800
030 500311 Equipment	1,322,518	0	1,322,518
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	1,376	2,000	3,376
047 500240 Own Forces Maint	2,000	0	2,000
048 500226 Contract Maint Bldgs & Grnds	61,237	0	61,237
050 500109 Personal Services – Temp	30,000	0	30,000
060 500601 Benefits	230,650	0	230,650
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,000	0	2,000
103 500741 Contracts for Operational Svcs	64,038		64,038

400 500871 Construction Repair Material	35,000	0	35,000
Total	\$2,859,903	\$0	\$2,859,903
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,859,903	\$0	\$2,859,903

04-096-096-961017-70500000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Toll Collection			
Expenses:			
020 500200 Current Expense	\$2,209,847	\$(9,000)	\$2,200,847
022 500255 Rents-Leases Other than State	1,500	0	1,500
023 500291 Heat, Electricity, Water	2,500	9,000	11,500
024 500225 Maint Other than Bldg-Grnds	2,171,050	0	2,171,050
026 500251 Membership Fees	70,000	0	70,000
080 500710 Out of State Travel	9,000	0	9,000
102 500731 Contracts for Program Svcs	7,794,377	0	7,794,377
103 500741 Contracts for Operational Svc	8,445	0	8,445
Total	\$12,266,719	\$0	\$12,266,719
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$12,266,719	\$0	\$12,266,719

EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

NH Turnpike Administration - Support (70220000) – 100% Turnpike Funds

- Class 018 Increase Overtime by \$30,000. This transfer from NH Turnpike Blue Star Operations, Class 050 - Personal Services - Temporary Services will allow payment of overtime anticipated for winter maintenance efforts and for toll system testing and oversight work.
- Class 020 Decrease Current Expense by \$6,000. This transfer will fund higher than expected telecommunication expenses. In prior fiscal years, these expenses were incorrectly paid out of Class 020 - Current Expense instead of Class 039 - Telecommunications. This transfer will align expenditures to the proper class line per accounting policy.
- Class 039 Increase Telecommunications by \$6,000. This transfer will allow payment of higher than expected telecommunication expenses in the proper class.
- Class 049 Increase Transfers to Other State Agencies by \$40,000. This transfer from NH Turnpike Blue Star Operations, Class 050 - Personal Services - Temporary Services will allow payment of higher than budgeted State Police Safety Details. The FY 2014 budget was based on FY 2012 authorized budget but did not consider transfers made in FY 2012 needed to fund the safety details. Additionally, in FY 2014, Turnpike funding for the NH Motor Speedway Races safety details increased over prior years.

NH Turnpike Central Operations (70260000) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$11,000. This transfer will fund higher than expected telecommunication expenses. In prior fiscal years, these expenses were incorrectly paid out of Class 020 - Current Expense instead of Class 039 - Telecommunications. This transfer will also fund higher than expected building maintenance expenses. In prior fiscal years, these expenses were paid incorrectly out of Class 020 - Current Expense instead of Class 047 – Own Forces Maintenance. This transfer will align expenditures to the proper class line per accounting policy.
- Class 039 Increase Telecommunications by \$8,000. This transfer will allow payment of higher than expected telecommunication expenses in the proper class.
- Class 047 Increase Own Forces Maintenance by \$3,000. This transfer will allow payment of higher than expected building maintenance expenses in the proper class.

NH Turnpike Central Maintenance (70270000) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$2,000. This transfer will fund higher than expected equipment maintenance expenses. In prior fiscal years, these expenses were paid incorrectly out of Class 020 - Current Expense instead of Class 024 – Maintenance Other than Buildings and Grounds. This transfer will align expenditures to the proper class line per accounting policy.
- Class 024 Increase Maintenance Other than Buildings and Grounds by \$2,000. This transfer will allow payment of higher than expected equipment maintenance expenses in the proper class.

East NH Turnpike Blue Star Operations (70310000) – 100% Turnpike Funds

- Class 050 Decrease Personal Services - Temporary by \$70,000. This account will have a surplus due to Lean Staffing and Open Road Tolling that has diminished a need for part-time personal services. The transfer is requested to pay for higher than expected Overtime in the Turnpike Administration Class 018 – Overtime and for higher than expected State Police Safety Details in the Turnpike Administration Class 049 - Transfer to Other State Agencies.

East NH Turnpike Blue Star Maintenance (70320000) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$3,000. This transfer will fund higher than expected building maintenance expenses. In prior fiscal years, these expenses were paid incorrectly out of Class 020 - Current Expense instead of Class 047 – Own Forces Maintenance. This transfer will align expenditures to the proper class line per accounting policy.
- Class 047 Increase Own Forces Maintenance by \$3,000. This transfer will allow payment of higher than expected building maintenance expenses in the proper class.

East NH Turnpike Spaulding Maintenance (70370000) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$2,000. This transfer will fund higher than expected telecommunication expenses. In prior fiscal years, these expenses were incorrectly paid out of Class 020 - Current Expense instead of Class 039 - Telecommunications. This transfer will align expenditures to the proper class line per accounting policy.
- Class 039 Increase Telecommunications by \$2,000. This transfer will allow payment of higher than expected telecommunication expenses in the proper class.

Turnpike Toll Collection (70500000) – 100% Turnpike Funds

- Class 020 Decrease Current Expense by \$9,000. This transfer will fund higher than expected electricity expenses. In prior fiscal years, these expenses were incorrectly paid out of Turnpike Central Maintenance Class 023-500291 Heat, Electricity and Water instead of Turnpike Toll Collection Class 023- Heat, Electricity and Water. This transfer will align expenditures to the proper class line per accounting policy.
- Class 023 Increase Heat, Electricity and Water by \$9,000. This transfer will allow payment of higher than expected electricity expenses in the proper class.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.
Source of funds: Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?
No personnel services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,


for Christopher D. Clement, Sr.
Commissioner

