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NEW HAMPSHIRE  
DEPARTMENT OF STATE



William M. Gardner  
Secretary of State

Robert P. Ambrose  
Senior Deputy Secretary of State

David M. Scanlan  
Deputy Secretary of State

November 1, 2018

**Requested Action**

That approval be, and it hereby is given to the Secretary of State to appoint Stephen Wurtz of Bow, as the Acting **State Registrar** of Vital Records effective December 1, 2018.

Your Excellency and Members of the Executive Council:

Stephen Wurtz of Bow is retiring as State Registrar of Vital Records effective November 30, 2018. He has a distinguished record working in the Division for 33 years and has performed the duties of Registrar of Vital Records for the past 9 ½ years with great dedication and integrity. Stephen has agreed to continue part time as Acting State Registrar until such time as a replacement is appointed and shall be compensated in accordance with RSA 94:1-c.

As directed by RSA 5-C:2, I request your approval of this appointment.

Respectfully yours,

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

The State of New Hampshire

William M. Gardner  
Secretary of State

Robert P. Ambrose  
Senior Deputy  
Secretary of State

David M. Scanlan  
Deputy Secretary of  
State



Stephen M. Wurtz.  
State Registrar and Director  
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Fax: 603-271-3447  
Email: Stephen.wurtz@sos.nh.gov

DEPARTMENT OF STATE  
Division of Vital Records Administration  
9 Ratification Way, Concord NH 03301

November 1, 2018

Secretary of State William M. Gardner:

This letter is intended to finalize my intention to retire from my position with the New Hampshire Department of State's Division of Vital Records Administration (DVRA) effective November 30, 2018.

A combination of health issues and family obligations have caused me to reconsider any future commitment I could offer. At 65 years of age, and after 34 years of service to the State of New Hampshire, I simply must initiate the necessary steps to reduce the physical and mental challenges in my future.

The exciting work DVRA has accomplished and continues to propagate has made my years here a rewarding and fulfilling journey. Our strategic investments in cutting-edge, internationally acclaimed, and first-in-the-nation interoperable vital record ecosystem innovations have forever changed the way New Hampshire and other jurisdictions conduct business. The challenges we faced during these data collection innovations have invigorated and motivated me to give my all to shepherd these projects to success.

I have truly enjoyed my work, my position as State Registrar, my division's staff, my state and federal contacts, and especially my role as a division director within the Department of State.

Sincerely,

A handwritten signature in cursive script, appearing to read "Stephen M. Wurtz".

Stephen M. Wurtz  
State Registrar & Director  
Division of Vital Records Administration  
New Hampshire Department of State