## NHDES

## The State of New Hampshire

## DEPARTMENT OF ENVIRONMENTAL SERVICES

# 29 Marketin

## Thomas S. Burack, Commissioner

August 31, 2016

Her Excellency, Governor Margaret Wood Hassan and the Honorable Council State House Concord, New Hampshire 03301

## **REQUESTED ACTION**

Authorize the Department of Environmental Services (DES) to enter into an agreement with Marston Industrial Services Inc. (VC #274264-B001), Fairfield, Maine in the amount of \$52,000 for industrial painting services to recoat four anaerobic digester covers and associated structures, effective upon Governor and Council approval through June 30, 2017. 100% WRBP Funds.

Funding is available in the account as follows:

**FY17** 

03-44-44-442010-1300-048-500226

\$52,000

Dept. Environmental Services, Winnipesaukee River Basin, Contractual Maint Bldg & Grds

## **EXPLANATION**

This contract is for the surface preparation and painting of four (4) anaerobic digesters including covers, side skirting, piping, and associated structures as described in Exhibit A. These digesters are located at the Franklin Wastewater Treatment Plant (WWTP) which is part of the regional wastewater collection and treatment system operated by the Department of Environmental Services Winnipesaukee River Basin Program (WRBP) on behalf of ten communities in the Lakes Region.

Due to process requirements, the digesters will not be available for recoating until plant process and weather conditions are favorable to allow the painting to proceed. Re-coating the metalwork and associated structures is a routine preventative maintenance function which was last performed in 2008.

A Request for Quotes (RFQ) was prepared and sent to eleven (11) firms known do this kind of specialized work. The RFQ was also advertised in a local newspaper, The Citizen of Laconia, and posted on the Department of Administrative Services Purchase and Property website. Responses to the RFQ are as follows:

Her Excellency, Governor Margaret Wood Hassan and the Honorable Council Page 2

Firm Name	<u>Quote</u>
Marston Industrial Services Inc. Fairfield, ME	\$ 52,000.00
Pescinski Industrial Painting Hill, NH	\$ 60,000.00
Thomson Timber Harvesting & Trucking, LLC. Orford, NH	\$ 75,000.00
Amtech Coatings, LLC Plymouth, NH	\$119,000.00
G. Bolton, Inc. Rochester, NH	\$131,199.42
John W. Egan Co., Inc. Newtonville, MA	\$244,640.00
Commercial Painting Company, Portsmouth, NH	No response
Dansereau Associates, Worcester, MA	No response
Fletch's Sandblasting & Painting Inc., Epping, NH	No response
Knowles Industrial Services Gorham, ME	No response
Limerick Steeplejacks Limerick, ME	No response
Pro-Coat II, Londonderry, NH	No response
TMC Environmental, Bellingham, MA	No response
Vermont Protective Coatings, Inc., Brandon, VT	No response

As a result of the quotations and due diligence inquiries conducted by WRBP staff, we wish to award the contract to the lowest bidder, Marston Industrial Services Inc.

Note that all operating costs of the WRBP are billed back to the users of the facilities, as provided in RSA 485-A:50; there is no General Fund contribution to the WRBP's operation.

This contract has been approved by the Department of Justice as to form, substance and execution.

We respectfully request your approval.

Thomas S. Burack, Commissioner

Notice: This agreement and all of its attachments shall become public upon submission to Governor and Executive Council for approval. Any information that is private, confidential or proprietary must be clearly identified to the agency and agreed to in writing prior to signing the contract.

## **AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

## **GENERAL PROVISIONS**

1. IDENTIFICATIO
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1. IDENTIFICATION.				
1.1 State Agency Name		1.2 State Agency Address		
Department of Environmental Services		29 Hazen Drive, Concord, NH 03302		
1.3 Contractor Name		1.4 Contractor Address		
Marston Industrial Services Inc.		109 Ridge Road, Fairfield, M	aine 04937	
			lio Di vi i	
1.5 Contractor Phone	1.6 Account Number	1.7 Completion Date	1.8 Price Limitation	
Number (207) 872-6242	03-44-44-442010-	June 30, 2017	\$52,000.00	
(207) 872-0242	1300-048-500226	June 30, 2017	452,000.00	
1.9 Contracting Officer for Stat	te Agency	1.10 State Agency Telephone	Number	
Sharon McMillin	-	(603) 934-4032		
		I TO SECOND	0.	
1.11 Contractor Signature		1.12 Name and Title of Con	tractor Signatory	
1) RMX		JinkHooster	toes elect	
mil I wi	•	0,120		
1.13 Acknowledgement: State	of Maine, County of	Somewet		
On 8/3/2014 before			11 11 1 110	
, , , , , , , , , , , , , , , , , , , ,	e the undersigned officer, person	ally appeared the person identifie acknowledged that s/he executed	this document in the capacity	
indicated in block 1.12.	ame is signed in block 1.11, and	acknowledged that s/lie executed	this document in the capacity	
1.13.1 Signature of Notary Pub	lic or <b>D</b> stice of the Peace			
( Hansus alas)	L. Soule		Opula	
1.16.1 Signature of Notary Public or sostice of the Peace		Amanda L. Soule Notary Public		
[Seal] Notary Public Notary or Justice of the Peace My Commission Expires July 1, 2017			ssion Expires July 1, 2017	
1.13.2 Name and Title of Notal	y of Justice of the Feace	) in wy commu	Object Express 11 y	
1 Chanda L.	Joull, Notar	y rublic		
Urranda L. Soule, Notary Tublic  1.14 State Agency Signature  1.15 Name and Title of State Agency Signatory			e Agency Signatory	
TO	work Date: 9/6/201	Thomas S. Burack, Commissioner		
1 16 Approval by the N.H. Der	partment of Administration, Divis	sion of Personnel (if applicable)		
1.10 Approval by the W.H. Bep	and the of Franklish action, 1917 is	sion of resonant (if applicable)		
By:		Director, On:		
1.17 Approval by the Attorney	General (Form, Substance and E	xecution) (if applicable)		
By: Sr. Assistant A 6, On: 9/16/2016				
1.18 Approval by the Governor	r and Executive Council (if apple	icable)		
1				
By:		On:		

2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED. The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

### 3. EFFECTIVE DATE/COMPLETION OF SERVICES.

3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, if applicable, this Agreement, and all obligations of the parties hereunder, shall become effective on the date the Governor and Executive Council approve this Agreement as indicated in block 1.18, unless no such approval is required, in which case the Agreement shall become effective on the date the Agreement is signed by the State Agency as shown in block 1.14 ("Effective Date").

3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

## 4. CONDITIONAL NATURE OF AGREEMENT.

Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

## 5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.

5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.

5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law. 5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

## 6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.

6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. This may include the requirement to utilize auxiliary aids and services to ensure that persons with communication disabilities, including vision, hearing and speech, can communicate with, receive information from, and convey information to the Contractor. In addition, the Contractor shall comply with all applicable copyright laws. 6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination. 6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

## 7. PERSONNEL.

7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.

7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this

Agreement. This provision shall survive termination of this Agreement.

7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

### 8. EVENT OF DEFAULT/REMEDIES.

- 8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):
- 8.1.1 failure to perform the Services satisfactorily or on schedule:
- 8.1.2 failure to submit any report required hereunder; and/or 8.1.3 failure to perform any other covenant, term or condition of this Agreement.
- 8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:
  8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
  8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

## 9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.

- 9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.
- 9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.
- 9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

10. TERMINATION. In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

### 11. CONTRACTOR'S RELATION TO THE STATE. In

the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

## 12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.

The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written notice and consent of the State. None of the Services shall be subcontracted by the Contractor without the prior written notice and consent of the State.

13. INDEMNIFICATION. The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

## 14. INSURANCE.

- 14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:
- 14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$1,000,000per occurrence and \$2,000,000 aggregate; and
- 14.1.2 special cause of loss coverage form covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property. 14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than thirty (30) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than thirty (30) days prior written notice of cancellation or modification of the policy.

### 15. WORKERS' COMPENSATION.

- 15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("Workers' Compensation").
- 15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.
- 16. WAIVER OF BREACH. No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.
- 17. NOTICE. Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.
- 18. AMENDMENT. This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire unless no

such approval is required under the circumstances pursuant to State law, rule or policy.

## 19. CONSTRUCTION OF AGREEMENT AND TERMS. This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and increase to the horostate of the next in and their respective.

laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual intent, and no rule of construction shall be applied against or in favor of any party.

- 20. THIRD PARTIES. The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.
- 21. HEADINGS. The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.
- **22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.
- 23. SEVERABILITY. In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.
- **24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

## **EXHIBIT "A"**THE SERVICES

## REQUEST FOR QUOTATION FOUR ANEROBIC DIGESTER COVERS RECOATING (EXTERIOR)

## Scope of Work

The metal exterior of four anaerobic digester covers, the side skirting on the two secondary digesters, gas collection domes, two Pearth gas mixing houses, six inch gas piping, ladders, waste gas piping, waste gas torches and vent piping shall be recoated. Each digester cover is 60 feet in diameter. The area of the metal side skirting on each secondary digester to be painted is approximately 1394 square feet each. There are several sampling access covers and manhole access covers on each floating cover as well as other small appurtenances which also require recoating. The cylindrical gas collection domes are 6.25 feet in diameter and 2 feet tall on the primary digester covers; and a diameter of 6.25 feet and 4 feet tall on the secondary digester covers. The covers will not be removed; they will be painted in place.

The gas piping is 6 inches in diameter and made of malleable cast iron pipe with flanged fittings and slip joints with approximately 46 linear feet per primary digester cover and approximately 55 linear feet on each secondary digester cover. Steel ladders on the four covers measure approximately 11 feet in height and 3.34 feet in width and have some supporting structure. The Pearth gas mixing houses on the primary digester covers measure approximately 6.67 feet long by 4.5 feet wide by 5.5 feet tall. The interior of three doors on both of the Pearth gas mixing houses are also to be painted, the measurements of the doors are 5 feet in width and 3 feet high, 2 feet in width and 3 feet high, and 3.25 feet in width and 1.5 feet high. There are nine vent pipes to be recoated; five of which are four inch piping approximately five feet tall. The remaining vent pipes are one inch piping and approximately five feet tall. There are two eight inch waste gas pipes rising thirteen feet above ground and each have a two foot torch which is to be recoated.

The walkways on the digester covers will need to be replaced after painting. These walkways are made by sprinkling black beauty on wet paint creating a slip free walkway. The two primary digesters' walkways will be painted from the ramp when it is at its lowest level on the cover to the center of the digester and then around the gas collection dome and the gas mixing house. The two secondary digester cover walkways will be painted from the ladder to center of the digester and around the gas collection dome. The width of the walkways will be 2 1/2 feet.

## **Surface Preparation Metal Components**

The surface of all metal components to be recoated shall be prepared according to Steel Structures Painting Council method SP10 - Near White Metal Blast Cleaning for areas where

Exhibit A Page 1 Intials 524

Date 6/15/16

rust is visible or pealing. The remaining areas on top shall receive an abrasive brush blast simply to clean the surfaces and create a suitable profile for painting. The space between the digester covers and the cement walls shall be sealed so no blasting materials fall into the digester contents. The metal side skirting on both secondary digesters shall be prepared by water blasting. All materials used in the surface preparation of the components to be recoated, including but not limited to, solvents and blasting grit must be collected, removed and disposed of by the contractor in accordance with all applicable Federal, State and Local regulations governing such waste.

## **Primer Coating Metal Components**

Primer coating shall be Sherwin Williams Macropoxy 646 fast cure epoxy; the color shall be safety red and shall be applied the same day as the surface is prepared. The primer coating shall be applied to a minimum of 5 mils dry film thickness in strict accordance with the manufacturer's instructions for a conventional spray paint application of the product.

## **Finish Coating Metal Components**

Finish coating shall be Sherwin Williams Acrolon Ultra High Performance Polyurethane; the color shall be Safety Red (Part A B65R820) (Part B65V820) and the finish will be high gloss. The finish coating shall be applied in strict accordance with the manufacturer's instructions for a conventional spray paint application of its product. The finish coating shall be applied to a minimum of 6 mils dry film thickness. The 6 mils dry film thickness shall be achieved by applying two to three coats with a minimum of 2 to 3 mils dry film thickness on each coat.

### **Contractor Responsibilities**

The successful bidder shall provide all labor, materials, services, tools, equipment, transportation and facilities to complete the Scope of Work. It shall be the sole responsibility of the contractor awarded the project to comply with all local, state and federal rules and regulations in the commission of the work requested by this specification. The contractor shall be responsible for the disposal of all waste products in accordance with all local, state and federal rules and regulations governing such materials. All work shall be performed in a neat and workmanlike manner in conformance with best modern trade practices by competent, experienced workers. All materials used shall be applied in strict accordance with the manufacturer's instructions. The contractor will be solely responsible for errors or omissions; therefore, it is recommended that each bidder inspect the area and have project-related questions answered prior to finalizing the quotation. Failure to do so will not relieve the contractor of his obligations under this contract. Work must be completed during normal treatment plant working hours which are Monday - Friday, 7:00 A.M. to 3:30 P.M.

Intials 7e4 Date 6-6-16

## TREATMENT PLANT CONTACTS

Inquiries regarding this request for quotations should be directed to Ken Noyes or Art O'Connell at the treatment plant at 603-934-4032 between the hours of 7:00 A.M. and 3:15 P.M.

## **INFORMATION FOR BIDDERS**

All price quotations must be received by the Department of Environmental Services, Franklin Wastewater Treatment Plant, P.O. Box 68, 528 River Street, Franklin NH 03235 no later than 2:00 P.M. on June 16, 2016 at which time bids will be opened. Exhibits A, B, and C shall be completed and returned as the bid response. All mailed or hand delivered bids must be enclosed in sealed envelopes that are clearly marked "Recoating of Digester Cover Exteriors and Interior Concrete Walls". Faxed or emailed bids shall clearly be titled "Recoating of Digester Cover Exteriors and Interior Concrete Walls". Fax quotes to 603-934-4831 or e-mailed to kenneth.noves@des.nh.gov.

Information contained in the State's Request for Quotations dated May 27, 2016 is hereby included in Exhibit A by reference.

The WRBP reserves the right to determine what constitutes a conforming quotation; to determine if a firm or individual is qualified; to waive irregularities that it considers not material to the quotation; and award the contract solely as it deems to be in the best interest of the State. Basis of award is the lowest total price submitted from a qualified firm as is in the best interest of the WRBP.

Intials 3 com
Date 6-15-16

## **EXHIBIT B**

## **COST PROPOSAL AND TERMS OF PAYMENT**

## DESCRIPTION

Recoating exterior of four anaerobic digester covers, piping as described in Exhibit "A"

\$ 52,000,00
Amount in Figures

Fifty Two Thousand Dellars 1000
Amount in Words

Contractor to be paid within thirty (30) days of submission of invoice at satisfactory completion of work. Approval of this work does not authorize any expenditure over the price limitation.

Remit Bill To:

NHDES-Water Division Attn: Traci Knieriemen 29 Hazen Drive, P.O. Box 95 Concord, NH 03302-0095

I (We) agree to furnish the services specified in Exhibit A at the cost shown above.

Company Name

Intials 54 44
Date 6-15-16

## **EXHIBIT "C"**

## Item 1

Waste disposal by Contractor shall be in accordance with all applicable federal, state and local regulations governing such waste.

## Item 2

## **CONFINED SPACE CERTIFICATION**

(Name)

(Name)

(Company Name)

hereby certify that the confined space policy of

(Company Name)

complies in all aspects with the Federal Occupational Safety and Health Standards (OSHA), 29 CFR Part 1910 and that

(Company Name)

Possesses all equipment required for compliance with all provisions of the rules

Intials Skul
Date 6-(5-16

## State of New Hampshire Department of State

## **CERTIFICATE**

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Marston Industrial Services Inc, a(n) Maine corporation, is authorized to transact business in New Hampshire and qualified on July 5, 2016. I further certify that all fees required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 5<sup>th</sup> day of July, A.D. 2016

William M. Gardner Secretary of State Waiver Of Notice And Consent To Action
Taken In Lieu Of Special Joint Meeting
By The Board Of Directors And Shareholders

Of

Marston Industrial Services. Inc.

The undersigned, being all of the directors and shareholders of Marston Industrial Services, Inc. (the "Corporation") hereby waive any right they have to a meeting under NH RSA 293-AJ.04 and NH RSA 293-A;8.21 and the By-Laws of Marston Industrial Services, Inc.(the "By-Laws") and do hereby consent that the following actions be taken in lieu of a Special Meeting of the Directors and Shareholders, such actions to be effective immediately.

The directors and shareholders, pursuant to NH RSA 293-A:7.04 and NH RSA 293-A:8.21 and the By-Laws, consent to and direct James R. Marston, to act on behalf of the Corporation to take all actions President. necessary to enter into a Contract for Recoating of Four Anaerobic Digesters (the "Contract ") with the State of New Hampshire Department of Environmental Services to execute any and all documents necessary and required the "DES")and to document said agreement with the DES including, but not limited to, the of the Contract to document execution same.

The Undersigned have read and approved this written action on the date Indicated

Date: August 3. 2016

Date: August 3.2016

James R Marston President

James R. Marston, Shareholder



## CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 8/2/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER	CONTACT NAME:		
The Kyes Agency, Inc. PO Box 100		o): (207) 474-3813	
Skowhegan, ME 04976	E-MAIL ADDRESS:		
	INSURER(S) AFFORDING COVERAGE		
	INSURER A : Peerless Insurance Co.		
INSURED	INSURER B: Netherlands	24171	
Marston Industrial Services, Inc.	INSURER C : Maine Employers' Mutual Ins.		
109 Ridge Road			
Fairfield, ME 04937	INSURER E :		
	INSURER F:	:	

COVERAGES CERTIFICATE NUMBER: REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

ISR TR	X COMMERCIAL GENERAL LIABILITY  CLAIMS-MADE X OCCUR		(MM/DD/YYYY)	(MM/DD/YYYY)	EACH OCCURRENCE	\$ 1,000,000
	CLAIMS-MADE X OCCUR					
		CBP8179107	01/01/2016	01/01/2017	DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
-	100 100 100 100 100 100 100 100 100 100				MED EXP (Any one person)	\$ 5,000
				PERSONAL & ADV INJURY	\$ 1,000,000	
c	GEN'L AGGREGATE LIMIT APPLIES PER:				GENERAL AGGREGATE	\$ 2,000,000
	POLICY X PRO-				PRODUCTS - COMP/OP AGG	\$ 2,000,000
	OTHER:				77.7	\$
A	AUTOMOBILE LIABILITY				COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
3	ANY AUTO	BA8405773	01/01/2016	6 01/01/2017	BODILY INJURY (Per person)	\$
	ALL OWNED X SCHEDULED AUTOS				BODILY INJURY (Per accident)	\$ 
)	X HIRED AUTOS X NON-OWNED AUTOS			PROPERTY DAMAGE (Per accident)	\$ 	
						\$
)	X UMBRELLA LIAB X OCCUR	1			EACH OCCURRENCE	\$ 8,000,000
١	EXCESS LIAB CLAIMS-MADE	CU8793535 01/01/2016 01/01/2017 AGGREGATE	01/01/2017	AGGREGATE	\$ 8,000,000	
	DED X RETENTION\$ 10,000				follow form	\$
	WORKERS COMPENSATION	ENSATION  " LIABILITY  **PARTNER/EXECUTIVE		X PER OTH- STATUTE ER		
C AI	ANY PROPRIETOR/PARTNER/EXECUTIVE		1810074441 07/15/2016 07/15/2017 E.L. EACH ACCIDENT	E.L. EACH ACCIDENT	\$ 1,000,000	
(Mandatory in NH)				E.L. DISEASE - EA EMPLOYEE	\$ 1,000,000	
H D	If yes, describe under DESCRIPTION OF OPERATIONS below				E.L. DISEASE - POLICY LIMIT	\$ 1,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER		CANCELLATION
CERTIFICATE NULUER		CANCELLATION

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE
THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN
ACCORDANCE WITH THE POLICY PROVISIONS.

State of New Hampshire
Department of Environmental Services

AUTHORIZED REPRESENTATIVE

State of New Hampshire
Department of Environmental Services
PO Box 95
29 Hazen Drive
Concord, NH 03302-0095

Sein Plantin