



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

7 dm

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

February 11, 2014

*Retrospective*

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Authorize the Department of Administrative Services, to enter into a **retrospective** contract amendment with Interstate Electrical Services Corporation, (VC# 174516) Bedford, NH, originally approved by Governor and Executive Council November 6, 2013, item #21, by extending the completion date, effective upon Governor and Council approval, for a period of three (3) months from December 31, 2013 to March 31, 2014 with no additional funding required. **100% Capital Budget (General Funds)**

### EXPLANATION

On November 6, 2013 (Item #21) Governor and Executive Council approved a contract with Interstate Electrical Services Corporation. The project consists of furnishing and installing a voltage regulator system and replacing twenty-eight (28) metal halide bulbs and ballasts to reduce energy consumption at the Park and Ride located at Exit 5 on Interstate 93 in Londonderry, NH. The Department of Administrative Services experienced delays in the delivery of the voltage regulator that was out of the control of Interstate Electrical Corporation. The delay was due to the manufacturer not being able to deliver the part in a timely manner. The extension is required to allow the contractor sufficient time to complete the project.

Respectfully Submitted,

Linda M. Hodgdon  
Commissioner

**FIRST AMENDMENT TO THE CONTRACT  
BY AND BETWEEN INTERSTATE ELECTRICAL SERVICES CORPORATION AND  
THE STATE OF NEW HAMPSHIRE, DEPARTMENT OF ADMINISTRATIVE SERVICES,  
FOR ENERGY IMPROVEMENT SERVICES (ISI LIGHTING CONTROL SYSTEM)**

This **First Amendment** (hereinafter referred to as the "Amendment") dated this 3 day of February, 2014, is by and between the State of New Hampshire, Department of Administrative Services, (hereinafter referred to as "the State") and Interstate Electrical Services Corporation (hereinafter referred to as "the Contractor") for energy improvement services.

**WHEREAS**, pursuant to an agreement effective November 6, 2013 and set to expire December 31, 2013 (hereinafter referred to as "the Agreement"), the Contractor agreed to provide certain energy improvements to the State at the Park and Ride at Exit 5 in Londonderry, NH in consideration of payment by the State of certain sums as specified therein; and

**WHEREAS**, pursuant to Section 18 of the Agreement, the Agreement may be amended by an instrument in writing executed by both parties and only after approval by the Governor and Executive Council of such amendment; and

**WHEREAS**, the State and Contractor hereby agree to amend the completion date for a period of sixty (60) days as stated herein; and

**NOW THEREFORE**, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and as set forth herein, the parties do hereby agree as follows:

1. Amend Section 1.7 Completion Date of the P-37 Form Contract, by deleting it in its entirety and replace with the following:

1.7 Completion Date:        March 31, 2014

2. Except as specifically amended herein, all other provisions of the Agreement, approved by Governor and Executive Council on November 6, 2013, item #21, shall remain in full force and effect.

Contractor's Initials ES  
Date 1/31/14

IN WITNESS WHEREOF, the parties have hereto set their hands as of the date and year first written above.

STATE OF NEW HAMPSHIRE  
Department of Administrative Services

Linda M. Hodgdon  
Linda M. Hodgdon, Commissioner

INTERSTATE ELECTRICAL SERVICES CORPORATION

By: Gary A. Sobolewski

Print: Gary A. Sobolewski

Title: Regional Vice President-NH, VT, ME

STATE OF NEW HAMPSHIRE

COUNTY OF Hillsborough

On this 3 day of February, 2014 before me Rebecca L. Ricketts

the undersigned officer, personally appeared Gary A. Sobolewski who acknowledged him/herself

to be the Regional Vice President of Interstate Electrical Services Corporation and that he/she, as

such and being duly authorized to do so, executed the foregoing instrument of the purposes therein

contained, by signing the name of the corporation by him/herself as Gary A. Sobolewski, Regional Vice President

In witness whereof I hereunto set my hand and official seal.

Rebecca L. Ricketts  
Notary Public

My Commission expires:

REBECCA L. RICKETTS, Notary Public  
My Commission Expires March 30, 2016

Approved as to form, execution and substance.

OFFICE OF THE ATTORNEY GENERAL

By: [Signature]  
Assistant Attorney General

Date: 2-20-14

Contractor's Initials GS  
Date 1/21/14

I hereby certify that the foregoing contract was approved by the Governor and Council of the State of New Hampshire at the Meeting held on \_\_\_\_\_, 2014.

**OFFICE OF THE SECRETARY OF STATE**

By: \_\_\_\_\_

Title: \_\_\_\_\_

Contractor's Initials   
Date 1/31/14



The Difference is Attitude

CERTIFICATE OF VOTE

I, James P. Alibrandi, President, hereby certify that I am the duly elected President of Interstate Electrical Services Corporation.

I, hereby certify the following is a true copy of a vote taken at a meeting of the Board of Directors of the corporation, duly called and held on November 30, 1994, at which a quorum of the Board was present and voting.

DULY VOTED:

As hereby noted per vote of the corporations Board of Directors, Gary Sobolewski with the title of Vice President Northern Construction is authorized to execute on behalf of said corporation all legal contractual documents for the benefit of said New Hampshire Corporation.

I hereby certify that said votes have not been amended or repealed, remain in full force and effect as of February 03, 2014 and that James P. Alibrandi is President, of this Corporation.

Attest:

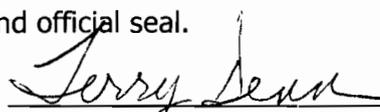
Date: February 3, 2014

  
(James P. Alibrandi, President)

State of: Massachusetts  
County of: Middlesex

On this the 3rd day of February 2014 before me, the undersigned Notary Public, Terry Denn, personally appeared James P. Alibrandi who acknowledged himself that he, as such President, of Interstate Electrical Services Corporation, and that he, being authorized so to do executed the foregoing instrument for the purposes therein contained, by signing the name of the corporation by himself as President.

In witness whereof I hereunto set my hand and official seal.

  
Notary Public: Terry Denn  
My Commission Expires: 4/1/16

Interstate / Corporate Headquarters

Northwood Executive Park • 70 Treble Cove Road, North Billerica, MA 01862 • Phone: 978.667.5200 • Fax: 978.947.8259

Regional Offices: Interstate / Northern New England  
New Hampshire Vermont

Interstate / Corporate Headquarters  
Massachusetts

Interstate / Southern New England  
Rhode Island Connecticut



# CERTIFICATE OF LIABILITY INSURANCE

DATE(MM/DD/YYYY)  
10/02/2013

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Aon Risk Services Northeast, Inc. Boston MA Office One Federal Street Boston MA 02110 USA	<b>CONTACT NAME:</b> PHONE (AG, Ho, Ext): (866) 283-7122	<b>FAX (AG, Ho):</b> (800) 363-0105	
	<b>E-MAIL ADDRESS:</b>		
<b>INSURED:</b> Interstate Electrical Services Corporation 70 Treble Cove Road North Attleboro MA 01862-2208 USA	<b>INSURER(S) AFFORDING COVERAGE</b>		<b>NAIC #</b>
	<b>INSURER A:</b> Zurich American Ins Co		18535
	<b>INSURER B:</b> American Zurich Ins Co		40142
	<b>INSURER C:</b> Starr Indemnity & Liability Company		38318
	<b>INSURER D:</b>		
	<b>INSURER E:</b>		

**COVERAGES**      **CERTIFICATE NUMBER: 570051687045**      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED, NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN. THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.      Limits shown are as requested

FORM NO.	TYPE OF INSURANCE	ADDL. RISK DESCR. WVD	POLICY NUMBER	POLICY EFF. DATE	POLICY EXPIR. DATE	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY CLAIMS MADE <input checked="" type="checkbox"/> OCCUR GENERAL AGGREGATE LIMIT APPLIES PER: POLICY <input checked="" type="checkbox"/> PRO-PORTION <input checked="" type="checkbox"/> LOC		GL0583358901	09/30/2013	09/30/2014	EACH OCCURRENCE \$1,000,000 DAMAGE TO RENTED PREMISES (Per occurrence) \$300,000 MED EXP (Per person) \$10,000 PERSONAL & ADJ INJURY \$1,000,000 GENERAL AGGREGATE \$2,000,000 PRODUCTS - COMP/OP AGG \$2,000,000
A	<b>AUTOMOBILE LIABILITY</b> <input checked="" type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input type="checkbox"/> SCHEDULED AUTOS HIRED AUTOS <input type="checkbox"/> NON-OWNED AUTOS		BAP 5833587-01	09/30/2013	09/30/2014	COMBINED SINGLE LIMIT (Per occurrence) \$1,000,000 BODILY INJURY (Per person) BODILY INJURY (Per accident) PROPERTY DAMAGE (Per accident)
C	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED. RETENTION		1000020387	09/30/2013	09/30/2014	EACH OCCURRENCE \$1,000,000 AGGREGATE \$1,000,000
B	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR / PARTNER / EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N N N/A	WC583359002	09/30/2013	09/30/2014	<input checked="" type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER EL EACH ACCIDENT \$1,000,000 EL DISEASE-EA EMPLOYEE \$1,000,000 EL DISEASE-POLICY LIMIT \$1,000,000

**DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES:** (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
Evidence of Insurance,

<b>CERTIFICATE HOLDER</b> State of New Hampshire - Administrative Services 25 Capitol Street Concord NH 03301 USA	<b>CANCELLATION</b> SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS. <b>AUTHORIZED REPRESENTATIVE</b> <i>Aon Risk Services Northeast, Inc</i>
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Holder Identifier: Certificate No.: 570051687045

# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that INTERSTATE ELECTRICAL SERVICES CORPORATION a(n) Massachusetts corporation, is authorized to transact business in New Hampshire and qualified on March 20, 1978. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 31<sup>st</sup> day of January, A.D. 2014

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State



# State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES  
OFFICE OF THE COMMISSIONER  
25 Capitol Street – Room 120  
Concord, New Hampshire 03301

LINDA M. HODGDON  
Commissioner  
(603) 271-3201

JOSEPH B. BOUCHARD  
Assistant Commissioner  
(603) 271-3204

October 3, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

11/6/2013 #21

## REQUESTED ACTION

- 1). Authorize the Department of Administrative Services to enter into a contract with Interstate Electrical Services Corporation, (VC# 174516) Bedford, NH for a total price not to exceed \$15,850.00 for energy improvements at the Park and Ride at Exit 5 in Londonderry, NH. This contract is effective upon Governor and Council approval through December 31, 2013. **100% Capital Budget (General Funds).**
- 2). Further authorize that a contingency in the amount of \$1,585.00 be approved for unanticipated electrical work bringing the total to \$17,435. **100% Capital Budget (General Funds).**

Funding is available in account titled Administrative Services, Bureau of General Services as follows:

01-14-14-146030- 09440000 Statewide Energy Improvements	
034-500157 – Contract Lighting Replacement & Voltage Regulator system Install	SFY14 \$15,850
034-500157 – Contingency	<u>1,585</u>
Sub-Total	\$17,435

## EXPLANATION

The project consists of furnishing all labor, materials, tools, equipment, transportation and supervision necessary and required to replace twenty-eight (28) metal halide bulbs and ballast and to install a voltage regulator system to reduce energy consumption at the Park and Ride located at Exit 5 on Interstate 93 in Londonderry, NH.

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
October 3, 2013  
Page 2 of 2

This location was chosen to provide a pilot program for this type of technology. We are planning to measure the energy usage before and after the new voltage regulator system and bulbs are installed to determine if this technology is something that we would like to utilize at other facilities with similar electrical characteristics. The payback for this project is estimated to be ten (10) years. Funding will be provided from the state wide energy saving capital fund that was established by the legislature.

This Request for Bids was placed on the Bureau of Purchasing web site. We received four (4) bids with Interstate Electrical Services Corporation submitting the lowest bid. Attached is a copy of the tabulation of bids for this project.

Respectfully submitted,



Linda M. Hodgdon  
Commissioner

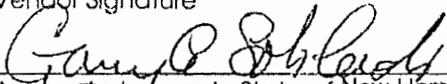
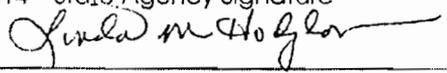
Subject: ISI Lighting Control System, SUPPLY AND INSTALLATION

1.0 AGREEMENT

The State of New Hampshire and the Vendor hereby mutually agree as follows:

GENERAL PROVISIONS

1. IDENTIFICATION.

1.1 State Agency Name State of New Hampshire Administrative Services		1.2 State Agency Address State House Annex, Room 102 25 Capitol Street Concord, NH 03301	
1.3 Vendor Name Interstate Electrical Services Corporation		1.4 Vendor Address 15 Cote Lane Bedford, NH 03110	
1.5 Vendor Phone # 603-627-3230	1.6 Account Number 030-014-0944-034	1.7 Completion Date December 31, 2013	1.8 Price Limitation \$17,435.00
1.9 Contract(s)ing Officer for State Agency Jackie Hanscome, Purchasing Agent		1.10 State Agency Telephone Number 603-271-2698	
1.11 Vendor Signature 		1.12 Name and Title of Vendor Signatory Gary A. Sobolewski, Regional VP - NH, VT, ME	
1.13 Acknowledgement: State of New Hampshire, County of Hillsborough On <u>October 2, 2013</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12;			
1.13.1 Signature of Notary Public or Justice of the Peace  (Seal)		REBECCA L. RICKETTS, Notary Public My Commission Expires March 30, 2016	
1.13.2 Name and Title of Notary or Justice of the Peace Rebecca Ricketts, Administrative Assistant			
1.14 State Agency Signature 		1.15 Name and Title of State Agency Signatory Linda M. Hodgdon Commissioner, Admin. Serv.	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: <u>M. K. Burns</u> On: <u>10/10/13</u>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			

Contractor Initials: GF

Date: 10/2/13