



STATE OF NEW HAMPSHIRE
 DEPARTMENT OF HEALTH AND HUMAN SERVICES
 DIVISION FOR CHILDREN, YOUTH & FAMILIES

129 PLEASANT STREET, CONCORD, NH 03301-3857
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Nicholas A. Toumpas
 Commissioner

Maggie Bishop
 Director

May 14, 2014

Her Excellency, Governor Margaret Wood Hassan
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

100% Federal funds

Authorize the Department of Health and Human Services to pay a membership fee to the Council of Juvenile Correctional Administrators, 639 Granite Street, Suite 112, Braintree, Massachusetts (Vendor #162101 B001) in the amount of \$3,325.00 for annual membership in the Council of Juvenile Correctional Administrators, for the membership period of July 1, 2014 through June 30, 2015.

Funds to support this request are available in the following account with authority to adjust amounts within the price limitation and amend the related terms of the contract without further approval from Governor and Executive Council.

05-95-42-421410-7906 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, JUVENILE JUSTICE SERVICES, OJJDP

<u>Class/Object</u>	<u>Title</u>	<u>Activity Code</u>	<u>SFY 2015</u>
026-500251	Organizational Dues	42140611	\$3,325.00

EXPLANATION

The above action is requested to secure payment for the Division's membership in the Council of Juvenile Correctional Administrators (CJCA) for the 2014 – 2015 membership period. The Division has determined that membership to this association would be of great value for reasons outlined below. The purpose of this association is to unite the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. The mission of the Council of Juvenile Correctional Administrators is to connect, develop, and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families, and communities.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
 - A. The Council of Juvenile Correctional Administrators (CJCA) is a national non-profit organization formed in 1994. This will be the third year of membership in this organization for SYSC.
2. Is there any other organization which provides the same or similar benefits, which your agency belongs to?
 - A. SYSC does not belong to any other organization that provides either the same or similar benefits.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
 - A. The CJCA is comprised of youth correctional chief executive officers in all 50 states, the District of Columbia, and Puerto Rico. SYSC is the sole agency member in New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
 - A. CJCA membership fees are calculated using a sliding scale structure and are based on agency budget size. With an annual agency budget of less than \$100,000,000, SYSC is deemed by CJCA as a 'Level 1' member with commensurate fees.
5. What benefit does the state receive from participating in this membership?
 - A. Membership in the CJCA provides educational activities and programs, as well as research and technical assistance projects. Additionally, membership includes up to three annual meetings free for all directors, offering sessions on best practices and evidence-based approaches. CJCA meetings enable leaders from each state and several large counties to share information, identify current issues and devise strategies to address them, and to form a national voice for youth corrections.

Additionally, membership offers access to research and data outlining effective methodologies to increase safety and decrease violence within juvenile correctional facilities, provides information on suicide prevention, and provides the ability to participate in workgroups to address The Prison Rape Elimination Act (PREA).
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
 - A. Membership offers educational activities, which include presentations at conferences hosted by other national organizations and the dissemination of written materials regarding issues in youth corrections (i.e. defining and measuring recidivism rates) to both the public and policy-makers about the issues in youth corrections, describing the youth, their needs, and the system's successes and shortcomings.

Members also have access to the CJCA Resource Network, which includes an online center for information, library and links for training and research, forum discussions with technical assistance providers, webinar trainings bi-monthly and publications and guidebooks for Juvenile Justice and Child Welfare System Coordination and Integration.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.

A. Membership in the CJCA is required to receive Technical Assistance support from this Association.

8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.

A. Travel for one representative (including airfare, lodging, ground transportation, and meals) to one meeting is included with this membership fee. Also included is an "all paid" Leadership Institute in Chicago. The purpose of CJCA annual meetings is to facilitate interaction between juvenile corrections administrators to discuss current issues, and develop a voice for juvenile corrections. Meeting presentations include topics surrounding best practices and evidence based treatments.

The purpose for the Leadership Institute is to gather and educate juvenile corrections administrators at a more in-depth level. Presenters include Models for Change National Resource Bank, National Center for Mental Health and Juvenile Justice, The Juvenile Law Center, The National Youth Screening Assistance Project, RFK Children's Action Corps Models for Change Initiative, and Performance Based Standards (PbS) National data comparisons, trends, themes, and action items to address areas for improvement.

9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.

A. Penny Sampson, Director of the Sununu Youth Services Center, is a voting member in this organization.

10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.

A. Potential negative impacts to the State include the Agency's inability to access the valuable resources and data that this membership provides. Additionally, we would not have access to the training, technical assistance and Mentoring services offered to all 50 States. Without this, the Agency would be unable to participate in and share information about best practices in the most effective and innovative way. This membership provides said tools to facilitate youth development in correctional settings

Geographic Area: CJCA represents Youth Correctional Chief Executive Officers in all 50 states, the District of Columbia, Puerto Rico and major metropolitan counties.

Source of funds: 100% Federal.

In the event that the Federal funds become no longer available, General funds will not be requested to support this program.

Respectfully submitted,


Mary Ann Cooney
Associate Commissioner

Approved by: 
Nicholas A. Toumpas
Commissioner



President
Mike Dempsey
Indiana

Vice President
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Idaho

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North Dakota

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Felipe Franco
New York

South
Hasan Davis
Kentucky

West
Cindy McKenzie
Montana

Executive Director
Edward J. Loughran

April 1, 2014

Maggie Bishop

Department of Health and Human Services, Division for Children Youth and Families
1056 North River Road
Manchester, New Hampshire 03104

Dear Maggie,

On behalf of the Council of Juvenile Correctional Administrators' (CJCA) Board members, we are writing to thank you for your leadership in youth corrections and participation in CJCA in the past three years and to ask you to renew your annual dues for 2014. A copy of your dues invoice is attached.

This promises to be an exciting and productive year for CJCA as we celebrate our 20th anniversary! We are proud of the many continuing programs and benefits being offered by CJCA as well as the new ventures we are embarking on. The following is a list of this year's events that we hope you can attend.

- Summer Business Meeting – Salt Lake City, Utah – Aug 15-17
- Leadership Institute/20th Anniversary Celebration – Chicago, IL, Oct 1-3
- New Directors Seminar (for New Directors and Mentors) - TBD

In addition to our meetings, membership has many benefits to help you succeed in your position. Membership benefits being offered this year include:

- Webinar Series
- Open Forum calls
- Weekly "blog" page
- CJCA Resource Network
- Social Network
- Leadership Opportunities within CJCA

For more detailed information on any of our meetings or membership benefits please visit our web page at www.cjca.net.

639 Granite St., Suite 112, Braintree, MA 02184
Phone: (781) 843-2663; Fax: (781) 843-1688
E-Mail: info@cjca.net; Web: www.cjca.net



Other areas of CJCA's involvement in the Juvenile Justice community:

- Member of the John D. and Catherine T. MacArthur Foundation's Resource Center Partnership. See www.modelsforchange.net/resource-centers/index.html
- Advisor to the Council of State Governments (CSG) Justice Center, concentrating on reform initiatives. See www.justicecenter.csg.org for more information.
- Advisor to the PEW Charitable Trusts' Public Safety Performance Project in Juvenile Corrections. See www.pewstates.org for more information

CJCA relies on your active participation for its success and influence in juvenile justice policy and practice in the United States. The timely payment of your dues (before the June 30th year end) is a critical component of that success. For more information on how you can become more involved in CJCA and realize the full potential of your membership please call Darlene Conroy at the CJCA office or email to darlene.conroy@cjca.net.

We look forward to continuing our work together on our common goal to develop youth corrections leaders so they may improve services and outcomes for youths and their families in the juvenile justice system.

Sincerely,

Edward J. Loughran
Executive Director

Michael Dempsey
CJCA President

Read our Blog: <http://cjca.net/index.php/blog>
Youth Services Reform Through Leadership





CJCA MEMBERSHIP BENEFITS 2013 / 2014

National Meetings

- Registration fees included for two annual meetings. These meetings convene leaders from each state and several large counties to network, share information, identify issues and strategies to address them and form a national voice for youth corrections;
- Travel expenses to one meeting (including airfare, lodging, ground transportation and meals) covered by CJCA with a paid membership;
- Invitation to attend the all paid Leadership Institute Meetings in Chicago in 2013 and 2104 as part of the MacArthur Foundation supported Models for Change (MfC) Legacy grant to CJCA to establish a Resource Network for Youth Corrections Leaders and Professionals *
 - The Resource Network has four technical assistance grants of up to \$25,000 each. One grant in each of the four technical assistance areas presented at the CJCA Leadership Institute in Chicago in October will be awarded in Jan. 2014.
 - Access to the CJCA Resource Network section of the web site.
 - Quarterly CJCA Resource Network Webinars beginning in Jan. 2014. These webinars will be expanded to include additional topics.
 - Quarterly CJCA Resource Network Open Forum discussions with MfC National Resource Bank (NRB) and Leadership Institute presenters.

New Directors

- New Directors Seminar for newly appointed directors;
 - CJCA's signature program since its founding, the New Directors Seminar is a proven training vehicle for new directors and uses a peer-to-peer training forum that connects veteran CEOs with newly appointed administrators.
- Assignment of a mentor veteran director to newly appointed directors as learning partners.

Regional / Committee Meetings

- Participation in CJCA Regional Meetings and CJCA Committees meetings hosted by the CJCA office. The Regions and Committees also meet in person at the semi-annual meetings.

- Best Practices Committee – Each region take responsibility to identify a best practice juvenile justice program or approach to treatment to conduct training for the members at the semiannual meetings.
- Recidivism Committee - CJCA's longest standing committee developed a White Paper on Recidivism that resulted in a consensus definition of recidivism so that there would be consistent measurement across all state youth corrections agencies.
- Positive Youth Outcomes Committee – Developed after the Recidivism committee to assist states in defining and measuring elements of success rather than failure.
- Prison Rape Elimination Act (PREA) Committee – formed to assist states in implementing PREA Standards.
- CJCA Regional Meetings are chaired by the Regional Rep / Board Member and provide an opportunity for networking and a review of important topic issues within the region.

Leadership Opportunities

- Eligibility for leadership positions on CJCA committees and/or governing board.

Membership Services

- Access to resources and materials produced by CJCA such as the quarterly CJCA Newsletter; CJCA position papers, and the CJCA Membership Directory;
- CJCA Password and Website access including:
 - CJCA Blog
 - CJCA Social Media site for communications with peer agency leaders.



639 Granite St Suite 112
Braintree, MA 02184

Invoice

Date	Invoice #
4/1/2014	19937

Bill To
Maggie Bishop NH Dept of Health & Human Services Div. for Children Youth & Families 1056 North River Road Manchester, NH 03104

FIN# 04-3237796

Description	Amount
<p>The Council of Juvenile Correctional Administrators (CJCA) is a national non-profit organization dedicated to the improvement of youth correctional services and practices. Incorporated in July 1994, CJCA unites the nation's youth correctional chief executive officers to promote and lead advancements in juvenile justice. CJCA's mission is to connect, develop and strengthen youth corrections leaders so that they may implement and sustain reforms in their systems to improve outcomes for youth, families and communities.</p> <p>One-year voting membership for Level 1 member (agency budget less than \$100,000,000) for period of July 1, 2014 - June 30, 2015.</p> <p>Now accepting payments by credit card. Call 781-843-2663 or visit the store at www.cjca.net</p>	3,325.00
Total	\$3,325.00