



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



22  
*Beant*

**CHRISTOPHER D. CLEMENT, SR.**  
**COMMISSIONER**

**JEFF BRILLHART, P.E.**  
**ASSISTANT COMMISSIONER**

October 7, 2014  
 Bureau of Turnpikes

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Authorize the Department of Transportation, Bureau of Turnpikes to exercise the motor service patrol expansion option allowed in the original contract with Travelers Marketing LLC, Wellesley, MA, (Vendor Code #227453) by increasing the contract amount by \$36,000.00 (from \$227,790.00 to \$263,790.00) for expanding sponsorship of the Bureau of Turnpikes Motor Service Patrol along the F.E. Everett Turnpike for a fee to be paid to the Bureau of Turnpikes to be effective upon Governor and Council approval through November 30, 2015. Revenue is to be deposited into Turnpike Revenue Accounts. (The original contract was approved by Governor and Council on November 14, 2012, item # 164 and the first amendment was approved by Governor and Council on December 4, 2013, item #86.)

2. Authorize the Department of Transportation, Bureau of Turnpikes to accept and expend Sponsorship Fees from Travelers Marketing LLC, in the amount of \$36,000.00 for sponsorship of the Bureau of Turnpikes Expanded Motor Service Patrol along the F.E. Everett Turnpike to be effective upon Governor and Council approval through June 30, 2015. 100% Other Funds – Sponsorship Fees.

Funds for this request are to be budgeted in Fiscal Year 2015 as follows:

<b>04-096-096-961017-7037</b>	<b>Approved Budget FY 2015</b>	<b>Requested Change</b>	<b>Revised Budget FY 2015</b>
<b>Turnpikes Spaulding Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$403,181	\$0	\$403,181
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	144,000	36,000	180,000
019 500105 Holiday Pay	7,600	0	7,600
020 500200 Current Expense	388,613	0	388,613
022 500255 Rents-Leases Other than State	115,900	0	115,900
023 500291 Heat, Electricity, Water	80,901	0	80,901
024 500225 Maint Other than Bldg-Grnds	5,353	0	5,353
030 500311 Equipment	1,579,021	0	1,579,021
037 500168 Technology - Hardware	2,185	0	2,185
039 500188 Telecommunications	1,418	0	1,418
047 500240 Own Forces Maint	2,161	0	2,161
048 500226 Contract Maint Bldgs & Grnds	84,127	0	84,127
050 500109 Personal Services – Temp	31,726	0	31,726
060 500601 Benefits	261,987	0	261,987
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,100	0	2,100
103 500741 Contracts for Operational Svc	65,959	0	65,959

400 500871 Construction Repair Material	42,375	0	42,375
Total	\$3,234,207	\$36,000	\$3,270,207
<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000017 Turnpike Fund	\$3,234,207	\$0	\$3,234,207
009-403669 Sponsorship Fee	0	36,000	36,000
Total	\$3,234,207	\$36,000	\$3,270,207

### EXPLANATION

The Bureau of Turnpikes' (The Bureau) Motorist Service Patrol (MSP) program was established in the spring of 2010. The purpose was and continues to be to assist and provide service for Turnpike patrons experiencing motor vehicle problems while traveling on the turnpike.

The MSP has been a major success with positive public feedback. The Department is very pleased with the partnership that has been forged with Travelers Marketing/State Farm to sponsor the service patrol and is looking to expand the service year-round on the Spaulding Turnpike beginning November 20, 2014 and to add a second vehicle on the F.E. Everett Turnpike (FEET) Service Patrol route in Spring of 2015.

The Bureau plans to add one (1) specially equipped MSP vehicle dedicated to the Spaulding Turnpike to operate for approximately five (5) hours per day on Monday – Thursday, nine and one-half (9-1/2) hours on Friday, eight hours each on Saturday and Sunday over a 16-week period and approximately 728 hours during the summer season (begins weekend prior to Memorial Day and ends weekend after Labor day weekend). In the winter season, the vehicle will operate approximately five (5) hours per day on Monday – Friday over a total of 36 weeks and approximately 900 hours. Over the course of the year, the vehicle will operate approximately 1,628 hours. The MSP vehicle will provide immediate service to disabled vehicles inside the patrol route. The service will be operated with current Turnpike maintenance personnel with personnel costs required to operate the service paid with overtime funds (Class 018) from the Turnpike Spaulding Maintenance account. Expansion of the program was not budgeted in Fiscal Year 2015. Due to ongoing vacancies, there are sufficient funds in the benefit class to cover additional benefit costs associated with the increase in the overtime class line.

The Bureau's expanded MSP Program on the Spaulding Turnpike consists of one (1) MSP vehicle, which is a Ford extended cab pick-up truck that can accommodate five (5) passengers. The service-bodied truck contains extensive equipment to aid disabled motorists including gasoline and diesel fuel cans to replenish fuel depleted vehicles, an under-hood mounted air compressor to inflate soft tires and to power air actuated tools, vehicle lift jacks, jumper cables, water to be used for vehicle coolant, potable water for drinking purposes, rubber faced push bumper, an assortment of mechanic's tools including air actuated impact wrenches, traffic cones, roadway flares, emergency lighting, two-way mobile radio and cellular phone.

The sponsorship for this program is State Farm Insurance with Travelers Marketing managing the contract. The sponsorship will include, but is not limited to, annual revenue fee to the Bureau, the wrapping of the Bureau's MSP vehicle identifying the sponsorship, customer satisfaction feedback postcards, hats for Bureau drivers, patches to be displayed on their safety vests, and State Farm's Thankdriver.com website. The Department will be installing informational highway signs identifying the NHDOT Safety Patrol and the sponsorship. The Bureau's website will provide content about the safety patrol and a link to the Thankdriver website.

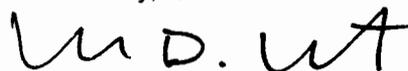
Sponsorship Fees for Fiscal Year 2015 will be due on or before the anniversary date of the original launch event subsequent to Governor and Council approval and subsequent to the installation of informational highway signs. The original launch event was held on November 20, 2012.

Increases in Budget Classes 40 – Indirect Costs, 41 – Audit Fund Set Aside, and 42 – Additional Fringe Benefits were not requested as the Sponsorship Fees are not Federal Funds and the Bureau budgets for Retirees Health Insurance in a separate line item (017-096-8117-064 Retirees Pension Benefit Health Insurance).

The contract amendment has been approved by the Attorney General as to form and execution. Copies of the fully executed contract are on file at the Secretary of State's office and the Department of Administrative Services office, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that this resolution be approved.

Sincerely,

A handwritten signature in black ink, appearing to read "C.D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.  
Commissioner

Attachment



**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
MOTOR SERVICE PATROL  
BUREAU OF TURNPIKES  
CONTRACT AMENDMENT 2**

**WHEREAS**, pursuant to an Agreement approved by Governor and Council, as a result of Motor Service Patrol Request for Proposal, on November 14, 2012, Item #164 and amended and approved by Governor and Council on December 4, 2013, Item #86, (herein after referred to as the "Agreement"), Travelers Marketing, LLC (VC #227453) (hereinafter referred to as "Vendor" or "Travelers Marketing") agreed to supply certain services and sponsorship fees upon the terms and conditions specified in the Agreement and the Department of Transportation (hereinafter referred to as the "Department") acting for the benefit of the Agency, agrees to expand the Motor Service Patrol (MSP) Program;

**WHEREAS**, pursuant to the Agreement Section 20 Amendment, the Agreement may be modified or amended only by a written instrument executed by the parties thereto and approved by the Governor and Executive Council;

**WHEREAS**, the Parties now wish to amend the Agreement as set forth in this Second Amendment:

**WHEREAS**, the Department wishes and Travelers Marketing agrees to increase the Agreement sponsorship fee by \$36,000.00 to bring the total contract sponsorship fee to \$263,790.00.

NOW THEREFORE, in consideration of the foregoing, and the covenants and conditions contained in the Agreement and set forth herein, the parties hereto do agree as follows:

**I. Contract Agreement Part 1 is hereby amended as follows:**

**1. General Provisions of the Agreement are hereby amended as follows:**

- a. Amend Section 1.8 of the General Provisions of the Agreement by increasing the current Price Limitation of \$227,790.00 by \$36,000.00 to a new price limitation of \$263,790.00.

**2. Introduction, is hereby amended by adding the following paragraphs after Motorist Service Patrol Introduction section (as previously amended):**

Expansion of the MSP Program:

The Bureau is looking to expand the Motorist Service Patrol (MSP) Program to cover the Spaulding Turnpike year round beginning November 20, 2014. The Bureau will operate one fully equipped service patrol vehicle (similar to the I-95 service patrol vehicle) as follows:

Contract Amendment 2

Initial and Date All Pages:

TRAVELERS MARKETING's Initials DES

Date 9/24/14

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
MOTOR SERVICE PATROL  
BUREAU OF TURNPIKES  
CONTRACT AMENDMENT 2**

Hours of Operation: Summer Season (begins weekend prior to Memorial Day weekend and ends weekend after Labor Day weekend).

Monday-Thursday	5:30-8:00am & 3:30-6:00pm
Friday	5:30-8:00am & 12:00-7:00pm
Saturday	9:00am -5:00 pm
Sunday	10:00am -6:00 pm

(45.5 hours per week, 16 weeks per year)

Winter Season

Monday-Friday	5:30-8:00am & 3:30-6:00pm
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(25 hours per week, 36 weeks per year)  
Total: 1628 hours per year

Expanded MSP Patrol Route Area and Mileage Covered:

Spaulding Turnpike: From Portsmouth Circle to Exit 16 in Rochester (44 lineal miles, Northbound & Southbound, along the Turnpike also known as NH 16.

The Bureau's MSP Program will add one (1) MSB vehicle, which is a Ford extended cab pickup truck that can accommodate five (5) passengers ("Expanded MSP Program"). The Bureau will also add a similar vehicle in Spring of 2015 on existing F.E. Everett Turnpike Service Patrol route, which is approximately 80 lineal miles, Northbound & Southbound. The service-bodied truck contains extensive equipment to aid disabled motorists including gasoline and diesel fuel cans to replenish fuel depleted vehicles, an under-hood mounted air compressor to inflate soft tires and to power air actuated tools, vehicle lift jacks, jumper cables, water to be used for vehicle coolant, potable water for drinking purposes, rubber faced push bumper, an assortment of mechanic's tools including air actuated impact wrenches, traffic cones, roadway flares, emergency lighting, two-way mobile radio and cellular phone.

**II. Exhibit A Contract Deliverables Part 2 is hereby amended as follows:**

**1. Under Deliverables and Activities, Section "Official Sponsorship" is hereby amended as follows:**

- Amend the first bullet to read: "Three (3) MSP vehicles, two on the Eastern Turnpike and one on the F.E. Everett Turnpike in November 20, 2014. An additional vehicle will be added on F.E. Everett Turnpike in Spring of 2015 for a total of four (4) MSP vehicles."

Contract Amendment 2

Initial and Date All Pages:

TRAVELERS MARKETING's Initials DES

Date 9/29/14

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
MOTOR SERVICE PATROL  
BUREAU OF TURNPIKES  
CONTRACT AMENDMENT 2**

- Add new ninth bullet to read “A minimum six (6) Signs will be posted with four (4) additional on Spaulding Turnpike and two (2) additional signs on the I-95 advising motorists of MSP sponsorship in accordance with official highway signage rules and regulations.”

**2. Under Deliverables and Activities, Section “The TRAVELERS MARKETING agrees to” is hereby amended as the follows:”**

**Replace** statement No. 1 to read as “TRAVELERS MARKETING shall be responsible for the creation, production, installation and maintenance of all advertising on the MSP vehicles owned by NHDOT. The Advertisement must be removable. The Bureau of Turnpikes (BOT) will work cooperatively with TRAVELERS MARKETING to reach a mutually acceptable agreement regarding all necessary markings and placement of Advertising. The Advertising shall not impair safety regulations, safety markings and emergency lighting at all times. Nothing herein shall prevent TRAVELERS MARKETING from securing additional sponsors in addition to State Farm, provided same is approved by both State Farm and NHDOT, and further provided that any and all sponsorship acknowledgement rights shall be in conformity with the provisions of the RFP and this Agreement, and such sponsorship acknowledgement rights and the amount of the sponsorship fees to be paid for such acknowledgement rights shall be approved by NHDOT in its sole discretion.”

**3. Under Deliverables and Activities, Section “The NHDOT agrees to the following” is hereby amended as the follows:**

**Add** the following as Statement 7a.: “As result of the MSP Program expansion, the Bureau agrees at its sole expense to add another MSP vehicle on the Spaulding Turnpike and an additional vehicle on F.E. Everett Turnpike (FEET) Service Patrol route in Spring of 2015, to be branded with State Farm Advertising at the sole expense of the Vendor. The Department also agrees to install six (6) 4’ by 6’ Informational Highway signs (Spaulding Turnpike - 4 signs and I-95 - 2 signs) identifying Safety Patrol is sponsored by State Farm. The Bureau will fabricate and install the signage at its sole expense. These signs will be strategically located along the Spaulding Turnpike and I-95 corridors.

Contract Amendment 2

Initial and Date All Pages:

TRAVELERS MARKETING’s Initials DES

Date 9/29/14

Page 3 of 5

**STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
MOTOR SERVICE PATROL  
BUREAU OF TURNPIKES  
CONTRACT AMENDMENT 2**

**III. Exhibit B Contract Deliverables Part 2 is hereby amended as follows:**

**1. Under Deliverable Payment Schedule is hereby amended as follows:**

- **Replace** Statement No. 3 to read “The TRAVELERS MARKETING shall be responsible for paying the Department an additional annual sponsorship fee for the expanded services on the Spaulding Turnpike subsequent to wrapping the vehicle and installation of six signs, with a target date of the second anniversary of the original launch event held on November 20, 2012. The TRAVELERS MARKETING shall also wrap the additional FEET vehicle in the Spring of 2015. Date to be coordinated with the vendor
  - a. The Sponsorship Fee for the Expanded MSP Program shall be an additional \$36,000 annually, payable on or before the anniversary date of the original Launch provided that the six (6) 4’ by 6’ Informational Highway signs identifying Spalding Turnpike and I-95 Safety Patrol is sponsored by State Farm are installed and the one fully equipped service patrol vehicle is wrapped with the sponsor branding and operational.
  - b. Total expanded Spaulding Turnpike Service Sponsorship Fee increase is \$36,000 for a total of \$86,900.”
- **Replace** Statement No. 4 to “The total contract fee shall not exceed Two Hundred Sixty-Three Thousand, Seven Hundred Ninety Dollars and No Cents (\$263,790.00).”
- **Add** new Statement No. 5 “The Department will accept payments in the following accounts:

04-096-096-961017-7027-009-403669 - Turnpikes Central Maintenance  
Sponsorship Fee \$82,290.00

04-096-096-961017-7032-009-403669 Turnpikes Blue Star Maintenance  
Sponsorship Fee \$94,600.00

04-096-096-961017-7037-009-403669 Turnpikes Spaulding Maintenance  
Sponsorship Fee \$86,900.00”

Except as provided herein, all provisions of the Agreement shall remain in full force and effect. This modification shall take effect upon the approval date from the Governor and the Executive Council.

Contract Amendment 2

Initial and Date All Pages:

TRAVELERS MARKETING’s Initials DES

Date 9/29/14

Page 4 of 5

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF TRANSPORTATION  
MOTOR SERVICE PATROL  
BUREAU OF TURNPIKES  
CONTRACT AMENDMENT 2

IN WITNESS WHEREOF, the parties have hereunto set their hands as of the day and year first above written.

David E. Stein  
David E. Stein, Managing Partner  
Travelers Marketing, LLC

Date: 9/29/14

Corporate Signature Notarized:  
STATE OF Massachusetts

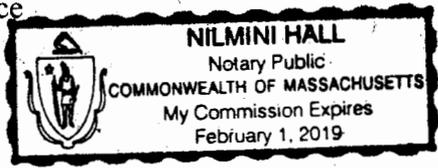
COUNTY OF Norfolk

On this the 24 day of September, 2014, before me,  
DAVID E. STEIN, the undersigned  
Officer \_\_\_\_\_, personally appeared and acknowledged her/himself to be  
the MANAGING PARTNER, of TRAVELERS MARKETING LLC a  
corporation, and that she/he, as such \_\_\_\_\_ being  
authorized to do so, executed the foregoing instrument for the purposes therein contained,  
by signing the name of the corporation by her/himself as  
\_\_\_\_\_.

IN WITNESS WHEREOF I hereunto set my hand and official seal.

Nilmini Hall  
Notary Public/Justice of the Peace

My Commission Expires:  
(SEAL)



Christopher D. Clement Sr.  
Christopher D. Clement Sr., Commissioner  
State of New Hampshire  
Department of Transportation

Date: 10/10/14

M. V. [Signature]

Date: 10/16/14

Approval by Attorney General Office (Form, Substance and Execution)

\_\_\_\_\_

Date: \_\_\_\_\_

Approval by the Governor and Council

# State of New Hampshire Department of State

## CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that Travelers Marketing LLC, a(n) Massachusetts limited liability company registered to do business in New Hampshire on June 14, 2012. I further certify that it is in good standing as far as this office is concerned, having filed the annual report(s) and paid the fees required by law.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2<sup>nd</sup> day of October, A.D. 2014

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

**TRAVELERS MARKETING LLC**

**CERTIFICATE OF VOTE OF AUTHORIZATION**

September 24, 2014

I hereby certify that a meeting of the Board of Directors of Travelers Marketing LLC (the "LLC") duly called and held at Wellesley, Massachusetts on the 2 nd day of September 2014 at which a quorum was present, it was voted that David E. Stein, Managing Partner of the LLC, be and hereby is authorized to execute and deliver for and on behalf of the LLC the Contract Amendment 2 to the Agreement with the New Hampshire Department of Transportation pertaining to Motor Service Patrol Request for Proposal, on November 14, 2012, Item #164 and amended and approved by Governor and Council on December 4, 2013, Item #

I further certify that David E. Stein is duly qualified and acting on behalf of the LLC and that said vote has not been repeated, rescinded or amended.

A true copy of the record,



---

Attest: Stephen J. Cummings  
Secretary

9-24-14

Date



# CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)  
9/25/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

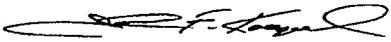
<b>PRODUCER</b> <b>Eastern Insurance Group LLC</b> <b>233 West Central Street</b>  <b>Natick MA 01760</b>	<b>CONTACT NAME:</b> Select Department X66807 <b>PHONE (A/C No. Ext):</b> (508) 651-7700 <b>FAX (A/C No.):</b> 781-586-8244 <b>E-MAIL ADDRESS:</b> selectwork@easterninsurance.com	
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> <b>TRAVELERS MARKETING LLC</b> <b>47 CHURCH ST. STE 301</b>  <b>WELLESLEY MA 02482</b>	<b>INSURER A:</b> Hartford Fire Insurance Co.	<b>NAIC #</b> 19682
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES** **CERTIFICATE NUMBER:** CL1442434624 **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<b>GENERAL LIABILITY</b> <input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC			08SBALR7314	4/15/2014	4/15/2015	EACH OCCURRENCE \$ 2,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 300,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 2,000,000 GENERAL AGGREGATE \$ 4,000,000 PRODUCTS - COMP/OP AGG \$ 4,000,000
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO ALL OWNED AUTOS <input checked="" type="checkbox"/> HIRED AUTOS <input checked="" type="checkbox"/> SCHEDULED AUTOS NON-OWNED AUTOS			08SBALR7314	4/15/2014	4/15/2015	COMBINED SINGLE LIMIT (Ea accident) \$ 2,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED RETENTION \$ 1,000			08SBALR7314	4/15/2014	4/15/2015	EACH OCCURRENCE \$ 3,000,000 AGGREGATE \$ 3,000,000
	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below.						<input type="checkbox"/> WC STATUTORY LIMITS <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ E.L. DISEASE - EA EMPLOYEE \$ E.L. DISEASE - POLICY LIMIT \$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, if more space is required)  
**Evidence of insurance**

<b>CERTIFICATE HOLDER</b>  <b>State of New Hampshire</b> <b>Department of Transportation</b> <b>PO Box 2950</b> <b>Concord, NH 03302-2950</b>	<b>CANCELLATION</b>  SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	<b>AUTHORIZED REPRESENTATIVE</b>  <b>John Koegel/REG</b> 



# CERTIFICATE OF LIABILITY INSURANCE

TRAVE-1 OP ID: LW

DATE (MM/DD/YYYY)

10/09/2014

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

**IMPORTANT:** If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

<b>PRODUCER</b> Hoffman Insurance Services Inc 141 Linden St. PO Box 9002 Wellesley, MA 02482-9002 Robert S. Hoffman III	<b>CONTACT NAME:</b> Loretta West <b>PHONE (A/C, No, Ext):</b> 781-235-0087 <b>E-MAIL ADDRESS:</b>	<b>FAX (A/C, No):</b> 781-235-6665
	<b>INSURER(S) AFFORDING COVERAGE</b>	
<b>INSURED</b> Travelers Marketing LLC Attn: Cynthia Lore 47 Church St Ste 301 Wellesley, MA 02482	<b>INSURER A:</b> Hartford Service Center	
	<b>INSURER B:</b>	
	<b>INSURER C:</b>	
	<b>INSURER D:</b>	
	<b>INSURER E:</b>	
	<b>INSURER F:</b>	

**COVERAGES**                      **CERTIFICATE NUMBER:**                      **REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
	<b>COMMERCIAL GENERAL LIABILITY</b> <input type="checkbox"/> CLAIMS-MADE <input type="checkbox"/> OCCUR  GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PRO-JECT <input type="checkbox"/> LOC OTHER:						EACH OCCURRENCE \$ DAMAGE TO RENTED PREMISES (Ea occurrence) \$ MED EXP (Any one person) \$ PERSONAL & ADV INJURY \$ GENERAL AGGREGATE \$ PRODUCTS - COMP/OP AGG \$ \$	
	<b>AUTOMOBILE LIABILITY</b> <input type="checkbox"/> ANY AUTO <input type="checkbox"/> ALL OWNED AUTOS <input type="checkbox"/> HIRED AUTOS <input type="checkbox"/> SCHEDULED AUTOS <input type="checkbox"/> NON-OWNED AUTOS						COMBINED SINGLE LIMIT (Ea accident) \$ BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$ \$	
	<input type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> OCCUR <input type="checkbox"/> EXCESS LIAB <input type="checkbox"/> CLAIMS-MADE DED    RETENTION \$						EACH OCCURRENCE \$ AGGREGATE \$ \$	
<b>A</b>	<b>WORKERS COMPENSATION AND EMPLOYERS' LIABILITY</b> ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) if yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	08WECCG2628	08/14/2014	08/14/2015	<input checked="" type="checkbox"/> PER STATUTE <input type="checkbox"/> OTH-ER E.L. EACH ACCIDENT \$                      1,000,000 E.L. DISEASE - EA EMPLOYEE \$            1,000,000 E.L. DISEASE - POLICY LIMIT \$            1,000,000	

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

Contract with the NH Dept of Transportation

**CERTIFICATE HOLDER**

STNHDOT

State of New Hampshire  
 Department of Transportation  
 PO Box 2950  
 Concord, NH 03302-2950

**CANCELLATION**

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



86

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

12/04/2013
Agenda # 86

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

November 7, 2013
Bureau of Turnpikes

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Transportation, Bureau of Turnpikes to exercise the motor service patrol expansion option allowed in the original contract with Travelers Marketing LLC, Wellesley, MA, (Vendor Code #227453) by increasing the contract amount by \$82,290.00 (from \$145,500.00 to \$227,790.00) for expanding sponsorship of the Bureau of Turnpikes Motor Service Patrol along the F.E. Everett Turnpike for a fee to be paid to the Bureau of Turnpikes to be effective upon Governor and Council approval through June 30, 2015. Revenue is to be deposited into Turnpike Revenue Accounts. (The original contract was approved by Governor and Council on November 14, 2012, item # 164.)

2. Authorize the Department of Transportation, Bureau of Turnpikes to accept and expend Sponsorship Fees from Travelers Marketing LLC, in the amount of \$82,290.00 for sponsorship of the Bureau of Turnpikes Expanded Motor Service Patrol along the F.E. Everett Turnpike to be effective upon Governor and Council approval through June 30, 2015. 100% Other Funds - Sponsorship Fees.

Funds for this request are to be budgeted in Fiscal Year 2014 and 2015 as follows:

Table with 4 columns: Code, Current Modified Budget FY 2014, Requested Change, Revised Budget FY 2014. Rows include Turnpikes Central Maintenance, Expenses, and various service codes like Personal Services, Overtime, and Equipment.

<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000017 Turnpike Fund	\$5,443,670	\$0	\$5,443,670
009-403669 Sponsorship Fee	0	41,145	41,145
<b>Total</b>	<b>\$5,443,670</b>	<b>\$41,145</b>	<b>\$5,484,815</b>

04-096-096-961017-7027	Approved Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Central Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$957,417	\$0	\$957,417
017 500147 FT Employees Special Pay	29,400	0	29,400
018 500106 Overtime	350,000	41,145	391,145
019 500105 Holiday Pay	8,500	0	8,500
020 500200 Current Expense	1,171,183	0	1,171,183
022 500255 Rents-Leases Other than State	680,000	0	680,000
023 500291 Heat, Electricity, Water	292,003	0	292,003
024 500225 Maint Other than Bldg-Grnds	7,160	0	7,160
030 500311 Equipment	505,224	0	505,224
039 500188 Telecommunications	15,236	0	15,236
047 500240 Own Forces Maint	75,000	0	75,000
048 500226 Contract Maint Bldgs & Grnds	141,000	0	141,000
050 500109 Personal Services – Temp	87,000	0	87,000
060 500601 Benefits	803,713	0	803,713
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	7,800	0	7,800
103 500741 Contracts for Operational Svc	72,446	0	72,446
<b>Total</b>	<b>\$5,206,082</b>	<b>\$41,145</b>	<b>\$5,247,227</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000017 Turnpike Fund	\$5,206,082	\$0	\$5,206,082
009-403669 Sponsorship Fee	0	41,145	41,145
<b>Total</b>	<b>\$5,206,082</b>	<b>\$41,145</b>	<b>\$5,247,227</b>

#### EXPLANATION

The Bureau of Turnpikes' (The Bureau) Motorist Service Patrol (MSP) program was established in the spring of 2010. The purpose was and continues to be to assist and provide service for Turnpike patrons experiencing motor vehicle problems while traveling on the turnpike.

The MSP has been a major success with positive public feedback. The Department is very pleased with the partnership that has been forged with Travelers Marketing/State Farm to sponsor the I-95 service patrol and is looking to expand the service to the F.E. Everett Turnpike (FEET).

The Bureau plans to operate one (1) specially equipped MSP vehicle on the FEET approximately six and one-half (6-1/2) hours per day, Mon – Thurs and eight and one-half (8-1/2) hours on Friday for a total of 52 weeks and approximately 1,794 hours. The MSP vehicle will provide immediate service to disabled vehicles inside the patrol route. The service will be operated with current Turnpike maintenance personnel with personnel costs required to operate the service paid with overtime funds (Class 018) from the Turnpike Central Maintenance account. Expansion of the program was not budgeted in Fiscal Years 2014 and 2015. Due to ongoing vacancies, there are sufficient funds in the benefit class to cover additional benefit costs associated with the increase in the overtime class line.

The Bureau's expanded MSP Program consists of one (1) MSP vehicle, which is a Chevrolet Silverado C3700 extended cab pick-up truck that can accommodate five (5) passengers. The service-bodied truck contains extensive equipment to aid disabled motorists including gasoline and diesel fuel cans to replenish fuel depleted vehicles, an under-hood mounted air compressor to inflate soft tires and to power air actuated tools, vehicle lift jacks, jumper cables, water to be used for vehicle coolant, potable water for drinking purposes, rubber faced push bumper, an assortment of mechanic's tools including air actuated impact wrenches, traffic cones, roadway flares, emergency lighting, two-way mobile radio and cellular phone.

The sponsorship for this program is State Farm Insurance with Travelers Marketing managing the contract. The sponsorship will include, but is not limited to, annual revenue fee to the Bureau, the wrapping of the Bureau's MSP vehicle identifying the sponsorship, customer satisfaction feedback postcards, hats for Bureau drivers, patches to be displayed on their safety vests, and State Farm's Thankadriver.com website. The Department will be installing informational highway signs identifying the NHDOT Safety Patrol and the sponsorship. The Bureau's website will provide content about the safety patrol and a link to the Thankadriver website.

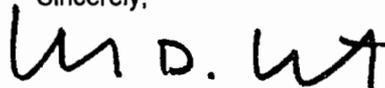
Sponsorship Fees for Fiscal Years 2014 and 2015 will be due on or before the anniversary date of the original launch event subsequent to Governor and Council approval and subsequent to the installation of informational highway signs. The original launch event was held on November 20, 2012.

Increases in Budget Classes 40 – Indirect Costs, 41 – Audit Fund Set Aside, and 42 – Additional Fringe Benefits were not requested as the Sponsorship Fees are not Federal Funds and the Bureau budgets for Retirees Health Insurance in a separate line item (017-096-81-17-064 Retirees Pension Benefit Health Insurance).

The contract amendment has been approved by the Attorney General as to form and execution. Copies of the fully executed contract are on file at the Secretary of State's office and the Department of Administrative Services office, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

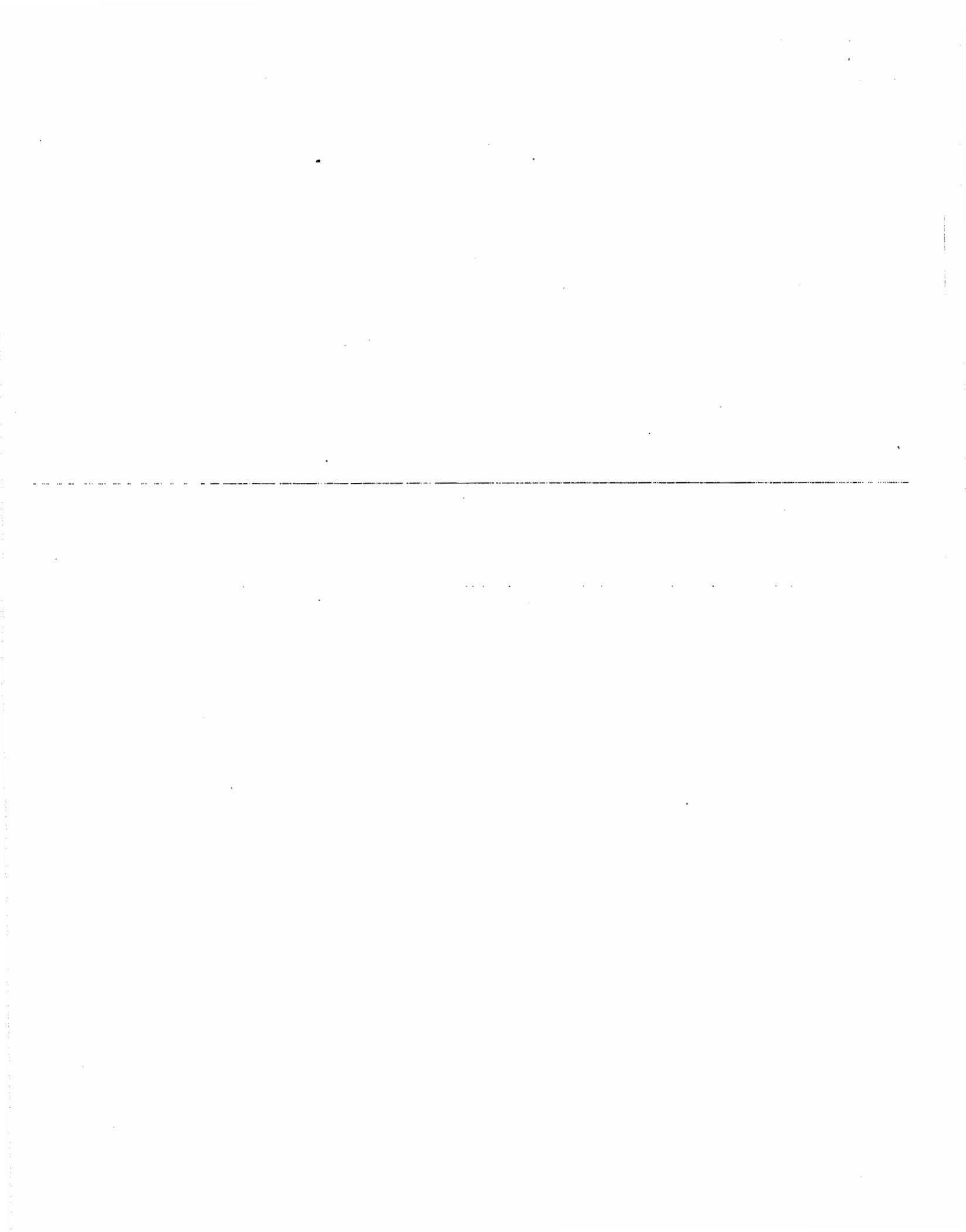
It is respectfully requested that this resolution be approved.

Sincerely,



Christopher D. Clement, Sr.  
Commissioner

Attachment





**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



#104

**CHRISTOPHER D. CLEMENT, SR.**  
**COMMISSIONER**

11/14/2012  
 Agenda #164

**JEFF BRILLHART, P.E.**  
**ASSISTANT COMMISSIONER**

October 10, 2012  
 Bureau of Turnpikes

His Excellency, Governor John H. Lynch  
 and the Honorable Executive Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

1. Authorize the Department of Transportation, Bureau of Turnpikes to enter into a contract with Travelers Marketing LLC, Wellesley, MA, (Vendor Code #227453) for sponsorship of the Bureau of Turnpikes Motor Service Patrol along Interstate 95 and the Spaulding Turnpike for a fee to be paid to the Bureau of Turnpikes in the amount of \$145,500 to be effective upon Governor and Council approval through November 30, 2015, with the option to renew for two additional two-year periods subject to Governor and Council approval. Revenue is to be deposited into Turnpike Revenue Accounts.

2. Authorize the Department of Transportation, Bureau of Turnpikes to accept and expend Sponsorship Fees from Travelers Marketing LLC, in the amount of \$45,300.00 for sponsorship of the Bureau of Turnpikes Motor Service Patrol along Interstate 95 and the Spaulding Turnpike to be effective upon Governor and Council approval through June 30, 2013. Funding for Fiscal Years 2014 and 2015 will be budgeted in the Bureau of Turnpikes budget. 100% Other Funds – Sponsorship Fees.

Sponsorship Fees will be due for the first year of the contract within (5) five business days of the scheduled Launch event of the program, subsequent to Governor and Council approval, and will be due for the next two years on the anniversary date of the scheduled Launch event during Fiscal Year 2014 and 2015. Funds for this request are to be budgeted in Fiscal Year 2013 as follows. There are sufficient funds in the benefit class to cover additional benefit costs associated with the increase in the salary line.

04-096-096-961017-7032	Current Budget Fiscal Year 2013	Requested Change	Revised Budget Fiscal Year 2013
<b>Turnpikes Blue Star Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Permanent	\$479,558	\$0	\$479,558
017 500147 FT Employees Special Pay	14,853	0	14,853
018 500106 Overtime	154,777	29,400	184,177
019 500105 Holiday Pay	4,962	0	4,962
020 500200 Current Expense	793,706	0	793,706
022 500255 Rents-Leases Other than State	285,705	0	285,705
023 500291 Heat, Electricity, Water	70,900	0	70,900
024 500225 Maint Other than Bldg-Grnds	2,916	0	2,916
030 500311 Equipment	569,720	0	569,720
047 500240 Own Forces Maint	1,799	0	1,799
048 500226 Contract Maint Bldgs & Grnds	67,741	0	67,741
050 500109 Personal Services – Temp	0	0	0
060 500601 Benefits	369,134	0	369,134
068 500563 Remuneration	3,183	0	3,183
070 500704 In-State Travel	7,698	0	7,698

	Total	\$2,826,652	\$29,400	\$2,856,052
<b>Source of Funds</b>				
<b>Revenue:</b>				
000-000017 Turnpike Fund		\$2,826,652	\$0	\$2,826,652
009-403669 Sponsorship Fee		0	29,400	29,400
	Total	\$2,826,652	\$29,400	\$2,856,052

04-096-096-961017-7037	Current Budget Fiscal Year 2013	Requested Change	Revised Budget Fiscal Year 2013
<b>Turnpikes Spaulding Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Permanent	\$376,968	\$0	\$376,968
017 500147 FT Employees Special Pay	10,610	0	10,610
018 500106 Overtime	135,833	15,900	151,733
019 500105 Holiday Pay	7,916	0	7,916
020 500200 Current Expense	479,107	0	479,107
022 500255 Rents-Leases Other than State	109,250	0	109,250
023 500291 Heat, Electricity, Water	61,100	0	61,100
024 500225 Maint Other than Bldg-Grnds	4,877	0	4,877
030 500311 Equipment	421,180	0	421,180
047 500240 Own Forces Maint	1,102	0	1,102
048 500226 Contract Maint Bldgs & Grnds	72,922	0	72,922
050 500109 Personal Services – Temp	8,647	0	8,647
060 500601 Benefits	238,049	0	238,049
068 500563 Remuneration	3,183	0	3,183
070 500704 In-State Travel	3,391	0	3,391
	Total	\$1,934,135	\$1,950,035
<b>Source of Funds</b>			
<b>Revenue:</b>			
000-000017 Turnpike Fund	\$1,934,135	\$0	\$1,934,135
009-403669 Sponsorship Fee	0	15,900	29,400
	Total	\$1,934,135	\$1,950,035

### EXPLANATION

The Bureau of Turnpikes' (The Bureau) Motorist Service Patrol (MSP) program was established in the spring of 2010. The purpose was and continues to be to assist and provide service for Turnpike patrons experiencing motor vehicle problems while traveling on the turnpike.

Where as from May 2010 to present, the program has operated utilizing Turnpike funds, the Department now proposes to operate the program utilizing revenue from a private vendor in return for advertising a sponsor's name on the MSP vehicle, as well as other marketing elements as indicated below.

The Bureau operates the specially equipped MSP vehicle on the I-95 approximately five (5) hours per day, Mon – Thurs and ten (10) hours Friday, Saturday & Sunday from the weekend prior to Memorial Day Weekend to the weekend after Labor Day Weekend for a total of 18 weeks and approximately 900 hours. The MSP also operates on I-95 and Spaulding Turnpike (NH 16) Monday – Friday five (5) hours a day from mid-September to mid-May, approximately 850 hours. The MSP vehicle provides immediate service to disabled vehicles inside the patrol route. Presently, personnel costs required to operate the service patrol are paid with overtime funds (class 18) from the Turnpike Blue Star and Spaulding Maintenance Accounts. Expansion of the program was not budgeted in Fiscal Year 2013 in those accounts.

The Bureau's MSP Program consists of one (1) MSP vehicle, which is a Ford F-250 pick-up truck with full crew cab that can accommodate five (5) passengers and Omaha utility beds. The vehicle is equipped with a fuel cell to replenish fuel-depleted vehicles, an impact wrench to remove lug nuts, a compressor to inflate soft tires, a floor jack, jumper cables, lock-out tools, water, push bumper, flares, state-of-the-art emergency lighting, State radio and cellular phone.

The sponsorship for this program is State Farm Insurance with Travelers Marketing managing the contract. The sponsorship will include, but is not limited to, annual revenue fee to the Bureau, the wrapping of the Bureau's MSP vehicle identifying the sponsorship, customer satisfaction feedback postcards, hats for Bureau drivers, patches to be displayed on their safety vests, and State Farm's Thankadriver.com website. The Department will be installing informational highway signs identifying the NHDOT Safety Patrol and the sponsorship. The Bureau's website will provide content about the safety patrol and a link to the Thankadriver website.

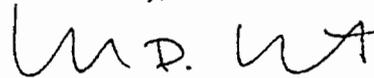
The contract also reserves the right for the Department to expand the MSP to fully cover the Spaulding Turnpike and/or patrol the FE Everett Turnpike. Travelers Marketing reserves the right of first refusal of the sponsorship benefits for a prorated annual sponsorship amount based on the number of additional vehicles and anticipated annual hours of operation.

The Department advertised for proposals for sponsorship of the MSP program in the Manchester Union Leader and the Portsmouth Herald on April 25 through April 28, 2012. Invitations to bid were also sent to twenty-six insurance companies who do business in New Hampshire. One sealed bid was received and publicly opened on May 24, 2012. Travelers Marketing, LLC was the sole bidder to provide sponsorship of the program as required in our proposal. The contract will begin subsequent to approval by the Governor and Council, no earlier than November 1, 2012 and end November 30, 2015. The contract is for a total of \$145,500.00. The sponsorship provides \$45,300.00 to the Department through FY2013, and \$50,100.00 for FY2014, and \$50,100.00 for FY2015.

The contract has been approved by the Attorney General as to form and execution. Copies of the fully executed contract are on file at the Secretary of State's office and the Department of Administrative Services office, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that this resolution be approved.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.  
Commissioner

Attachments