



Jeffrey A. Meyers  
Commissioner

Christine L. Santaniello  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
*DIVISION OF ECONOMIC & HOUSING STABILITY*

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November 4, 2019

The Honorable Mary Jane Wallner, Chairman  
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, Additional Revenues, authorize the Department of Health and Human Services, Division of Economic and Housing Stability (DEHS), Bureau of Family Assistance (BFA) to accept and expend federal funds in the amount of \$215,845 from the Administration for Children & Families, Promoting Safe and Stable Families, Kinship Navigator grant, effective upon approval by the Fiscal Committee and Governor and Council through June 30, 2020, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.

**05-95-042-421010-29730000 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SVS, HHS: HUMAN SERVICES, CHILD PROTECTION, PROMOTING SAFE AND STABLE FAMILIES**

Class/Object	Class Title	Current Authorized Budget	Requested Change	Adjusted Budget
<b>Revenue</b>				
000-404171	Federal Funds	\$ 887,729	\$ 215,845	\$ 1,103,574
	General Funds	\$ -	\$ -	\$ -
Total Revenue:		\$ 887,729	\$ 215,845	\$ 1,103,574
<b>Expense</b>				
020-500200	Current Expenses	\$ 8,156	\$ -	\$ 8,156
030-500311	Equipment	\$ 38,539	\$ -	\$ 38,539
039-500180	Telecommunications	\$ 720	\$ -	\$ 720
041-500801	Audit Fund Set Aside	\$ 717	\$ 216	\$ 933
050-500109	Personal Service Temp.	\$ 89,777	\$ -	\$ 89,777
060-500601	Benefits	\$ 6,868	\$ -	\$ 6,868
070-500700	In State Travel	\$ 15,000	\$ -	\$ 15,000
080-500710	Out of State Travel	\$ 15,000	\$ -	\$ 15,000
102-500731	Contracts for Program Services	\$ 712,952	\$ 215,629	\$ 928,581
Total Expense:		\$ 887,729	\$ 215,845	\$ 1,103,574

EXPLANATION

This request is being made to accept grant funds available for SFY 2020 under the Promoting Safe and Stable Families program, Title IV-B, subpart 2 of the Social Security Act.

The Department of Health and Human Services will use this funding for a Kinship Navigation Support Program, administered through the DEHS. DEHS will contract The New Hampshire Children's Trust (NHCT), which serves as the Facilitating Organization for the Department. NHCT will subcontract with Family Resource Centers (FRC) who offer home visiting, parenting education, and other supports to any family with children. The FRC's will use their existing infrastructure to support kinship caregivers, who care for children placed in their care by NH Division for Children, Youth and Families (DCYF). NHCT will provide training and infrastructure support to the FRC's for the Kinship Navigator program. The contract for these services was approved by Governor and Executive Council on June 5, 2019, Item 31.

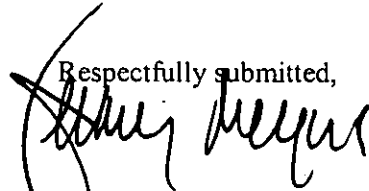
Funds will be budgeted in Class 102, Contracts for Program Services. The contract with the NHCT will allow them to subcontract with FRC's to create a part-time position to provide support to kinship caregivers. Referrals will come from DCYF upon the placement of a child with their kinship caregivers. The FRC will contact the family member to initiate support. The position will connect with the referred kinship caregivers; meet in person or by phone to assess their support needs, provide outreach, engagement and referrals to community supports and services. Many FRC's provide parent education and support groups, including family and caregiver support groups. These funds will allow the NHCT to continue to provide training, technical assistance and infrastructure to the FRC's to bolster these efforts to provide kinship providers with peer support and connections. Funds will also be budgeted in Class 041, Audit Fund Set Aside as required.

Area served: Statewide.

Source of Funds: 100% Federal Funds.

In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Jeffrey A. Meyers  
Commissioner



ADMINISTRATION FOR  
**CHILDREN & FAMILIES**

Office of Grants Management 330 C St., S.W., Washington DC 20201

September 17, 2019

Commissioner  
Division for Children, Youth and Families  
6 Hazen Drive  
CONCORD, NEW HAMPSHIRE 03301

Re: Notice of Grant Award - FY 2019

Dear Grantee:

The grant award listed below is hereby awarded under the Promoting Safe and Stable Families, Kinship Navigator program, Title IV-B, Subpart 2 of the Social Security Act. This award is available for obligation beginning 10-01-2018 and ending 09-30-2020. The grantee must liquidate all obligations incurred under this award no later than 90 days after the end of the funding period.

Appropriation	CAN	Allotment	This Action	Cumulative
75-19-1512	2019,G996480	\$215,845	\$215,845	\$215,845
<b>Total</b>		<b>\$215,845</b>	<b>\$215,845</b>	<b>\$215,845</b>

EIN:	1026000618B3	Fiscal Year:	2019
Document Number:	G-1901NHPKIN	CFDA #:	93.556

With the acceptance of this award, you agree to administer this grant in compliance with conditions set forth in the applicable Program Instructions, terms and conditions, Departmental regulations, and OMB Circulars. Further, in accordance with Department of Treasury regulations 31 CFR Part 205, implementing the Cash Management Improvement Act, you agree to limit your request to draw Federal funds to the minimum amount needed and to time the request in accordance with the actual, immediate requirements in carrying out programs funded through this award. Failure to adhere to these requirements may cause the suspension of grant funds.

Funds included in this award will be made available through the DHHS Payment Management System (PMS). Questions pertaining to payments should be directed to DHHS Division of Payment Management, Post Office Box 6021, Rockville, MD 20852; telephone 1-877-614-5533.

Fiscal reporting questions regarding this grant should be directed to Deborah Bell, Administration for Children and Families, (202) 401-4611. The electronic Terms and Conditions to support this program can be found on the website at <https://www.acf.hhs.gov/grants/terms-and-conditions>.

Please transmit a copy of this letter to the office authorized to request funds covered by this award notice.

Sincerely,

George Barnwell  
Grants Management Officer

\*\*Footnote: This action revises the obligation period from 9-30-2019 to 9-30-2020; the CFDA from 93.471 to 93.556. This action also identifies the program specific to PSSF Kinship Navigator.