



New Hampshire Fish and Game Department

HEADQUARTERS: 11 Hazen Drive, Concord, NH 03301-6500
(603) 271-3421
FAX (603) 271-1438

www.WildNH.com
e-mail: info@wildlife.nh.gov
TDD Access: Relay NH 1-800-735-2964

December 19, 2016

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

[Signature]
Approved by Fiscal Committee Date 1/13/17

REQUESTED ACTION

Pursuant to the provisions of RSA 206: 33-b, authorize the transfer of Thirty Three Thousand dollars (\$33,000.00) from the New Hampshire Fish and Game Fund Reserve to the Fish and Game FY 2017 Operating Budget from joint Legislative Fiscal Committee and Governor and Council approval through June 30, 2017.

03 75 75 750020 20-07500-78880000 Fish and Game Commission – FY 2017

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
020 500200	Current Expenses	\$2,000	0	\$2,000
070 500704	In-State Travel	7,500	3,000	10,500
	Total Expenses	\$9,500	\$3,000	\$12,500
<u>Source of Funds</u>				
---	Fish and Game Funds	9,500	3,000	12,500
	Total	\$9,500	\$3,000	\$12,500

03 75 75 753520 20-07500-21600000 Facility Maintenance– FY 2017

<u>Class</u>		<u>Current Budget</u>	<u>Change</u>	<u>Revised Budget</u>
010 500100	Personal Services Permanent	\$277,044	\$ 0	\$277,044
018 500106	Overtime	3,001	0	3,001
020 500200	Current Expenses	50,279	0	50,279
022 500255	Rents-Leases Other than State	3,000	0	3,000
023 500291	Heat, Electricity & Water	58,000	0	58,000
028 582814	Transfers to General Services	63,483	0	63,483
030 500311	Equipment New/Replacement	1,000	0	1,000
039 500190	Telecommunications	1,100	0	1,100
041 500801	Audit Fund Set Aside	82	0	82
047 500240	Own Forces Maintenance	10,000	0	10,000
048 500226	Contractual Maintenance	49,245	30,000	79,245
060 500602	Benefits	184,187	0	184,187
070 500704	In-State Travel	800	0	800
	Total Expenses	\$701,221	\$30,000	\$731,221
<u>Source of Funds</u>				
000 404149	Federal Funds	\$75,753	0	\$75,753
---	Fish and Game Funds	625,468	30,000	655,468
	Total	\$701,221	\$30,000	\$731,221

REGION 1
629B Main Street
Lancaster, NH 03584-3612
(603) 788-3164
FAX (603) 788-4823
email: reg1@wildlife.nh.gov

REGION 2
PO Box 417
New Hampton, NH 03256
(603) 744-5470
FAX (603) 744-6302
email: reg2@wildlife.nh.gov

REGION 3
225 Main Street
Durham, NH 03824-4732
(603) 868-1095
FAX (603) 868-3305
email: reg3@wildlife.nh.gov

REGION 4
15 Ash Brook Court
Keene, NH 03431
(603) 352-9669
FAX (603) 352-8798
email: reg4@wildlife.nh.gov

801K
FIS 17 011
47

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council

December 19, 2016

Page 2 of 2

EXPLANATION

Accounting Unit 78880000, class 070, In-State Travel, is being increased by \$3,000. Per RSA 206:5, Commissioners shall be reimbursed for actual and necessary traveling expenses. These funds are being added to ensure sufficient funding of this account through the remainder of the fiscal year.

Accounting Unit 21600000, class 048, Contractual Maintenance, is being increased by \$30,000. This is due to the immediate need to cover the costs of unanticipated projects required for our Headquarters Hazen Drive campus. The transformer which supplies electricity to two of our campus buildings is in need of replacement and is currently on order. The cost of purchasing this transformer required most of our current fiscal years' budgeted funds within this class line. In addition, the air conditioning unit for our computer storage room is also in need of replacement adding to the unanticipated costs within this accounting unit.

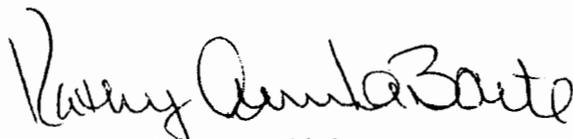
The following information is provided in accordance with the budget Officer's instructional memorandum dated April 17, 1985 to support the before written requested actions.

1. Does this transfer involve continuing programs or one-time projects? **Continuing programs.**
2. Is this transfer required to maintain existing program level or will it increase the program level? **Maintain existing program level.**
3. Cite any requirements that make this program necessary. **No Requirements.**
4. Identify the source of the funds on all accounts listed on this transfer. **Unrestricted Fish and Game Funds.**
5. Will there be any effect on revenue if this transfer is not approved or disapproved? **Unknown**
6. Are funds expected to lapse if this transfer is not approved? **No.**
7. Are personnel services involved? **No.**

Respectfully submitted,



Glenn Normandeau
Executive Director



Kathy Ann LaBonte, Chief
Business Division

**Fiscal Situation
Fish and Game Fund 2017**

Beginning Balance 07/01/2016	2,326	
Total Additions (Revenue Estimate)	13,472	
Less Operating Budget Appropriations	(14,709)	
Total	1,089	
Lapses	441	* Estimated at 3%
Ending Balance	1,530	
Less Current Request	<u>(33)</u>	
Ending Balance June 30, 2017 (Budgetary)	<u>1,497</u>	