

JA



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, N.H. 03305
603-271-2791

ROBERT L. QUINN
COMMISSIONER OF SAFETY

August 8, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to RSA 4:8, authorize the Department of Safety, Office of the Commissioner, to accept a donation of two professional training courses from the NH Public Risk Management Exchange (PRIMEX), valued at \$1,000.00 in total. Effective upon Governor and Council approval.

Explanation

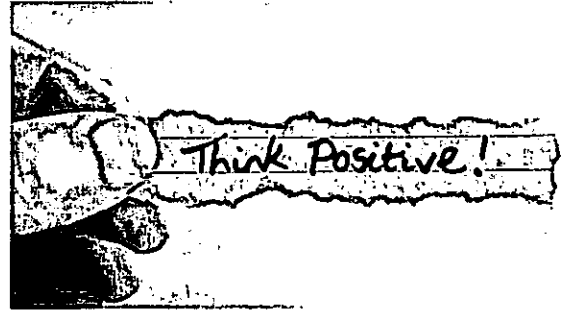
PRIMEX has agreed to donate two sessions of their training program entitled "Creating and Maintaining a Positive Workplace Culture" to the Department of Safety (DOS). This course is designed to provide tools, guidance, and encouragement to create and maintain a positive workplace culture. Approximately 80 DOS employees from across all Divisions will be selected to attend the training and implement the tools and guidance provided as part of our continued focus on constant process improvement and organizational growth.

Respectfully submitted,

Robert L. Quinn
Commissioner of Safety

Creating and Maintaining a Positive Workplace Culture

The vital importance of a positive culture in the workplace cannot be overstated. It is at the core of an organization's effectiveness and success. Yet even for all its importance, many organizations either tolerate a negative culture or take little action to create and maintain a positive one. If your current culture needs improvement or if you're looking to instill a brand new culture, Primex³ can help facilitate the process.



The Creating and Maintaining a Positive Workplace Culture Program is designed to provide members with the tools, guidance and encouragement to create and maintain a positive workplace culture. *This year-long program will:*

- Identity your Culture Champion to spearhead your culture change efforts
- Form a Culture Team in your organization to work with the Culture Champion
- Assess your existing and desired culture
- Formulate a Culture Action Plan for your organization
- Build your Culture Toolkit
- Provide Primex³ Culture Coaches to help guide the process

You will attend all the following sessions and complete all exercises/assignments contained in the program's curriculum.

The following required sessions run from 9:00 a.m. to noon at Primex³ in Concord, NH on the following days:

- August 28, 2019
- September 19, 2019
- October 24, 2019
- November 21, 2019



Primex³ can't change your organization's culture....but you can.

Primex³ will be there along the way with you as you create and maintain a positive workplace culture.



Facilitator: Nick Manolis

Over the past 40 years, Nick Manolis has created a career centering on human resource management, training and development. Nick has held a variety of direct management and consulting positions in the private, public and non-profit sectors. For over 20 years, he provided the Primex³ membership with training, consulting and facilitation services. Nick went on to serve as the Vice President of Human Resource Development at Associated Grocers of New England. Currently, Nick is an adjunct instructor with the Business Management Department at New Hampshire Technical Institute. His association continues with Primex³ by providing training programs to the membership. Nick holds an undergraduate degree in Political Science from the University of New Hampshire and has done graduate work in Business Administration at New Hampshire College.



2.8 CEUs will be awarded for successful completion of the program which requires attendance at all sessions and completion of all assignments.

For more information, contact Elaine St. Jean at estjean@nhprimex.org or by calling 1-800-698-2364.

Primex³
NH Public Risk Management Exchange