

25 DAW

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

June 19, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

Dear Governor Hassan and Honorable Council:

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI the New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) respectfully requests authorization to retroactively budget and expend carry forward grant funds from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) in the amount of \$156,342.00 for the period of July 1, 2013 approval through June 30, 2015. 100% Federal Funds.

Funds to be budgeted into account as follows:

02-18-18-185010-33460000 SPEC CROP BLK GRANT #12-25-B-1475

OBJECT

<u>CLASS</u>	<u>ACCOUNT</u>	<u>FY2014</u>	<u>FY 2015</u>	<u>TOTAL</u>
040-500800	Indirect costs	\$ 12,665	\$ 1,404	\$ 14,069
041-500801	Audit Fund Set aside	128	14	142
072-500575	Grants Other State Agen.	<u>127,951</u>	<u>14,180</u>	<u>142,131</u>
	Total	\$140,744	\$15,598	\$156,342
<u>Revenue</u>				
000-405583	Federal Funds	\$140,744	\$15,598	\$156,342

EXPLANATION

This item is retroactive as the first scheduled fiscal committee meeting for the new biennium occurs after the original requested end date for this grant.

The New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) has been awarded a grant from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) Specialty Crop Block Grant Program to fund eight specific projects. The projects were solicited through the RFP process and submitted for review by USDA, Agricultural Marketing Service as part of a New Hampshire state application. USDA, AMS approved the NH State Plan and all of the included projects.

The funds from this grant will be utilized as follows:

Object Class – 040 – Indirect Cost \$14,069. Funds budgeted at the 10% maximum allowed by USDA AMS.

Object Class – 041 – Audit Set Aside \$142.00. Funds budgeted covering the required rate.

Object Class – 072 – Grants \$142,131. Funds for conducting agricultural specialty crop program projects as approved by USDA, AMS.

In the event that these Federal funds become no longer available, General Funds will not be requested to support this program.

Fiscal Situation

Awarded Grant Total	\$238,572.00
Total Expended & Encumbered FY 2013	<u>(82,230.00)</u>
Balance Forward	\$156,342.00
Request this item	\$156,342.00

Respectfully Submitted,



Lorraine S. Merrill
Commissioner

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

January 17, 2013

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Dear Governor Hassan and Honorable Council:

REQUESTED ACTION

Pursuant to RSA 14:30-a, VI the New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) respectfully requests authorization to accept and expend grant funds from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) in the amount of \$238,572.00 for the period of Fiscal Committee and Governor and Council approval through June 30, 2013. 100% Federal Funds.

Funds to be budgeted into account as follows:

02-18-18-185010-33460000 SPEC CROP BLK GRANT #12-25-B-1475

OBJECT

<u>CLASS</u>	<u>ACCOUNT</u>	<u>FY2013</u>
040-500800	Indirect costs	\$ 23,630.94
041-500801	Audit Fund Set aside	215.00
072-500575	Grants Other State Agen.	<u>214,726.06</u>
	Total	\$238,572.00
<u>Revenue</u>		
000-405583	Federal Funds	\$238,572.00

EXPLANATION

The New Hampshire Department of Agriculture, Markets & Food, Division of Agricultural Development (DAMF) has been awarded a grant from the United States Department of Agriculture (USDA) Agricultural Marketing Service (AMS) Specialty Crop Block Grant Program to fund eight specific projects. The projects were solicited through the RFP process and submitted for review by USDA, Agricultural Marketing Service as part of a New Hampshire state application. USDA, AMS approved the NH State Plan and all of the included projects.

The funds from this grant will be utilized as follows:

Object Class – 040 – Indirect Cost \$23,630.94. Funds budgeted at the 10% maximum allowed by USDA AMS.

Object Class – 041 – Audit Set Aside \$215.00. Funds budgeted covering the required rate.

Object Class – 072 – Grants \$214,726.06. Funds for conducting agricultural specialty crop program projects as approved by USDA, AMS.

In the event that these Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully Submitted,

A handwritten signature in cursive script, appearing to read "L. Merrill", written in black ink.

Lorraine S. Merrill
Commissioner

United States Department of Agriculture
Agricultural Marketing Service
AGREEMENT FACE SHEET

2346

1. Accounting Code: 12122501DB62FVDCS100RFV01NH		2. Vendor I.D. (EIN): 02-6000618		3. DUNS Number: 176836583	
4. Agreement Number: 12-25-B-1475		Amendment Number:		5. Type of Instrument: Grant	
6. CFDA Number: 10.170					
7. Title of Agreement: New Hampshire Department of Agriculture, Markets and Food Specialty Crop Block Grant Program – Farm Bill Activities.					
8. Objective: To enhance the competitiveness of New Hampshire specialty crops.					
9. Statement of Work: This agreement shall be carried out by the organizational units or officials of the Federal Agency and the Grantee in the manner and subject to the conditions provided in the Specialty Crop Block Grant Program – Farm Bill Terms and Conditions attached hereto and made a part of this agreement.					
10. Legal Authority: Section 101 of the Specialty Crops Competitiveness Act of 2004 (7 U.S.C. 1621 note) of Public Law 108–465; amended by Section 10109 of the Food, Conservation, and Energy Act of 2008, Public Law 110–245; 7 CFR Part 1291 (published March 27, 2009; 74 FR 13313); and Section 713 of Title VII (General Provisions) of Division A of Public Law 108-7.					
11. Federal Agency (Name and Address): Specialty Crop Block Grant Program – Farm Bill Agricultural Marketing Service United States Department of Agriculture Washington, DC 20250			12. Grantee: New Hampshire Department of Agriculture, Markets and Food Concord, NH 03302		
13. Federal Agency Project Manager: Trista Etzig, Project Manager Telephone: (202) 690-4942 Email: Trista.Etzig@ams.usda.gov			14. Grantee Project Coordinator: Gail McWilliam-Jellie, Director Telephone: (603) 271-3788 Email: gail.mcwilliam.jellie@agr.nh.gov		
15. Period of Performance: 9/30/2015 through 9/29/2015			16. Federal Agency Funding Amount: \$238,572.00		Non-Federal Matching Amount: N/A

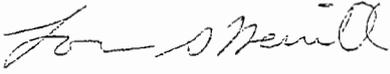
PROVISIONS

This Grant Award incorporates the following:

- The referenced State Plan and any amendments thereto – incorporated by reference
- \$112.65 is reallocated to the State Agency and shall be expended on projects in the referenced State Plan. The reallocated amount is reflected in block 16. Federal Agency Funding Amount. The State Agency shall submit to the Federal Agency a request to amend the Grant Agreement if the reallocated funding results in a change that requires prior approval in accordance with award term 6, "Changes Requiring Prior Approval" in the Specialty Crop Block Grant Program-Farm Bill Terms and Conditions (11/2011).
- The State Agency will complete activities outlined in the approved State Plan hereby entitled New Hampshire Department of Agriculture, Markets and Food Fiscal Year 2012 Specialty Crop Block Grant Program – Farm Bill Application dated, 7/6/2012
- Specialty Crop Block Grant Program – Farm Bill Terms and Conditions (11/2011) – incorporated by reference and can be found at:
<http://www.ams.usda.gov/AMSv1.0/getfile?dDocName=STELPRDCS095522>
- 7 CFR Part 3015, 7 CFR Part 3016, 7 CFR Part 3019, and 7 CFR 3052 – incorporated by reference
- The Approved Award Budget
- Grant funds received under this award shall supplement the expenditure of State funds in support of specialty crops grown in that State, rather than replace State funds.
- The obligation of funds may be terminated without further cause unless the grantee commences the timely drawdown of funds; initial drawdown must be made within the first year of the grant period.

FOR THE UNITED STATES DEPARTMENT OF AGRICULTURE

This agreement, subject to the provisions above, shall constitute an obligation of funds on behalf of the Government, unless amended or terminated by mutual consent of the parties in writing, or terminated by either party upon 60 days' notice in writing.

17. Federal Agency Representative Approval:  ROBERT KEENEY Deputy Administrator Fruit and Vegetable Program		18. Grantee Representative Approval (Please Print): Name: LORRAINE S. MERRILL Title: COMMISSIONER	
Digitally signed by ROBERT KEENEY DN: c=US, o=U.S. Government, ou=Department of Agriculture, cn=ROBERT KEENEY, 0.9.2342.19200300.100.1.1=12001000111993 Date: 2012.09.12 10:59:10 -0400'		19. Grantee Representative Approval Signature: 	
		Date: 10-29-12	

Paperwork Burden Statement

According to the Paperwork Reduction Act, as amended, no persons are required to respond to a collection of information unless it displays a valid OMB Control Number. The valid OMB control number for this information collection is 0581-0248. Public reporting burden for this collection of information is estimated to average 2 hours per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0581-0248), Washington, DC 20503.

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From: Miklozek, John - AMS [mailto:John.Miklozek@ams.usda.gov]
Sent: Monday, January 14, 2013 5:49 PM
To: McWilliam Jellie, Gail
Cc: Etzig, Trista - AMS
Subject: RE: 2012 SCBG

Hi Gail,

Sorry about the confusion associated with AMS agreement 12-25-B-1475. That was a typo on our part. Item number 15 (Period of Performance) should state 9/30/2012 to 9/29/2015.

Please let me know if you need anything else. I'll be more than happy to help.

John Miklozek
Specialty Crop Block Grant Program
USDA, Agricultural Marketing Service
Telephone: 202-720-1403
Fax: 202-720-0016
Email: John.Miklozek@usda.gov