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State of New Hampshire

DEPARTMENT OF SAFETY OFFICE OF THE COMMISSIONER

33 HAZEN DR. CONCORD, NH 03305

603/271-2791



JOHN J. BARTHELMES
- COMMISSIONER

April 20, 2017

The Honorable Neal M. Kurk, Chairman
Fiscal Committee of the General Court
State House
Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to Chapter 276:198, Laws of 2015, authorize the Department of Safety, Division of Motor Vehicles to transfer among accounts within Division of Motor Vehicles' Operations, Driver Licensing, and Motor Vehicle Registration accounts, as outlined below, in the amount of \$118,150.00 for anticipated shortages in current expense and overtime for the Fiscal Year 2017. Effective upon Fiscal Committee and Governor and Council approvals through June 30, 2017. Funding source: 100% Agency Income (Cost of Collections).

02-23-23-233015-23110000 Dept. of Safety – Division of Motor Vehicles – Driver Licensing

Class	Description	SFY 2017 Current Authorized	Requested Action	SFY 2017 Revised Adjusted Authorized
009-407017	Agency Income	(3,947,963.81)	(59,075.00)	(4,007,038.81)
010-500100	Personal Service - Perm Class	1,430,282.00	-	1,430,282.00
018-500106	Overtime	31,500.00	20,000.00	51,500.00
020-500200	Current Expense	168,066.95	41,000.00	209,066.95
022-500255	Rents-Leases Other Than State	7,560.00	-	7,560.00
024-500230	Maint Other Build-Grnds	58,272.32	-	58,272.32
028-500292	Transfer to General Services	16,765.00	-	16,765.00
030-500311	Equipment	38,049.58	(1,070.00)	36,979.58
039-500188	Telecommunications	32,296.00	(5,000.00)	27,296.00
050-500109	Personal Services - Temp	26,199.00	15,000.00	41,199.00
057-500531	Books	1,000.00	(555.00)	445.00
060-500601	Benefits	813,603.00		813,603.00
070-500704	In State Travel Reimbursement	28,150.00	(10,300.00)	17,850.00
103-500737	Contracts for Op Services	1,296,219.96	-	1,296,219.96
	Org 2311 Totals	3,947,963.81	59,075.00	4,007,038.81

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02-23-23-233015-23120000 Dept. of Safety – Division of Motor Vehicles – Motor Vehicle Registration

Class	Description	SFY 2017 Current Authorized	Requested Action	SFY 2017 Revised Adjusted Authorized
009-407017	Agency Income	(1,638,399.65)	59,000.00	(1,579,399.65)
010-500100	Personal Service - Perm Class	743,758.00	-	743,758.00
018-500106	Overtime	46,932.00		46,932.00
020-500200	Current Expense	132,647.33	(20,000.00)	112,647.33
022-500255	Rents-Leases Other Than State	6,456.00	(4,000.00)	2,456.00
024-500230	Maint Other Build-Grnds	7,090.32	(5,000.00)	2,090.32
028-500292	Transfer to General Services	16,765.00	-	16,765.00
030-500311	Equipment	4,000.00	-	4,000.00
039-500188	Telecommunications	70,759.00	(30,000.00)	40,759.00
050-500109	Personal Services - Temp	53,309.00	-	53,309.00
057-500531	Books	131.00	-	131.00
060-500601	Benefits	548,514.00	-	548,514.00
070-500704	In State Travel Reimbursement	5,379.00	-	5,379.00
080-500710	Out of State Travel Reimb	2,659.00	-	2,659.00
	Org 2312 Totals	1,638,399.65	(59,000.00)	1,579,399.65

02-23-23-233015-29260000 Dept. of Safety – Division of Motor Vehicles – Operations

Class	Description	SFY 2017 Current Authorized	Requested Action	SFY 2017 Revised Adjusted Authorized
009-407017	Agency Income	(6,597,131.00)	75.00	(6,597,056.00)
010-500100	Personal Service - Perm Class	2,894,698.00	-	2,894,698.00
018-500106	Overtime	201,500.00	30,180.00	231,680.00
020-500200	Current Expense	60,633.35	5,000.00	65,633.35
022-500255	Rents-Leases Other Than State	418,465.33	(15,000.00)	403,465.33
023-500291	Heat Electricity Water	90,592.00	-	90,592.00
024-500230	Maint Other Build-Grnds	23,572.00	(20,000.00)	3,572.00
030-500311	Equipment	9,990.26	-	9,990.26
039-500188	Telecommunications	207,094.00	-	207,094.00
050-500109	Personal Services - Temp	471,161.00		471,161.00
057-500531	Books	441.00	(255.00)	186.00
060-500601	Benefits	2,033,165.00		2,033,165.00
070-500704	In State Travel Reimbursement	27,480.00	-	27,480.00
103-500737	Contracts for Op Services	158,339.06	-	158,339.06
	Org 2926 Totals	6,597,131.00	(75.00)	6,597,056.00

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Explanation

Driver Licensing requires additional Class 018 - Overtime and Class 50 – Personal Services Temp related to the conversion to REAL ID and an increase in driver license production, as well as, Class 20 - Current Expense for postage in order to mail license renewal notices. **Operations** is in need of additional funds for Class 18 - Overtime due to the VISION Project to replace its Driver Licensing, Financial Responsibility, Auto Dealer and Inspection Station, Inventory, and Financial subsystem. Also, Class 20 – Current Expense necessitates further appropriations for supplies in order for the various substations to effectively function.

Funds are available for transfer from Class 70 - In State Travel Reimbursement and Class 39 - Telecommunications because the price per gallon and the price per line budgeted was more than actuals. Funding is also available in Class 30 - Equipment due to cost savings measures engaged in by the Division; Class 57 - Book Periodicals Subscriptions has appropriations available because the Driver Licensing Guide costs were less than anticipated; Class 22 - Rents-Leases Other Than State has additional appropriations due to lower projected rent for the Nashua facility than was budgeted; and Class 24 - Maintenance Other than Building and Grounds has available funding because the cost for licenses was less than budgeted or not necessary to purchase this fiscal year. Class 20 - Current Expense has additional appropriations due to efficiencies in the supply management by the Division, as well as careful spending.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

Does transfer involve continuing programs or one-time projects? The transfer involves continuing programs.

Is this transfer required to maintain existing program level or will it increase the program level? This transfer is required to maintain existing program levels.

Cite any requirements which make this program mandatory. RSA 21-P

Identify the source of funds on all accounts listed on this transfer. The source of funds for all accounts listed on this transfer is 100% Agency Income (Cost of Collections).

Will there be any effect on revenue if this transfer is approved or disapproved? There will be no effect on revenue.

Are funds expected to lapse if this transfer is not approved? Yes, the funds will lapse if the transfer is not approved.

Are personnel services involved? No.

Respectfully submitted,


John J. Barthelmes
Commissioner of Safety

CHAPTER 276
HB 2-FN-A-LOCAL -FINAL VERSION
- Pages 56 - 57 -

276: 198 Department of Safety; Transfer Among Accounts. Notwithstanding any provision of law to the contrary, except RSA 9:17-c and RSA 99:4, for the biennium ending June 30, 2017, the commissioner of the department of safety is hereby authorized to transfer funds between and among all class lines and accounting units within the department as the commissioner deems necessary and appropriate to address present or projected budget deficits, or to respond to changes in federal law, regulations, or programs, and otherwise as necessary for the efficient management of the department; provided that any transfer over \$75,000 shall require prior approval of the fiscal committee of the general court and the governor and council.