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# State of New Hampshire

DEPARTMENT OF HEALTH AND HUMAN SERVICES JAN 08 2019 AM 11:56 DAS

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JEFFREY A. MEYERS  
COMMISSIONER

January 7, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Executive Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Based upon demonstrated performance and in accordance with RSA 94:3 and Ch.162 L2018 (HB 1817) I respectfully request approval of a salary step assignment change for Christine Tappan, from grade JJ, step 6 (Salary: \$125, 160.36) to Grade JJ, Step 7 (Salary: \$131, 357.20) effective January 18, 2019.

### EXPLANATION

Ms. Tappan was confirmed by the Executive Council on May 18, 2017, and sworn in on June 2, 2017 in a position titled Senior Division Director. This position was converted from Senior Division Director to Associate Commissioner on September 13, 2017. Ms. Tappan has been at the maximum salary in the letter grade for the position, prescribed in RSA 94:1, since June 2, 2017. This request is consistent with the addition of the new step 7 added to the Unclassified Wage Scale per Ch.162 L2018 (HB1817) effective January 18, 2019.

Respectfully Submitted,

Jeffrey A. Meyers  
Commissioner