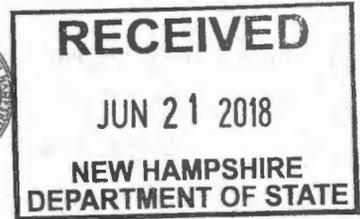


**STATE OF NEW HAMPSHIRE**

Honorarium or Expense Reimbursement Report (RSA 14-C)  
For Legislators and Legislative Employees



**Type or Print all Information Clearly:**

Name: William H. Mitchell Work Phone No.: (603) 271-2785  
First Middle Last

Work Address: State House, Room 102 Concord, New Hampshire

Office/Appointment/Employment held: Employee of the Legislative Budget Assistant, Audit Division

List the full name, post office address, occupation, and principal place of business, if any, of the **source** of any reportable honorarium, expense reimbursement, ticket or free admission to a political, charitable, or ceremonial event, or meals or beverages consumed at a meeting or event, the purpose of which is to discuss official business, with a value greater than \$50.

**Source of Honorarium, Expense Reimbursement, Ticket or Free Admission, or Meals and/or Beverages:**

Name of Source: \_\_\_\_\_  
First Middle Last

Post Office Address: \_\_\_\_\_

Occupation: \_\_\_\_\_

Principal Place of Business: \_\_\_\_\_

**If the source is a Corporation or other Entity:**

Name of Corporation or Entity: New Hampshire General Court

Name of Person Representing the Corporation/Entity: Joyce Phinney

Work Address of Person Representing the Corporation/Entity: Room 102, State House, Concord, New Hampshire

I am reporting:

- A ticket or free admission received pursuant to RSA 14-C:4, I with value over \$50.00.
- Meals and/or beverages consumed pursuant to RSA 14-C:4, II with value over \$50.00. (meal included in reimbursed registration fee.)
- An Honorarium with value over \$50.00.

Value of Honorarium: \_\_\_\_\_ Date Received: \_\_\_\_\_ *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.* • Exact • Estimate

An Expense Reimbursement with value over \$50.00. \*See over for detail

Value of Expense Reimbursement: \*\$231.92 Date Received: 6/13/2018 *If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.*  Exact • Estimate

For a report relating to an honorarium or expense reimbursement, you are required to attach a copy of the agenda or an equivalent document which addresses the subjects addressed and the time schedule of all activities at the event. Indicate below the names of the sponsors of activities in cases where they are not indicated on the agenda or equivalent document.

**TURN OVER TO CONTINUE**

Provide a brief description of the service or event that gave rise to this Honorarium, Expense Reimbursement, ticket or free admission to a political, charitable, or celebratory event, or meals or beverages:

Attendance at the May 31, 2018 AGA Training at Bentley University. Agenda attached.

"I have read RSA 14-C and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

*[Handwritten Signature]*  
SIGNATURE OF FILER

6/19/18  
DATE FILED

**RSA 14-C:7 Penalty.** Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

**Return to:** Secretary of State's Office, State House Room 204, Concord, NH 03301

Detail of Reported Expense Reimbursement:

\$ 155.00	Registration fee prepaid to AGA by the Office of Legislative Budget Assistant [Registration fee included continental breakfast and one lunch meal of unknown value]
76.92	Reimbursement of travel expense, mileage and tolls, paid to reporter
<u>\$ 231.92</u>	

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

[REDACTED]

**Date:** Thursday, May 31, 2018  
**Location:** Bentley University, Waltham, MA  
**CPE:** 7 CPE Hours  
**Cost:** Member – \$125; Non-member - \$170  
**General Registration Deadline:** Friday, May 25, 2018 (*\*registration will close early if capacity is met*)

**Early Bird Registration Cost:** Member – \$110; Non-member – \$155  
**Early Bird Registration Deadline:** Friday, May 18, 2018 (This deadline is not negotiable.)  
*\*Please read cancelation policy at the bottom of this document*

Time	Track	Description	Presenter(s)
7:45 AM-8:30 AM		Registration and Continental Breakfast	
✓ 8:30 AM-8:45 AM		Welcome, with Boston Chapter President, William Bell. National Anthem, and Presentation of Colors with Craig Hall	William Bell, AGA Boston Chapter President
✓ 8:45 AM to 9:15 AM	Keynote	Leadership	James R. Arnette, Jr. AGA National President
✓ 9:25 AM to 10:30 AM (Choice of 1 concurrent session – pick a 1 <sup>st</sup> and 2 <sup>nd</sup> choice.)	2A	Effective Audit and Audit Resolution Practices	William Bell MA DESE Rich Rasa, USED OIG
	3A	Ethics	Ernie Almonte, CGFM RSM
	4A	The Audit Process for Municipalities	Richard Sullivan, CPA, Powers and Sullivan
	5A	Internal Controls Tool Kit/Fraud Tool Kit and other Surprises	Peter Scavato, George Anastos, Massachusetts Comptrollers Office
	6A	Yellow-Book Update	Rebecca Riklin, GAO
	7A	Fraud From an Audit Planning Perspective	Shawn Warren, CPA, KPMG
10:30 AM to 10:40 AM		Break	
✓ 10:40 AM to 11:45 AM (Choice of 1 concurrent session – pick a 1 <sup>st</sup> and 2 <sup>nd</sup> choice.)	1B	Auditor/Auditee Relations	James Arnette, AGA National President
	2B	Effective Audit and Audit Resolution Practices	William Bell MA DESE Rich Rasa, USED OIG
	3B	Ethics	Ernie Almonte, CGFM RSM
	5B	Internal Controls Tool Kit/Fraud Tool Kit and other Surprises	Peter Scavato, George Anastos, Massachusetts

Time	Track	Description	Presenter(s)
			Comptroller's Office
	6B	Yellow-Book Update	Rebecca Riklin, GAO
✓ 11:55 AM to 12:25 PM		Lunch	
✓ 12:25 PM to 12:45 PM		Presentation of Chapter Awards and Chapter Election	William Bell, AGA Boston Chapter President and Julie O'Sullivan, Director of Chapter Awards.
✓ 12:45 PM to 1:45 PM	Keynote	Massachusetts Inspector General	Glenn Cunha, Massachusetts Inspector General
2 PM to 3:10 PM	9	Governmental Accountability and the Citizen-Centric Model	Craig Hall, Massachusetts Developmental Disabilities Council
	11	Managing Public and Private Projects	Kevan Kivlan, GSA
	12	Risk Management and Cyber Security	Erich Schumann, Brandies University
✓ 3:10 PM to 3:20 PM	13	GASB UPDATE Break	
3:20 PM to 4:20 PM	Continuation of Sessions		

Due to the seating limitations, sign-up for specific sessions will be on a first come/first served basis. Using the Track Numbers, please indicate your first and second choices for the morning (one from the A concurrent sessions and one from the B concurrent sessions) and afternoon sessions. The morning/afternoon B concurrent sessions are a repeat of the morning/afternoon A sessions so please pick a different session.

**MEMBER REGISTRATION POLICY:** Members must provide their AGA membership number when registering for the PDC to receive the reduced registration fee.

**EARLY BIRD REGISTRATION POLICY:** Registrations on or before close of business on May 18, 2018 will receive a discounted *Early Bird Registration*. This deadline is not negotiable.

**CANCELLATION POLICY:** Cancellations received up to May 18, 2018 are fully refundable. Substitutions can be made at any time up until the day of the conference. Individuals who do not cancel on or before May 18, 2018 are not eligible for a refund. No-shows will be individually responsible for full payment.

**NOTE:** In case of inclement weather conditions, contact Bentley University at (781) 891-2020 for an updated, recorded message regarding campus closing.