



STATE OF NEW HAMPSHIRE  
THE ADJUTANT GENERAL'S DEPARTMENT

BUSINESS ADMINISTRATION  
STATE MILITARY RESERVATION  
4 PEMBROKE ROAD  
CONCORD, NEW HAMPSHIRE 03301-5652

19A  
JRW  
KDA

William N. Reddel, III, Major General  
*The Adjutant General*

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September 19, 2013

Her Excellency, Governor Margaret Wood Hassan  
And the Honorable Council  
State House  
Concord, NH 03301

*Retroactive*

**Requested Action**

Authorize the Adjutant General's Department to make a one-time, retroactive payment from fiscal year 2014 funds to Aaron LeCain for wages earned, but not paid, for the period of August 09, 2009 through August 8, 2013, upon Governor and Council approval. 100% Federal Funds

Funding is available in the account titled, "Army Guard Facilities 100% Fed":

		<u>FY 2014</u>
10 - 012 - 22450000 - 010 - 500100	Personal Services-Employee	\$4,992.00
10 - 012 - 22450000 - 060 - 500601	FICA	\$310.00
10 - 012 - 22450000 - 060 - 500631	Medicare	\$72.38
10 - 012 - 22450000 - 060 - 500604	Retirement	\$605.53

**Explanation**

The Adjutant General's Department requests approval to pay an employee for wages earned, but not paid, from August 9, 2009 through August 8, 2013. This employee was hired for a second shift work assignment and the required personnel action form did not properly designate the second shift differential pay rate. Appropriate action was taken to correct the employee's shift differential in Lawson Accounting System with an effective date of August 14, 2013.

The Department respectfully requests retroactive payment to Mr. LeCain for wages earned.

Respectfully submitted,

*William N. Reddel, III*  
William N. Reddel, III  
Major General, NHNG  
The Adjutant General