



State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

June 11, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to MOP 1200, Memberships, Dues and Licenses, authorize the Department of Safety, Division of Homeland Security & Emergency Management to **retroactively** pay SFY2019 annual membership dues to the National Emergency Management Association (NEMA) (VC# 167180-B001), Lexington, Kentucky, in an amount not to exceed \$4,500.00. Effective upon Governor and Executive Council approval for the period of July 1, 2018 to June 30, 2019. Funding source: 100% General Funds.

Funds are available in the SFY2019 operating budget as follows.

02-23-23-236010-27300000	Dept. of Safety – HSEM – Director of HSEM	SFY2019
026-500251	Organizational Dues – Membership Fees	\$4,500.00

Explanation

This request is **retroactive** due to delays in processing by the Division after receipt of the invoice in late May. To prevent this in the future, HSEM has arranged with the vendor to invoice the State earlier beginning next year and HSEM will process it immediately on receipt. These membership dues provide continued access to information sharing and networking among states, particularly the sharing of best practices and lessons learned. The National Emergency Management Association (NEMA) is a 501 (c) 3 nonprofit organization and certifies annually that it is not a lobbying entity. NEMA also provides national reports on information related to state emergency management organizational structures, budgets, staffing levels, disaster assistance funding and more. This information is used by state directors to build support with governors' offices and state legislatures.

Professional relationships built through NEMA are invaluable during times of emergencies and disasters. NEMA works to ensure state emergency management directors have the opportunity to provide input into national policy and program development to ensure the needs, concerns and viewpoints of the states are considered. NEMA regularly provides input into the development of grant guidance at Federal Emergency Management Agency/Department of Homeland Security (FEMA/DHS) to ensure maximum flexibility for states in the use of federal funds in order to meet state-specific priorities. NEMA is regularly invited to testify before Congress on emergency management and homeland security related legislation. This gives states the opportunity to weigh in on legislation that will impact their agencies and programs.

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

1. *How long has this organization been in existence and how long has this agency been a member of this organization?* NEMA has been in existence since 1974 and New Hampshire Homeland Security & Emergency Management has been a member since June 2003.
2. *Is there any other organization which provides the same or similar benefits which your agency belongs to?* NEMA is the only organization that brings together state emergency management directors under one umbrella.

3. *How many other states belong to this organization and is your agency the sole New Hampshire agency that is a member?* Forty-nine states, 8 U.S. Territories and the District of Columbia belong to NEMA. Homeland Security and Emergency Management is the only State of New Hampshire agency that is a member.
4. *How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.)* The dues are a standard fee for all states.
5. *What benefit does the state receive from participating in this membership?* The benefits of NEMA membership are: peer networking, committees, conferences, educational opportunities, NEMA publications, access to research and policy initiatives, legislative activities and support, discounted fees for products and services, access to members-only areas of the website, and membership directory.
6. *Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail.* New State Director Training is offered yearly at the Emergency Management Institute (EMI). The target audience includes state directors and deputy state directors who have been in their positions fewer than three years. EMI provides reimbursement of travel costs to attendees. NEMA serves as an information-sharing and support network for state directors and senior staff. NEMA also offers professional development and training so that emergency management professionals may continue honing their skills.
7. *Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.* No
8. *Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips.* Training is held once per year; the costs are paid for except for meals. Travel would include two (2) people. NEMA sponsors two national policy forums each year where state emergency management directors hear the latest information available on national policies and programs that will impact their agencies. They have access to Washington decision-makers through NEMA at national conferences. There are also various committees; every state director is assigned to a committee. These committees meet once or twice a year outside conferences due to the number and complexity of issues. Meetings are also frequently held via conference call.
9. *Which state agency employees are directly involved with this organization? (indicate if they are members, voting members, committee members, and/or officers of the organization).* The director or his/her designee. The state director or designee is a voting member. On occasion, a person from the NH Attorney General's Office will also attend.
10. *Explain in detail any negative impact to the State if the Agency did not belong to this organization.* The NH Department of Safety, Division of Homeland Security and Emergency Management benefits from this membership because NEMA serves as a vital emergency management information and assistance resource. NEMA provides national leadership and comprehensive emergency management through strategic partnerships, innovative programs, and collaborative policy positions. If we did not belong to NEMA, we would not have a voice in the collective input of the rest of the State/Territorial emergency managers into federal legislation or policies in all of the areas of emergency management. We would also not have immediate access to the activities of other states or the networking that allows us to know the individuals at the other end of a phone call or email to ask for information/assistance and/or to provide it. The New Hampshire Department of Safety, Division of Homeland Security and Emergency Management rely on the National Emergency Management Association (NEMA) to provide us with all the needed information.

Respectfully submitted,


John J. Barthelme
Commissioner of Safety



National Emergency Management Association
1776 Avenue of the States
Lexington KY 40511
Phone: 859-244-8162
Fax: 859-244-8239

Perry Plummer
Director
Department of Safety
New Hampshire Homeland Security & Emergency Management
33 Hazen Drive
Concord NH 03305

Invoice #: 26831
NEMA ID #: 117
Date: 03/20/2018

Item	Account	Cost
2019 Membership Dues		
2019 State Member Annual Dues (July 1, 2018 to June 30, 2019)	410-090-10-40010-10981	\$4,500.00
	Subtotal	\$4,500.00
	Total Due:	\$4,500.00

Please make checks payable to NEMA. Enclose one copy of this invoice for proper credit. All invoices are due within 30 days of receipt.

To pay by credit card online, point your browser to <https://www.nemaweb.org/pay> and enter the invoice ID and NEMA ID found at the top right of this invoice. Please call the NEMA Administrative Assistant at (859) 244-8162 if you have any questions.

Mail payments to the address below:

National Emergency Management Association
1776 Avenue of the States
Lexington, KY 40511

F.E.I.N. 23-7402557

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