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**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
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March 27, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

Authorize the Department of Justice, Division of Legal Counsel, Charitable Trust Unit, to budget and expend prior year carry forward funds from the Charitable Trust Escrow Account in the amount of \$55,000, for the purpose of budgeting for part-time staff, upon Governor and Executive Council approval through June 30, 2019. 100% Charitable Trust Revolving Funds.

Funds are to be budgeted as follows: 02-20-20-201010-2621, Charitable Trust Unit 050-500109; Part Time Salaries.

<b>Class/ Expense</b>	<b>Class Title</b>	<b>Current SFY18 Budget</b>	<b>Increase Amount</b>	<b>Revised SFY18 Budget</b>
010-500100	Personal Services Perm. Class.	\$323,101	\$0	\$323,101
013-500132	Personal Services Unclassified	\$96,250	\$0	\$96,250
017-500147	FT Employees Special Payment	\$2,406	\$0	\$2,406
018-500106	Overtime	\$10,000	\$0	\$10,000
020-500200	Current Expense	\$22,663	\$0	\$22,663
022-500255	Rents Leases Other Than State	\$2,200	\$0	\$2,200
027-582703	Transfers to DoIT	\$34,508	\$0	\$34,508
028-582814	Transfers To General Services	\$10,560	\$0	\$10,560
029-500290	Transfers within an Agency	\$1	\$0	\$1
030-500311	Equipment	\$2,260	\$0	\$2,260
037-500173	PC Desktop Hardware New	\$1,600	\$0	\$1,600
038-500175	Desktop Software New	\$800	\$0	\$800
039-500188	Telecommunications	\$4,500	\$0	\$4,500

040-500800	Indirect Costs	\$17,166	\$0	\$17,166
042-500620	Additional Fringe Benefits	\$34,267	\$0	\$34,267
050-500109	Personal Service Temp Appointee	\$22,681	\$55,000	\$77,681
057-500535	Books, Periodicals, Subscriptions	\$8,000	\$0	\$8,000
059-500117	Temp-Full Time	\$46,877	\$0	\$46,877
060-500612	Benefits	\$216,517	\$0	\$216,517
066-500543	Employee Training	\$1,000	\$0	\$1,000
067-500559	Training of Providers	\$15,201	\$0	\$15,201
069-500567	Promotional/Marketing Expense	\$1,000	\$0	\$1,000
070-500704	In State Travel	\$5,650	\$0	\$5,650
080-500716	Out of State Travel	\$6,250	\$0	\$6,250
102-500731	Contracts for Program Services	\$137,926	\$0	\$137,926
<b>Total</b>		<b>\$1,023,384</b>	<b>\$55,000</b>	<b>\$1,078,384</b>

**Source of Funds**

003-403339	Charitable Bureau Escrow	\$137,925	\$55,000	\$192,925
009-407321	Agency Income	\$885,459	\$0	\$885,459
<b>Total</b>		<b>\$1,023,384</b>	<b>\$55,000</b>	<b>\$1,078,384</b>

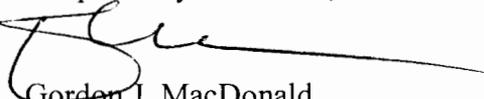
**EXPLANATION**

The Charitable Trust Escrow Account is made up of civil penalties collected pursuant to RSA 7:28-f, II (d). The Department requests authorization to use existing prior year carry forward funds from the Charitable Trust Escrow Account to budget for two short-term, part-time positions. The Charitable Trust Unit has 7.5 staff members to monitor all charitable trusts and charitable organizations in the State of New Hampshire. Two long-term staff members—the deputy director and an investigative paralegal are retiring in the coming months, taking many years of knowledge and experience with them. The departing members have agreed to come back on a limited part-time basis to help with the workload and train their replacements.

In the event these funds should become unavailable, general funds will not be requested in support of this request.

Please let me know if you have any questions regarding this request. Your consideration is greatly appreciated.

Respectfully submitted,

  
Gordon J. MacDonald  
Attorney General