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Jeffrey A. Meyers
Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
OFFICE OF THE COMMISSIONER

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July 10, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Health and Human Services, to enter into an educational tuition agreement and to pay said costs in an amount of \$3,000.00 as follows:

Institution:	University of New Hampshire 88 Commercial Street Manchester, NH 03101
Course Title(s):	Social Welfare Policy I Implications of Race, Culture, and Oppression
Course Date(s):	Begin: 08/12/2019 End: 10/01/2019
Employee:	JoAnne Coles
Funding Source:	05-95-95-953010-56770000-066-500544
Total Cost of Course(s):	\$5,155.00
State Share:	\$3,000.00
Source of Funds:	Employee Training, 25% Federal, 75% General

EXPLANATION

These courses: Social Welfare Policy and Implications of Race, Culture and Oppression will benefit JoAnne Coles and the Department by allowing her to increase her clinical social work skills with a special focus on behavioral health and substance use disorders. Social Welfare Policy I offers students a better understanding of social problems, social welfare policy, and the American social welfare system. This includes an overview of the origins and development of social welfare policy in the U.S., the political processes and the values and ethics which shape our current social welfare system. Implications of Race, Culture, and Oppression will increase Ms. Coles' awareness of historical, social, political, economic, and cultural aspects of micro- and macro-level oppression directed at minorities. Coursework focuses on the insidious societal forces that shape and profoundly alter life experiences of large numbers of people, with special attention to social relationships that promote the welfare of some, while limiting opportunities and choices for others. These courses, in addition to Ms. Coles' extensive field knowledge, will enable Ms. Coles to better serve the diverse youth of New Hampshire.

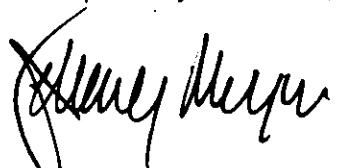
JoAnne Coles has been employed by the Department of Health and Human Services for 18 years and is currently a Child Protective Service Worker IV, with the Division on Children, Youth & Families (DCYF). She has been in her current role approximately 6 years. In her role as an Adolescent Worker, she works to guide youths who are aging out of the DCYF system through child protection cases or juvenile justice cases. She supports the youths by providing them with referrals, advice, and aligning them with other services they may need to be a successful young adult.

The Department of Health and Human Services encourages and supports employees who wish to further their professional growth through continuing education in disciplines that are mutually advantageous. Successful completion of the program will add to the overall strength of the Department to perform its mission to the residents of New Hampshire.

This course will not be taken on State time.

Attached is a fully executed Tuition Agreement for your review.

Respectfully submitted,



Jeffrey A. Meyers
Commissioner



THE STATE OF NEW HAMPSHIRE
EDUCATIONAL TUITION AGREEMENT

Agreement dated this 15th day of July, 2019 by and through the Department of Health and Human Services (hereinafter referred to as the "State") and JoAnne Coles (hereinafter referred to as the "Recipient"). The State and the Recipient do hereby mutually agree as follows:

- 1. The State shall pay to the named institution the sum of \$3,000.00, which monies shall be used for the purpose of enrolling the Recipient in: Social Welfare Policy I and Implications of Race, Culture, and Oppression (course name), which course(s) is being offered by University of New Hampshire - Manchester and which course(s) shall commence on August 12, 2019 and terminate on October 1, 2019.
2. The Recipient shall complete and achieve a passing grade in each course named in paragraph 1.
3. Should the Recipient fail to complete or achieve a passing grade in each course named in paragraph 1, the Recipient shall pay to the State the sum set forth in paragraph 1, provided, however, that if more than one course is named in paragraph 1, the amount which shall be paid to the State shall be calculated on a pro rata basis.
4. Upon the satisfactory completion of the courses named in paragraph 1, the Recipient shall continue in the employ of the State in his/her current position (or in such other position, at equal or greater compensation, to which he/she may be assigned) for a period of six (6) months.
5. The Recipient shall work in any area of the State to which he/she may be assigned, provided that such assignment will not constitute a severe hardship to said Recipient.
6. Should the Recipient breach any of the conditions set forth in paragraphs 4 and 5, the Recipient shall pay to the State a sum equal to all monies previously paid by the State for the Recipient pursuant to the Agreement, provided, however, that the Recipient shall receive a credit for each month in which he/she is employed by the State subsequent to the date upon which the named course(s) are satisfactorily completed, the value of said credit to be calculated on a pro rata basis.
7. The Recipient shall not raise any setoff or counterclaim against the State in any action brought by the State to collect any amount due under this agreement.
8. Should any amount be found to be due the State in any action brought against the Recipient pursuant to this Agreement, the State shall, in addition to said amount, be entitled to an award of costs and a reasonable amount in "attorney" fees.

IN WITNESS WHEREOF the representatives of the State, in his/her official capacity only, and without personal liability, and the Recipient, have hereunto set their hands on the date first above written.

RECIPIENT

(signature) [Handwritten signature of JoAnne Coles]

(printed name) JoAnne Coles

NOTARY

State of New Hampshire, County of Merrimack:

On this the 15th day of July, 2019, before me, Ellen Macneil, the undersigned officer, personally appeared, JoAnne Coles (recipient) known to me (or satisfactorily proven) to be the person whose name is subscribed to the within instrument and acknowledged that he/she executed the same for the purposes herein contained.

In witness whereof I hereunto set my hand and official seal.

[Handwritten signature of Ellen Macneil]

ELLEN M. MACNEIL - Notary Public
State of New Hampshire
My Commission Expires March 13, 2024

THE STATE OF NEW HAMPSHIRE

(signature) [Handwritten signature of Lon Weaver]

(date) 7.16.19

(printed name, title) Lon Weaver, Associate Commissioner