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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

November 5, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Requested Action

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of \$40,000.00 for permanent personnel from class 10 appropriations for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Enforcement. The \$40,000.00 represents the estimate of additional funds needed for the pay periods covering February 6, 2015 through May 28, 2015 of state fiscal year 2015. Effective upon Governor and Council approval through June 30, 2015. Funding Source: 100% Highway Funds

Explanation

The requested overtime expenditures from Class 10, Personnel Services accounts, represent payments made to permanent personnel for overtime hours worked while conducting patrols, covering calls for service, covering accidents, and investigating criminal activity during critical vacancies due to sickness, extended leaves of absence, or pending recruitments. The Department of Safety, Division of State Police, Enforcement, requests an overtime transfer for actual expenditures not to exceed \$40,000.00.

In calendar year 2012 the Division of State Police investigated over 5,900 cases, in calendar year 2013 these cases have increased to over 6,600 and for calendar year 2014 (year to date), the Division has investigated 6,353 cases.

The average recruitment-to-hire time has been roughly four to six months, not including training, prior to assuming any full time shifts. In calendar year 2014, the Division has had at least six (6) Division members deployed at different times, as well as seventeen (17) Division members on FMLA leave due to injury or illness.

The Department of Safety, Division of State Police, Enforcement, spent \$97,630.68 in SFY 2013 and \$112,991.50 in overtime expenses in SFY 2014.

The original SFY 2012 and SFY 2013 budget was \$100,000.00; in SFY 2014 and SFY 2015 the Department cut that to \$85,000.00, expecting to reduce the overtime but not expecting a decrease in personnel due to illness and leave of absences.

The above requested action is to cover the expenses incurred for SFY 2015 and any additional expenditure for the remainder of SFY 2015 through May 28, 2015 based on the increase in cases and the vacancies due to extended leave, illness, and pending recruitment.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,

John J. Barthelmes
Commissioner of Safety

Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: November 4, 2014

Division of Expenditure Request:
Enforcement

# Positions	Estimated Overtime	
	Regular Time	Time & One-Half
7	\$ -	\$ 40,000.00

Estimated Vacant Positions: Number
7

<u>Title & Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
State Police Trooper I	LG 19 7	\$ 90,106.00
Total:		\$ 90,106.00

Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
10-023-2340-40100000-010-500100	010-023-2340-40100000-018-500106	\$ 40,000.00

Certification:

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.

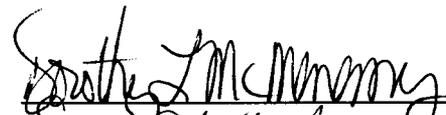


 Signature of Agency Head

Expenditure Authorization

Approval Requires:

Governor and Council _____

Business Supervisor 
 Director of Personnel 
 Comptroller 

