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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF INFORMATION TECHNOLOGY**  
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**Denis Goulet**  
*Commissioner*

June 6, 2022

The Honorable Karen Umberger, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, NH 03301

His Excellency, Governor Christopher T. Sununu  
 And the Honorable Council  
 State House  
 Concord, NH 03301

**REQUESTED ACTION**

Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Information Technology (DoIT) to accept and expend \$462,860 of American Rescue Plan (ARP) State and Local Fiscal Recovery Funds (SFRF) to extend Salesforce licenses for an additional year to operate the Vaccine Immunization Network Interface (VINI) system upon approval by the Fiscal Committee and Governor and Executive Council, through June 30, 2023. This is an allowable use of ARP SFRF funds under Section 602 (c)(1)(A) to respond to the public health emergency or its negative economic impacts.

**Funding Source: 100% Federal Funds.**

Funds are to be budgeted in FY2023 in the new accounting unit as follows.

01-03-003-030010-26xxxxxx<sup>1</sup> Department of Information Technology, ARP VINI Salesforce License Extension.

Class	Description	FY23 Requested Budget
038-500177	TECHNOLOGY SOFTWARE	\$459,900
040-500800	INDIRECT COSTS	\$2,500
041-500801	AUDIT FUND SET ASIDE	\$460
	<b>TOTAL EXPENSES</b>	<b>\$462,860</b>
Source of Funds		
000-16-400338	FEDERAL FUNDS	\$462,860
	<b>TOTAL REVENUE</b>	<b>\$462,860</b>

**EXPLANATION**

<sup>1</sup> All direct program costs will be accounted for using activity 00FRF602PH0305A and all administrative and indirect costs will be accounted for using activity 00FRF602PH0305Z. Accounting classifications may be subject to technical changes at the discretion of the Department of Administrative Services' Division of Accounting Services.

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The COVID-19 pandemic required the State of New Hampshire Health and Human Services to design, develop and maintain a vaccine registration, scheduling and administration system that would protect the privacy and security of the individual's data that was being collected to effectively provide for multiple COVID-19 vaccination clinics and mobile response teams to meet the demand for immunizations within the state. The Vaccine Immunization Network Interface (VINI) was created using Salesforce to meet this need, although COVID-19 cases are on the decline the need for vaccination clinics and the ability to register, schedule and administer COVID-19 vaccinations are still required.

In response to the continued COVID-19 pandemic, the Regional Public Health Networks, mobile and fixed clinics as well as additional "pop-up" clinics are needed to offset the overwhelmed healthcare systems in New Hampshire. The Salesforce licensing is required for the Department to continue to maintain, operate and modify the system to meet the ever-changing response to the COVID-19 virus.

The VINI system leveraged the Salesforce platform to quickly deploy and meet the changing directions of the pandemic and will need to maintain the Salesforce licensing for this solution to continue to support the Regional Public Health Networks and the Mobile Vaccine Clinics that are dependent on this HIPAA compliant solution to register, schedule and administer COVID-19 vaccines. The licensing includes the State of New Hampshire staff, the providers using the system as well as the external portal to allow for individual self-registration.

The Department of Information Technology respectfully requests ARPA funding in the amount of **\$462,860**. This amount will cover purchase of Salesforce licenses for another year along with the associated costs of indirect and audit fund set aside.

Funds are to be budgeted as follows:

**Class 038 - Technology, Software:** Procure Salesforce licenses to operate the Vaccine Immunization Network Interface (VINI) system for an additional year in support of the COVID-19 pandemic.

**Class 040 - Indirect Expenses:** Budgeted at a rate of 10% of direct costs up to the first \$25K of any contract outsourcing functions or sub awards

**Class 041 - Audit Fund Set Aside:** to comply with RSA 124: 16 that requires all agencies that receive federal funds to set aside a percentage (0.1 %) of the federal revenue amount received to pay for financial and compliance audits.

In the event that Federal Funds are no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Denis Goulet  
Commissioner