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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF ECONOMIC & HOUSING STABILITY

Kerrin A. Rounds
Acting Commissioner

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~~APPROVED BY FISCAL COMMITTEE~~
~~JAN-1-0-2020~~

December 19, 2019

The Honorable Mary Jane Wallner, Chairman
Fiscal Committee of the General Court

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

1. Pursuant to the provisions of RSA 14:30-a, VI, authorize the Department of Health and Human Services, Bureau of Client Services to accept and expend Federal Funds in the amount of \$1,774,953 from the Centers For Medicare and Medicaid Services for purposes of making changes to the New HEIGHTS eligibility system to comply with federally required guidelines, assessment of New HEIGHTS based on the security and privacy controls in Minimum Acceptable Risk Standard for Exchanges (MARS-E); improving operational efficiencies through automation, and boosting client accessibility and continuity of service effective upon date of Fiscal Committee and Governor and Executive Council approvals through June 30, 2020, and further authorize the allocation of these funds in the accounts below. 100% Federal Funds.
2. Contingent upon approval of Requested Action #1, pursuant to RSA 124:15, authorize the Department of Health and Human Services to increase Class 046 – Consultants to amend a contract for the purposes as described in Requested Action #1 effective upon Fiscal Committee and Governor and Council approvals through June 30, 2020. 100% Federal funds.

05-095-045-451010-79930000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS
DEPT OF, HHS: TRANSITIONAL ASSISTANCE, BUREAU OF CLIENT SERVICES, FIELD
ELIGIBILITY & OPERATIONS

Class/Object	Class Title	Current Authorized Budget	This Request	Adjusted Budget
Revenue				
000-403950	Federal Funds	\$ 24,077,285	\$ 1,774,953	\$ 25,852,238
	General Funds	\$ 13,095,704		\$ 13,095,704
Total Revenue:		\$ 37,172,989	\$ 1,774,953	\$ 38,947,942
Expense				
010-500100	Personal Services Perm	\$ 16,504,000	\$ -	\$ 16,504,000
018-500106	Overtime	\$ 599,999		\$ 599,999
020-500200	Current Expenses	\$ 198,093	\$ -	\$ 198,093
022-500257	Rents-Leases Other Than Sta	\$ 8,905		\$ 8,905
028-582814	Transfers to Gen Services	\$ 33,662	\$ -	\$ 33,662
030-500321	Office Equip&Furn(Replace)	\$ 22,750		\$ 22,750
037-500173	Technology-Hardware	\$ 8,750		\$ 8,750
038-509038	Technology-Software	\$ 105,658		\$ 105,658
039-500180	Telecommunications	\$ 37,680		\$ 37,680
040-500800	Indirect Costs	\$ 171,856		\$ 171,856
041-500801	Audit Fund Set Aside	\$ 17,907	\$ 1,773	\$ 19,680
042-500620	Post Retirement Benefits	\$ 978,090		\$ 978,090
046-500464	Gen Consultants, Non-Benefit	\$ 6,209,755	\$ 1,773,179	\$ 7,982,935
050-500109	Other Personal Services	\$ 209,743		\$ 209,743
059-50010?	Temp Full Time	\$ 440,628		\$ 440,628
060-500601	Benefits	\$ 10,639,495	\$ -	\$ 10,639,495
070-500700	In State Travel Reimb	\$ 130,700	\$ -	\$ 130,700
102-500731	Contracts for Program Services	\$ 855,318		\$ 855,318
Total Expense:		\$ 37,172,989	\$ 1,774,953	\$ 38,947,942

EXPLANATION

This request is being made to ensure compliance with the federal regulations as they relate to system security, the modernization of the New HEIGHTS infrastructure, and to provide functionality to support DHHS's strategic vision for improved service delivery. The scope of work this funding provides will allow DHHS to complete remediation activities, manage risk and deploy functionality required to support efficient operations of the Medicaid program. To accommodate these changes, the Department's New HEIGHTS eligibility system requires modifications including:

- Assessment of security and privacy controls based on MARS-2.1 (Minimum Acceptable Risk Standards for Exchanges) standards
- Enhancements to Long Term Services and Supports to automate some of the processes and Case Management functionality
- Medicaid notices consolidation
- Processing Medicaid Applications using Optical Character Recognition (OCR)
- Enhancements to DHHS staff workflow management by providing a holistic "one stop shop" cases view. This will provide consolidated information related to a case including outstanding tasks and upcoming appointments

To support these efforts, the Centers For Medicare and Medicaid Services, United States Department of Agriculture, Food and Nutrition Services, and the Administration for Children and Families, Foster Care Program under Title IV-E is making available federal funds for states' efforts for these modifications. The Department has been implementing significant enhancements to New HEIGHTS under a capital budget project and the work contemplated by this funding will, with approval by Governor and Executive Council, be integrated with the work being done under the capital budget project.

This acceptance is contingent upon receiving federal approval for the Implementation Advance Planning Document Update (IAPD-U) submitted on December 9, 2019. This request is being brought forward in order to have the funds in place once the approval and award is received in order to expedite the contract amendment with the vendor.

Class 041 The funds will be used to pay audit fund set aside expense.
Class 046 The funds will be used to fund the required contract amendment.

The following information is provided in accordance with the Comptroller's instructional memorandum dated September 21, 1981.


1. List of personnel involved: Temporary consultants
2. Nature, Need, and Duration: The temporary consultants will provide for the increased needs for subject matter experts beyond the limited resources of in-house personnel.
3. Relationship to existing agency programs: within the New HEIGHTS system ensure compliance with the federal regulations as they relate to system security, the modernization of the New HEIGHTS infrastructure, and to provide functionality to support DHHS's strategic vision for improved service delivery.
4. Has a similar program been requested of the legislature and denied? No
5. Why wasn't funding included in the agency's budget request? At the time of budget submission it was unknown what enhancements and work would need to be completed and the amounts to ensure compliance with federal regulations as well as Department objectives.
6. Can portions of the grant funds be utilized? All grant dollars are being used for this request.
7. Estimate the funds required to continue this position(s): The consultants necessary for this work will not be permanent.

Funding for the project is 100% Federal Funds.

Area served: Statewide.

Source of Funds: CFDA #93.558, Federal Agency Department of Health and Human Services, Administration for Children and Families, Program Title IV-A (TANF), CFDA #10.561, Federal Agency Department of Agriculture, Food and Nutrition Services, Program Title Food Stamp State Administration, CFDA #93.778, Federal Agency Department of Health and Human Services, Centers for Medicare and Medicaid Services, Program Title XIX (Medicaid), CDFA #93.658 and #93.659, Federal Agency Department of Health and Human Services, Administration for Children and Families, Program Title IV-E Foster Care/Adoption Assistance.

Respectfully submitted,


Kerrin A. Rounds
Acting Commissioner