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STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES  
DIVISION OF PUBLIC HEALTH SERVICES

Jeffrey A. Meyers  
Commissioner

Lisa M. Morris  
Director

29 HAZEN DRIVE, CONCORD, NH 03301  
603-271-4501 1-800-852-3345 Ext. 4501  
Fax: 603-271-4827 TDD Access: 1-800-735-2964  
www.dhhs.nh.gov

February 9, 2018

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal and Child Health Section to amend an existing Memorandum of Agreement with the Department of Justice, (vendor # 177877-B001), 246 Pleasant Street, Concord, NH 03301, to oversee the Sudden Death in the Youth Registry Project by increasing the price limitation by \$2,061 from \$42,704 to \$44,765 effective upon Governor and the Executive Council approval, with no change to the completion date of September 29, 2018. The original agreement was approved by the Governor and Executive Council on January 15, 2015 (Item #4). 100% Federal Funds

Funds are available in the following accounts for SFY 2018 and SFY 2019, with authority to adjust amounts within the price limitation and adjust encumbrances between State Fiscal Years through the Budget Office if needed and justified, without approval from Governor and Executive Council. Grant funds awarded for State Fiscal Year after SFY 2018 will be included in the future operating budgets for SFY 2019.

**05-95-90-902010-5906 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, SUID CASE REGISTRY**

SFY	Class/ Account	Class Title	Job Number	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Amount
2015	049-584920	Transfers to Other State Agencies	90200001	\$9,681	\$0	\$9,681
2016	049-584920	Transfers to Other State Agencies	90200001	\$9,002	\$0	\$9,002
2017	049-584920	Transfers to Other State Agencies	90200001	\$10,676	\$0	\$10,676
2018	049-584920	Transfers to Other State Agencies	90200001	\$10,676	\$2,061	\$12,737
2019	049-584920	Transfers to Other State Agencies	90200001	\$2,669	\$0	\$2,669
			<b>Total</b>	<b>\$42,704</b>	<b>\$2,061</b>	<b>\$44,765</b>

### **EXPLANATION**

This purpose of this request is to amend a current Memorandum of Agreement between the Department of Health and Human Services, Division of Public Health Services and the Department of Justice, Office of Chief Medical Examiner to increase staff time at the Office of the Chief Medical Examiner to work on the Centers for Disease Control-funded Sudden Death in the Youth Registry, which is managed by the Michigan Public Health Institute.

The Sudden Death in the Youth Registry project is administered and coordinated by the Division of Public Health Section's Maternal and Child Health Section in collaboration with the NH Office of Chief Medical Examiner. The Centers for Disease Control grant for the Sudden Death in the Youth Registry is allocated to the Department of Health & Human Services to pass through to the Department of Justice, Office of Chief Medical Examiner who provides staff to input de-identified statistical data related to sudden unexpected deaths in children up to age nineteen (19) from conditions such as heart disease and epilepsy. A child death review team compiles and reviews information on the cases from a variety of sources including, but not limited to death scene investigation reports, medical records, and autopsy reports.

Project staff conducts a secondary review with a state panel of clinical experts. Case data is entered into the centralized data base by the Office of Chief Medical Examiner. No personally identifiable information is available to Centers for Disease Control or to the Michigan Public Health Institute. The resulting national registry is a resource for scientists to learn more about the causes of sudden death in the young and will inform better diagnostic and prevention approaches for the medical community.

As stated in Section 1, General Provisions, Subsection 1.3 of the Memorandum of Agreement, the Department reserves the option to renew this Memorandum of Agreement for up to thirty-five (35) months, subject to the continued availability of funds, satisfactory performance of services, agreement of both parties, and approval by the Governor and Executive Council.

Should the Governor and Executive Council not authorize this request, New Hampshire will not be in compliance with the fundamental requirements of the Sudden Death in the Youth Registry grant requirements, which may greatly hamper efforts to understand the deaths of children in our state who suddenly die unexpectedly.

Area served: State of New Hampshire.

Source of funds: 100% Federal from the Department of Health and Human Services, Centers for Disease Control and Prevention, CDC Procurement and Grants Office to fund the Sudden Death in the Youth (CDFA 93.946), FAIN #NU58DP000003-04-01.

In the event that the Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



Lisa Morris, MSSW  
Director

Approved by:



Jeffrey A. Meyers  
Commissioner



**New Hampshire Department of Health and Human Services  
Cooperation on Sudden Death in the Youth (SDY) Registry Grant**

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**State of New Hampshire  
Department of Health and Human Services  
Amendment #1 to the  
Cooperation on Sudden Death in the Youth (SDY) Registry (SDY) Grant**

This 1<sup>st</sup> Amendment to the NH Sudden Death in the Youth (SDY) Registry contract (hereinafter referred to as "Amendment #1") dated this 24<sup>th</sup> day of January, 2018, is by and between the State of New Hampshire, Department of Health and Human Services (hereinafter referred to as "DHHS") and the State of New Hampshire, Department of Justice, (hereinafter referred to as "DOJ"), at the Attorney General's Office, Office of Chief Medical Examiner, 246 Pleasant Street, Concord, NH 03301.

WHEREAS, pursuant to an agreement (the "Memorandum") approved by the Governor and Executive Council on January 14, 2015, ITEM #4, DOJ agreed to perform certain services based upon the terms and conditions specified in the Contract as amended and in consideration of certain sums specified; and

WHEREAS, DHHS and DOJ have agreed to make changes to the scope of work, payment schedules and terms and conditions of the contract; and

WHEREAS, the parties agree to increase the price limitation and modify the scope of services to support continued delivery of these services; and

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in the Memorandum and set forth herein, the parties hereto agree as follows:

1. Delete "Cooperation on Sudden Death in the Youth Registry (SDY) Grant" pages 1-3 and replace with "Cooperation on Sudden Death in the Youth Registry (SDY) Grant – Amendment #1" pages 1-3.

*THE REST OF THIS PAGE IS LEFT INTENTIONALLY BLANK*



**New Hampshire Department of Health and Human Services**  
**Cooperation on Sudden Death in the Youth (SDY) Registry Grant**

This amendment shall be effective upon the date of Governor and Executive Council approval.  
IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

*Lisa Morris*  
Lisa Morris, Director  
NH Division of Public Health Services

2/20/18  
Date

*Jeffrey A. Meyers*  
Jeffrey A. Meyers, Commissioner  
NH Department of Health and Human Services

2/27/18  
Date

Jennie Duval  
Jennie Duval, MD, Chief Medical Examiner  
NH Office of Chief Medical Examiner

          
Date

*Gordon J. MacDonald*  
Gordon J. MacDonald, Attorney General  
NH Department of Justice

2/2/18  
Date



**New Hampshire Department of Health and Human Services  
Cooperation on Sudden Death in the Youth (SDY) Registry Grant**

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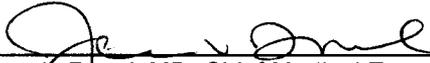
This amendment shall be effective upon the date of Governor and Executive Council approval.  
IN WITNESS WHEREOF, the parties have set their hands as of the date written below,

\_\_\_\_\_  
Lisa Morris, Director  
NH Division of Public Health Services

\_\_\_\_\_  
Date

\_\_\_\_\_  
Jeffrey A. Meyers, Commissioner  
NH Department of Health and Human Services

\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Jennie Duval, MD, Chief Medical Examiner  
NH Office of Chief Medical Examiner

\_\_\_\_\_  
1/30/2012  
Date

\_\_\_\_\_  
Gordon J. MacDonald, Attorney General  
NH Department of Justice

\_\_\_\_\_  
Date



**New Hampshire Department of Health and Human Services  
Cooperation on Sudden Death in the Youth (SDY) Registry Grant**

The preceding Memorandum of Agreement, having been reviewed by this office, is approved as to form, substance, and execution.

\_\_\_\_\_  
Date 3/3/18

OFFICE OF THE ATTORNEY GENERAL

\_\_\_\_\_  
Name: Meghan A. Yarb  
Title: Attorney

I hereby certify that the foregoing Amendment was approved by the Governor and Executive Council of the State of New Hampshire at the Meeting on: \_\_\_\_\_ (date of meeting).

OFFICE OF THE SECRETARY OF STATE

\_\_\_\_\_  
Date

\_\_\_\_\_  
Name:  
Title:



**Cooperation on Sudden Death in the Youth Registry (SDY) Grant – Amendment #1**

**1. GENERAL PROVISIONS**

- 1.1. This Memorandum of Agreement (MOA) is between the New Hampshire Department of Health and Human Services (DHHS), Division of Public Health Services (DPHS), Bureau of Population Health and Community Services, Maternal and Child Health Section (MCH), 29 Hazen Drive, Concord, NH 03301, and the New Hampshire Department of Justice (DOJ), Attorney General's Office, Office of Chief Medical Examiner, 246 Pleasant Street, Concord, NH 03301.
- 1.2. The purpose of this MOA is to describe activities that have been agreed to between the DHHS, MCH and the DOJ, OCME related to collaboration on a SDY Registry Cooperative Agreement.
- 1.3. The SDY MOA agreement is in effect from September 30, 2014 through September 29, 2018 and may be amended in writing by both parties during the effective period. The Department reserves the right to renew this MOA for up to thirty-five (35) months, subject to the continued availability of funds, satisfactory performance of services, agreement of both parties, and approval by the Governor and Executive Council.
- 1.4. Notwithstanding any provision of this agreement to the contrary, all obligations of DHHS hereunder including without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. DHHS shall not be required to transfer funds from any other source in the event that funds from the CDC are reduced or unavailable.
- 1.5. DHHS shall coordinate with the DOJ/OCME to:
  - 1.5.1. Develop effective procedures to evaluate program effectiveness.
  - 1.5.2. Provide technical assistance through in-person meetings and conference calls, which shall be conducive to both parties' schedules.

NOW THEREFORE, in consideration of the foregoing and the mutual covenants and conditions contained in this MOA and set forth herein, the parties agree as follows:

**2. DEPARTMENT OF HEALTH AND HUMAN SERVICES RESPONSIBILITIES**

- 2.1. Accept and administer the Cooperative Agreement for the project.
- 2.2. Serve as the Project Director for the Cooperative Agreement.
- 2.3. Assure that the Cooperative Agreement funds budgeted for the Office of the Chief Medical Examiner (OCME) will be paid to the OCME, Department of Justice (DOJ), through an interagency transfer approved by Governor and Council. Such funds will be enabling the OCME to carry out the identified responsibilities of the Cooperative Agreement.
- 2.4. Provide the DOJ with funding in the amount of \$9,681.00 in State Fiscal Year 2015, \$9,002.00 for State Fiscal Year 2016, \$10,676.00 in State Fiscal Year 2017, \$12,737 in SFY 2018 and \$2,669.00 in State Fiscal Year 2019. Compensation shall be paid upon invoice. One hundred percent (100%) of those costs shall be covered via funds provided by the Centers for Disease Control. Neither DPHS, nor the OCME will be responsible for any expenses or costs incurred by the OCME under this Agreement in excess of the above amounts unless additional funding is expressly authorized the DPHS prior to the work being performed, agreement of the parties, and Governor and Council approval.



Reimbursement for the expenses will be paid to the Department of Justice, through an interagency transfer, which will enable the OCME to carry out the identified responsibilities of the Cooperative Agreement.

- 3.6. Collaborate with the Project Director to carry out the requirements of the Cooperative Agreement including requesting and collecting the various data elements of the case, entering the data into the Sudden Death in the Youth Registry, generating data for analysis and reports, working with MCH staff to formulate the reports, attending any CDC-required trainings, meetings, and participating in presentations; contacting the families of the deceased for more detailed family and medical history as required by the grantor, and obtaining parental consent for submission of DNA samples to be sent to a national bio repository.
- 3.7. Cooperate with the Project Director on any project-related quality assurance activities as outlined in the Cooperative Agreement Narrative and Work plan.

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Nicholas A. Toumpas  
Commissioner

José Thier Montero  
Director

STATE OF NEW HAMPSHIRE  
DEPARTMENT OF HEALTH AND HUMAN SERVICES

DEC 24 '14 PM 1:46 DA

29 HAZEN DRIVE, CONCORD, NH 03301-6503  
603-271-4517 1-800-852-3345 Ext. 4517  
Fax: 603-271-4519 TDD Access: 1-800-735-2964



G&C 1/14/2015  
Item # 4

December 10, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Retroactive

**REQUESTED ACTION**

1.) Authorize the Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal & Child Health Section to accept and expend federal funds in the amount of \$11,723.00 from the Department of Health and Human Services, Assistant Secretary for Preparedness and Response, CDC Procurement and Grants Office to fund the Sudden Death in the Youth (SDY) Registry; effective upon Governor and Council approval, for the period **retroactive** to September 30, 2014 through June 30, 2015, and further authorize the funds to be allocated as follows. Grant funds awarded for periods after SFY 2015 are anticipated to be included in the future operating budgets for SFY 2016, SFY 2017, SFY 2018 and SFY 2019. *100% Federal Funds*

05-95-90-902010-5906 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, SUID CASE REGISTRY

**SFY 2015**

Class/Object	Class Title	Current Modified Budget	Increase (Decrease) Amount	Revised Modified Amount
000-408125	Federal Funds	\$26,308.00	\$11,723.00	\$38,031.00
<b>Total Revenue</b>		<b>\$26,308.00</b>	<b>\$11,723.00</b>	<b>\$38,031.00</b>
041-500801	Audit Fund Set Aside	\$22.00	\$12.00	\$34.00
049-500294	Transfers to Other State Agency	\$21,349.00	\$9,681.00	\$31,030.00
070-500704	In State Travel	\$437.00	\$0.00	\$437.00
080-500710	Out of State Travel	\$4,500.00	\$2,030.00	\$6,530.00
<b>Total Expenses</b>		<b>\$26,308.00</b>	<b>\$11,723.00</b>	<b>\$38,031.00</b>

2.) Subject to approval of Item #1 above, authorize the Department of Health and Human Services, Division of Public Health Services, to enter into a Memorandum of Agreement (MOA) with the Department of Justice (vendor # 177877-B001), 33 Capitol St., Concord, NH 03301, to develop the Sudden Death in the Youth Registry. The Division requests that this Memorandum of Agreement (MOA) be **retroactive** to September 30, 2014 through September 29, 2018, with a total price limitation of \$42,704 for the 4 year project period; effective upon Governor and Council approval.

Funds are available in the following account for SFY 2015, and are anticipated to be available in the SFY 2016, SFY 2017, SFY 2018 and SFY 2019, upon the availability and continued appropriation of funds in the future operating budget.

05-95-90-902010-5906 HEALTH AND SOCIAL SERVICES, DEPT OF HEALTH AND HUMAN SERVICES, HHS: DIVISION OF PUBLIC HEALTH, BUREAU OF POPULATION HEALTH AND COMMUNITY SERVICES, SUID CASE REGISTRY

Fiscal Year	Class/Account	Class Title	Job Number	Total Amount
SFY 2015	049/500294	Transfers to Other State Agencies	90200001	9,681.00
SFY 2016	049/500294	Transfers to Other State Agencies	90200001	9,002.00
SFY 2017	049/500294	Transfers to Other State Agencies	90200001	10,676.00
SFY 2018	049/500294	Transfers to Other State Agencies	90200001	10,676.00
SFY 2019	049/500294	Transfers to Other State Agencies	90200001	2,669.00
			Total	\$42,704.00

### EXPLANATION

These Requested Actions are identified as **retroactive** because the Notice of Award was not received with sufficient time to establish the MOA and allow for training and preparation by the Department of Justice in order to begin investigations and data collection by January 1, 2015.

This is a project administered and coordinated by the Division of Public Health Section's Maternal and Child Health Section, carried out in collaboration with the NH Office of Chief Medical Examiner (NH OCME). The Centers for Disease Control (CDC) grant for the Sudden Death in the Youth Registry will be used to expand the current CDC funded Sudden Unexpected Infant Death Registry which tracks sudden unexpected deaths in infants up to one year of age. The expansion will include deaths in youth up to age nineteen from conditions such as heart disease and epilepsy and will help investigators define the scope of the problem and set future research priorities. A child death review team will compile and review information on the cases from a variety of sources (i.e. death scene investigation report, medical records, autopsy report, etc.).

Cases that meet national project criteria will undergo further review by a state panel of clinical experts. Case data will be entered into a centralized data base under the authority of the Office of Chief Medical Examiner, managed by the Michigan Public Health Institute. After obtaining parental consent, the Office of Chief Medical Examiner will submit DNA samples from a subset of cases that will be kept at a centralized national repository. Neither the data nor the biorepository samples will contain personally identifiable information. The resulting national registry will become a resource for scientists to learn more about the causes of sudden death in the young and ultimately to develop better diagnostic and prevention approaches.

Funds are to be budgeted as follows:

- Class 041 (Audit Fund Set Aside): per state requirement.
- Class 049 (Transfers to Other State Agency): will be available to the Department of Justice and will support a part time Project Data Clerk within the Office of the Chief Medical Examiner, as well as related supplies and equipment necessary to coordinate the Sudden Death in Youth project for New Hampshire under the authority of RSA 611-B. Responsibilities of the Project Data Clerk include accessing and entering case information into the National Center for Child Death Review web-based data registry; and assisting with the coordination and follow up activities related to the death review and clinical expert panel meetings.
- Class 080 (Out of State Travel): needed for out of state travel to a grantee required meeting in Atlanta, GA in December 2014 by the Project Director.

In response to the anticipated two-part question, "Can these funds be used to offset General Funds?" and "What is the compelling reason for not offsetting General Funds?" the Division offers the following information: These funds may not be used to offset General Funds as they are specifically granted to the State for the purpose of providing the services described above.

These funds will not change the program eligibility levels. No new program will be established with the acceptance of these funds.

Area served: State of New Hampshire

Source of funds: These funds are 100% Federal from the Department of Health and Human Services, Assistant Secretary for Preparedness and Response, CDC Procurement and Grants Office to fund the Sudden Death in the Youth (SDY) Registry. Attached is the Notice of Grant Award and award history. Notice of these funds was received on September 26, 2014. They were not added to the operating budget because: These are new funds recently granted to the State and were not anticipated at the time the budget was developed.

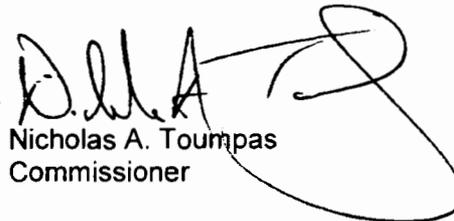
In the event that these Federal Funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,



José Thier Montero, MD, MHCDS  
Director

Approved by:



Nicholas A. Toumpas  
Commissioner

JTM/JAS/cl

**MEMORANDUM OF AGREEMENT**  
**between the**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**and the**  
**DEPARTMENT OF JUSTICE**

**Retroactive to September 30, 2014 through September 29, 2018**

**Subject: Cooperation on Sudden Death in the Youth Registry (SDY) Grant**

This Memorandum of Agreement (MOA) describes activities that have been agreed to between the Department of Health and Human Services, Division of Public Health Services (DPHS), Bureau of Population Health and Community Services, Maternal and Child Health Section (MCH) and the Department of Justice (DOJ), Office of the Chief Medical Examiner (OCME) related to collaboration on the Sudden Death in the Youth Registry Project.

This is the first cooperative agreement of funding from the Centers for Disease Control (CDC) for the Sudden Death in the Youth Registry in New Hampshire. MCH, in collaboration with the OCME, was one of the ten states that received this funding, which ends September 29, 2018.

This Agreement sets forth the roles and responsibilities of both DHHS and DOJ in carrying out the cooperative agreement.

This MOA will take effect retroactive to September 30, 2014 and be in effect through September 29, 2018. This agreement has the option to renew pending availability of funding, the agreement of the parties, and approval by Governor and Council.

For the purposes of this Agreement, DHHS and DOJ agree to cooperate as follows:

**I. Department of Health and Human Services**

The Department of Health and Human Services, Division of Public Health Services, Bureau of Population Health and Community Services, Maternal and Child Health Section agrees to:

1. *Accept and administer the cooperative agreement for the project.*
2. *Serve as the Project Director for the cooperative agreement.*
3. *Assure that the cooperative agreement funds budgeted for the Office of the Chief Medical Examiner (OCME) will be paid to the OCME, Department of Justice (DOJ), through an interagency transfer approved by Governor and Council. Such funds will enable the OCME to carry out the identified responsibilities of the cooperative agreement.*
4. *The price limitation for this four year MOA is \$42,704. Compensation shall be paid upon invoice up to a maximum amount of \$10,676 during each grant year. One hundred percent (100%) of those costs shall be covered via funds provided by the Centers for Disease Control. Neither DPHS, nor the OCME will be responsible for any expenses or costs incurred by the OCME under this Agreement in excess of the above amounts unless additional funding is expressly authorized by the DPHS prior to the work being performed, agreement of the parties, and Governor and Council approval.*

5. *Provide quarterly payment to DOJ upon receipt of an approved invoice based on actual costs incurred by the OCME.*
6. *Assist the OCME staff with project implementation.*
7. *Monitor the activities of the cooperative agreement as outlined in the cooperative agreement work plan.*
8. *Meet monthly or as indicated with the OCME staff to discuss the cooperative agreement activities carried out by the OCME staff.*
9. *Be responsible for assuring that any data reporting requirements requested by the Centers for Disease Control (CDC) are provided to the CDC.*
10. *Work with the OCME staff to obtain data and information necessary for monitoring the cooperative agreement and developing and writing any required reports.*
11. *Attend/participate in any CDC required meetings, trainings, or presentations with the OCME staff as appropriate.*
12. *Obtain Vital Record information and newborn screening test results for the data collection of any youths who die suddenly and unexpectedly as of January 1, 2015 through September 29, 2018 upon request from the OCME.*
13. *Carry out any quality assurance activities as outlined in the cooperative agreement narrative and/or work plan.*
14. *Work with the OCME staff to assure that all sudden and unexpected deaths of youth (excluding Homicides, Suicides, and all Firearm-related fatalities) are reviewed within three months of the death by a multidisciplinary death review group and within six months of the death by a panel of clinical specialists. This clinical review panel will be Chaired by the Chief Medical Examiner.*

## **II. Department of Justice**

The Department of Justice, Office of the Chief Medical Examiner, agrees to:

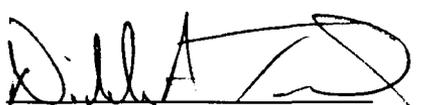
1. *Employ the position of Data Clerk as outlined in the cooperative agreement application and job description.*
2. *Allow the Chief Medical Examiner or Chief Forensic Investigator to supervise the Data Clerk to carry out the required responsibilities of the cooperative agreement.*
3. *Allow Project staff such as Chief Forensic Investigator and Data Clerk to prepare and train for new autopsy protocol, death scene investigation additions, and data collection requirements, including attending December 2014 Sudden Death in Youth CDC grant orientation in Atlanta, during the period of September 30, 2014 through December 31, 2014, in order to gear up for start date of SDY cases as of January 1, 2015.*

4. *Request and obtain access to, for the purpose of investigation and data collection for the Sudden Death in the Youth Registry, information related to all sudden and unexpected deaths in children up to age nineteen (excluding Homicides, Suicides, and all Firearm-related fatalities) as of January 1, 2015 through September 29, 2018, from any sources of information including but not limited to: death scene investigation forms and reports, pathology and autopsy reports, medical records, social service records, law enforcement records, and protective service records, in accordance with RSA 611-B:11.*
5. *Utilize cooperative agreement funds for budgeted project-related expenses as outlined in the cooperative agreement budget as approved in advance by the Governor and Council. Reimbursement for the expenses will be paid to the Department of Justice, through an interagency transfer, which will enable the OCME to carry out the identified responsibilities of the cooperative agreement.*
6. *Collaborate with the Project Director to carry out the requirements of the cooperative agreement including requesting and collecting the various data elements of the case, entering the data into the Sudden Death in the Youth Registry, generating data for analysis and reports, working with MCH staff to formulate the reports, attending any CDC-required trainings, meetings, and participating in presentations; contacting the families of the deceased for more detailed family and medical history as required by the grantor, and obtaining parental consent for submission of DNA samples to be sent to a national bio repository.*
7. *Cooperate with the Project Director on any project-related quality assurance activities as outlined in the cooperative agreement narrative and work plan.*

It Is Further Understood and Agreed Between DPHS, MCH and DOJ, OCME:

1. *That neither DHHS, DPHS, MCH nor DOJ, OCME will be responsible for any expenses or costs incurred by the OCME under this Agreement prior to the date of Governor and Council approval.*
2. *That the maximum amount of funds available for reimbursement under this Agreement from DPHS to OCME shall be a total of \$10,676. during each grant year with one hundred percent (100%) of those costs covered by funds provided by the Centers for Disease Control. Neither DPHS, nor the OCME will be responsible for any expenses or costs incurred by the OCME under this Agreement in excess of the above amounts unless additional funding is expressly authorized by the DPHS prior to the work being performed, agreement of the parties, and Governor and Council approval.*
3. *That OCME agrees to commence the project upon Governor and Council approval. Failure to meet this deadline without good cause may cancel the DPHS participation in this project, at the discretion of DPHS. Any remaining funds will be forfeited. DOJ is responsible for informing DPHS if any condition arises that may result in this deadline being unattainable.*
4. *Notwithstanding any provision of this agreement to the contrary, all obligations of DHHS hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds. DHHS shall not be required to transfer funds from any other source in the event that funds from the Centers for Disease Control are reduced or unavailable.*

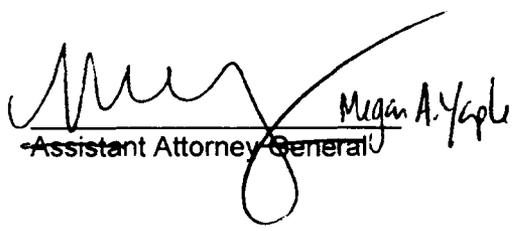
IN WITNESS WHEREOF, the respective parties have hereunto set their hands on the dates indicated.

  
\_\_\_\_\_  
Nicholas A. Toumpas  
Commissioner  
Department of Health and Human Service  
12/17/14  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
Joseph Foster  
Attorney General  
Department of Justice  
12/23/14  
\_\_\_\_\_  
(Date)

**Attorney General** This is to certify that the above AGREEMENT has been reviewed by this office and is approved as to form and execution.

12/22/14  
\_\_\_\_\_  
(Date)

  
\_\_\_\_\_  
Megan A. Yagle  
Assistant Attorney General

**Secretary of State** This is to certify that the GOVERNOR AND COUNCIL on \_\_\_\_\_ approved this AGREEMENT.

\_\_\_\_\_  
(Date)

\_\_\_\_\_  
(Attest)

\_\_\_\_\_  
(Secretary of State)

**AWARD HISTORY**  
**Sudden Death in the Youth Registry AU 5906**

Award Ending 9/29/15 \$25,000/12*9	18,750
Expended through 6/30/14	-
Unobligated Balance Unable to Spend	<u>-</u>
Award Balance	18,750
SFY 15 Appropriation **	-
OYR	<u>-</u>
Available to Accept in SFY 15	18,750
Amount Requested this Action	<u><u>11,723</u></u>

**\*\* SFY 15 Appropriation**

AU 59060000	Current	OYR	Total	This Action	Revised Budget
SDY	-	-	-	11,723	11,723
SUID	22,000	4,308	26,308	-	26,308
 					-
Total	<u>22,000</u>	<u>-</u>	<u>26,308</u>	<u>11,723</u>	<u>38,031</u>

1. DATE ISSUED MM/DD/YYYY 2. CFDA NO. 3. ASSISTANCE TYPE  
 09/22/2014 93.946 Cooperative Agreement

DEPARTMENT OF HEALTH AND HUMAN SERVICES  
 ASSISTANT SECRETARY FOR PREPAREDNESS + RESPONSE

CDC Procurement and Grants Office

2920 Brandywine Road  
 Atlanta, GA 30341

NOTICE OF AWARD

AUTHORIZATION (Legislation/Regulations)  
 Public Health Service Act, as amended, Section 301(a) and Section 317K,  
 42 U.S.C. 241(a); 42 U.S.C. 247b-12

1a. SUPERSEDES AWARD NOTICE dated \_\_\_\_\_  
 except that any additions or restrictions previously imposed remain  
 in effect unless specifically rescinded

4. GRANT NO. 1 NU58DP000003-01-00  
 Formerly \_\_\_\_\_

5. ACTION TYPE New

6. PROJECT PERIOD MM/DD/YYYY  
 From 09/30/2014 Through 09/29/2018

7. BUDGET PERIOD MM/DD/YYYY  
 From 09/30/2014 Through 09/29/2015

8. TITLE OF PROJECT (OR PROGRAM)  
 Sudden Death in the Youth (SDY) Registry

8a. GRANTEE NAME AND ADDRESS  
 New Hampshire Dept of Health & Human Services  
 29 Hazen Dr  
 Public Health Services  
 Concord, NH 03301-6503

8b. GRANTEE PROJECT DIRECTOR  
 Audrey Knight  
 29 Hazen Drive  
 Public Health Services  
 Concord, NH 03301-6504  
 Phone: 603-271-4536

10a. GRANTEE AUTHORIZING OFFICIAL  
 Ms. Audrey Knight  
 29 Hazen Drive  
 Concord, NH 03301-3852  
 Phone: 603-271-4536

10b. FEDERAL PROJECT OFFICER  
 Ms. Lena Camperlango  
 4770 Buford Highway NE, MS P74  
 Atlanta, GA 30333  
 Phone: 770 488 6322

ALL AMOUNTS ARE SHOWN IN USD

11. APPROVED BUDGET (Exclude Direct Assistance)

1 Financial Assistance from the Federal Awarding Agency Only

11 Total project costs including grant funds and all other financial participation  11

a. Salaries and Wages	5,584.00
b. Fringe Benefits	1,841.00
c. Total Personnel Costs	7,425.00
d. Equipment	0.00
e. Supplies	0.00
f. Travel	2,707.00
g. Construction	0.00
h. Other	4,192.00
i. Contractual	10,676.00
<b>j. TOTAL DIRECT COSTS</b>	<b>25,000.00</b>
k. INDIRECT COSTS	0.00
<b>l. TOTAL APPROVED BUDGET</b>	<b>25,000.00</b>
m. Federal Share	25,000.00
n. Non-Federal Share	0.00

12. AWARD COMPUTATION

a. Amount of Federal Financial Assistance (from item 11a) 25,000.00

b. Less Unobligated Balance From Prior Budget Periods 0.00

c. Less Cumulative Prior Awards (a) This Budget Period 0.00

d. AMOUNT OF FINANCIAL ASSISTANCE THIS ACTION 25,000.00

12. Total Federal Funds Awarded to Date for Project Period 25,000.00

14. RECOMMENDED FUTURE SUPPORT  
 (Subject to the availability of funds and satisfactory progress of the project):

YEAR	TOTAL DIRECT COSTS	YEAR	TOTAL DIRECT COSTS
a. 2	25,000.00	d. 5	
b. 3	25,000.00	e. 6	
c. 4	25,000.00	f. 7	

15. PROGRAM INCOME SHALL BE USED IN ACCORD WITH ONE OF THE FOLLOWING ALTERNATIVES:

a. DEDUCTION  
 b. ADDITIONAL COSTS  
 c. MATCHING  
 d. OTHER RESEARCH (and / or Grant Option)  
 e. OTHER (like RESEARCH)

b

16. THIS AWARD IS BASED ON AN APPLICATION SUBMITTED TO, AND AS APPROVED BY, THE FEDERAL AWARDING AGENCY ON THE ABOVE TITLED PROJECT AND IS SUBJECT TO THE TERMS AND CONDITIONS INCORPORATED EITHER DIRECTLY OR BY REFERENCE IN THE FOLLOWING:

a. The grant program legislation  
 b. The grant program regulations  
 c. This award notice including terms and conditions, if any, noted below under RESEARCH  
 d. Federal administrative requirements, cost principles and award requirements applicable to this grant

In the event there are conflicting or otherwise inconsistent policies applicable to the grant, the above order of precedence shall prevail. Acceptance of the grant terms and conditions is acknowledged by the grantee when funds are drawn or otherwise obtained from the grant payment system.

REMARKS (Other Terms and Conditions Attached -  Yes  No)

GRANTS MANAGEMENT OFFICER: Roelyn Curington

17. OBJ CLASS	18a. VENDOR CODE	18b. EIN	19. OUNS	20. CONG. DIST.
FY-ACCOUNT NO.	DOCUMENT NO.	ADMINISTRATIVE CODE	AMT ACTION FIN AMT	APPROPRIATION
21. a. 4-93901X7	b. 000003DP14	d. DP	d. \$2,891.00	e. 75140886
22. a. 4-939021V	b. 000003DP14	e. DP	d. \$20,996.00	e. 75140872
23. a. 4-9392RFA	b. 000003DP14	c. DP	d. \$1,113.00	e. 75140948