

REQUEST FOR AUTHORIZATION FOR OUT-OF-STATE TRAVELDate: February 19, 2014**TO THE HONORABLE GOVERNOR & COUNCIL:**

The Department of NH Fish and Game Department requests permission for one employees or their designees to travel to Front Royal, Virginia for four days of out-of-state travel status from August 26, 2014 to August 29, 2014.

Conference/Workshop/Seminar Title2014 Northeast Black Bear Technical Committee Annual Meeting**Purpose of Travel**

The Fish and Game Department requests a waiver from MOP Section 1102 (K), which requires travel outside a 300 mile radius by tourist class air passage and authorization for Andrew Timmins to travel via State vehicle to Front Royal, Virginia.

The purpose of this meeting is to attend and participate in the 2014 Annual Meeting of the Northeast Black Bear Technical Committee to present and discuss with peer bear biologists bear management issues in the northeastern United States.

Attendees and their Titles1. Andrew Timmins, Black Bear Project Leader5.2.6.3.7.4.8.**Fiscal Information - Summary**

<u>Obit</u>	<u>Description</u>	<u>Amount</u>		<u>FY 2015</u>
				<u>Amount</u>
0710	Common Carriers	\$ <u>118.08</u>	Appropriation of Out-of-State Travel	\$ <u>12,000.00</u>
0711	Per Diem in Lieu	\$ _____	Amount Expended to date	\$ <u>0.00</u>
0712	Meals	\$ <u>92.25</u>	Available Balance	\$ <u>12,000.00</u>
0713	Hotel	\$ <u>291.00</u>	Amount requested this authorization	\$ <u>540.34</u>
0714	Mileage	\$ _____	Estimated Balance Available	\$ <u>11,459.66</u>
0715	Operation State Car	\$ _____		
0717	Miscellaneous(tolls)	\$ <u>5.00</u>	Appropriation Code	<u>20 - 075 - 2158 - 80</u>
0719	Registration Fees	\$ <u>34.00</u>	Source of Funds	<u>Federal W89R-P3-J4</u>
		\$ <u>540.33</u>		

Authorized Signature

Glenn Normandeau, Executive Director



NEBBTC Meeting Details 2014

When: August 26-29, 2014

Where: Smithsonian Conservation Biology Institute (SCBI), Front Royal, Virginia at the George Mason School of Conservation Campus.

Websites: George Mason School of Conservation: <http://smconservation.gmu.edu/about/>
SCBI: <http://nationalzoo.si.edu/SCBI/AboutUs/FrontRoyal/default.cfm>

Meeting format:

August 26 – travel day

August 27 – full day meeting, presentations and tours

August 28 – full day meeting, presentations

August 29 – AM wrap up and travel day

Costs:

Rooms: 77\$/night plus 20\$/night sustainability fee (instead of taxes) for single rooms. If you would like to double up, an extra ~40\$/night will be charged for the room.

Meals: The meals are all provided in the dining hall and will be charged to you at the end of your stay at a flat rate of: *

\$7.50 for breakfast

\$10.50 for lunch

\$12.75 dinner

I am currently working on logistics of getting meal cards.

On the last day (travel day) breakfast and a box lunch will be available if you would like it.

Other costs: Approx \$34 dollars will be assessed for costs assoc with the facility. I am currently working on this figure but it would be the equivalent of a registration charge. This will be charged at checkout. *

Approximate costs for entire meeting: (3 nights/2 meeting days/2 travel days) \$394.00 per person. This will be charged to you when you check out. The charges will be from George Mason. *

Details: Rooms are equivalent to hotel rooms, all linens and towels are provided, private bathroom in room. Most rooms are single but there are some double rooms. Meals are all in the dining hall facility. Every meal has a number of options that can accommodate most dietary needs. If you need anything special please let Jennifer Halpin (contact info below) know.

Events: In addition to the meeting, we will have a tour of the SCBI facility that includes getting to view the breeding facilities of many of the animals in the program (cheetahs, red pandas, clouded leopards, etc). There are also some research sites on the property we will see and hear about from researchers at the facility. As of right now, we will have a presentation about the bear bile industry and Asiatic bears in addition to a presentation on bear management in the Smokies by Mike Pelton.

Address:

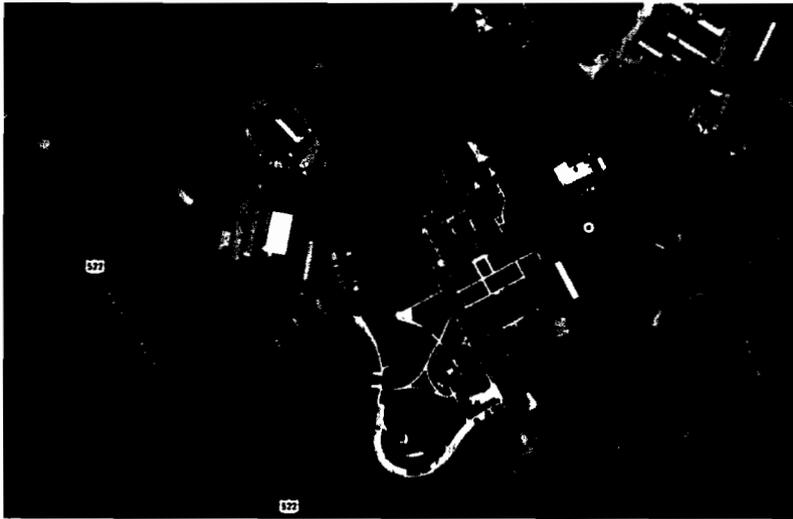
The mailing address of the SCBI is:

Smithsonian-Mason School of Conservation
1500 Remount Road
Front Royal, VA 22630

Actual location of the residence hall is on Farm Road, Front Royal, VA. Driving directions will be provided with the agenda when we get closer to the meeting.

Here is a link to the location in Google Maps:

<https://maps.google.com/maps?daddr=Farm+Rd&hl=en&ll=38.886983,-78.166727&sspn=0.004652,0.011133&geocode=FVRdUQIdMkIX-w&og=1500+remount+Road,+&t=h&mra=mr&z=17>



Nearest Airports are:

Washington Dulles International Airport (IAD) – 1 hour
Reagan National Airport (DCA) – 1 1/2 hours
Richmond International (RIC) -2.5 hours

For flyers: Car rentals are at airports (obviously!) but if everyone who is planning to fly lets me know, I can help arrange carpooling or transportation if needed.

How to Register:

Please call Jennifer Halpin directly to reserve your rooms by **April 1, 2014**.

Jennifer Halpin
George Mason University
jhalpin1@gmu.edu
703-993-9754

You will say you are registering for the NEBBTC (or “Bear”) meeting for August and let her know how many nights you plan to stay and if you have any special dietary needs. You will have to provide a credit card number to hold the reservation but you will not be charged until you check out.

**COMPARISON OF AIR TRAVEL VS. STATE VEHICLE TO
FRONT ROYAL, VIRGINIA**

AIR TRAVEL	STATE VEHICLE TRAVEL
Travel via state vehicle from Lancaster to Manchester 250 miles round trip National Average Gas Price - \$3.28/gallon (as of 2/2014) 14 estimated gallons required \$45.92 estimated gas Airfare – Manchester, NH – Sterling, VA and return \$694.00	Lancaster, NH to Front Royal, VA 1,284 miles round trip 72 estimated gallons required \$236.16 estimated gas National Average Gas Price - \$3.28/gallon (as of 2/2014) Total gas cost to NHFGD \$118.08 \$10.00 estimated tolls/2 = \$5.00
CAR RENTAL \$206.00 for 4 days 110.5 miles \$12.14 estimated gas	N/A
TRAVEL TIME FLY Includes round trip airport time, commute to airport from workplace, rental car drive time 18.5 hours round trip	TRAVEL TIME DRIVING 20.5 hours round trip
TOTAL TIME COST 18.5 hours X 28.89 = \$534.47	TOTAL TIME COST 20.5 hours X \$28.89 = \$592.25
TOTAL AIR & CAR RENTAL TRAVEL COST \$958.06	TOTAL VEHICLE OPERATION COST \$246.16 Split with Vermont staff resulting in a cost to NHFGD of \$123.08
TOTAL: \$1,492.53	TOTAL: \$715.33

Total Savings to State of NH: \$777.20

The Department is requesting a waiver from MOP Section 1102(K) which requires travel outside a 300 mi. radius by tourist class air passage and authorization for Andrew Timmins to travel via vehicle to Front Royal, Virginia.



Directions to Airport Rd, Manchester, NH 03103
 125 mi – about 2 hours 7 mins

Lancaster, NH

-
- | | | |
|----|--|-----------------------------|
| 1. | Head south on Main St toward Canal St | go 0.1 mi
total 0.1 mi |
| | 2. Continue onto US-3 S/Prospect St
Continue to follow US-3 S
About 34 mins | go 26.7 mi
total 26.8 mi |
| | 3. Merge onto I-93 S via the ramp to Concord
Partial toll road
About 1 hour 18 mins | go 85.8 mi
total 113 mi |
| | 4. Keep left to continue on I-293 S/Everett Turnpike , follow signs for Interstate 293 S/Manchester Airport/Manchester/Nashua
Partial toll road
About 8 mins | go 8.1 mi
total 121 mi |
| | 5. Keep right to continue on I-293 S , follow signs for Interstate 293 S/New Hampshire 101/Portsmouth/Milford
About 2 mins | go 1.5 mi
total 122 mi |
| | 6. Take exit 2 for New Hampshire 3A S/Brown Ave | go 0.2 mi
total 122 mi |
| | 7. Turn right onto Brown Ave
About 3 mins | go 1.4 mi
total 124 mi |
| 8. | Continue onto Airport Rd | go 0.3 mi
total 124 mi |
| | 9. At the traffic circle, take the 3rd exit onto Airport Rd/Shephard Drive | go 0.3 mi
total 124 mi |
| | 10. Make a U-turn at Ammon Dr | go 430 ft
total 125 mi |
- Airport Rd, Manchester, NH 03103
-

These directions are for planning purposes only. You may find that construction projects, traffic, weather, or other events may cause conditions to differ from the map results, and you should plan your route accordingly. You must obey all signs or notices regarding your route.

Map data ©2014 Google

Directions weren't right? Please find your route on maps.google.com and click "Report a problem" at the bottom left.



Directions to Front Royal, VA
642 mi – about 10 hours 16 mins

 Lancaster, NH

-
-  1. Head north on **US-2 W/Main St** toward **Bunker Hill St** go 25.6 mi
total 25.6 mi
Continue to follow US-2 W
Entering Vermont
About 33 mins
 -  2. Turn left onto **VT-18 S** go 0.4 mi
total 25.9 mi
About 1 min
 -  3. Merge onto **I-93 N** via the ramp to **U.S. 2 W** go 3.4 mi
total 29.4 mi
About 3 mins
 -  4. Keep left at the fork, follow signs for **I-91 S/White River Jct** and merge onto **I-91 S** go 222 mi
total 251 mi
Passing through Massachusetts
Entering Connecticut
About 3 hours 20 mins
 -  5. Take exit **17** for **CT-15 S/W Cross Pkwy** go 0.4 mi
total 252 mi
 -  6. Merge onto **CT-15 S** go 29.8 mi
total 282 mi
About 28 mins
 -  7. Take exit **52** for **State Route 108 S/State Route 8 S** toward **Bridgeport** go 0.6 mi
total 282 mi
About 47 secs
 -  8. Follow signs for **CT-8 S/Bridgeport** and merge onto **CT-8 S** go 5.2 mi
total 287 mi
About 5 mins
 -  9. Keep right at the fork, follow signs for **Interstate 95 S/N.Y. City** and merge onto **I-95 S** go 45.9 mi
total 333 mi
Entering New York
About 47 mins
 -  10. Keep right to continue on **I-95 S/Cross Bronx Expy**, follow signs for **Geo Washington Bridge/S Interstate 678/Whitestone Bridge** go 7.9 mi
total 341 mi
Continue to follow I-95 S
Entering New Jersey
About 12 mins
 11. Continue onto **I-95 Express S** go 2.9 mi
total 344 mi
About 3 mins
 -  12. Merge onto **I-95 S/New Jersey Turnpike S** (signs for **US-46/Newark**) go 4.7 mi
total 349 mi
Partial toll road
About 5 mins
 -  13. Keep left, follow signs for **Express EZPass** go 0.5 mi
total 349 mi
Toll road
 -  14. Merge onto **I-95 S** go 7.4 mi
total 357 mi
Toll road
About 7 mins
 -  15. Take the **Turnpike S** exit on the left go 0.3 mi
total 357 mi
Toll road
 -  16. Merge onto **I-95 S** go 45.2 mi

- Toll road
About 41 mins total 402 mi
17. Continue onto **New Jersey Turnpike S** go 59.9 mi
total 462 mi
Partial toll road
About 52 mins
-  18. Continue onto **US-40 W/New Jersey Turnpike S** go 0.5 mi
total 463 mi
Toll road
-  19. Merge onto **I-295 S** go 6.7 mi
total 469 mi
Partial toll road
Entering Delaware
About 7 mins
-  20. Merge onto **I-95 S** go 92.7 mi
total 562 mi
Partial toll road
Entering Maryland
About 1 hour 25 mins
-  21. Take exit **27** to merge onto **I-495 W** toward **Silver Spring** go 22.1 mi
total 584 mi
Entering Virginia
About 23 mins
-  22. Take exit **49** for **Interstate 66 W** toward **Manassas/Front Royal** go 1.0 mi
total 585 mi
About 1 min
-  23. Merge onto **I-66 W** go 51.0 mi
total 636 mi
About 47 mins
-  24. Take exit **13** toward **Virginia 79/VA-55/Linden/Front Royal** go 0.2 mi
total 636 mi
-  25. Turn left onto **VA-79 S/Apple Mountain Rd** go 0.2 mi
total 636 mi
-  26. Turn right onto **VA-55 W/John Marshall Hwy** go 5.2 mi
total 642 mi
Continue to follow VA-55 W
About 9 mins
-  27. Turn right onto **S Royal Ave** go 0.4 mi
total 642 mi
About 59 secs
-  28. Turn left onto **W Main St** go 253 ft
total 642 mi
About 52 secs
-  **Front Royal, VA**

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