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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, N.H. 03305  
603-271-2791

ROBERT L. QUINN  
COMMISSIONER OF SAFETY

July 27, 2019

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

### Requested Action

Pursuant to RSA 14:30-a, VI authorize the Department of Safety, Division of State Police, to accept and expend federal pass-through funds in the amount of \$16,921.00 from the Department of Safety, Office of Highway Safety, entitled "Department of Safety Forensic Laboratory Equipment Training" to continue training Forensic staff in relation to the new Preliminary Breath Tests (PBTs) and Intoxilyzer 9000 equipment recently purchased. Effective upon Governor and Council approval through September 30, 2019. Funding Source: 100% Agency Income.

Funds are to be budgeted in the following account.

02-23-23-234010-22110000 Dept. of Safety – Division of State Police – Highway Safety Equipment and Training Grants

Class	Description	Current Adjusted		Revised Adjusted	
		Authorized	Requested Action	Authorized	
009-405921	Agency Income	\$ 0.00	\$ (16,921.00)	\$ (16,921.00)	
040-500800	Indirect Cost	\$ 0.00	\$ 1,856.00	\$ 1,856.00	
066-500554	Employee Training	\$ 0.00	\$ 1,500.00	\$ 1,500.00	
080-500713	Out-of-State Travel	\$ 0.00	\$ 13,565.00	\$ 13,565.00	
	Total	\$ 0.00	\$ 16,921.00	\$ 16,921.00	

### Explanation

These federal pass-through funds from the Office of Highway Safety will enable the Forensic Laboratory personnel to continue training on the new PBTs and Intoxilyzer 9000 equipment recently purchased. This training is crucial to maintain the effectiveness of this equipment and the overall program that serves as a countermeasure to minimize the unnecessary impairment related crashes and the resulting deaths and injuries that occur on New Hampshire roads.

The funds are to be budgeted as follows.

Funds in class 040, Indirect Costs, will be used to pay indirect cost to Administrative Services and applied to applicable expenses.

Funds in class 041, Audit Fund Set Aside, are not appropriated because the department that receives the Federal grant from the federal granting agency is responsible for paying the audit fund set aside.

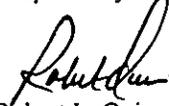
Funds in class 066, Employee Training, will be used to pay for the registrations related to the training.

Funds in class 080, Out-of-State Reimbursement, will be used for reimbursing out-of-state travel expenses associated with lab staff training on the new PBTs and Intoxilyzer 9000 equipment recently purchased.

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In the event that Agency Income becomes no longer available, General or Highway funds will not be requested to support this program.

Respectfully submitted,



Robert L. Quinn  
Commissioner of Safety

Department of Safety  
Highway Safety Equipment and Training Grants  
Fiscal Situation

02-23-23-234010-22110000

Federal Funds Awarded:

FFY 2019 - DOS Forensic Laboratory Equipment Training - 2/1/2019-9/30/2019	<u>\$21,998.97</u>
Total Grant Funds Awarded	<u>\$21,998.97</u>

Less: SFY 2018 Expenditures	\$5,077.61
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Remaining excess grant funds available to appropriate	<u><u>\$16,921.36</u></u>
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This Request	\$16,921.00
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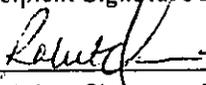
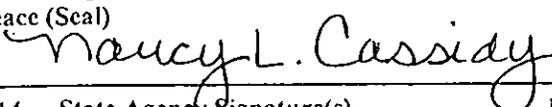
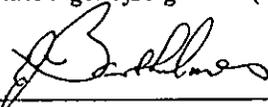
**OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT**

The State of New Hampshire and the Subrecipient hereby  
Mutually agree as follows:  
**GENERAL PROVISIONS**

Grant Agreement Title: DOS Forensic Laboratory Equipment Training

Grant Agreement #: 19-247

**I. Identification and Definitions.**

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Second Floor Concord, NH 03305	
1.3. Subrecipient Name NH Department of Safety Division of State Police		1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305	
Colonel's Email Address: christopher.wagner@dos.nh.gov		Grant Contact Email: christopher.wagner@dos.nh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State)		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 603-223-8813	1.6. Effective Date February 1, 2019	1.7. Completion Date September 30, 2019	1.8. Grant Limitation <del>10/21/2018-9/30/2019</del>
1.9. Grant Officer for State Agency John A. Clegg		1.10. State Agency Telephone Number 603-271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Timothy J. Pifer Director, Forensic Laboratory	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Robert L. Quinn DOS Assistant Commissioner	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of <u>MERRIMACK</u> , on <u>02/15/19</u> before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2. Name of Notary Public or Justice of the Peace NANCY L. CASSIDY, Notary Public State of New Hampshire My Commission Expires April 5, 2022 <b>NOTARY PUBLIC</b>	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: <u>2/15/19</u>	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: <u>   /   /   </u>			
1.17. Approval by Governor and Council (if applicable) By: _____ On: <u>   /   /   </u>			