



**THE STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF TRANSPORTATION**



**CHRISTOPHER D. CLEMENT, SR.**  
**COMMISSIONER**

**JEFF BRILLHART, P.E.**  
**ASSISTANT COMMISSIONER**

The Honorable Mary Jane Wallner, Chairman  
 Fiscal Committee of the General Court  
 State House  
 Concord, New Hampshire 03301

Bureau of Turnpikes  
 October 6, 2014

*Jattison* 11/10/14  
 Approved by Fiscal Committee Date

Her Excellency, Governor Margaret Wood Hassan  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

**REQUESTED ACTION**

Pursuant to Chapter 144:95 Laws of 2013, authorize the Department of Transportation to transfer \$66,000 within Turnpike Fund accounting units and classes effective upon Fiscal Committee and the date of Governor and Council approval through June 30, 2015, as follows:

04-096-096-961017-70220000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Administration - Support</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$1,737,471	\$0	\$1,737,471
017 500147 FT Employees Special Pay	4,200	0	4,200
018 500106 Overtime	120,000	0	120,000
019 500105 Holiday Pay	2,500	0	2,500
020 500200 Current Expense	116,447	0	116,447
022 500255 Rents-Leases Other than State	6,300	0	6,300
023 500291 Heat, Electricity, Water	9,654	0	9,654
024 500225 Maint Other than Bldg-Grnds	25,540	0	25,540
026 500251 Membership Fees	50,000	0	50,000
029 500290 Intra Agency Transfers	3,048,424	0	3,048,424
030 500311 Equipment	38,872	0	38,872
035 500000 Shared Services Support	46,301	0	46,301
037 500171 Technology Hardware	17,600	0	17,600
038 500175 Technology Software	90,000	0	90,000
039 500188 Telecommunications	86,368	0	86,368
040 500800 Indirect Costs	250,000	0	250,000
046 500463 Eng Consultants Non-Benefits	512,486	0	512,486
047 500240 Own Forces Maint - Bldg	9,566	0	9,566
048 500226 Contract Maint Bldgs & Grnds	30,237	0	30,237
049 500294 Transfers To Agencies	130,000	40,000	170,000
050 500109 Personal Services - Temporary	80,748	0	80,748
060 500601 Benefits	1,161,341	0	1,161,341
066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	5,000	0	5,000

070 500704 In-State Travel	800	0	800
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,834	0	10,834
255 500949 Cost of Issuing Bonds	750,000	0	750,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	0	2,761,576
Total	\$11,234,265	\$40,000	\$11,274,265
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$11,234,265	\$40,000	\$11,274,265

04-096-096-961017-70260000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Central NH Tpk Operations</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$2,291,807	\$0	\$2,291,807
018 500106 Overtime	4,650	0	4,650
019 500105 Holiday Pay	46,500	0	46,500
020 500200 Current Expense	46,206	(13,000)	33,206
023 500291 Heat, Electricity, Water	483,088	0	483,088
024 500225 Maint Other than Bldg-Grnds	4,815	0	4,815
030 500311 Equipment	5,150	0	5,150
037 500171 Technology Hardware	12,000	0	12,000
039 500188 Telecommunications	15,440	13,000	28,440
047 500240 Own Forces Maint	5,116	0	5,116
048 500226 Contract Maint Bldgs & Grnds	35,453	0	35,453
050 500109 Personal Services – Temp	1,056,399	0	1,056,399
060 500601 Benefits	1,582,939	0	1,582,939
070 500704 In-State Travel	3,100	0	3,100
103 500741 Contracts for Operational Svc	18,412	0	18,412
Total	\$5,611,075	\$0	\$5,611,075
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$5,611,075	\$0	\$5,611,075

04-096-096-961017-70310000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Blue Star Tpk Operations</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$1,227,523	\$0	\$1,227,523
018 500106 Overtime	2,050	0	2,050
019 500105 Holiday Pay	40,000	0	40,000
020 500200 Current Expense	31,427	0	31,427
023 500291 Heat, Electricity, Water	303,854	0	303,854
024 500225 Maint Other than Bldg-Grnds	1,550	0	1,550
030 500311 Equipment	5,150	0	5,150

037 500171 Technology Hardware	6,000	0	6,000
039 500188 Telecommunications	16,180	0	16,180
047 500240 Own Forces Maint	5,206	0	5,206
048 500226 Contract Maint Bldgs & Grnds	143,201	0	143,201
050 500109 Personal Services – Temp	869,997	(51,000)	818,997
060 500601 Benefits	742,857	0	742,857
070 500704 In-State Travel	2,100	0	2,100
103 500741 Contracts for Operational Svc	10,372	0	10,372
Total	\$3,407,467	\$(51,000)	\$3,356,467
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$3,407,467	\$(51,000)	\$3,356,467

04-096-096-961017-70360000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Spaulding Tpk Operations</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$848,154	\$0	\$848,154
018 500106 Overtime	2,050	2,000	4,050
019 500105 Holiday Pay	23,000	0	23,000
020 500200 Current Expense	24,718	0	24,718
023 500291 Heat, Electricity, Water	109,587	0	109,587
024 500225 Maint Other than Bldg-Grnds	1,600	0	1,600
030 500311 Equipment	5,150	0	5,150
037 500171 Technology Hardware	6,000	0	6,000
039 500188 Telecommunications	6,237	0	6,237
047 500240 Own Forces Maint	4,078	0	4,078
048 500226 Contract Maint Bldgs & Grnds	17,421	0	17,421
050 500109 Personal Services – Temp	406,663	0	406,663
060 500601 Benefits	659,989	0	659,989
070 500704 In-State Travel	3,400	0	3,400
103 500741 Contracts for Operational Svc	10,372	0	10,372
Total	\$2,128,419	\$2,000	\$2,130,419
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$2,128,419	\$2,000	\$2,130,419

04-096-096-961017-70370000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>East NH Tpk Spaulding Maintenance</b>			
<b>Expenses:</b>			
010 500100 Personal Services – Perm	\$403,181	\$0	\$403,181
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	144,000	0	144,000

019 500105 Holiday Pay	7,600	0	7,600
020 500200 Current Expense	388,613	(2,000)	386,613
022 500255 Rents-Leases Other than State	115,900	0	115,900
023 500291 Heat, Electricity, Water	80,901	0	80,901
024 500225 Maint Other than Bldg-Grnds	5,353	0	5,353
030 500311 Equipment	1,579,021	0	1,579,021
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	1,418	2,000	3,418
047 500240 Own Forces Maint	2,161	0	2,161
048 500226 Contract Maint Bldgs & Grnds	84,127	0	84,127
050 500109 Personal Services – Temp	31,726	0	31,726
060 500601 Benefits	261,987	0	261,987
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,100	0	2,100
103 500741 Contracts for Operational Svc	65,959	0	65,959
400 500871 Construction Repair Material	42,375	0	42,375
<b>Total</b>	<b>\$3,234,207</b>	<b>\$0</b>	<b>\$3,234,207</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$3,234,207	\$0	\$3,234,207

04-096-096-961017-70500000	Current Budget FY 2015	Requested Change	Revised Budget FY 2015
<b>Turnpikes Toll Collection</b>			
<b>Expenses:</b>			
020 500205 Current Expense	2,276,143	0	2,276,143
022 500255 Rents-Leases Other than State	1,500	0	1,500
023 500291 Heat, Electricity, Water	2,575	9,000	11,575
024 500225 Maint Other than Bldg-Grnds	3,172,561	0	3,172,561
026 500251 Membership Fees	70,000	0	70,000
080 500710 Out of State Travel	9,000	0	9,000
102 500731 Contracts for Program Svc	9,176,430	0	9,176,430
103 500741 Contracts for Operational Svc	8,698	0	8,698
<b>Total</b>	<b>\$14,716,907</b>	<b>\$9,000</b>	<b>\$14,725,907</b>
<b>Source of Funds</b>			
<b>Revenue:</b>			
000017 Turnpike Fund	\$14,716,907	\$9,000	\$14,725,907

## EXPLANATION

The Department requests authorizations to transfer funds among the various accounts in order to pay for services incurred in meeting the State's transportation demands. Specific explanations relating to the Department's spending requests are as follows:

### NH Turnpike Administration - Support (7022) – 100% Turnpike Funds

Class 049 Increase Transfers to Other State Agencies by \$40,000. This transfer will allow for payment of higher than expected State Police Safety Details. The FY 2015 budget was based on FY 2012 authorized budget but did not consider transfers made in FY 2012 needed to fund the safety police details (traffic control and lane closures). Additionally, in FY 2014, Turnpike funding for the NH Motor Speedway Races safety details increased over prior years.

### NH Turnpike Central Operations (70260000) – 100% Turnpike Funds

Class 020 Decrease Current Expense by \$13,000. This transfer will fund higher than expected telecommunication expenses. In prior fiscal years, these expenses were paid out of Class 20. This transfer will align expenditures to the proper class line per accounting policy.

Class 039 Increase Telecommunications by \$13,000. This transfer will allow payment of higher than expected telecommunication expenses and will align expenditures to the proper class line per accounting policy. A more robust toll collection system has led to an increase in expenditures related to data transferred from the plazas to Department headquarters and to the E-ZPass back office in New Jersey.

### East NH Turnpike Blue Star Operations (70310000) – 100% Turnpike Funds

Class 050 Decrease Personal Services - Temporary by \$51,000. This account will have a surplus due to Lean Staffing and Open Road Tolling that has diminished the need for part-time personal services.

### East NH Turnpike Spaulding Operations (7036) – 100% Turnpike Funds

Class 018 Increase Overtime by \$2,000. It has been difficult to fill temporary part-time positions on the Spaulding Turnpike. More permanent employees have been working overtime to cover shifts.

### East NH Turnpike Spaulding Maintenance (7037) – 100% Turnpike Funds

Class 020 Decrease Current Expense by \$2,000. This transfer will fund higher than expected telecommunication expenses. In prior fiscal years, these expenses were paid out of Class 20. This transfer will align expenditures to the proper class line per accounting policy.

Class 039 Increase Telecommunications by \$2,000. This transfer will allow payment of higher than expected telecommunication expenses and will align expenditures to the proper class line per accounting policy. The budget analysis performed for this biennium did not correctly estimate both data and voice telecommunications.

### Turnpike Toll Collection (70500000) – 100% Turnpike Funds

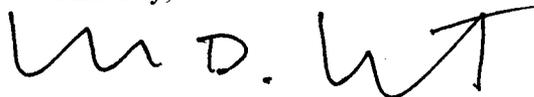
Class 023 Increase Heat, Electricity and Water by \$9,000. This transfer will allow payment of higher than expected electricity expenses at the EZPass Walk-in Centers. The budget analysis performed for this biennium did not correctly estimate electricity costs at the Nashua facility.

The following is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985 to support the above requested actions:

1. Does transfer involve continuing programs or one-time projects?  
Transfers are for continuing programs.
2. Is this transfer required to maintain existing program level or will it increase program level?  
Transfers are to maintain existing program levels (no increase in program level).
3. Cite any requirements, which make this program necessary.  
RSA 21-L:2, in part, establishes that the Department will be responsible for planning, developing and maintaining a State transportation network. This transfer will facilitate the accomplishment of this responsibility.
4. Identify the source of funds on all accounts listed on this transfer.  
Source of funds: Turnpike Funds.
5. Will there be any effect on revenue if this transfer is approved or disapproved?  
This transfer will have no effect on revenue.
6. Are funds expected to lapse if this transfer is not approved?  
Funds would lapse back to the Turnpike Fund.
7. Are personal services involved?  
No personal services are involved.

Your approval of this resolution is respectfully requested.

Sincerely,

A handwritten signature in black ink, appearing to read "C. D. Clement, Sr.", written in a cursive style.

Christopher D. Clement, Sr.  
Commissioner