

STATE OF NEW HAMPSHIRE

Honorarium or Expense Reimbursement Report (RSA 15-B)



Type or Print all Information Clearly:

Name: Roberta L Bourque Work Phone No. 603-369-9596

Work Address: 33 Hazen Drive

Office/Appointment/Employment held: Dept. of Safety/Div of State Police: Operations

List the full name, post office address, occupation, and principal place of business, if any, of the source of any reportable honorarium or expense reimbursement.

Source of Honorarium or Expense Reimbursement:

Name of source: Brent Blackmore

Post Office Address: CP 130 397 rue Queen Fredericton, NB E3B 4Y7

Occupation: Counciller principal au directeur general

Principal Place of Business: City of Fredericton

If source is a Corporation or other Entity:

Name of Corporation or Entity:

Name of Corporate/Entity Representative:

Work Address of Representative:

Food and/or beverages consumed pursuant to RSA 15-B:6, II with value over \$25.00

Value of Honorarium: 689.00 Date Received: 2/16-2/19 2014 If exact value is unknown, provide an estimate of the value of the gift or honorarium and identify the value as an estimate.

Value of Expense Reimbursement: 79.80 Date Received: 2/27/2014 A copy of the agenda or an equivalent document must be attached to this filing.

Briefly describe the service or event this Honorarium or Expense Reimbursement relates to:

Requested by the City of Fredericton to present Lean process improvements within the DOS.

"I have read RSA 15-B and hereby swear or affirm that the foregoing information is true and complete to the best of my knowledge and belief."

Signature of Filer: [Handwritten Signature]

Date Filed: 2/28/14

9/07

RSA 15-B:9 Penalty. Any person who knowingly fails to comply with the provisions of this chapter or knowingly files a false report shall be guilty of a misdemeanor.

Return to: Secretary of State's Office, State House Room 204, Concord, NH 03301

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Fredericton

Agenda for Lt. Chris Wagner and Roberta Bourque Visit

February 17th, 18th and 19th

Contact #'s: Brent Blackmore 460-2393 (Office) 470-5128 (Cell)

Mr. Brad Cameron 470-2943 (Cell)

Monday February 17th, 2014

Morning

08:40 am Mr. Cameron to pick up Chris and Roberta at Crowne Plaza and drive them to City Hall.

09:00 am Meet and greet with Mayor, CAO, Directors and Senior Staff in the 2nd Floor Committee Room City Hall.

Tour of Police Facilities (Chief Fitch to assign tour guide) Chief Fitch

Tour of Fire Facilities (Chief Fleming to assign a tour guide) Chief Fleming

Tour of By-Law (Brad Cameron to assign) Mr. Brad Cameron

12:00 pm Luncheon – Public Safety to take Chris and Roberta for lunch (Mr. Tallon and Mr. Cameron)

Office of the Mayor	Bureau du maire
PO Box 130 (City Hall)	C.P. 130 (hôtel de ville)
397 Queen Street	397, rue Queen
Fredericton, NB E3B 4Y7	Fredericton (N.-B.) E3B 4Y7
T 506-460-2085 / F 506-460-2134	T 506-460-2085 / F 506-460-2134

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COR-FRM-372, V.1.2, Issued 12/12/17

Afternoon

1:30-4:30 pm Plenary Session Two Nations Fire Hall – **Facilitator Michele Cronin**

Time	Presenter	Topic
1:30 – 2:00 pm	Mr. C. Wagner & Ms. Bourque	A talk/presentation on what projects they have completed or are undertaking in their jurisdiction including why the project was identified, a brief description of the project, and proposed or achieved outcomes.
2:00 – 2:30 pm 8 – 10 minutes/presentation	Mr. Tallon	An overview of the impact of I & I on the Department of Public Safety.
	Chief Fleming, Chief Fitch, B. Cameron	A presentation/talk regarding projects completed or currently underway within your department including a little background on why the project was identified, a brief description of the project, and proposed or achieved outcomes.
2:30 – 4:30 pm	M. Cronin	Facilitated Led Discussion <ul style="list-style-type: none"> • Advantages • Challenges • What leads to success? What leads to failure? • Do's and Don'ts • Best Practices • Future Projects

5:00 pm **Supper with Public Safety (Mr. Tallon and Mr. Cameron)**

7:00 pm **Joint presentation at Council-in-Committee City Hall – Chris and Roberta (10 minutes), Chief Fitch, (5 minutes), Chief Fleming (5 minutes)**

Tuesday February 18th, 2014

Morning

09:00 am – 12:00 pm Chris Wagner and Roberta to spend the morning with Wayne Tallon and Brad Cameron at Mr. Tallon’s Office. **(Mr. Tallon and Mr. Cameron)**

- Debrief and discuss info that came out of Monday’s session
- Discuss best practices
- Focus on cost saving measures and avoiding pitfalls in LSS projects
- Lesson Learned
- Similarities and Differences
-

12: 00 pm **Mr. Tallon and Mr. Cameron to take Chris and Roberta to Lunch**

Afternoon

1:30 pm – 4:30 pm 2nd Floor Committee Room City Hall **(Facilitator -Ann Flynn)**

Chris and Roberta to spend some time with the City of Fredericton Black Belts, Staff and Guests and share some of the projects that he has been involved with and share some of the best practices.

1:30	Introductions and Welcome	Ann Flynn
1:40	Background COF Lean year in review	Ann Flynn
2:00	Public Safety Presentations	Kathy, Rob, Ann and Mark
3:00	Discussion/ Brainstorming of Public Safety Projects	Chris and Roberta
4:30	Session Ended	

6:45 pm Mr. Tallon or Mr. Cameron to pick guests up and transport to Chris’ Residence. **(Mr. Tallon or Mr. Cameron)**

7:00-10:00 pm Evening – Reception at Chris and Kim’s Residence 39 Savannah Court **(Mr. Chris and Mrs. Kim MacPherson)**

Wednesday February 19th, 2014 – Council Chambers at City Hall

0830-1000 hrs Debrief, thank you and send off Council Chambers at City Hall

Mayor, CAO, Directors and Senior Staff as invited on meeting planner.