



State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
25 Capitol Street – Room 120
Concord, New Hampshire 03301

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JBM

LINDA M. HODGDON
Commissioner
(603) 271-3201

JOSEPH B. BOUCHARD
Assistant Commissioner
(603) 271-3204

June 5, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

Retractive

REQUESTED ACTION

Authorize the Department of Administrative Services, Bureau of Facilities and Asset Management to make a **retroactive** payment to Servpro of Concord, Concord, NH (Vendor 174290), for an invoice dated April 15, 2014 in the amount of \$8,613.56 for emergency services that were provided to extract water and dehumidify portions of the Brown Building at 129 Pleasant Street from April 7, 2014 through April 10, 2014. **100% Transfer - Operating Funds**

Funding is available from account 01-14-14-14-141510-20420000, Department of Administrative Services, Bureau of Facilities – Assets Management.

048-500226 - Contract Repairs; Bldg. Grounds

SFY 2014
\$8,613.56

EXPLANATION

The Brown building is the main office for the Department of Health and Human Services. On Monday April 7, 2014 employees at the Brown Building arrived at work to find that someone had left the water running in a sink on the fourth floor that overflowed sending water down through to the second floor. The water caused extensive damage to office areas on the southwestern side of the building on the fourth, third and second floors.

The water from the overflowing sink caused damage to the carpet and porous surfaces. These wetted materials needed to be dried and or removed within 48 hours to prevent mold issues. In order to remove the water quickly and reduce the potential for mold growth, Servpro of Concord was called to extract the water and install dehumidifiers throughout the affected areas to reduce the humidity levels quickly. As a result there was no time to solicit bids for the work. Servpro of Concord was selected because they were local and available to respond immediately with the required equipment and resources. With their assistance we were able to quickly remove the water and have all displaced employees relocated and working within a day. Attached is a copy of invoice #4100669.

Respectfully submitted,

Linda M. Hodgdon
Commissioner

Date 4/15/2014

Invoice No. 4100669

State of NH
Attn: David Clapp
129 Pleasant Street
Concord, NH 03301
(603) 340-3497



dba Servpro of Concord/Servpro of the Lakes Region
P.O. Box 4044, Concord, NH 03302-4044
225-2825/527-2518 Tax ID# 02-0464325
Independently Owned and Operated

JOB DATE	ZONE	ADJUSTER	SOURCE	CR CHF	EST	INSURANCE
4/15/2014	Concord		Repeat	Ed - Joe	GR	

Services

For the Water Damage Restoration at the Above Address. See Itemized List.

Total for Water Damage Restoration:

8,613.56

CO 010 Proc Lvl 01400
 Vendor # 174290 Remit 2001 INV # 4100669
 PO # _____ Ln # _____ \$ 8613.56
 Acc Unit 20420000 Acct 500240
 Activity (job #) 14304100 Acct Cat J
 Signature [Signature] Date 5/5/14

The customer acknowledges that permanently discolored, faded and/or bleached areas on carpet, upholstery, drapery or other types of material sometimes make it impossible to restore the original color or condition. Spot Removal is not guaranteed. PLEASE SEE THE ADDITIONAL TERMS AND CONDITIONS OF SERVICE ON THE REVERSE SIDE.

TOTAL

\$8,613.56

I have read the Terms and Conditions of Service on the reverse side hereof and agree to same.

(X) _____
Authorized Signature

I hereby acknowledge the satisfactory completion of the above-described work.

(X) _____
Customer Signature No One Home

TERMS OF PAYMENT: Unless otherwise specified on this invoice, payment is due in full upon completion of service. Interest will be charged at the maximum allowable by law, or at 1.5% per month, whichever is lesser, on accounts over 30 days past due.

Servpro of Concord

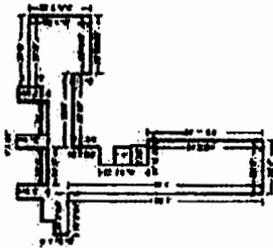
Servpro of Concord - Franchise #5634
 PO Box 4044
 Concord, NH 03302
 603-225-2825
 servpro5634@conversent.net

STATE_OF_NH

JOB

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
DWELLING				
10. Equipment setup, take down, and monitoring (hourly charge) This line item includes to set up drying equipment, monitor and document atmospheric readings through out the drying process, test walls for moisture and mark the walls for removal by the State of NH and take down of all drying equipment once the structure is dry.	8.00 HR	0.00	40.35	322.80
Dwelling Totals:				322.80
Totals: JOB				322.80

4th Floor



Fourth Floor	Height: 8'
4524.58 SF Walls	4025.87 SF Ceiling
8550.45 SF Walls & Ceiling	4025.89 SF Floor
447.32 SY Flooring	565.57 LF Floor Perimeter
565.57 LF Ceil. Perimeter	



Subroom: Closet (1)	Height: 8'
313.33 SF Walls	42.71 SF Ceiling
356.04 SF Walls & Ceiling	42.71 SF Floor
4.75 SY Flooring	39.17 LF Floor Perimeter
39.17 LF Ceil. Perimeter	

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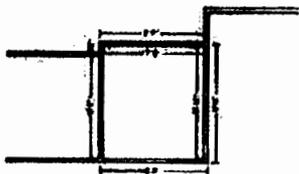


Subroom: Closet (2)

Height: 8'

295.94 SF Walls	39.94 SF Ceiling
335.87 SF Walls & Ceiling	39.94 SF Floor
4.44 SY Flooring	36.99 LF Floor Perimeter
36.99 LF Ceil. Perimeter	

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
DWELLING				
1. Water extraction from carpeted floor	4,108.54 SF	0.00	0.42	1,725.59
5. Dehumidifier (per 24 hour period) - Large - No monitoring REntal of (3) units for 3 days each.	9.00 EA	0.00	71.00	639.00
6. Dehumidifier (per 24 hour period) - XLarge - No monitoring Rental of (1) unit for 3 days.	3.00 EA	0.00	101.25	303.75
7. Air mover axial fan (per 24 hour period) - No monitoring REntal of (19) units for 3 days each.	57.00 EA	0.00	28.50	1,624.50
Dwelling Totals:				4,292.84
Totals: Fourth Floor				4,292.84



Utility Room

Height: 8'

266.67 SF Walls	69.10 SF Ceiling
335.77 SF Walls & Ceiling	69.10 SF Floor
7.68 SY Flooring	33.33 LF Floor Perimeter
33.33 LF Ceil. Perimeter	

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
DWELLING				
2. Water extraction from carpeted floor	69.10 SF	0.00	0.42	29.02
Dwelling Totals:				29.02
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CONTINUED - Utility Room

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
Totals: Utility Room				29.02

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
Bathroom				Height: 8'
	250.67 SF Walls		61.30 SF Ceiling	
	311.97 SF Walls & Ceiling		61.30 SF Floor	
	6.81 SY Flooring		31.33 LF Floor Restraints	
	31.33 LF Ceil. Perimeter			

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
DWELLING				
3. Water extraction from carpeted floor	61.30 SF	0.00	0.42	26.76
Dwelling Totals:				26.76
Totals: Bathroom				25.75
Dwelling Totals:				4,347.61
				0.00
				0.00
Totals: 4th Floor				4,347.61

3rd Floor

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Third Floor

Height: 8'

3266.24 SF Walls	2884.88 SF Ceiling
6151.13 SF Walls & Ceiling	2884.88 SF Floor
320.54 SY Flooring	408.28 LF Floor Perimeter
408.28 LF Ceil. Perimeter	

DESCRIPTION	QNTY	REMOVE	REPLACE	TOTAL
DWELLING				
4. Water extraction from carpeted floor	2,884.88 SF	0.00	0.42	1,211.65
8. Dehumidifier (per 24 hour period) - Large - No monitoring Rental of (6) units for 3 days each.	18.00 BA	0.00	71.00	1,278.00
9. Air mover axial fan (per 24 hour period) - No monitoring Rental of (17) units for 3 days each.	51.00 BA	0.00	28.50	1,453.50
Dwelling Totals:				3,943.15
Totals: Third Floor				3,943.15
Dwelling Totals:				3,943.15
				0.00
				0.00
Totals: 3rd Floor				3,943.15
Dwelling Totals:				8,613.56
				0.00
				0.00
Line Item Totals: STATE_OF_NH				8,613.56