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**STATE OF NEW HAMPSHIRE**  
**DEPARTMENT OF HEALTH AND HUMAN SERVICES**  
**DIVISION FOR CHILDREN, YOUTH & FAMILIES**

129 PLEASANT STREET, CONCORD, NH 03301-3857  
603-271-4451 1-800-852-3345 Ext. 4451  
FAX: 603-271-4729 TDD Access: 1-800-735-2964

Nicholas A. Toumpas  
Commissioner

Maggie Bishop  
Director

December 23, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

**REQUESTED ACTION**

*100% Federal funds*

Authorize the Department of Health and Human Services, Division for Children, Youth, and Families to pay a membership fee to the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance, Washington, D.C. (Vendor #161221 B001) in the amount of \$3,215 for annual membership in the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance, effective January 1, 2014 through December 31, 2014. Funds are available in the following account:

05-95-42-421010-29660000 HEALTH AND SOCIAL SERVICES, HEALTH AND HUMAN SVCS DEPT OF, HHS: HUMAN SERVICES, CHILD PROTECTION, TITLE XX GRANTS - SSBG

<u>Class/Object</u>	<u>Title</u>	<u>Activity Code</u>	<u>SFY 2014</u>
026-500251	Organizational Dues	42106603	\$3,215.00

**EXPLANATION**

The above action is requested to renew the Division's membership in the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance. The purpose of this Association is to: connect all states to facilitate medical and supportive services for children who are eligible for adoption assistance.

Listed below are answers to standard questions required for Governor and Executive Council organization dues and membership approval submissions:

1. How long has this organization been in existence and how long has this agency been a member of this organization?
- A. In 1986, states which had passed legislation making the ICAMA (Interstate Compact on Adoption and Medical Assistance) law in their states formed the Association of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) to enhance the administration of the compact and strengthen protections for interstate adopted children or adopted children moving out of state.

AAICAMA is a nonprofit organization comprised of member states working with child welfare agencies, tribes, and adoptive parents to facilitate and support special needs adoption. The association provides educational and technical assistance to enhance states' capacity to achieve timely permanency and needed services for adoption assistance-eligible children.

AAICAMA facilitates the effective and efficient administration of the compact, addresses issues related to the provision of medical and post-adoption services across state lines, and works to develop and implement sound interstate policy and practice for children eligible for adoption assistance. Through AAICAMA, members work jointly with special needs to find ways to enhance adoption opportunities for children.

AAICAMA members work together in committees to effect practical changes in the day-to-day administration of the compact. AAICAMA regularly provides training to state staff.

The New Hampshire Division for Children, Youth and Families (DCYF) has been a member of this organization since its implementation in 1986.

2. Is there any other organization, which provides the same or similar benefits, which your agency belongs to?
  - A. AAICAMA is the only organization that DCYF belongs to that provides these types of benefits.
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member?
  - A. All states are members. The NH Division for Children, Youth and Families is the only member for and from New Hampshire.
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc)
  - A. Standard fee for all states.
5. What benefit does the state receive from participating in this membership?
  - A. AAICAMA provides technical assistance to states and agencies on issues pertaining to the administration of the ICAMA. These issues include the provision of Medicaid to eligible children who move to or are placed in a new state, title IV-E and state-funded adoption assistance, and the effect of new federal legislation on the administration of the compact.
6. Are training or educational/ research materials included in the membership? If so, is the cost included? Explain in detail.
  - A. Training is one of the services provided to members by AAICAMA and all trainings and materials are included in the annual membership.

7. Is the membership required to receive any federal grants or required in order to receive or participate in licensing or certification exams? Explain.
  - A. No, however, as a result of participation, NH DCYF has become aware of federal funds that are available for unique Child Welfare Initiatives.
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership-supported trips.
  - A. The membership fee does not cover the costs of any travel related to this organization.
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization).
  - A. The Division has two representatives:
    1. Maggie Bishop, Director of the Division for Children, Youth and Families
    2. Catherine Meister, Adoption Supervisor
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization.
  - A. Should Governor and Council not approve this request, it would hinder the ability for the Division to facilitate medical and supportive services for NH children who are eligible for adoption assistance when they move out of state. It is the responsibility of NH DCYF to promote practices and policies to ensure that all NH children who are eligible for adoption assistance receive uninterrupted supportive services in the state where they reside.

Geographic Area: Statewide

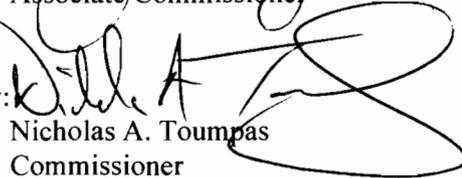
Source of funds: 100% Federal.

In the event that the Federal funds become no longer available, General funds will not be requested to support this program.

Respectfully submitted,

  
Mary Ann Cooney  
Associate Commissioner

Approved by:

  
Nicholas A. Toumpas  
Commissioner

Catherine L Meister  
12/23/2013 08:48 AM  
To Dague Clark/FamilyServices/SOPS\_Thayer/DHHS@DHHS  
cc  
bcc  
Subject Fw: AAICAMA 2014 DUES

"Gilmore, Ursula"  
<UGilmore@aphsa.org>  
12/20/2013 05:28 PM  
To "Catherine.L.Meister@dhhs.state.nh.us" <Catherine.L.Meister@dhhs.state.nh.us>  
cc  
Subject RE: AAICAMA 2014 DUES

Hi Catherine-

Yes, we can reduce the AAICAMA dues to \$3,215 for NH.  
That would be fine.

Have a lovely weekend and a very happy holiday!

Ursula

-----Original Message-----

From: Catherine.L.Meister@dhhs.state.nh.us [mailto:Catherine.L.Meister@dhhs.state.nh.us]  
Sent: Friday, December 20, 2013 3:56 PM  
To: Gilmore, Ursula  
Cc: DBClark@dhhs.state.nh.us  
Subject: AAICAMA 2014 DUES

Hello Ms. Gilmore,  
I am writing to ask if there can be a reduction in the amount of our 2014 dues for New Hampshire. We have \$3,215 available for our dues. Please advise.

Sincerely,

Catherine Meister  
Adoption Program Supervisor  
NH Division for Children Youth and Families  
129 Pleasant St.  
Concord NH 03301-3951  
603-271-8382 (phone)  
603-271-4729 (fax)

"There can be no keener revelation of a society's soul than the way in which it treats its children. Our children are our greatest treasure. They are our future."  
- Nelson Mandela

STATEMENT OF CONFIDENTIALITY: This message may contain information that is privileged and confidential and is intended for the exclusive use of the



The Association of Administrators of the Interstate Compact  
on Adoption and Medical Assistance, Inc.

## 2012 Centennial Adoption Excellence Award Recipient

December 12, 2013

Myriam Roeder  
Division for Children, Youth and Families  
Dept. of Health and Human Services  
129 Pleasant Street  
Concord, NH 03301

Dear Ms. Roeder:

I am writing on behalf the Association of Administrators of the Interstate Compact on Adoption and Medical Assistance (AAICAMA) to thank you for your past support and to submit New Hampshire's invoice for its 2014 dues. The 2014 dues remain at a modest \$4000.00 and are an allowable title IV-E administrative cost.

Each year of the 50,000 children are adopted from state foster care systems more than 10% are adopted by families in other states. Knowing children in foster care can have extensive health and emotional problems people commit their hearts and homes and become family for these children. But along with this commitment come expenses and adoptive parents rely on the receipt of Medicaid to help defray these costs.

Dedicated ICAMA professionals in every state work to help make Medicaid a reality for children living outside the agreement state. These interstate professionals look to AAICAMA for legal guidance, technical assistance, and training to help ensure positive outcomes and continued permanency for these children.

AAICAMA is committed to working closely with state/local staff, but we need your support. In 2013, New Hampshire's dues provided:

- Training and technical assistance on the Adoption and Guardianship Assistance Programs and Medicaid.
- Legal guidance on the provision of Medicaid for title IV-E and state-funded adoption assistance recipients in interstate cases
- Development of secure on-line server for completion of ICAMA forms and accompanying database that will compile both national and state-specific data on interstate movement of title IV-E recipients
- In-depth policy analysis on Adoption and Medicaid related legislation (e.g., the ACA)
- Submission off written comments to Centers for Medicare and Medicaid Services (CMS) and the Senate Finance Committee presenting state child welfare and interstate concerns
- Maintenance of AAICAMA.org with 24/7 resources for state interstate professionals

Your support makes these and other valuable services possible. We know that every state is making difficult budgetary choices, but your investment supporting the ICAMA promotes permanency and well-being for children living in your state who have been adopted from state child welfare systems.

It has been our privilege to work with you and your interstate staff this past year. On behalf of the association and all ICAMA members, thank you for your continued support. Please don't hesitate to contact the Program Director, Ursula Gilmore, at [ugilmore@aphsa.org](mailto:ugilmore@aphsa.org), if you have any questions.

Sincerely,

*BJ Miller Kirkland*

BJ Miller Kirkland  
President, AAICAMA

enc: Invoice, Report to the States 2011/2012

1133 19th Street, NW, Suite 400, Washington, DC, 20036  
Phone (202) 682-0100 ♦ Fax (202) 289-6555

# INVOICE

January 1, 2014 through December 31, 2014

## New Hampshire Annual Assessment

### Association of Administrators of the Interstate Compact on Adoption and Medical Assistance

#### Assessment for the administration of the Interstate Compact on Adoption and Medical Assistance

**TO:**

Myriam Roeder  
Division for Children, Youth and Families  
Dept. of Health and Human Services  
129 Pleasant Street  
Concord, NH 03301

**New Hampshire Assessment for January 2014 – December 2014: \$4,000.00**

These dues are an allowable title IV-E administrative  
cost subject to 50% federal financial participation.

**INSTRUCTIONS:**

**Make check payable to:**

**AAICAMA** Association of the Administrators of the Interstate Compact on  
Adoption and Medical Assistance

**Mail check to:**

AAICAMA  
1133 19<sup>th</sup> Street, NW  
Suite 400  
Washington, DC 20036

**Federal I.D. Number: 52-1479559**