



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Thomas S. Burack, Commissioner

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December 17, 2014

The Honorable Neal M. Kurk, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, NH 03301

[Signature]
 Approved by Fiscal Committee 4/3/15
 Date

Her Excellency, Governor Margaret Wood Hassan
 And the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 9:16-c, authorize the Department of Environmental Services (DES) to transfer \$35,000 in federal grant funds from the US Environmental Protection Agency (EPA) between classes in the NH Underground Storage Tank Program; effective upon Fiscal Committee and Governor and Council approval through June 30, 2015. 100% federal grant funds.

Funding to be budgeted as follows:

**NH UST Program
 03-44-44-444010-2074
 FY 2015**

Class	Title	Current Budget	Requested Action	Revised Budget
000-400993	Federal Funds	(\$399,837)	\$0	(\$399,837)
	Total Revenue:	(\$399,837)	\$0	(\$399,837)
	Expenditures			
010-500100	Personal Services	\$196,472	(\$30,000)	\$166,472
018-500106	Overtime	\$0	\$0	\$0
020-500200	Current Expense	\$7,250	\$0	\$7,250
027-502799	Transfers to DOIT	\$11,361	\$0	\$11,361
028-500290	Transfers to General Services	\$10,238	\$0	\$10,238
038-500175	Computer Software	\$0	\$23,000	\$23,000
039-500188	Telecommunications	\$2,500	\$0	\$2,500
040-500800	Indirect Costs	\$25,655	\$0	\$25,655
041-500801	Audit Fund Set Aside	\$399	\$0	\$399
042-500620	Additional Fringe Benefits	\$20,918	(\$5,000)	\$15,918
049-584990	Transfer to Other Agencies	\$93	\$0	\$93
050-500109	Personal Services Temporary	\$16,148	\$12,000	\$28,148
059-500117	Temporary Full Time Personnel	\$18,000	\$0	\$18,000
060-500602	Benefits	\$86,853	\$0	\$86,853
066-500802	Employee Training	\$150	\$0	\$150
070-500704	In-State Travel	\$1,000	\$0	\$1,000
080-500710	Out of State Travel	\$1,500	\$0	\$1,500
101-500729	Medical Payments	\$1,300	\$0	\$1,300
	Total Expenditures:	\$399,837	\$0	\$399,837

EXPLANATION

DES is delegated by the EPA to implement federal regulations for the operation of underground storage tank (UST) facilities and receives EPA grant funds to support these efforts. The Federal Energy Policy Act of 2005 imposed additional regulatory requirements on both UST owners and States that receive federal grant funds. The new mandates for States include program improvements relative to maintenance of public records, operator training, delivery prohibition, and a minimum UST facility inspection frequency. DES is at the forefront of using innovative technologies to improve its regulatory programs, and the transfer of federal grant funds within classes will allow the purchase of inspection function software to improve efficiency. DES personnel will use this technology for conducting and recording the results of UST facility inspections in the field, with automatic updates to the master database, thus enhancing the UST inspections and vastly reducing staff time spent on data entry and report writing. The transfer will also allow improved participation of additional key staff in the UST program function on a temporary basis. The transfer of funds will allow DES to continue to meet the UST inspection frequency mandate and to provide compliance monitoring that is vital to leak prevention and detection at UST facilities.

To make more effective and efficient use of funds, this request proposes the transfer of federal funds as follows:

Class 010 Personal Services – Reduction of \$30,000 from this class that can be more efficiently used toward computer software and temporary personal services this fiscal year.

Class 038 Computer Software – Addition of \$23,000 for UST inspection computer software.


Class 042 Additional Fringe Benefits - Reduction of \$5,000 from this class that can be more efficiently used toward temporary personal services this fiscal year. There are sufficient funds in class 042 to cover salary costs.

Class 050 Personal Services Temporary - The additional amount of \$12,000 will not be used for new positions. These funds are available in support of an expanded project beyond the original budget scope. Employee support from other Department of Environmental Services organization units will be used to administer the program. These funds will be used to supplant funding of the following positions, which are currently budgeted.

Position.#	Title	Account (03-44-444010)	Funding Mix	Amount
19126	Administrator II	14000000-010	100% Other	\$3,997
19127	Civil Engineer VI	14000000-010	100% Other	\$5,504
TEMPWM2	Training Coordinator	14000000-050	100% Other	\$2,499

Funding in the amount of \$12,000, which is budgeted for the current positions referenced above, will be either lapsed or closed to control, resulting in a net-zero increase in budgeted funds.

We respectfully request your approval.


Thomas S. Burack, Commissioner