

State of New Hampshire

DEPARTMENT OF ADMINISTRATIVE SERVICES

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June 3, 2022

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to RSA 94:6, the Department of Administrative Services requests authority to place Karen Burke, Deputy State Comptroller, Division of Accounting Services, at a salary of \$112,000 in the unclassified system effective June 17, 2022. The range for this position was established according to RSA 93:3-b.

EXPLANATION

Chapter 202 of the Laws 2021 provided for the conversion of this position from a classified position to an unclassified position. When a classified employee is promoted into the unclassified system, their new salary request follows the format outlined in personnel rule 901.08: "the appointing authority shall assign the lowest step in the salary range of the new class which is at least the equivalent of one salary increment in the salary range of the former class." In promotion from classified to unclassified, agencies try to mirror the same process. In the case of Ms. Burke, the current Director of Financial Reporting, that step is \$112,000.

Chapter 202 included eleven senior management positions which were converted from the classified to unclassified systems. Each position was evaluated and allocated according to the process outlined in RSA 94:1-d then reviewed and ratified by the Joint Committee on Employee Classification (JCEC) of the New Hampshire General Court. The Deputy Comptroller's salary range was established by JCEC at 85% of the range for the State Comptroller. The Deputy's range is \$87,000 to \$117,000.

Respectfully submitted,

A handwritten signature in dark ink, appearing to read "Ch Arlinghaus".

Charles M. Arlinghaus
Commissioner