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Kimberly M MacKay  
Commandant

## New Hampshire Veterans Home

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March 9, 2022

The Honorable Karen Umberger, Chairman  
Fiscal Committee of the General Court, and

His Excellency, Governor Christopher T. Sununu  
And the Honorable Council  
State House  
Concord, New Hampshire 03301

### REQUESTED ACTION

Pursuant to Chapter 91:121, Laws of 2021, Veterans Home; Transfer Among Accounts and Classes, the Veterans Home respectfully requests authorization to transfer appropriation between expenditure classes in the amount of \$1,137,500 to make the most efficient use of limited funding resources, effective upon Fiscal Committee and Governor and Council approval through June 30, 2022, as follows. 36% General Funds, 35% Federal, 29% Other

In SFY22 Funds shall be transferred within 05-43-43-0430010-53580000- Vets Home Custodial Care as follows:

05-43-43-0430010-53580000 Vets Home Custodial Care	FY2022 Current Adjusted Authorized	Requested Action FY2022	Revised FY2022 Adjusted Authorized
<b>Source of Funds:</b>			
000010 General Funds	8,069,118		8,069,118
<b>Total</b>	<b>8,069,118</b>		<b>8,069,118</b>
<b>Expenses:</b>			
010 500100 Personal Services	3,105,571	(107,500)	2,998,071
018 500106 Overtime	12,000	100,000	112,000
019 500105 Holiday Pay	70,000	7,500	77,500
020 500200 Current Expenses	243,250		243,250
022 500255 Rents-Leases Other	29,500		29,500
023 500263 Heat Electricity Water	611,025		611,025
024 500225 Maint Other	40,000		40,000
027 502799 Transfers to DOIT	700,697		700,697
030 500300 Equipment New Replacement	224,000		224,000
039 500180 Telecommunications	69,750		69,750
047 500240 Own Forces Maint Build-Grn	152,000		152,000
048 500226 Contractural Maint Build-Grn	399,000		399,000
049 500294 Transfer To other State Age	14,562		14,562

050 500109 Personal Service Temp	199,841		199,84
060 500602 Benefits	2,157,752		2,157,752
070 500704 In State Travel	3,000		3,000
103 500740 Contracts for Op Services	35,000		35,000
211 501530 Catastrophic Casualty Ins	2,170		2,170
<b>Total</b>	<b>8,069,118</b>		<b>8,069,118</b>

In SFY22 Funds shall be transferred within 05-43-43-0430010-53590000- Vets Home Professional Care as follows:

05-43-43-0430010-53590000 Vets Home Professional Care	FY2022 Current Adjusted Authorized	Requested Action FY2022	Revised FY2022 Adjusted Authorized
<b>Source of Funds:</b>			
000010 General Funds	8,440,863		8,440,863
000 404410 Federal Funds	11,351,506		11,351,506
009 407072 Other Funds	9,314,055		9,314,055
<b>Total</b>	<b>29,106,424</b>		<b>29,106,424</b>
<b>Expenses:</b>			
010 500100 Personal Services	15,246,095	(1,030,000)	14,216,095
011 500126 Personal Services Unclassified	124,958		124,958
018 500106 Overtime	164,000	1,000,000	1,164,000
019 500105 Holiday Pay	351,000		351,00
020 500200 Current Expenses	803,810		803,81
021 500211 Food Institutions	800,000		800,000
026 500251 Organizational Dues	1,500		1,500
040 500800 Indirect Costs	173,039		173,039
041 500801 Audit Fund Set Aside	10,508		10,508
046 500462 Consultants	331,300		331,300
050 500109 Personal Service Temp	771,820	30,000	801,820
060 500602 Benefits	9,800,794		9,800,794
066 500543 Employee Training	20,000		20,000
070 500704 In State Travel Reimbursement	3,550		3,550
080 500713 Out of State Travel Reimbursement	4,050		4,050
101 500729 Medical Payments to Providers	500,000		500,000
<b>Total</b>	<b>29,106,424</b>		<b>29,106,424</b>

**EXPLANATION**

Pursuant to Chapter 91:121, Laws of 2021, organization footnote whereas the Veterans Home shall be exempt from RSA 9:17-a, I and RSA 9:17-c, subject to approval by the fiscal committee of the general court of any transfer of appropriations from permanent personal services or employee benefits to any other use or purpose. The Veterans Home wishes to transfer funds within accounting units 53580000 and 53590000 as the home has experienced vacancies in authorized permanent custodial and direct care nursing positions for which substitutions have been and must be provided for the Home to operate safely, provide nursing oversight and care for the residents. Approval of this request for \$1,137,500 neither increases nor decreases the total departmental budget.

AU 5358000 100% General Funds

Class 010- Decrease Personal Services by \$107,500 due to department vacancies.

Class 018- Increase Overtime by \$100,000 due to backfilling department vacancies.

Class 019-Increase Holiday Pay by \$7,500 due to anticipated shortfalls resulted from department vacancies for critical care needs.

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AU 53590000 29% General Funds, 39% Federal Funds, and 32% Agency Income

Class 010- Decrease Personal Services by \$1,030,000 due to department vacancies.

Class 018- Increase Overtime by \$1,000,000 due to backfilling department vacancies for critical care needs.

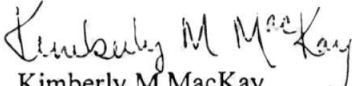
Class 050- Increase Personal Service Temporary by \$30,000 anticipated shortfalls resulted from department vacancies for critical care needs.

In the development of the operating budget for SFY 22, the Home did not anticipate the amount of overtime that would be necessary to provide services to the residents. Vacancies exist in the Home, which has left appropriations available in personal services.

The following information is provided in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions:

- A. Justification: The purpose of this request is to allow the Home to fund the Overtime and Personal Service Temporary lines.
- B. Does this transfer involve continuing programs or one-time projects? This transfer involves continuing programs.
- C. Is this transfer required to maintain existing program levels or will it increase the program level? This transfer is to fund the required overtime and temporary personnel services provided.
- D. Cite any requirements, which make this program mandatory. The Home must meet all Federal and State regulations regarding staff to resident ratio. Home must meet requirements set forth in CFR 38 Part 51 to maintain their Veterans Affairs Per Diem program.
- E. Identify the source of funds on all accounts listed on this transfer. Funding sources for FY22 are expected to be as follows: AU 5358 100% General Funds. AU 5359 29% General Funds, 39% Federal Funds, 32% Agency Income.
- F. Will there be any effect on revenue if this transfer is approved or disapproved? No.
- G. Are funds expected to lapse if this transfer is not approved? Yes.
- H. Are personnel services involved? Yes.

Respectfully Submitted,

  
Kimberly M MacKay  
Commandant