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STATE OF NEW HAMPSHIRE
DEPARTMENT OF HEALTH AND HUMAN SERVICES
DIVISION OF PUBLIC HEALTH SERVICES

Jeffrey A. Meyers
Commissioner

Lisa M. Morris
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April 16, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, NH 03301

Requested Action

Pursuant to RSA 4:8, Gifts to the State, the Department of Health and Human Services requests authorization to accept a gift from the New York State Department of Health Integrated Food Safety Center of Excellence (NYCoE), in an amount not to exceed \$2,100.00 for travel reimbursement for three (3) employees to attend the NYCoE Food Safety Symposium from July 16, 2018 to July 18, 2018 in Ithaca, NY.

Explanation

The NYCoE Food Safety Symposium Authorization is a regional meeting targeted toward bringing public health professionals from across New England to focus on the transition of foodborne disease surveillance to whole genome sequencing, building regional strength and facilitating collaborations between laboratory, epidemiology, and environmental health. Attendance is required as a recipient of special funding to enhance foodborne outbreak response in New Hampshire.

This gift supports attendance at the NYCoE Food Safety Symposium for three employees to participate in the symposium. Topics discussed at the symposium include whole genome sequencing, culture-independent diagnostic testing, and an overview of best practices regarding food safety from the Northeast region.

Respectfully submitted,

Lisa Morris, MSSW
Director

Approved by:

Jeffrey A. Meyers
Commissioner



Department of Health

ANDREW M. CUOMO
Governor

HOWARD A. ZUCKER, M.D., J.D.
Commissioner

SALLY DRESLIN, M.S., R.N.
Executive Deputy Commissioner

To: Epidemiology, environmental health and laboratory colleagues serving as New York State Integrated Food Safety Center of Excellence Learning Collaborative partners

Leadership members of the New York Integrated Food Safety Center of Excellence (NY CoE) at the New York State Department of Health and Cornell University have the pleasure of inviting you to the NY CoE Food Safety Symposium to be held at Cornell University in Ithaca, NY from July 17-18, 2018.

The symposium will focus on the transition of foodborne disease surveillance to whole genome sequencing – building regional strength and facilitating collaborations between laboratory, epidemiology, and environmental health, in addition to other identified topics of need.

NY CoE will fund travel costs for a maximum of 3 staff from your state/jurisdiction, one from each of the epidemiology, environmental health and laboratory food safety sectors. Reimbursed travel costs will cover ground transport, lodging, and per diem (for any meals not provided at the symposium). An additional 2 staff (maximum) may attend at-cost, should your state/jurisdiction feel other staff at your agency would benefit from participating in the symposium.

In addition, we encourage the attendance of one Agriculture & Markets Department representative from each state/jurisdiction, although travel would be at-cost, and not reimbursed by NY CoE.

Each participant from your state (maximum of 3 CoE-funded and 3 additional at-cost attendees) must **register for the symposium by June 15, 2018 using the following link:**

<https://www.surveymonkey.com/r/7HZ8C6D>.

The registration form includes a “call for topics” section, whereby your input will assist in developing the final symposium agenda.

A draft agenda and travel information FAQ sheet are included in this distribution. There is no registration fee associated with the symposium.

We look forward to your participation at the NY CoE Food Safety Symposium.

Alexandra Newman, DVM, MPH, DACVPM
Co-Director, NYCoE, *NYSDOH*

Madhu Anand, DrPH
Co-Director, NYCoE, *NYSDOH*

Martin Wiedmann, Dr. med. vet, PhD
Co-Director, NYCoE, Cornell University

NY CoE Food Safety Symposium
Preliminary Information for Travel Planning Needs

Dates/time of Symposium

- Tuesday, July 17 from 9AM-5PM
- Wednesday, July 18 from 830AM-3PM

Location of Symposium

- PepsiCo Auditorium, Stocking Hall, Cornell University, Ithaca, NY 14853

Travel costs will be covered for a maximum of 3 staff per state/jurisdiction in the NY CoE region, one from each of the epidemiology, environmental health and laboratory food safety sectors

- Travel costs will cover ground transport and hotel
- Per diem for food will be reimbursed for any meals not provided at the symposium
- Carpooling is strongly encouraged
- NOTE: *An additional 2 staff per state/jurisdiction may attend at cost (epidemiology, environmental health, or laboratory)*
- NOTE: *One additional representative from your state's/jurisdiction's Department of Agriculture and Markets may also attend at-cost.*

Suggested Hotels:

****Reserve your room (at the government rate) under room block "New York State Department of Health-Center of Excellence"**

1. The Hotel Ithaca (<http://www.thehotelithaca.com/>)
 - 222 South Cayuga Street, Ithaca, NY 14850
 - Phone reservations: 1-607-272-1000
2. Ithaca Marriott Downtown on the Commons (<http://www.marriott.com/hotels/travel/ithmc-ithaca-marriott-downtown-on-the-commons/>)
 - 120 South Aurora Street, Ithaca, NY 14850
 - Phone reservations: 1-877-688-1914
 - Room can also be reserved online using link: **Book your group rate for DOH COE**
3. Hilton Garden Inn Ithaca (www.ithaca.stayhgi.com)
 - 130 E. Seneca Street, Ithaca, NY 14850
 - Phone reservations: 1-607-277-8900
 - Room can also be reserved online using link:
https://secure3.hilton.com/en_US/gi/reservation/book.htm?inputModule=HOTEL&ctyhocn=ITHIGGI&spec_plan=DOHCOE&arrival=20180716&departure=20180719&cid=OM,WW,HILTONLINK,EN,DirectLink&fromId=HILTONLINKDIRECT

Please direct any comments or questions to Paula Huth, NY CoE Coordinator, at 518-473-4439 or paula.pennell-huth@health.ny.gov.

DRAFT AGENDA: New York Integrated Food Safety Center of Excellence (NY CoE)

NY CoE Food Safety Symposium

Cornell University, Ithaca, NY

July 17-18, 2018

Day 1	17-Jul	
	9am	Welcome, Introductions, and Overview: NY CoE and CDC
	10am	Topics on Whole Genome Sequencing, Part 1
	10:45am	Break
	11am	Topics on Whole Genome Sequencing, Part 2
	12:30pm	Lunch
	1pm	WGS Foodborne Investigation Tabletop/Group Exercise: Exercise will focus on communication among epidemiology, environmental health, and laboratory partners during an outbreak
	3pm	Break
	3:15pm	Needs Assessment Topics: Discussion regarding overarching epidemiology, environmental health, and laboratory issues related to food safety
	5pm	Adjourn
Day 2	18-Jul	
	8:30am	Culture-Independent Diagnostic Testing: Discussion regarding overarching epidemiology, environmental health, and laboratory issues related to food safety
	9:30am	Needs Assessment Topics: Discussion regarding overarching epidemiology, environmental health, and laboratory issues related to food safety
	10:00am	Break
	10:45am	Regional Practices/Updates Presentations: Sharing of food safety best practices by all epidemiology, environmental health, and laboratory partners
	12pm	Lunch, provided by NY CoE
	1pm	Products and Services of NY CoE
	1:30pm	Next Steps: Future goals of NY CoE will be discussed
	2:30pm	Feedback/Evaluations/Wrap-up
	3pm	Adjourn