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**ATTORNEY GENERAL  
DEPARTMENT OF JUSTICE**

33 CAPITOL STREET  
CONCORD, NEW HAMPSHIRE 03301-6397

GORDON J. MACDONALD  
ATTORNEY GENERAL



JANE E. YOUNG  
DEPUTY ATTORNEY GENERAL

August 14, 2020

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, New Hampshire 03301

Your Excellency and Members of the Council:

**REQUESTED ACTION**

That approval be and hereby is given to the Attorney General to appoint Zachary N. Towle as an Attorney (Position #9U059, Appropriation #02-20-20-200510-2630-013-500132) at a salary level of \$64,000, effective upon Governor and Executive Council approval or September 25, 2020, whichever is later.

**EXPLANATION**

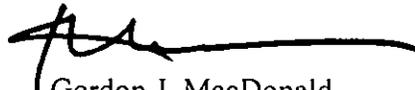
Mr. Towle is a resident of Manchester. He received his Bachelor of Arts, *magna cum laude*, from the University of New Hampshire in 2013 and his Juris Doctor from Suffolk University Law School in 2018. During law school, he won the Legal Practice Skills Distinguished Oral Advocate Award, was a staff member on the *Transnational Law Review*, and worked as a legal research assistant at the John J. Moakley Law Library. His legal studies were interrupted in 2016 when, as an enlisted member of the New Hampshire Army National Guard, 744<sup>th</sup> F.S.C., he deployed to the United Arab Emirates in support of Operation Spartan Shield. Mr. Towle holds licenses to practice law in New Hampshire and Massachusetts. Since December 2018, he has been an associate at Zwicker and Associates, P.C., in Andover, Massachusetts, where his practice concentrated on debt collection. In light of his experience, I am requesting he be appointed as an Attorney at a salary level of \$64,000. He will be assigned to the Debt Recovery Unit. A copy of his resume is attached.

RSA 94:1-a(1)(c)(3) provides that designation of positions, salary levels, and salary increases for attorneys at the Department of Justice shall be determined by the Attorney General, subject to approval of the Governor and Council, within appropriations made to the Department of Justice.

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Page 2 of 2

I am very pleased to offer Mr. Towle's appointment as an Attorney at the above-referenced salary for your approval and respectfully urge your favorable consideration. Thank you.

Respectfully submitted,



Gordon J. MacDonald  
Attorney General

# Zachary N. Towle, Esq.

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## EDUCATION

**Suffolk University Law School, Boston, MA**

Juris Doctor, Jan. 2018

GPA/Class Rank: 3.52/4.00; Top 20% (44/225)

Honors: Sargent Scholarship (2013-2018); Distinguished Oral Advocate Award, Legal Practice Skills (2014); Honorable Mention Brief Award, Legal Practice Skills (2014); Transnational Law Review Staff Member (2014-2018); Second Place in McLaughlin Appellate Advocacy Contest (2014); Dean's List (2013-2018)

**University of New Hampshire, Durham, NH**

Bachelor of Arts, *magna cum laude*, May 2013

Political Science/Justice Studies, Minor in Philosophy

GPA: 3.65/4.00

Honors: Presidential Scholarship (2009-2013); Dean's List (2009-2013); Pi Sigma Alpha, National Political Science Honor Society (2011-2013); Alpha Phi Sigma, National Criminal Justice Honor Society (2012-2013); University Scholar (2012-2013)

## LEGAL EXPERIENCE

**Zwicker and Associates, P.C., Andover, MA**

December 2018 – Current

*Associate Attorney*

- Represented nationally recognized clients in hundreds of cases before the Massachusetts District Court, Massachusetts Superior Court, and New Hampshire Superior Court.
- Researched, wrote, and argued dozens of unique motions and oppositions, including motions to deem service rendered, motions for summary judgment, and oppositions to motions to dismiss.
- Managed legal assistants and paralegals in the generation of legal filings for both pre- and post-judgment actions, including complaints, motions to attach wages, and discovery requests.
- Communicated with opposing counsel and *pro se* defendants on a daily basis regarding pressing legal matters, often resolving issues without the need for further legal action or escalation.

**Sheff Law Office, P.C., Boston, MA**

October 2017 – January 2018

*Law Clerk*

- Prepared complaints, answers, and demand letters relating to catastrophic tort cases.
- Executed legal research and drafted memoranda in preparation for trial.

**John Joseph Moakley Law Library, Boston, MA**

September 2014 – October 2017

*Legal Research Assistant*

- Conducted research in support of legal publications and graduate level classes.
- Created, organized, and maintained multiple information systems.

## MILITARY EXPERIENCE

**New Hampshire Army National Guard, 744<sup>th</sup> F.S.C.**

December 2010 – December 2016

*Sergeant E-5, 92G Culinary Specialist*

- Deployed in support of Operation Spartan Shield, United Arab Emirates (2015).

Honors: Logistics Warrior Hero Award for Excellence (2011); Distinguished Honor Graduate Award (2011); Army Achievement Award (2011, 2011, 2013); Army Commendation Medal (2015)

New Hampshire Bar Admission: May 2018 • Massachusetts Bar Admission: June 2018