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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

December 3, 2019

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts to award a Public Value Partnership Grant to Apple Hill Center for Chamber Music (VC #167103), Sullivan, NH in the amount of \$13,500 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Executive Council approval through June 30, 2020. 100% General Funds

Funding is available in account, State Arts Development, as follows:

03-035-035-353510-41040000-073-500575 - Grants Non Federal

FY 2020
\$13,500.

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of five years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered seventeen criteria to arrive at a consensus ranking for each application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart
Commissioner

NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT



This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and Apple Hill Center for Chamber Music (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. GRANT PERIOD: FY2020
2. OBLIGATIONS OF THE GRANTEE:
 - The Grantee agrees to accept \$13,500.00 and apply it to the program(s) described in the grant application and approved budget for **Investment in Cultural Infrastructure**. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
 - Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



Apple Hill Center for Chamber Music is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

New Hampshire
State Council on the Arts

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
 - The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.
3. PAYMENT will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.
 4. FINAL REPORT: The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.
 5. SOVEREIGN IMMUNITY: No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DOOR APPROVAL

Contracting Officer for State Agency
Sandra Stewart 12/4/19
Signature Date

Name, Title: Sandra L. Stewart
Commissioner

APPROVED BY ATTORNEY GENERAL
as to form, substance and execution:
Gill Keenan 1/4/2020
Office of Attorney General Date

GRANTEE SIGNATURE

Org/ Name: Apple Hill Center for Chamber Music

Address: PO Box 217, SULLIVAN NH 03445

CECILE E. GOFF
Printed Name of Authorized Official for Grantee
Cecile E. Goff Treasurer 10/31/19
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:
STATE OF NEW HAMPSHIRE, COUNTY OF Cheshire

On the 31 day of October 2019 before the undersigned officer, personally appeared
CECILE E. GOFF
(Print name of person whose signature is being notarized)
or satisfactorily proven to be the person whose name appears above, and acknowledged that s/he executed this document in the capacity indicated.

Lillian Winter
Notary Public/ Justice of the Peace
Printed Name: Lillian Winter
My Commission expires:
Notary Public, State of New Hampshire
My Commission Expires October 5, 2021

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State of New Hampshire

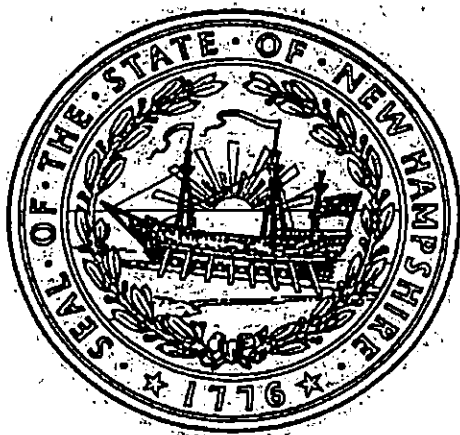
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that APPLE HILL CENTER FOR CHAMBER MUSIC, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on September 30, 1971. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 62133

Certificate Number: 0004613536



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 1st day of November A.D. 2019.

A handwritten signature in black ink, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

Board Resolution

I, CRAIG STOCKWELL, hereby certify that I am duly elected Clerk/Secretary of
(Name)

Apple Hill Center for Chamber Music hereby certify the following is a true copy of a vote taken at
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on Oct. 28, 2019
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That CECILE GOFF TREASURER is duly authorized to enter a
(Name and Title) person that signs grant agreement

Contract on behalf of Apple Hill Center for Chamber Music the
(Name of Organization)

NH State Council on the Arts State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the Oct. 28, 2019. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: Oct. 31, 2019

ATTEST: [Signature]
(Name and Title) Clerk/Secretary



CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY)
12/12/2019

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER E & S Insurance Services LLC 21 Meadowbrook Lane P O Box 7425 Gifford NH 03247-7425	CONTACT NAME: Fairley Kenneally PHONE (A/C, No, Ext): (603) 293-2791 E-MAIL ADDRESS: fairley@esinsurance.net	FAX (A/C, No): (603) 293-7188
	INSURER(S) AFFORDING COVERAGE INSURER A: Great American Insurance Group INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	
INSURED Apple Hill Center for Chamber Music PO Box 217 Sullivan NH 03445-0217		

COVERAGES CERTIFICATE NUMBER: 19-20 REVISION NUMBER:

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS	
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input checked="" type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			PAC 5052043 14	04/01/2019	04/01/2020	EACH OCCURRENCE	\$ 1,000,000
							DAMAGE TO RENTED PREMISES (Ea occurrence)	\$ 100,000
							MED EXP (Any one person)	\$ 10,000
							PERSONAL & ADV INJURY	\$ 1,000,000
							GENERAL AGGREGATE	\$ 2,000,000
							PRODUCTS - COMP/OP AGG	\$ 2,000,000
							Abuse and Molestation	\$ 100,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO <input type="checkbox"/> OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			CAP 2246765 14	04/01/2019	04/01/2020	COMBINED SINGLE LIMIT (Ea accident)	\$ 1,000,000
							BODILY INJURY (Per person)	\$
							BODILY INJURY (Per accident)	\$
							PROPERTY DAMAGE (Per accident)	\$
							Medical payments	\$ 5,000
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> OCCUR <input type="checkbox"/> CLAIMS-MADE DED <input checked="" type="checkbox"/> RETENTION \$ 10,000			UMB 5052044 14	04/01/2019	04/01/2020	EACH OCCURRENCE	\$ 1,000,000
							AGGREGATE	\$ 1,000,000
								\$
	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A				PER STATUTE	OTH-ER
							E.L. EACH ACCIDENT	\$
							E.L. DISEASE - EA EMPLOYEE	\$
							E.L. DISEASE - POLICY LIMIT	\$

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER Department of Natural and Cultural Resources 19 Pillsbury St 1st floor Concord NH 03301	CANCELLATION SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
	AUTHORIZED REPRESENTATIVE

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New Hampshire
State Council on the Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization APPLE HILL CENTER FOR CHAMBER MUSIC

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

APPLE HILL EXISTS TO PERFORM, TEACH, AND CREATE CHAMBER MUSIC AT THE HIGHEST STANDARD, BROADEN THE APPRECIATION OF CHAMBER MUSIC THROUGH THE DEVELOPMENT OF EDUCATIONAL PROGRAMS, AND CULTIVATE CONNECTION AND UNDERSTANDING AMONG PEOPLE OF DIVERSE BACKGROUNDS, CULTURES, PLAYING LEVELS, AND AGE THROUGH THE PLAYING FOR PEACE PROGRAM.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

\$55,000

Attach the Following:

3. DUNS Number (If not provided on application) #174846907
4. Resume of Administrator
5. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors:
A list of the current directors and officers of your organization.
Please do not include any personal information such as home addresses, phone numbers or emails.
7. List Geographic Areas Served by Organization
8. Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder
9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

Apple Hill Center for Chamber Music Inc
2018 Statement of Activities - Unrestricted

#5

	Dec 18	Jan - Dec 18	Jan - Dec 17	% Variance	2018 Budget
Support & Revenue					
Total 4000 - Admissions	180.00	31,613.00	31,456.00	0.50%	32,900.00
Total 4100 - Contracted Services & Fees	400.00	30,450.00	30,700.00	-0.82%	36,420.00
Total 4200 - Individual Support	305,629.37	538,497.19	404,852.17	24.82%	485,000.00
Total 4300 - Summer Income	0.00	312,150.00	318,451.96	-2.02%	317,175.00
Total 4400 - Grants	1,800.00	43,650.00	102,189.00	-134.11%	94,400.00
Total 4500 - Sales	90.00	12,079.70	14,404.70	-19.25%	14,900.00
Total 4600 - Other Income	203.43	15,071.57	14,285.80	5.21%	12,102.00
Total Support & Revenue	308,302.80	983,511.46	916,339.63	6.83%	992,597.00

Apple Hill Center for Chamber Music Inc
2018 Statement of Activities - Unrestricted

	Dec 18	Jan - Dec 18	Jan - Dec 17	% Variance	2018 Budget
Expense					
Total 6000 - Artistic	18,614.49	336,548.88	265,120.60	21.22%	339,366.00
Total 6100 - Personnel Expenses	25,326.00	309,698.00	286,332.12	7.54%	299,672.00
Total 6200 - Development	0.00	9,892.69	13,078.50	-32.20%	10,872.00
Total 6300 - Financial	3,556.39	31,985.44	33,339.37	-4.23%	30,215.00
Total 6400 - Marketing & PR	310.50	16,130.78	17,779.63	-10.22%	19,300.00
Total 6500 - Buildings and Grounds	4,230.00	77,216.05	77,152.15	0.08%	80,563.00
Total 6600 - Administration	4,210.30	172,347.75	153,904.72	10.70%	160,885.00
Total 6800 - Technical	399.00	29,071.48	34,012.65	-17.00%	34,450.00
Total Expense	56,646.68	982,891.07	880,719.74	10.39%	975,323.00
Operations Surplus/(Deficit)	251,656.12	620.39	35,619.89	-5641.53%	17,274.00

Apple Hill Center *for* Chamber Music

Leonard Matczynski and the Apple Hill String Quartet, Artistic Directors

Board of Trustees

Officers

<i>President</i>	Glenn Galloway	<i>Vice President</i>	Judy Waterston
<i>Secretary</i>	Craig Stockwell	<i>Treasurer</i>	Ceil Goff

Mike Anderson (2018/2020) (Facilities)
Maria Coviello (2018/2020)
Taryn Fisher (2019-)
Glenn Galloway (2016/2019) (Finance, Governance)
Cecile Goff (2017/2020)
Katie Hewitt (2019/2022)
Molly McCarthy (2019/2022)
Gargi Roysircar (2019/2022)
Craig Stockwell (2016/2019) (Development)
Judy Waterston (2017/2019) (Development)
Alison Welsh (2019/2022)

#4



With a career in the performing arts spanning over 30 years, Leonard Matczynski has worked as a concert violist, teacher, and arts administrator. As the Director of Apple Hill, he makes decisions that shape Apple Hill's performance and administrative structure, its concert and touring programs, the *Playing for Peace* initiative, its long-range plans, and the development of new programs. He is the spokesman for Apple Hill's mission and its representative to the music community, patrons, and audiences.

As a concert violist, he studied with Martha Strongin Katz, Heidi Castleman, and Karen Tuttle, participated in chamber music studies with members of the Budapest, Cleveland, and Guarneri Quartets, and pursued advanced studies at the *International Musician's Seminar* in Prussia Cove, England with Sandor Vegh. In addition to his teaching activities with Apple Hill, he has been on the faculty of Walnut Hill School for the Arts, New England Conservatory of Music, Boston Conservatory at Berklee, and the Tanglewood Music Center.

From 1993-2007, he was the founding executive director of Boston's Emmanuel Music, responsible for the organization's development through performances of Bach Cantatas; the complete chamber, vocal, and piano works of Debussy, Brahms, Schubert, Schumann, Stravinsky, and John Harbison; operas by Handel, Mozart, and Schubert; as well as innovative collaborations and tours with stage director Peter Sellars, choreographer Mark Morris, and mezzo-soprano Lorraine Hunt Lieberson.

Outside of Apple Hill, he was one of the founders and past chairs of Arts Alive, an organization that promotes arts and culture in the Monadnock region of NH, and was chosen to participate in the 2016 Leadership NH program, a program that increases civic involvement in communities by educating and connecting leaders from throughout the state of NH.

#7

In Summer 2019, 300 students and 45 faculty hailed from 31 U.S. states and 12 countries: Mexico, Canada, Cyprus, Indonesia, Ireland, Israel, Egypt, Lebanon, Jordan, Peru, Syria, Turkey, and USA. A "typical" Apple Hill ensemble might include a high school senior cellist from Keene, New Hampshire, a high school freshman violinist from Dallas, Texas, a viola teacher from Istanbul, Turkey, a college-age guitarist from Lima, Peru, and a retired math professor double bassist from New York City. 23 students were from New Hampshire, ten of whom received financial aid or work study subsidies totaling \$19,000. Apple Hill presents a public Summer faculty concert series of ten recitals in its 110-seat concert barn (plus additional free, unlimited seating on the lawn). Nearly 80% of our ticket buyers come from 30 New Hampshire municipalities, with the highest concentrations from 13 towns within Cheshire County.