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# State of New Hampshire

DEPARTMENT OF SAFETY  
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ASSISTANT COMMISSIONER

January 5, 2022

His Excellency, Governor Christopher T. Sununu  
and the Honorable Council  
State House  
Concord, NH 03301

### REQUESTED ACTION

Pursuant to RSA 106-H:9-1(e), authorize the Department of Safety, Division of Emergency Services and Communications, to accept and expend federal pass-through funds from the Department of Safety, Division of Homeland Security and Emergency Management in the amount of \$17,775.00 to upgrade radio equipment at local emergency operation centers (EOC's) and the State Information Field Office (IFO). Effective upon Governor and Council approval through June 30, 2022. Funding source: 100% Intra Agency Transfer.

02-23-23-236510-38930000 - Department of Safety - Division of Emergency Services and Communications - ESC Agency Inc Grants

<u>Class</u>	<u>Description</u>	<u>SFY2022</u>	<u>Requested</u>	<u>SFY2022 Revised</u>
		<u>Current</u> <u>Adjusted</u> <u>Authorized</u>		
004-408189	Intra-Agency Transfer	(\$0.00)	(\$17,775.00)	(\$17,775.00)
018-500106	Overtime	\$0.00	\$208.00	\$208.00
030-500311	Equipment (General New)	\$0.00	\$17,551.00	\$17,551.00
060-500601	Benefits	\$0.00	\$16.00	\$16.00
		<u>\$0.00</u>	<u>\$17,775.00</u>	<u>\$17,775.00</u>

### EXPLANATION

These funds will be used to pay overtime for Division of Emergency Services and Communications (DESC) staff to participate in training and exercise events and new radio equipment associated with the Radiological Emergency Preparedness (REP) Program. The REP Program ensures a comprehensive response to an incident involving potential radiological release including, but not limited to, transportation of radiological material, incidents at a nuclear power station, or incidents involving improper use of spent fuel.

DESC through its ESF-2 commitment in the State Emergency Operations Plan operates and maintains a radio network infrastructure supporting the 17 communities in the Seabrook Emergency Planning Zone (EPZ) and 3 host communities outside of the EPZ. These funds will allow DESC to upgrade radio equipment at identified local emergency operation centers (EOC's) and the State Information Field Office (IFO) which provides communication monitoring and command and control support for local, state, and federal agencies. DESC will also replace existing

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January 5, 2022  
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end of life radio system components to aid in more reliable communication system operations required in the REP program and provide user training on these components.

Funds are to be budgeted in the following accounts:

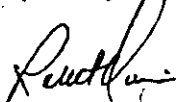
Class 018: These funds are being used for labor cost incurred by DESC staff during training and exercise events with the new REP equipment.

Class 030: These funds are being used to purchase the new radio equipment in support of the REP Program.

Class 060: These funds are being used for benefit cost incurred by DESC staff during training and exercise events with the new REP equipment.

There are no General funds required with this request. In the event Federal funds are no longer available, General funds will not be requested to support this program.

Respectfully Submitted,



Robert L. Quinn  
Commissioner of Safety

**Division of Emergency Services and Communications  
Fiscal Situation**

<b>Federal Funds Awarded:</b>		
CORONAVIRUS EMERGENCY FUNDING 2020COV31 (1/20/2020 - 1/20/22)	\$	73,578.00
NH HSEM REP GRANT (7/1/2021 - 6/30/2022)		<u>17,775.00</u>
<b>Total Grant Funds Awarded</b>		<u><b>91,353.00</b></u>
<b>Prior Fiscal Year Actual Expenses:</b>		
Less expenses in FY 2021		(73,578.00)
Less expenses in FY 2022		<u>(73,578.00)</u>
<b>Total Prior Fiscal Year Actual Expenses</b>		<u><b>(73,578.00)</b></u>
<b>Net Grant Funds Remaining as of July 1, 2021</b>		<b>17,775.00</b>
<b>Less SFY 2022 Appropriation including prior year encumbrances</b>		<b>-</b>
<b>Excess grant funds available to appropriate</b>	<b>\$</b>	<u><b>17,775.00</b></u>
<b>This Request</b>	<b>\$</b>	<b>17,775.00</b>



New Hampshire Department of Safety  
Division of Homeland Security and Emergency Management  
SS FY2022 REP Assessment Allocation

**Attachment: Emergency Services and Communications FY2022 SS REP Assessment Allocation**

Fiscal Year 2022 allocation of funds pursuant to RSA 107-B for the New Hampshire Division of Emergency Services and Communications to support participation and preparedness in the New Hampshire Radiological Emergency Response Plan for Seabrook Station:

Total amount allocated: \$17,775

Allocation Breakdown:

Maintenance of Facilities	\$	0
Purchase of equipment	\$	13,200
Exercise, meeting & training participation	\$	4,575
Supplies & Services	\$	0
Planning & Administration	\$	0
Total:	\$	17,775

NH RSA 107-B: The NH REP Program is a reimbursement program. In order for your agency to receive the allocated funding, you must submit a request for reimbursement of the allowable expenses under this program accompanied by appropriate documentation.

Reimbursement invoices can be emailed to [rep@dos.nh.gov](mailto:rep@dos.nh.gov) or submitted through electronic forms on the HSEM Resource Center website: [https://prd.blogs.nh.gov/dos/hsem/?page\\_id=4685](https://prd.blogs.nh.gov/dos/hsem/?page_id=4685).

- Submissions for reimbursement should occur soon after an expense is incurred and/or on a regular basis, to NH Homeland Security and Emergency Management (HSEM).
- Funds expended beyond the budgeted amount for the year will **NOT** be reimbursed unless otherwise approved **IN ADVANCE**.
- Reimbursement for expenses cannot be carried forward into the next fiscal year.
- Reimbursements cannot be transferred from one category to another without prior approval. Equipment cannot be purchased unless requested and approved through your request.

The State fiscal year runs from July 1 to June 30 of each year. Billings for reimbursement must be received by **HSEM on or before June 1**. Exceptions for those year-end expenditures which occur during the month of June should be discussed with HSEM prior to the commitment of funds.

It will be the responsibility of each agency to maintain supporting documentation for all expenses related to assessment awards. The New Hampshire Department of Safety Business Office will randomly choose a number of communities to audit, at which time documentation will be requested for review.

**Please remember that no assessment reimbursements are made to individuals or without the appropriate documentation. Requests must be made from an agency and accompanied by proof of payment from the agency or town.**