



**New Hampshire  
Employment  
Security**

www.nhes.nh.gov

"We're working to keep New Hampshire working"

**ADMINISTRATIVE OFFICE**

32 SOUTH MAIN STREET  
CONCORD, NH 03301-4857



GEORGE N. COPADIS, COMMISSIONER

November 4, 2013

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

**REQUESTED ACTION**

To authorize New Hampshire Employment Security (NHES) to enter into a contract with East Coast Security Services, Inc. (VC# 156851), Salem, NH in the amount not to exceed \$95,668.00 for fire, burglar, panic, and AC/DC fault alarm testing, monitoring and maintenance as well as building access control system monitoring and maintenance at NHES's offices statewide from December 1, 2013 through November 30, 2016. 100% Federal funds.

Federal funds available for these services will be expended as follows, contingent upon availability and continued appropriations for fiscal years 2014 forward with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified:

02 - 27 - 27 - 270010 - 8040 DEPT OF EMPLOYMENT SECURITY

	FY 2014	FY 2015	FY 2016	FY 2017
10 - 02700 - 80400000 - 048 - 500226 Contract Repairs.	\$ 23,095.00	\$ 25,961.65	\$ 32,558.00	\$ 14,053.35
Building & Grounds				

Vendor Code: 156851 East Coast Security Services, Inc.  
RQ #: 142425

**EXPLANATION**

NHES is requesting approval of the attached contract for fire, burglar, panic, and AC/DC fault alarm testing, monitoring and maintenance as well as building access control system monitoring and maintenance at NHES's offices statewide. The contract total of \$95,668.00 (\$31,020 for the first year, \$30,920 for the second year and \$33,728 for the third year) is for the period beginning December 1, 2013 through November 30, 2016.

A competitive bid process was undertaken for fire, burglar, panic, and AC/DC fault alarm testing, monitoring and maintenance as well as building access control system monitoring and maintenance at NHES's offices statewide. A "Request For Proposal" (RFP) was sent to seventeen (17) vendors, twelve (12) of which were obtained from an agency database and five (5) that had responded to our advertisements. Of those seventeen (17) vendors, one (1) vendor submitted a bid. A review of the submitted bid resulted in the selection of the only responding bidder. An RFP list with bid and non-bid responses is attached.

Sincerely,

George N. Copadis  
Commissioner

GNC/jdr

Subject: Fire & Burglar Alarm & DSC & S2 Systems Testing, Maintenance, Monitoring FORM NUMBER P-37 ( version 1/09)

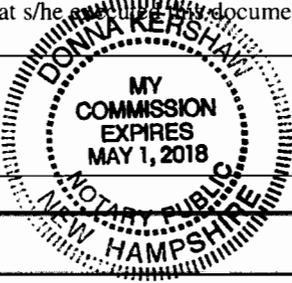
**AGREEMENT**

The State of New Hampshire and the Contractor hereby mutually agree as follows:

**GENERAL PROVISIONS**

**1. IDENTIFICATION.**

1.1 State Agency Name <u>NH Employment Security</u>		1.2 State Agency Address <u>32 South Main Street, Concord, NH 03301</u>	
1.3 Contractor Name <u>East Coast Security Services, Inc. VC #156851B001</u>		1.4 Contractor Address <u>68 Stiles Road, Salem, NH, 03079</u>	
1.5 Contractor Phone Number <u>603-458-6511</u>	1.6 Account Number <u>010-027-8040-0048-0226</u>	1.7 Completion Date <u>November 30, 2016</u>	1.8 Price Limitation <u>\$95,668.00</u>
1.9 Contracting Officer for State Agency <u>George N. Copadis, Commissioner</u>		1.10 State Agency Telephone Number <u>603-228-4000</u>	
1.11 Contractor Signature <u><i>Mark L. Dufour Sr.</i></u>		1.12 Name and Title of Contractor Signatory <u>MARK L. DUFOUR SR. PRESIDENT</u>	
1.13 Acknowledgement: State of <u>NH</u> , County of <u>Rockingham</u> On <u>10-11-13</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace <u><i>Donna Kershaw</i></u> [Seal]		1.13.2 Name and Title of Notary or Justice of the Peace <u>DONNA KERSHAW, Notary</u>	
1.14 State Agency Signature <u><i>George N. Copadis</i></u>		1.15 Name and Title of State Agency Signatory <u>George N. Copadis, Commissioner</u>	
1.16 Approval by the N.H. Department of Administration, Division of Personnel (if applicable) By: _____ Director, On: _____			
1.17 Approval by the Attorney General (Form, Substance and Execution) By: <u><i>[Signature]</i></u> On: <u>11/1/13</u>			
1.18 Approval by the Governor and Executive Council By: _____ On: _____			



**2. EMPLOYMENT OF CONTRACTOR/SERVICES TO BE PERFORMED.** The State of New Hampshire, acting through the agency identified in block 1.1 ("State"), engages contractor identified in block 1.3 ("Contractor") to perform, and the Contractor shall perform, the work or sale of goods, or both, identified and more particularly described in the attached EXHIBIT A which is incorporated herein by reference ("Services").

**3. EFFECTIVE DATE/COMPLETION OF SERVICES.**  
3.1 Notwithstanding any provision of this Agreement to the contrary, and subject to the approval of the Governor and Executive Council of the State of New Hampshire, this Agreement, and all obligations of the parties hereunder, shall not become effective until the date the Governor and Executive Council approve this Agreement ("Effective Date").  
3.2 If the Contractor commences the Services prior to the Effective Date, all Services performed by the Contractor prior to the Effective Date shall be performed at the sole risk of the Contractor, and in the event that this Agreement does not become effective, the State shall have no liability to the Contractor, including without limitation, any obligation to pay the Contractor for any costs incurred or Services performed. Contractor must complete all Services by the Completion Date specified in block 1.7.

**4. CONDITIONAL NATURE OF AGREEMENT.**  
Notwithstanding any provision of this Agreement to the contrary, all obligations of the State hereunder, including, without limitation, the continuance of payments hereunder, are contingent upon the availability and continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available appropriated funds. In the event of a reduction or termination of appropriated funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Contractor notice of such termination. The State shall not be required to transfer funds from any other account to the Account identified in block 1.6 in the event funds in that Account are reduced or unavailable.

**5. CONTRACT PRICE/PRICE LIMITATION/PAYMENT.**  
5.1 The contract price, method of payment, and terms of payment are identified and more particularly described in EXHIBIT B which is incorporated herein by reference.  
5.2 The payment by the State of the contract price shall be the only and the complete reimbursement to the Contractor for all expenses, of whatever nature incurred by the Contractor in the performance hereof, and shall be the only and the complete compensation to the Contractor for the Services. The State shall have no liability to the Contractor other than the contract price.  
5.3 The State reserves the right to offset from any amounts otherwise payable to the Contractor under this Agreement those liquidated amounts required or permitted by N.H. RSA 80:7 through RSA 80:7-c or any other provision of law.

5.4 Notwithstanding any provision in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made hereunder, exceed the Price Limitation set forth in block 1.8.

**6. COMPLIANCE BY CONTRACTOR WITH LAWS AND REGULATIONS/ EQUAL EMPLOYMENT OPPORTUNITY.**  
6.1 In connection with the performance of the Services, the Contractor shall comply with all statutes, laws, regulations, and orders of federal, state, county or municipal authorities which impose any obligation or duty upon the Contractor, including, but not limited to, civil rights and equal opportunity laws. In addition, the Contractor shall comply with all applicable copyright laws.  
6.2 During the term of this Agreement, the Contractor shall not discriminate against employees or applicants for employment because of race, color, religion, creed, age, sex, handicap, sexual orientation, or national origin and will take affirmative action to prevent such discrimination.  
6.3 If this Agreement is funded in any part by monies of the United States, the Contractor shall comply with all the provisions of Executive Order No. 11246 ("Equal Employment Opportunity"), as supplemented by the regulations of the United States Department of Labor (41 C.F.R. Part 60), and with any rules, regulations and guidelines as the State of New Hampshire or the United States issue to implement these regulations. The Contractor further agrees to permit the State or United States access to any of the Contractor's books, records and accounts for the purpose of ascertaining compliance with all rules, regulations and orders, and the covenants, terms and conditions of this Agreement.

**7. PERSONNEL.**  
7.1 The Contractor shall at its own expense provide all personnel necessary to perform the Services. The Contractor warrants that all personnel engaged in the Services shall be qualified to perform the Services, and shall be properly licensed and otherwise authorized to do so under all applicable laws.  
7.2 Unless otherwise authorized in writing, during the term of this Agreement, and for a period of six (6) months after the Completion Date in block 1.7, the Contractor shall not hire, and shall not permit any subcontractor or other person, firm or corporation with whom it is engaged in a combined effort to perform the Services to hire, any person who is a State employee or official, who is materially involved in the procurement, administration or performance of this Agreement. This provision shall survive termination of this Agreement.  
7.3 The Contracting Officer specified in block 1.9, or his or her successor, shall be the State's representative. In the event of any dispute concerning the interpretation of this Agreement, the Contracting Officer's decision shall be final for the State.

**8. EVENT OF DEFAULT/REMEDIES.**

8.1 Any one or more of the following acts or omissions of the Contractor shall constitute an event of default hereunder ("Event of Default"):

- 8.1.1 failure to perform the Services satisfactorily or on schedule;
- 8.1.2 failure to submit any report required hereunder; and/or
- 8.1.3 failure to perform any other covenant, term or condition of this Agreement.

8.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

- 8.2.1 give the Contractor a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Contractor notice of termination;
- 8.2.2 give the Contractor a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the contract price which would otherwise accrue to the Contractor during the period from the date of such notice until such time as the State determines that the Contractor has cured the Event of Default shall never be paid to the Contractor;
- 8.2.3 set off against any other obligations the State may owe to the Contractor any damages the State suffers by reason of any Event of Default; and/or
- 8.2.4 treat the Agreement as breached and pursue any of its remedies at law or in equity, or both.

**9. DATA/ACCESS/CONFIDENTIALITY/PRESERVATION.**

9.1 As used in this Agreement, the word "data" shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 All data and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason.

9.3 Confidentiality of data shall be governed by N.H. RSA chapter 91-A or other existing law. Disclosure of data requires prior written approval of the State.

**10. TERMINATION.** In the event of an early termination of this Agreement for any reason other than the completion of the Services, the Contractor shall deliver to the Contracting Officer, not later than fifteen (15) days after the date of termination, a report ("Termination Report") describing in detail all Services performed, and the contract price earned, to and including the date of termination. The form, subject matter, content, and number of copies of the Termination

Report shall be identical to those of any Final Report described in the attached EXHIBIT A.

**11. CONTRACTOR'S RELATION TO THE STATE.** In the performance of this Agreement the Contractor is in all respects an independent contractor, and is neither an agent nor an employee of the State. Neither the Contractor nor any of its officers, employees, agents or members shall have authority to bind the State or receive any benefits, workers' compensation or other emoluments provided by the State to its employees.

**12. ASSIGNMENT/DELEGATION/SUBCONTRACTS.** The Contractor shall not assign, or otherwise transfer any interest in this Agreement without the prior written consent of the N.H. Department of Administrative Services. None of the Services shall be subcontracted by the Contractor without the prior written consent of the State.

**13. INDEMNIFICATION.** The Contractor shall defend, indemnify and hold harmless the State, its officers and employees, from and against any and all losses suffered by the State, its officers and employees, and any and all claims, liabilities or penalties asserted against the State, its officers and employees, by or on behalf of any person, on account of, based or resulting from, arising out of (or which may be claimed to arise out of) the acts or omissions of the Contractor. Notwithstanding the foregoing, nothing herein contained shall be deemed to constitute a waiver of the sovereign immunity of the State, which immunity is hereby reserved to the State. This covenant in paragraph 13 shall survive the termination of this Agreement.

**14. INSURANCE.**

14.1 The Contractor shall, at its sole expense, obtain and maintain in force, and shall require any subcontractor or assignee to obtain and maintain in force, the following insurance:

14.1.1 comprehensive general liability insurance against all claims of bodily injury, death or property damage, in amounts of not less than \$250,000 per claim and \$2,000,000 per occurrence; and

14.1.2 fire and extended coverage insurance covering all property subject to subparagraph 9.2 herein, in an amount not less than 80% of the whole replacement value of the property.

14.2 The policies described in subparagraph 14.1 herein shall be on policy forms and endorsements approved for use in the State of New Hampshire by the N.H. Department of Insurance, and issued by insurers licensed in the State of New Hampshire.

14.3 The Contractor shall furnish to the Contracting Officer identified in block 1.9, or his or her successor, a certificate(s) of insurance for all insurance required under this Agreement. Contractor shall also furnish to the Contracting Officer identified in block 1.9, or his or her successor, certificate(s) of insurance for all renewal(s) of insurance required under this Agreement no later than fifteen (15) days prior to the expiration date of each of the insurance policies. The certificate(s) of insurance and any renewals thereof shall be

Contractor Initials *me*  
Date *10/13/13*

attached and are incorporated herein by reference. Each certificate(s) of insurance shall contain a clause requiring the insurer to endeavor to provide the Contracting Officer identified in block 1.9, or his or her successor, no less than ten (10) days prior written notice of cancellation or modification of the policy.

**15. WORKERS' COMPENSATION.**

15.1 By signing this agreement, the Contractor agrees, certifies and warrants that the Contractor is in compliance with or exempt from, the requirements of N.H. RSA chapter 281-A ("*Workers' Compensation*").

15.2 To the extent the Contractor is subject to the requirements of N.H. RSA chapter 281-A, Contractor shall maintain, and require any subcontractor or assignee to secure and maintain, payment of Workers' Compensation in connection with activities which the person proposes to undertake pursuant to this Agreement. Contractor shall furnish the Contracting Officer identified in block 1.9, or his or her successor, proof of Workers' Compensation in the manner described in N.H. RSA chapter 281-A and any applicable renewal(s) thereof, which shall be attached and are incorporated herein by reference. The State shall not be responsible for payment of any Workers' Compensation premiums or for any other claim or benefit for Contractor, or any subcontractor or employee of Contractor, which might arise under applicable State of New Hampshire Workers' Compensation laws in connection with the performance of the Services under this Agreement.

**16. WAIVER OF BREACH.** No failure by the State to enforce any provisions hereof after any Event of Default shall be deemed a waiver of its rights with regard to that Event of Default, or any subsequent Event of Default. No express failure to enforce any Event of Default shall be deemed a waiver of the right of the State to enforce each and all of the provisions hereof upon any further or other Event of Default on the part of the Contractor.

**17. NOTICE.** Any notice by a party hereto to the other party shall be deemed to have been duly delivered or given at the time of mailing by certified mail, postage prepaid, in a United States Post Office addressed to the parties at the addresses given in blocks 1.2 and 1.4, herein.

**18. AMENDMENT.** This Agreement may be amended, waived or discharged only by an instrument in writing signed by the parties hereto and only after approval of such amendment, waiver or discharge by the Governor and Executive Council of the State of New Hampshire.

**19. CONSTRUCTION OF AGREEMENT AND TERMS.** This Agreement shall be construed in accordance with the laws of the State of New Hampshire, and is binding upon and inures to the benefit of the parties and their respective successors and assigns. The wording used in this Agreement is the wording chosen by the parties to express their mutual

intent, and no rule of construction shall be applied against or in favor of any party.

**20. THIRD PARTIES.** The parties hereto do not intend to benefit any third parties and this Agreement shall not be construed to confer any such benefit.

**21. HEADINGS.** The headings throughout the Agreement are for reference purposes only, and the words contained therein shall in no way be held to explain, modify, amplify or aid in the interpretation, construction or meaning of the provisions of this Agreement.

**22. SPECIAL PROVISIONS.** Additional provisions set forth in the attached EXHIBIT C are incorporated herein by reference.

**23. SEVERABILITY.** In the event any of the provisions of this Agreement are held by a court of competent jurisdiction to be contrary to any state or federal law, the remaining provisions of this Agreement will remain in full force and effect.

**24. ENTIRE AGREEMENT.** This Agreement, which may be executed in a number of counterparts, each of which shall be deemed an original, constitutes the entire Agreement and understanding between the parties, and supersedes all prior Agreements and understandings relating hereto.

## EXHIBIT A

### GENERAL

New Hampshire Employment Security (NHES) intends to contract for Agency-wide Fire Alarm Testing & Maintenance, for Burglar/Access Alarm Monitoring & Maintenance, and for DSC & S2 Systems Monitoring & Maintenance; winning contractor must be certified in monitoring, maintaining, servicing & supplying parts for these systems and must have a proven track record of doing so that can be reviewed. Manufacturer certifications are required with bid.

**DSC & S2 Systems Monitoring/Maintenance & Burglar Alarm Maintenance will be for 3 years. Fire Alarm Testing & Maintenance will not begin until July 1, 2014, and will be included for 2 years; Burglar/Panic/AC Fault/DC Fault Monitoring will not begin until July 1, 2015, and will be included for 1 year. The 3rd year will include all services.**

### SERVICES REQUIRED @ NHES FACILITIES

NHES has 15 facilities included in this agreement; Tobey Building will be included in this agreement when NHES occupies the building in early 2014. NHES intends to relocate three to four buildings to Tobey Building, located @ 45 South Fruit Street, Concord, NH. Services at all sites will be ongoing until building is sold. Sites that may be sold and, thus, removed from service list, include two Concord buildings and two Manchester buildings: 32 South Main Street & 10 West Street in Concord; and 298 Hanover Street and 300 Hanover Street, Manchester.

### SCOPE

Work consists of all labor, tools, equipment, materials and transportation necessary to provide NHES with all phases of Panic/Fire/Burglar/DSC/S2 System alarm testing, monitoring & maintenance, as applicable, at all NHES facilities as needed. Contractor is responsible for obtaining all materials, permits, and approvals, required for this project. There is no travel allowance for services provided.

### DESCRIPTION OF WORK

#### **A. FIRE/SMOKE ALARM TESTING & MAINTENANCE:**

- |              |                    |                          |                 |
|--------------|--------------------|--------------------------|-----------------|
| Test & Clean | a. Smoke Detectors | d. Duct Detectors        | g. Strobe Horns |
|              | b. Pull Stations   | e. Elevator Shunts       |                 |
|              | c. Heat Detectors  | f. Door Closers/ Holders |                 |

Contractor will give a list of devices (pass or fail) in need of repair or replacement along with a quote for labor and material. After NHES quotation approval, work will be done within 30 days. In emergency situations, faxed quotations are acceptable. Testing and cleaning will be done at all NHES locations as listed in Attachment B and any other property that may come under control of NHES. Damage to buildings, materials or equipment sustained during testing of fire alarm equipment will be repaired immediately at no expense to NHES. A sensitivity test must be performed every five (5) years. Sensitivity test last performed in 2013.

#### **Please note:**

- 1) Inspections are done twice yearly.
- 2) Smoke Detectors require annual sensitivity tests.
- 3) Request for elevator shunts cleaning & testing is not simply to ensure power to elevator is shut off.
- 4) There are 2 elevator hoist ways: 1 each @ 32 S Main Street, Concord, NH, 03301, and 426 Union Ave, Laconia, NH, 03246; there is a one man lift at 298 Hanover Street, Manchester, NH, 03104.
- 5) Contractor will test all recall functions, including primary and secondary car stop locations.
- 6) There are 21 door holders: 14 @ 32 S Main Street, Concord; 6 @ 298 Hanover Street, Manchester; and, 1 @ 426 Union Ave, Laconia, NH, 03246.
- 7) There are no door releasers – no electronically locked doors to be released for free egress.

- 8) There are monitored water flow and/or supervisory devices at each office.
- 9) There are remote alarm annunciators at NHES facilities in Claremont, 32 S Main Street, Concord, Conway, 300 Hanover Street, Manchester, Nashua and Somersworth.
- 10) There are no signal circuit power boosters.
- 11) There is a radio & digital communications alarm @ 298 Hanover Street facility.

**B. BURGLAR/PANIC/AC FAULT/DC FAULT ALARM TESTING, MAINTENANCE & MONITORING:**  
 Contractor will provide statewide security monitoring services for NHES. Service locations include, but are not limited to:

<b>Contractor will conduct weekly communication tests on each connection.</b>	
<u>OFFICE</u>	<u>TYPE</u>
Berlin	Panic/Burglar/AC Fault/DC Fault
Claremont	Panic/Burglar/AC Fault/DC Fault
Concord –10 West	Panic/Burglar/Fire/Water/Daily Test
Concord –11 Stickney	Panic/Burglar/Daily Test
Concord –32 S Main	Panic/Burglar/Fire/Water/Daily Test
Conway	Panic /Fire/Burglar/AC Fault/DC Fault
Keene	Panic/Burglar/AC Fault/DC Fault
Laconia	Panic/Burglar/AC Fault/DC Fault
Littleton	Panic/Burglar/AC Fault/DC Fault
Manchester, 298- 2	Panic/Burglar/Water/Gas/Fire/High Temp/AC Fault/DC Fault
Manchester, 300	Panic/Burglar/24 Hr. Water/ Fire
Nashua	Panic/Fire/Burglar/ AC Fault/DC Fault
Portsmouth	Panic/Burglar/Fire/AC Fault/DC Fault
Salem	Panic/Burglar/AC Fault/DC Fault
Somersworth - 2	Panic/Fire/ Burglar/AC Fault/DC Fault
<b>All sites are incorporated with Digital Security Controls 4020 System</b>	

**C. DSC & S2 MAINTENANCE & MONITORING:**

Contractor will provide all necessary services to maintain NHES DSC & S2 Systems. Contractor must be a certified dealer of listed products with factory trained technicians. Please provide all necessary dealer & training certifications along with a letter from manufacturer stating dealer is in good standing.

Contractor will supply & install proven software updates on S2 card access system as needed and approved by NHES. Contractor will include all necessary S2 service support agreements, license fees and any additional software upgrade fees in bid.

Attachment C has information regarding DSC, S2, and alarms.

**SPECIFICATIONS**

Contractor will monitor systems for alarms and faults and will make contact using emergency service unit and employee call list, provided by NHES. Each employee on call list will be assigned a pass code for identification. Contractor will call the first person on the list and will continue calling sequentially down the list until a response is received.

A list with emergency numbers will be provided to Contractor. Emergency list will define who should be notified for each type of monitoring. Emergency list is updated periodically and supplied to Contractor and NHES employees.

**SAFETY ISSUES and COMPLIANCE REQUIREMENTS**

- Safety and protection of NHES personnel and property is of utmost concern. All work will interfere as little as possible with NHES business. Contractor will at, his own expense wherever necessary or required, furnish safety devices and take all precautions necessary to protect life and property.
- Work will be compliant with all existing state and federal safety laws, rules, regulations and standards including but not limited to OSHA and U.S. Department of Labor to ensure safety of workers, NHES staff and the general public.
- Damages to NHES property or adjacent property will be the responsibility of Contractor. Contractor will repair all damages at no cost to NHES.
- Rubbish and debris will be promptly removed from premises as it occurs. All materials will be properly disposed of off-site in strict accordance with all applicable laws, rules, regulations and ordinances.

Work will be done in a timely and professional manner during normal office working hours. NHES retains the right to require Contractor to counsel or reassign any employee whose actions or appearance are not consistent with standards of NHES and in the best interest of those utilizing the service. NHES may, at any time, restrict a Contractor's employee from servicing NHES. Such employees will be replaced with a qualified contractor employee meeting NHES acceptance.

**EXHIBIT B**

**INVOICE**

Contractor agrees to provide NHES with services indicated in RFP & in Exhibit A of this agreement at prices quoted in RFP and shown below, in a professional manner, according to specifications.

<b>Labor Rates:</b>	<b>M-F, 8 AM – 5 PM</b>	<b>\$ 95</b>	<b>Materials Mark-Up</b>	<b>20%</b>
	<b>M-F, 5 PM – 8AM</b>	<b>\$360</b>	<b>minimum charge for 3 hrs,</b>	<b>\$ 95 per hour thereafter</b>
	<b>Saturday</b>	<b>\$360</b>	<b>minimum charge for 3 hrs,</b>	<b>\$ 95 per hour thereafter</b>
	<b>Sunday</b>	<b>\$420</b>	<b>minimum charge for 3 hrs,</b>	<b>\$120 per hour thereafter</b>
	<b>Holiday</b>	<b>\$420</b>	<b>minimum charge for 3 hrs,</b>	<b>\$120 per hour thereafter</b>

**S2 Software Updates, Service Support Agreements, & License Fees for life of contract: \$12,000**  
**Contract not to exceed: \$95,668**

<b>COST BREAKDOWN: CONTRACT RUNS DECEMBER – NOVEMBER, 36 MONTHS</b>			
	<b>YEAR 1</b>	<b>YEAR 2</b>	<b>YEAR 3</b>
<b>Testing/Inspection</b>	<b>\$ 9,020</b>	<b>\$20,920</b>	<b>\$23,728</b>
<b>Updates, Support, Licenses</b>	<b>\$12,000</b>	<b>\$ 0</b>	<b>\$ 0</b>
<b>Repair Budget</b>	<b><u>\$10,000</u></b>	<b><u>\$10,000</u></b>	<b><u>\$10,000</u></b>
	<b>\$31,020</b>	<b>\$30,920</b>	<b>\$33,728</b>
<b>FY14 = \$23,095</b>	<b>FY15 = \$25,961.65</b>	<b>FY16 = \$32,558</b>	<b>FY17 = \$14,053.35</b>
<b>TOTAL: \$95,668.00</b>			

Contractor will invoice NHES for Annual maintenance fees & for Updates, Service Support & License fees following G&C Approval. Contractor will invoice for repair costs following completion and acceptance of each job. NHES will make payment through normal state payment process, which is up to 30 days following receipt of approved invoice.

Invoice must include the following:

1. Date work was done & location of job site
2. Brief Description of service
3. Hourly rate charged and extensions

**Invoices will be sent to:**

**Helen A. Dinsmore  
 NH Employment Security  
 32 South Main St  
 Concord NH 03301-4857**

## EXHIBIT C

### **TERM & EXTENSION**

Agreement term begins 12/01/13, or upon Governor and Council approval, whichever is later, and terminates 11/30/16.

### **TERMINATION**

If Contractor fails to perform services as required, this agreement will without notice, become void and of no effect, with no liability on the part of NHES beyond the date on which Contractor fails to perform required services. Either party may terminate this agreement at any time. The party requesting termination must give the other party written notice, by certified mail, to so terminate at least thirty (30) days prior to effective date of termination.

### **CONFIDENTIALITY, CRIMINAL RECORD & NH CERTIFICATE OF GOOD STANDING**

Contractor and his employees will be required to sign and submit a **STATEMENT OF CONFIDENTIALITY OF RECORDS FORM** (DES 1726), and a **CRIMINAL RECORDS FORM** (DES 2135), to be provided by NHES, if applicable, prior to any work being done. There is a \$25 fee for each check required. During the course of this agreement any personnel scheduled to enter NHES must be reported to a NHES official and a **STATEMENT OF CONFIDENTIALITY OF RECORDS FORM** and a **CRIMINAL RECORDS FORM** submitted for processing prior to entrance to NHES. Contractor must provide a **Certificate of Good Standing** from NH Secretary of State. A \$5 fee is required for **Certificate of Good Standing**.

### **DAMAGE**

Contractor will agree that any damage to building(s), materials, equipment or other property during performance of service will be repaired at his expense. Contractor agrees to return all buildings, materials, equipment or property to its original or better condition and acceptance by a representative of NHES. Contractor agrees to obtain approval of NHES representative assigned to project for any sub-contractor performing such repair work.

### **SUB-CONTRACTING**

Contractor will not assign, subcontract or otherwise transfer any duty obligation, or written performance required by this agreement without prior consent of NHES. All subcontractors must be listed on the bid page of this document for pre-approval.

### **ACCEPTANCE OR REJECTION BY NH EMPLOYMENT SECURITY**

NHES reserves the right to accept or reject any or all proposals submitted for consideration. All proposals will be kept sealed and safe until the date, time and place of public opening.

### **CERTIFICATION REGARDING DEBARMENT, SUSPENSION AND OTHER RESPONSIBILITY MATTERS PRIMARY COVERED TRANSACTIONS**

Contractor certifies that the primary participant, and its principals, to the best of its knowledge and belief, are not presently debarred, suspended, proposed for debarment, declared ineligible or voluntarily excluded from covered transactions by any Federal department or agency. Contractor will inform NHES of any changes in the status regarding this statement.

### **DAVIS-BACON ACT**

Davis-Bacon Act and Related Acts, apply to contractors and subcontractors performing on federally funded/assisted contracts in excess of \$2,000 for construction, alteration, or repair (including painting and decorating) of public buildings or public works. Under these Acts contractors and subcontractors must pay laborers and mechanics prevailing wages and fringe benefits for corresponding work on similar projects in the area, as determined by Department of Labor. When there is no Davis Bacon assignment. Applicable Wage Determination is realized by using the lowest skilled craft above laborer, excluding power equipment rate. Prevailing Wages for this project are listed in Attachment B.

**AMERICANS WITH DISABILITIES ACT**

The undersigned agrees to comply with all Federal, State and Local ADA rules and regulations.

**PAYMENT BOND/MILLER ACT**

Contractor agrees to comply with The Miller Act bond requirement and NHRS 447:16. A Payment Bond, with a surety satisfactory for protection of all persons supplying labor and material in carrying out work provided for in the contract. Amount of payment bond will equal total amount payable by terms of contract unless officer awarding contract determines, in a writing supported by specific finds, that a payment bond in that amount is impractical, in which case contracting officer will set amount of payment bond. Amount of bond will not be less than total amount of contract. A payment bond is required for contracts of \$35,000 – 99,999 Dollars. A Performance Bond is required for contracts totaling \$100,000 Dollars or more.

ATTACHMENT A

1

NHES Berlin Office @ 151 Pleasant St., Berlin, NH, 03570

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

ATTACHMENT A

2

NHES Claremont Office @ 404 Washington St., Claremont, NH, 03743

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

ATTACHMENT A

3

NHES Administrative Building @ 32 S. Main St., Concord, NH, 03301

Burglar Alarm/Access Control System Maintenance

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

Alarm Monitoring Services Required

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

ATTACHMENT A

4

NHES Concord Office @ 10 West St., Concord, NH, 03302

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

**ATTACHMENT A**

5

**NHES Stickney Ave Warehouse @ 11 Stickney Ave., Concord, NH, 03301**

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring & Maintenance Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

**ATTACHMENT A**

6

**NHES Conway Office @ 518 White Mountain Hwy., Conway, NH, 03818**

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

ATTACHMENT A

7

NHES Keene Office @ 109 Key Rd., Keene, NH, 03431

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

ATTACHMENT A

8

NHES Laconia Office @ 426 Union Ave., Laconia, NH, 03246

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

ATTACHMENT A

9

NHES Littleton Office @ 646 Union St., Suite 100, Littleton, NH, 03561

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

ATTACHMENT A

10

NHES Appeals Office @ 298 Hanover St., Manchester, NH, 03104

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

ATTACHMENT A

11

NHES Manchester Office @ 300 Hanover St., Manchester, NH, 03104

**Burglar Alarm/Access Control System Maintenance**

Manufacturer/Brand of Equipment	[REDACTED]
Control Panel Make and Model	[REDACTED]
Peripheral Devices Make and Model	[REDACTED]
Control Pads Make and Model	[REDACTED]
Batteries – Quantity and Sizes	[REDACTED]
Power Supply – Quantity and Sizes	[REDACTED]
Key Pads/Controllers – Make and Models	[REDACTED]
Printer	[REDACTED]
Software	[REDACTED]
Other	[REDACTED]

**Alarm Monitoring Services Required**

Burglar Alarm	[REDACTED]
Fire Alarm	[REDACTED]
Boiler Alarm	[REDACTED]
Generator Alarm	[REDACTED]
Low/High Temperature Alarm	[REDACTED]
Panic/Duress Alarm	[REDACTED]
Other (Indicate type of Alarm)	[REDACTED]
Are Alarms Tied Into Burglar Alarm?	[REDACTED]

Fire Alarm Panel Type & Model #	[REDACTED]
Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?	[REDACTED]
Does Fire Alarm panel have backup communication?	[REDACTED]

**ATTACHMENT A**

12

**NHES Nashua Office @ 6 Townsend West, Nashua, NH, 03063**

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

**ATTACHMENT A**

13

NHES Portsmouth Office @ 2000 Lafayette Rd., Portsmouth, NH, 03801

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

**ATTACHMENT A**

14

**NHES Salem Office @ 29 S Broadway, Salem, NH, 03079**

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring & Maintenance Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have it's own communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

**ATTACHMENT A**

15

**NHES Somersworth Office @ 6 Marsh Brook Dr., Somersworth, NH, 03878**

**Burglar Alarm/Access Control System Maintenance**

<b>Manufacturer/Brand of Equipment</b>	[REDACTED]
<b>Control Panel Make and Model</b>	[REDACTED]
<b>Peripheral Devices Make and Model</b>	[REDACTED]
<b>Control Pads Make and Model</b>	[REDACTED]
<b>Batteries – Quantity and Sizes</b>	[REDACTED]
<b>Power Supply – Quantity and Sizes</b>	[REDACTED]
<b>Key Pads/Controllers – Make and Models</b>	[REDACTED]
<b>Printer</b>	[REDACTED]
<b>Software</b>	[REDACTED]
<b>Other</b>	[REDACTED]

**Alarm Monitoring & Maintenance Services Required**

<b>Burglar Alarm</b>	[REDACTED]
<b>Fire Alarm</b>	[REDACTED]
<b>Boiler Alarm</b>	[REDACTED]
<b>Generator Alarm</b>	[REDACTED]
<b>Low/High Temperature Alarm</b>	[REDACTED]
<b>Panic/Duress Alarm</b>	[REDACTED]
<b>Other (Indicate type of Alarm)</b>	[REDACTED]
<b>Are Alarms Tied Into Burglar Alarm?</b>	[REDACTED]

<b>Fire Alarm Panel Type &amp; Model #</b>	[REDACTED]
<b>Is Fire Alarm tied to Burglar Alarm or does it have communicator/dialer?</b>	[REDACTED]
<b>Does Fire Alarm panel have backup communication?</b>	[REDACTED]

**ATTACHMENT B**

**NEW HAMPSHIRE EMPLOYMENT SECURITY**

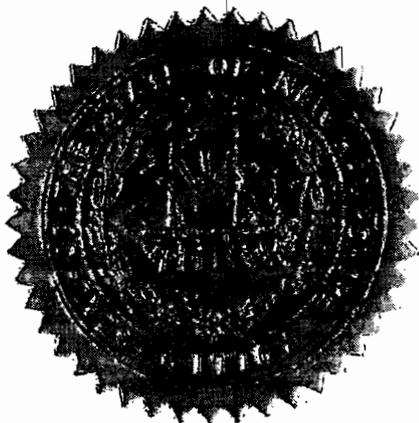
**For scheduling please contact Jesse Propri: (O) 228-4127; (C) 603-419-9757; Jesse.B.Propri@nhes.nh.gov**

<b><u>NHES OFFICE</u></b>	<b><u>SQ FEET</u></b>	<b><u>CONTACT PERSON</u></b>	<b><u>TELEPHONE</u></b>
151 Pleasant St. Berlin NH 03570-0159	5,312	Mark Belanger, Mgr.	(603) 752-5500
17 Water Street Claremont NH 03743-2261	5,300	Vickie Herrick, Mgr.	(603) 543-3111
32 S Main Street 4003Concord NH 03301-4857	21,902	Jesse Propri, Mt. Mgr. Ernie Liakas	(603) 228-4027
10 West St Concord NH 03301-1140	25,000	Jesse Propri, Mt. Mgr. Carol Cantin	(603) 228-4027
518 White Mountain Highway Conway NH 03818	5,307	Kathy Howard, Mgr.	(603) 447-5924
109 Key Road Keene NH 03431	4,800	Vickie Herrick	(603) 352-1904
426 Union Ave. Ste 3 Laconia NH 03246-2894	9,560	Carol Cantin, Mgr.	(603) 524-3960
646 Union Street, Suite 100 Littleton NH 03561	6,510	Kathy Howard	(603) 444-2971
300 Hanover St Manchester NH 03104-4957	20,000	J. Dubois, Mtn. Leanne Topolosky	(603) 656-6602
298 Hanover St. Manchester NH 03104	10,000	J.Dubois, Mtn. Leanne Topolosky	(603) 656-6602
6 Townsend West Nashua NH 03060-3285	12,000	Mike Walden, Mgr.	(603) 882-5177
2000 Lafayette Rd Portsmouth NH 03801-5673	7,500	Arlene Murphy, Mgr.	(603) 436-3702
29 S Broadway Salem NH 03079-3026	5,504	Mike Walden, Mgr.	(603) 893-9185
6 Marsh Brook Drive Somersworth, NH 03878-3878	10,000	Arlene Murphy, Mgr.	(603) 742-3600

State of New Hampshire  
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that East Coast Security Services, Inc. is a New Hampshire corporation duly incorporated under the laws of the State of New Hampshire on May 18, 1990. I further certify that all fees and annual reports required by the Secretary of State's office have been received and that articles of dissolution have not been filed.



In TESTIMONY WHEREOF, I hereto  
set my hand and cause to be affixed  
the Seal of the State of New Hampshire,  
this 22<sup>nd</sup> day of May, A.D. 2013

A handwritten signature in cursive script, appearing to read "William M. Gardner".

William M. Gardner  
Secretary of State

CERTIFICATE OF VOTE  
EAST COAST SECURITY SERVICES, INC.

From 05/21/1992 to the present Joseph Cavallaro,  
Date Printed Name of Authorizing Person - Not the person signing the contract  
[Signature], COO  
Signature Title

East Coast Security Services, Inc. hereby authorizes  
MARK L DIFEAR, [Signature],  
Printed Name of Person being Authorized - Person signing contract Signature  
PRESIDENT to execute, submit, deliver, and amend on behalf  
Title

of East Coast Security Services, Inc. any and all documents or contracts in connection with NH  
Employment Security Alarm/DSC/S2 Maintenance/Inspection/Service agreement.

Intended effective dates: Nov 1, 2013 through November 30, 2016.

Acknowledgement: State of N.H., County of Rockingham on  
Nov 4, 2013, before the undersigned officer, personally appeared  
[Signature] and [Signature]  
Authorizing Person - Not person signing contract Person being Authorized - Person signing the contract

identified as COO and PRESIDENT  
Title of Authorizing Person Title of Person being Authorized

or satisfactorily proven to be the person whose name is signed as  
[Signature] and [Signature]  
Authorizing Person Person being Authorized

above, and acknowledged that she/he/they executed this document in the capacity indicated.

[Signature]  
Signature of Notary Public/Justice of Peace

[Seal]



Donna Kershaw, Notary Public 5-01-18  
Name & Title of Notary Public/Justice of Peace Commission Expires



# NH Employment Security Alarm/DSC/S2 TESTING/MAINTENANCE/MONITORING PROJECT

Bid Opening 9/13/13 2:00PM

17 RFPs Distributed: 5 Newspaper, 0 Internet, 12 NHES Database Responses, 1 Bid Submitted

Vendor	Vendor Address	Bid	Is Company Certified? Reason for not bidding
<b>A2 Systems</b> Matt Leonard	15 New England Executive Park, Burlington, MA, 01803 <a href="mailto:Mleonard@A2Systems.com">Mleonard@A2Systems.com</a> 855-438-7101	NO BID	Company working on certification Series, which is what NHES requires. NOT CERTIFIED.
<b>BCM</b> Henry Francillon	30 Commerce Way, Woburn, MA, 01801 <a href="mailto:francillonh@bcmcontrols.com">francillonh@bcmcontrols.com</a> 781-933-8878	NO BID	Company is certified No time/cannot bid competitively
<b>Capitol Alarm</b> Bob Phelps	37 Washington Street, Penacook, NH, 03303 <a href="mailto:bob@capitolalarms.com">bob@capitolalarms.com</a> 63-753-4044	NO BID	Company is not S2 Certified
<b>East Coast Security Systems</b> Mark DuFour, Jr.	68 Stiles Road, Ste C, Salem, NH, 03079 <a href="mailto:markdir@ecss.com">markdir@ecss.com</a> 603-898-6823	\$65,668 + T&M	Company is certified
<b>Griffon Security</b> Timothy Barrett	254 River Street, Springvale, ME, 04083 <a href="mailto:timbarrett@griffonsecurity.com">timbarrett@griffonsecurity.com</a> 207-512-5658	NO BID	Company is certified No time/cannot bid competitively
<b>Interstate Electrical Services</b> Tracy Young	15 Cote Lane, Bedford, NH, 03110 <a href="mailto:tyoung@iesc1.com">tyoung@iesc1.com</a> 603-296-2401	NO BID	Company is not S2 Certified
<b>Interstate Fire Protection</b> Peter Tweedie	PO Box 1005, North Conway, NH, 03860 <a href="mailto:ptweedie@interstaefire.com">ptweedie@interstaefire.com</a> 800-717-6454	NO BID	Company is not S2 Certified
<b>JDSCC</b> Ben Slattery	4 Industrial Park Drive Unit 33, Pelham, NH, 03076 <a href="mailto:bslattery@jdsc.com">bslattery@jdsc.com</a> 603-635-1613	NO BID	Company is not S2 Certified
<b>Norris, Inc.</b> Dave Gagnon	2257 West Broadway, S Portland, ME, 04106 <a href="mailto:daveg@norrisinc.com">daveg@norrisinc.com</a> 800-370-3473	NO BID	Company is certified Scope of project is not a good fit for company.
<b>Pelmac Industries</b> Dan Boyce	12 Commercial Court, Auburn, NH, 03032 <a href="mailto:Dboyce@Pelmac.com">Dboyce@Pelmac.com</a> 603-623-5916	NO BID	Company is not S2 Certified

Ads: Union Leader, NH-PTAP, Construction Summary, Orvia, MyBid, Reed Business, IsQft, McGraw-Hill, Works In Progress, etc.  
NHES Database: Bidders previously responding to similar NHES projects advertised in Newspaper or on Internet.

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Vendor Bid Ascertained Via	Vendor Addresss	Bid	Is Company Certified? Reason for not bidding
Seacoast Security Brian Cormier Newspaper	280 Heritage Ave. Ste C, Portsmouth, NH, 03801 <a href="mailto:brianc@seacoastsecurity.com">brianc@seacoastsecurity.com</a> 800-654-8800	NO BID	Company is not S2 Certified
Securadyn Systems (SURV) Justin Davis NHES Database	600 Research Drive, Wilmingtong, MA, 01887 <a href="mailto:Justin.Davis@securadyn.com">Justin.Davis@securadyn.com</a> 978-253-5021	NO BID	Company is certified Scope of project is not a good fit for company.
SIGNET Electronic Systems, Inc. Dan Chauvin NHES Database	106 Longwater Drive, Norwell, MA, 02061 <a href="mailto:Daniel.Chauvin@signetgroup.net">Daniel.Chauvin@signetgroup.net</a> 781-871-5888	NO BID	Company is certified Scope of project is not a good fit for company.
Total Security Ralph King NHES Database	135 Weirs Boulevard, Unit C-1, Laconia, NH, 03246 <a href="mailto:rking@totalsecuritynh.com">rking@totalsecuritynh.com</a> 603-524-2833	NO BID	Company is not S2 Certified
Tri-State Fire Protection, LLC Dick Baynes Newspaper	84 Lake Street, Nashua, NH, 03060 <a href="mailto:Richard@getfireprotection.com">Richard@getfireprotection.com</a> 603-293-7531	NO BID	Company is not S2 Certified
Tyco Jeff McGrath Newspaper	18 Clinton Drive, Hollis, NH, 03049 <a href="mailto:jmcrath@tyco.com">jmcrath@tyco.com</a> 603-801-8726	NO BID	Company is not S2 Certified
Viscom Systems, Inc. Matt Cunningham NHES Database	98 Galen Street, Watertown, MA, 03049 <a href="mailto:mcunningham@viscomsystems.com">mcunningham@viscomsystems.com</a> 617-864-3676	NO BID	Company is certified Scope of project is not a good fit for company.

Ads: Union Leader; NH-PTAP, Construction Summary, Onvia, MyBid, Reed Business, IsQft, McGraw-Hill, Works In Progress, etc.  
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