



Frank Edelblut
Commissioner

Christine M. Brennan
Deputy Commissioner

STATE OF NEW HAMPSHIRE
DEPARTMENT OF EDUCATION
Division of Educator Support & Higher Education
Higher Education Commission
101 Pleasant Street
Concord, NH 03301
TEL. (603) 271-3495
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July 24, 2018

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Education to retroactively pay membership dues to the Council for the Accreditation of Educator Preparation, (Vendor Code #254312) of Washington, DC, in the amount of \$7,330.00, effective upon Governor and Council approval for a period of July 1, 2018 through June 30, 2019. 100% Other Funds (Credentialing Fees)

Funds are available in the account titled Education Credentialing as follows:

	<u>FY 2019</u>
06-56-56-563510-25300000-026-500251 - Organizational Dues	\$7,330.00

EXPLANATION

The Department of Education is asking that the G&C be retroactive to the July 1, 2018 date. This is due to an internal shift in responsibilities within the Department of Education, which resulted in a delay in processing.

The National Council for Accreditation of Teacher Education (NCATE) was founded in 1954. The NCATE recently merged with the Teacher Education Accreditation Council (TEAC) to create the Council for the Accreditation of Educator Preparation (CAEP).

Listed below are answers to standard questions required for Governor and Council organization dues and membership approval submissions:

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1. How long has this organization been in existence and how long has this agency been a member of this organization? *The NCATE was founded in 1954 and has provided services to the Department of Education since before 1984.*
2. Is there any other organization which provides the same or similar benefits which your agency belongs to? *No other organization provides the same or similar benefits.*
3. How many other states belong to this organization and is your agency the sole New Hampshire state agency that is a member? *All 50 states, the District of Columbia and Puerto Rico are members. The Department of Education is the only state agency that is a member.*
4. How is the dues structure established? (Standard fee for all states, based on population, based on other criteria, etc.) *The Department of Education does not have a formal partnership agreement with the CAEP to jointly conduct national accreditation of institution of higher education with state preparation program approvals. The Department pays dues to be kept current with national initiatives in teacher education program improvement and accountability and to fully defray travel and registration costs to participate in its annual three-day national clinic on teacher education issues and initiatives.*
5. What benefit does the state receive from participating in this membership? *The CAEP provides the only recognized national accreditation of teacher preparation programs.*
6. Are training or educational/research materials included in the membership? If so, is the cost included? Explain in detail. *Training and educational/research materials are provided by the CAEP and allows the Department of Education to work with site review teams.*
7. Is the membership required to receive any federal grants or required in order to receive participate in licensing or certification exams? Explain. *No*
8. Is there any travel included with this membership fee? Explain in detail any travel to include the number of employees involved, the number of trips, destination if known and purposes of membership supported trips. *Travel funds are covered for one Department of Education representative to attend the Annual National Clinic on Best Practices and Policies in Teacher Accreditation.*
9. Which state agency employees are directly involved with this organization? (Indicate if they are members, voting members, committee members, and/or officers of the organization.) *State agency employees directly involved with this organization are the administrator overseeing the approval of teacher preparation programs and the Director, Division of Higher Education, neither are members or officers.*
10. Explain in detail any negative impact to the State if the Agency did not belong to this organization. *The Department of Education would need to expend significantly more time identifying, anticipating and addressing changes in federal accountability and accreditation policies regarding educator preparation. The state institutions would no longer be eligible for accreditation.*

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Respectfully submitted,

A handwritten signature in black ink, appearing to read 'Frank Edelblut', written in a cursive style.

Frank Edelblut
Commissioner of Education

FE:pme

Attachment



1140 19th Street, NW | Suite 400
 Washington, DC 20036
 tel: 202.223.0077 | fax: 202.659.8123
 www.caepnet.org | caepfinance@caepnet.org
 EIN: 27-4701474

RECEIVED

JUN 19 2018

STATE DEPARTMENT
 OF EDUCATION

INVOICE

Attn: Frank Edelblut
 New Hampshire Department of Education
 101 Pleasant Street
 State Office Park South
 Concord, NH 03301

CAEP Member State
 5/31/2018

Invoice Number: 70417-12291

DUE UPON RECEIPT

CAEP Annual State Partnership Fees Based on 6 CAEP EPPs For the period July 01, 2018 through June 30, 2019	\$7,330.00
TOTAL	
	\$7,330.00

Note: If making electronic payment via ACH, please include invoice number as a reference.

For inquiries please contact CAEP Finance at 202-223-0077 or e-mail to CAEPfinance@caepnet.org

Please detach and submit with payment payable to: **Council for the Accreditation of Educator Preparation**

Invoice Number: -12291

Amount: _____

Mail To: CAEP Finance
 1140 19th Street NW, Suite 400
 Washington, DC 20036-6610