



THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



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Beane

CHRISTOPHER D. CLEMENT, SR.
COMMISSIONER

JEFF BRILLHART, P.E.
ASSISTANT COMMISSIONER

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

Bureau of Turnpikes
February 27, 2014

REQUESTED ACTION

Pursuant to RSA 237:15-a, Transfers from the General Reserve Account, authorize the Department of Transportation, Bureau of Turnpikes to transfer funds in the amount of \$200,000 from the Turnpike General Reserve Account to budget and expend revenue for operating expenditures that have exceeded budget expectations due to the severity of the 2013-2014 winter season and with regard to adjustments needed in staffing operations for toll collection, to be effective upon Governor and Council approval through June 30, 2014. 100% Turnpike Funds.

FROM: 04-096-096-961017-363615-0000 Turnpike Fund Balance \$200,000

Table with 4 columns: Code, Description, Current Budget FY 2014, Requested Change, Revised Budget FY 2014. Rows include Turnpikes Administration - Support, Expenses, and various sub-items like Personal Services, Overtime, and Equipment.

066 500543 Continuing Prof Education	10,000	0	10,000
069 500567 Promotional and Marketing Exp	5,000	0	5,000
070 500704 In-State Travel	750	0	750
080 500710 Out of State Travel	12,000	0	12,000
103 500741 Contracts for Operational Svc	10,518	0	10,518
255 500949 Cost of Issuing Bonds	75,000	0	75,000
403 500878 Audit	110,000	0	110,000
404 500880 Intra-Indirect Costs	2,761,576	0	2,761,576
Total	\$10,467,359	\$8,000	\$10,475,359
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$10,467,359	\$8,000	\$10,475,359

04-096-096-961017-70260000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Central Operations			
Expenses:			
010 500100 Personal Services -- Perm	\$2,007,546	\$0	\$2,007,546
018 500106 Overtime	4,500	0	4,500
019 500105 Holiday Pay	45,000	0	45,000
020 500200 Current Expense	33,861	0	33,861
023 500291 Heat, Electricity, Water	453,173	0	453,173
024 500225 Maint Other than Bldg-Grnds	3,500	0	3,500
030 500311 Equipment	5,000	0	5,000
037 500171 Technology Hardware	1,400	0	1,400
039 500188 Telecommunications	22,991	0	22,991
047 500240 Own Forces Maint	6,000	0	6,000
048 500226 Contract Maint Bldgs & Grnds	24,548	0	24,548
050 500109 Personal Services -- Temp	975,000	25,000	1,000,000
060 500601 Benefits	1,363,457	0	1,363,457
070 500704 In-State Travel	3,000	0	3,000
103 500741 Contracts for Operational Svc	17,876	0	17,876
Total	\$4,966,852	\$25,000	\$4,991,852
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$4,966,852	\$25,000	\$4,991,852

04-096-096-961017-70320000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
East NH Tpk Blue Star Maintenance			
Expenses:			
010 500100 Personal Services -- Perm	\$438,903	\$0	\$438,903
017 500147 FT Employees Special Pay	13,440	0	13,440
018 500106 Overtime	160,000	0	160,000
019 500105 Holiday Pay	5,000	0	5,000
020 500200 Current Expense	549,285	0	549,285

022 500255 Rents-Leases Other than State	296,695	50,000	346,695
023 500291 Heat, Electricity, Water	91,864	16,000	107,864
024 500225 Maint Other than Bldg-Grnds	4,700	0	4,700
030 500311 Equipment	526,919	0	526,919
037 500168 Technology Hardware	2,200	0	2,200
039 500188 Telecommunications	3,467	0	3,467
047 500240 Own Forces Maint	5,000	0	5,000
048 500226 Contract Maint Bldgs & Grnds	54,519	0	54,519
050 500109 Personal Services – Temp	37,000	0	37,000
060 500601 Benefits	365,375	0	365,375
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	3,000	0	3,000
103 500741 Contracts for Operational Svc	59,758	0	59,758
400 500871 Construction Repair Material	5,000	0	5,000
Total	\$2,625,125	\$66,000	\$2,691,125
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,625,125	\$66,000	\$2,691,125

04-096-096-961017-70360000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
Turnpikes Spaulding Operations			
Expenses:			
010 500100 Personal Services – Perm	\$754,627	\$0	\$754,627
018 500106 Overtime	2,000	1,000	3,000
019 500105 Holiday Pay	22,000	3,000	25,000
020 500200 Current Expense	23,998	0	23,998
023 500291 Heat, Electricity, Water	102,911	0	102,911
024 500225 Maint Other than Bldg-Grnds	1,500	0	1,500
030 500311 Equipment	5,000	0	5,000
037 500171 Technology Hardware	700	0	700
038 500175 Technology Software	1,089	0	1,089
039 500188 Telecommunications	6,055	0	6,055
047 500240 Own Forces Maint	3,000	0	3,000
048 500226 Contract Maint Bldgs & Grnds	12,054	0	12,054
050 500109 Personal Services – Temp	375,000	40,000	415,000
060 500601 Benefits	572,727	0	572,727
070 500704 In-State Travel	3,300	0	3,300
103 500741 Contracts for Operational Svc	10,070	0	10,070
Total	\$1,896,031	\$44,000	\$1,940,031
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$1,896,031	\$44,000	\$1,940,031

04-096-096-961017-70370000	Current Budget FY 2014	Requested Change	Revised Budget FY 2014
East NH Tpk Spaulding Maintenance			
Expenses:			
010 500100 Personal Services – Perm	\$364,135	\$0	\$364,135
017 500147 FT Employees Special Pay	12,600	0	12,600
018 500106 Overtime	140,000	0	140,000
019 500105 Holiday Pay	7,500	0	7,500
020 500200 Current Expense	383,539	0	383,539
022 500255 Rents-Leases Other than State	112,500	50,000	162,500
023 500291 Heat, Electricity, Water	78,825	7,000	85,825
024 500225 Maint Other than Bldg-Grnds	4,800	0	4,800
030 500311 Equipment	1,322,518	0	1,322,518
037 500168 Technology Hardware	2,185	0	2,185
039 500188 Telecommunications	3,376	0	3,376
047 500240 Own Forces Maint	2,000	0	2,000
048 500226 Contract Maint Bldgs & Grnds	61,237	0	61,237
050 500109 Personal Services – Temp	30,000	0	30,000
060 500601 Benefits	230,650	0	230,650
068 500563 Remuneration	3,000	0	3,000
070 500704 In-State Travel	2,000	0	2,000
103 500741 Contracts for Operational Svcs	64,038		64,038
400 500871 Construction Repair Material	35,000	0	35,000
Total	\$2,859,903	\$57,000	\$2,916,903
Source of Funds			
Revenue:			
000017 Turnpike Fund	\$2,859,903	\$57,000	\$2,916,903

The Turnpike Fund Balance Surplus account as of June 30, 2013 was \$84.4 million, and is projected to be \$44.5 million as of June 30, 2014. See attached.

EXPLANATION

The Department requests authorization to transfer funds from the Turnpike Fund Balance to the various accounts in order to pay for services incurred in meeting the State's transportation demands. The services are for operating expenditures that have exceeded budget expectations due to the severity of the 2013-2014 winter season and with regard to adjustments needed in staffing operations for toll collection. Specific explanations relating to the Department's spending requests are as follows:

NH Turnpike Administration - Support (70220000) – 100% Turnpike Funds

- Class 023 Increase Heat, Electricity and Water by \$3,000. This transfer will allow payment of higher than expected electricity expenses due to the severity of the 2013-2014 winter season.
- Class 040 Increase Indirect Costs by \$5,000. This transfer will allow payment of higher than expected indirect costs to the Department of Administrative Services.

NH Turnpike Central Operations (70260000) – 100% Turnpike Funds

Class 050 Increase Personal Services - Temporary by \$25,000. Turnpikes Lean Staffing model has transitioned a higher than expected percentage of staffing in the toll plazas from full-time personnel to part-time personnel. When vacated, full-time toll attendant positions have not been filled, which has resulted in significant savings in overall toll personnel costs and benefits, but has also resulted in Turnpikes becoming more reliant on part-time staffing, which has increased Class 50 expenditures more than was anticipated.

East NH Turnpike Blue Star Maintenance (70320000) – 100% Turnpike Funds

Class 022 Increase Rents-Leases other than State by \$50,000. This transfer will allow payment of higher than expected rented equipment expenses due to the severity of the 2013-2014 winter season.

Class 023 Increase Heat, Electricity and Water by \$16,000. This transfer will allow payment of higher than expected electricity expenses due to the severity of the 2013-2014 winter season.

East NH Turnpike Spaulding Operations (70360000) – 100% Turnpike Funds

Class 018 Increase Overtime by \$1,000. Turnpikes Lean Staffing model has transitioned a higher than expected percentage of staffing in the toll plazas from full-time personnel to part-time personnel. Full-time toll attendant positions have not been filled when vacated, which has resulted in significant overall savings in toll personnel costs and benefits. However, on occasion full-time employees have had to work overtime to staff lanes and ensure proper toll collection operation. This has increased Class 18 expenditures more than anticipated during the budget preparation.

Class 019 Increase Holiday Pay by \$3,000. Turnpikes Lean Staffing model has transitioned a higher than expected percentage of staffing in the toll plazas from full-time personnel to part-time personnel. Full-time toll attendant positions have not been filled when vacated, which has resulted in significant overall savings in toll personnel costs and benefits. However, on occasion full-time employees have had to work holidays to staff lanes and ensure proper toll collection operation. This has increased Class 19 expenditures more than anticipated during the budget preparation.

Class 050 Increase Personal Services - Temporary by \$40,000. Turnpikes Lean Staffing model has transitioned a higher than expected percentage of staffing in the toll plazas from full-time personnel to part-time personnel. When vacated, full-time toll attendant positions have not been filled, which has resulted in significant savings in overall toll personnel costs and benefits, but has also resulted in Turnpikes becoming more reliant on part-time staffing, which has increased Class 50 expenditures more than was anticipated.

East NH Turnpike Spaulding Maintenance (70370000) – 100% Turnpike Funds

Class 022 Increase Rents- Leases other than State by \$50,000. This transfer will allow payment of higher than expected rented equipment expenses due to the severity of the 2013-2014 winter season.

Class 023 Increase Heat, Electricity and Water by \$7,000. This transfer will allow payment of higher than expected electricity expenses due to the severity of the 2013-2014 winter season.

Your approval of this resolution is respectfully requested.

Sincerely,



Christopher D. Clement, Sr.
Commissioner

