



STATE OF NEW HAMPSHIRE
DEPARTMENT of CULTURAL RESOURCES

State Council on the Arts, Division of Historical Resources
State Library, Film & Television Office,
Commission on Native American Affairs (administratively attached)

20 Park Street
Concord, New Hampshire 03301



VAN McLEOD
Commissioner
Van.McLeod@dcr.nh.gov

TEL: 603-271-2540
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www.nh.gov/nhculture

May 2, 2016

Her Excellency Governor Margaret Wood Hassan
And the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

The Department of Cultural Resources, Division of Historical Resources, Request permission to award a Storm Recovery and Disaster Planning Grant in the amount of \$45,725 to the City of Portsmouth (vendor code 177463) effective upon Governor and Council approval through September 30, 2017.
100% Federal Funds

Funds are available in the account titled Recovery Grant as follows:

		<u>FY 2016</u>
01-34-3420-89060000-072-500575	Grants Federal	\$45,725

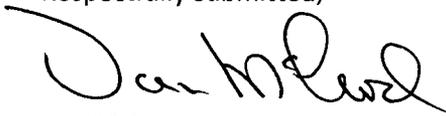
EXPLANATION

Storm Recovery and Disaster Planning Grants are available to communities, organizations, and individuals in the six New Hampshire counties that had FEMA disaster declarations following Superstorm Sandy, to plan for their historic and cultural resources before a future disaster. Grants and deadlines are advertised through the divisions' website, social media, press releases and electronic newsletters.

The City of Portsmouth applied for a grant for the preservation, stabilization, rehabilitation and repair of historic properties damaged by Superstorm Sandy. The funds will be used to study the vulnerabilities associated with sea level rise and future storm surge and the identification of mitigation opportunities and adaptation plans for historic structures and archaeological sites in the city.

A review panel for the Storm Recovery and Disaster Planning Grants unanimously voted to support the City of Portsmouth's application. The four-member peer panel, facilitated by a Division of Historical Resources Grants Coordinator, considered 12 criteria to arrive at a consensus approval for the application. Each panelist is advised, both individually and collectively, of their obligation to disclose any conflict of interest and themselves from assessment if a conflict is present. The evaluative criteria range from the administrative capacity of the organization, the project design, significance of the historic property, and the public benefit of the project. The National Park Service gave approval of the grant award after application and project scope of work was submitted for review and approval

Respectfully submitted,

A handwritten signature in black ink, appearing to read "Van McLeod". The signature is written in a cursive style with a large initial "V" and "M".

Van McLeod

New Hampshire Division of Historical Resources

This agreement between the State of New Hampshire, Division of Historical Resources (hereinafter "DHR") and the City of Portsmouth (hereinafter "Grantee") is to witness receipt of funds intended to provide pre-disaster planning for historic and archaeological resources in advance of future disasters. P.L. 113-2 stipulates that this funding shall be used for the preservation, stabilization, rehabilitation, and repair of historic properties damaged by Superstorm Sandy in federally declared disaster locations per the Stafford Act. The Grantee is subject to the following conditions:

1. **GRANT PERIOD:** The Grantee has not more than twenty-four (24) months to execute the project from the project start date, which is either the date of the signing of this agreement by both parties, or the date approved by the NH Governor and Executive Council. Only grant awards over \$25,000 are subject to NH Governor and Council approval.

All project work carried out under this grant must be completed within this time frame, or during an approved extension to the grant end date. The DHR, with the concurrence of the NPS, may grant an extension to the end date if the Grantee has been actively pursuing the completion of the project, but where completion is delayed due to situations beyond their control. Extensions must be requested in writing at least forty-five (45) days prior to the approved project end date.

2. **OBLIGATION OF THE GRANTEE:** The Grantee agrees to accept \$45,725 and apply it to the project(s) described in the grant application and approved budget. In the performance of this grant agreement the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.

The grant is for the study of vulnerabilities associated with sea level rise and future storm surge and the identification of mitigation opportunities and adaptation plans for historic structures and archaeological sites in the City of Portsmouth.

The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in Exhibits A through D. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease.

By signing this Agreement, the Grantee is assuring that they have the institutional, managerial, and financial capability to ensure proper planning, management, and completion of this project.

3. **STANDARDS:** Where necessary, Grantee agrees to provide and maintain supervision of the project by a person or persons, whose professional qualifications meet the criteria of 36 CFR 61 and which have received prior approval of the DHR, and to ensure the grant-assisted work conforms to the relevant applicable *Secretary of the Interior's Standards for Identification*. The Grantee also agrees that work performed under this agreement shall in all respects conform to high professional standards and shall be coordinated with the DHR.

The Grantee must submit Requests for Proposals (RFPs), project Scope of Work, or project specifications for grant funded work to the DHR for review and approval to ensure conformance with the *Secretary of the Interior's Standards for Identification*. The Grantee will follow the conditions listed in this grant agreement prior to the beginning of grant-assisted work. Work that does not comply with these Standards in the judgment of the DHR will not be reimbursed, and may cause the grant to be terminated and any expended funds to be returned.

It is understood and agreed by the Grantee that costs and/or matching share associated with the development of any final products which do not conform to the terms and conditions of this Agreement, or which do not meet the appropriate *Secretary of the Interior's Standards*, as determined by the State Historic Preservation Officer, shall not be reimbursed. Non-federal matching share is not required for this grant award; however, it is encouraged, and as part of the reporting requirements to the NPS it must be tracked.

4. **SCOPE OF SERVICES:** The scope of work and any products shall be as described in, and shall be performed and produced in accordance with the Project Notification for this project (a copy of which is incorporated into this Agreement as Exhibit A), as approved by the DHR and the NPS, subject to any subsequent modifications or amendments which are approved in writing by the DHR and/or the NPS.

The Grantee understands and agrees that the project scope of work, products, budget, and performance/reporting milestones, as approved by the DHR and/or NPS and specified in this Agreement, shall not be changed without prior written approval of the DHR and/or NPS, as referenced in 43 CFR 12.925.

Conditions and Assurances for Non-Construction Projects, as executed by the Grantee, are incorporated in this document as Exhibit B.

The requirements related to contract selection and award are described in Exhibit C. If the Grantee does not comply with Federal contractor selection or contracting requirements, grant assistance will be terminated and the DHR may take legal action to recover and Federal funds already disbursed. If any third party is contracted to carry out project work fails to comply with the conditions of grant assistance, this shall be deemed a failure by the Grantee.

Project notifications for grants exceeding \$25,000 or involving National Historic Landmarks regardless of the amount of the grant award, must be submitted to the NPS at least 20 calendar days prior to the award of the subgrant in accordance with Chapter 8, Section F, of the *HPF Grants Manual*.

5. **PROCUREMENT:** All procurement procedures must follow the minimum Federal requirements outlined in 43 CFR 12.76 (see also Exhibits C-G attached hereto).

Prospective bidders and contractors must be aware of the involvement of federal funds and that consequent applicable state and federal requirements must be met.

6. **BUY AMERICAN ACT:** The purchase of supplies, equipment, and construction materials with grant assistance must comply, to the greatest extent practicable, with the requirements of 43 CFR 12, Subpart E. If the exceptions specified in 43 CFR 12.710(d) and (e), and 43 CFR 12.715 are used, it must be documented in the project file.
7. **REPORTING:** The Grantee agrees to submit quarterly invoices and progress reports with photographic record of all grant funded work, as appropriate, as follows for the term of the grant period:
 - January 15
 - April 15
 - July 15
 - October 15

Quarterly reports will include a narrative of the work completed and a breakdown of employment and job creation statistics.

A final financial and project report will be submitted in a format provided by the DHR no more than 30 days after the end of the grant period.

Acceptable Final Project Reports from subgrant projects exceeding \$25,000, or involving National Historic Landmarks regardless of the amount of the Federal Share, must be submitted to the NPS within 90 calendar days of the completion of each subgrant, in accordance with Chapters 3 and 25 of the *HPF Grants Manual*. Failure to comply will result in suspension payments and/or other sanctions in accordance with Chapter 22 of the *HPF Grants Manual*.

8. **FINANCIAL OBLIGATIONS AND PAYMENT:** All costs submitted for payment under this grant must be necessary and reasonable to accomplish the project work described in Exhibit A, have been incurred during the approved project period, and meet the requirements of this Agreement. The Grantee must have sufficient funds to initiate project work, and must submit requests for reimbursement of costs association with approved work.

This Agreement calls for the completion of certain task as described in Exhibit A. If the funds awarded under this Agreement are not sufficient to accomplish these tasks, the Grantee must pursue one of the following courses of action:

- Request additional Hurricane Sandy Grant Program funds, subject to the availability of such funding;
- Request a reduction in the scope of the project described in Exhibit A which must be approved by both the DHR and the NPS; or
- Provide another source of funding in order to complete the work outlined in Exhibit A in accordance with the terms of this Agreement.

Reimbursements will be made to the Grantee quarterly after quarterly reports are submitted and approved by the DHR. Accompanying documentation of expenditures in the form of copies of contracts, itemized invoices, receipts, or canceled checks for work elements approved by the DHR must be included. The final grant payment, which shall not be less than twenty-five (25) percent of the compensation due to the Grantee, will be issued upon the following:

- Completion of approved project work by DHR staff
- Submission and approval of a final project report which contains a comparison of the projected scope of work and budget to the actual scope and budget

The Grantee certifies that this grant application as submitted is not covered by the Federal Rehabilitation Tax Credits, other state or federal funds, or insurance proceeds. Work approved under this grant shall in no way inhibit or preclude the Grantee from applying for federal assistance through other programs overseen by the NPS, such as the Federal Historic Preservation Tax Incentive for Income Producing Structures. It shall be understood that approval through this grant funding is not transferrable to other NPS or NPS sponsored programs. The Grantee understands that work performed under this grant program may impact other work approvals for federal tax credits. Grantees should consult with the Internal Revenue Service about the eligibility of work undertaken for any federal tax credit programs.

9. **REDUCTION OR CANCELLATION OF THE GRANT:** The DHR reserves the right to withhold, reduce, or cancel the grant for cause, and may seek repayment of any funds previously paid to the Grantee. If the DHR is initiating an action under this Stipulation, the Grantee will be notified, in writing of the reason for and the effective date of, such action, and will be provided with an opportunity to respond, and if appropriate, to correct any deficiencies. Among the reasons for taking action under this Stipulation are:

- The Grantee has not initiated the project within six (6) months of signing this Agreement.
- The project is outside the grant period in Stipulation 1 of this Agreement, or any approved extensions.
- The project work was not contracted for following the applicable contractual requirements as specified in Exhibit C of this Agreement.
- The project work is not consistent with the *Secretary of the Interior's Standards for Identification*.

- The Grantee did not comply with the terms of this Agreement.
- The Grantee is not appropriately managing the project.
- Both parties to this Agreement agree that continuation of the project would not produce beneficial results commensurate with the expenditure of funds.

Prior to the receipt of Federal funds, it is also possible for the Grantee to request, in writing, to cancel the grant. Such a request would not require approval by the DHR and NPS. The Grantee may appeal any actions made by the DHR under this Stipulation to the NPS.

10. **DEBARMENT AND SUSPENSION:** In accordance with Executive Order 12549 "Debarment and Suspension" the Grantee must not make any award or permit any award at any tier to any party which is debarred for suspended or is otherwise excluded from or ineligible for participation in federal assistance programs under E.O. 12549.
11. **INSURANCE:** The Grantee must secure and provide evidence of liability insurance. Neither the State of New Hampshire nor the Federal governments assume responsibility with respect to accidents, illnesses, or claims arising out of any work performed under this grant-assisted project.

All contractors must provide appropriate insurance for themselves and their personnel. Contractors should also comply with the applicable local, state, and federal safety standards. The federal and state governments assume no responsibility with respect to accidents, illnesses, or claims arising out of any work performed under this grant-assisted project.

12. **OMB ADMINISTRATIVE REQUIREMENTS:** The requirements of the *Historic Preservation Fund Grants Manual (HPF Grants Manual)* shall apply to this grant award except where its provisions are specifically superseded by 43 CFR 12, Subpart C, Uniform Administrative Requirements for Grant to State and Local Governments. All Assurances of Compliance required by Chapter 7 of the *HPF Grant Manual* must be submitted to the DHR and the NPS (Exhibit B).
13. **EQUIPMENT PURCHASES OVER \$5,000:** Prior to the expenditure of grant funds, Grantees must submit a request for written DHR and NPS authorization for any equipment purchase not specifically listed in the grant application with an individual cost of more than \$5,000. Grantees must maintain a property inventory record and comply with the property management requirements of OMB Circular A-102 (as codified in 43 CFR 12.71-73) and the HPF Grants Manual, Chapter 19, for all equipment purchased with HPF grant funds.
14. **LOBBYING PROHIBITION:** None of the grant funds awarded may be used to process any grant or contract documents, which do not include the text of 18 U.S.C. 1913 prohibiting lobbying with the appropriated funds. Grantees shall not use any part of the appropriated funds for any activity or for the publication or distribution of literature that in any way tends to promote public support or opposition to any legislative proposal on which Congressional action is not complete.
15. **PUBLICITY:** No publicity about the grant award or project should take place until NH Governor and Executive Council approval has been received.

Press releases about the project must acknowledge the grant assistance provided by the Historic Preservation Fund of the National Park Service through the DHR, and copies of the press releases must be provided to the DHR when published. The Grantee must transmit notice of any public ceremonies planned to publicize the project or its results in a timely enough manner so that the DHR, National Park Service, Department of the Interior, Congressional or other Federal officials can attend if desired.

An acknowledgement of grant support from the Historic Preservation Fund hurricane grant program of the National Park Service, and a nondiscrimination statement must be made in connection with the publication or

dissemination of any printed, audio-visual, or electronic material based on, or developed under, any activity supported by Historic Preservation Fund grant funds, in the form of the following statement:

This material is based upon work assisted by a grant from the Department of the Interior, National Park Service. Any opinions, findings, and conclusions or recommendations expressed in this material are those of the author(s) and do not necessarily reflect the views of the Department of the Interior.

At least three copies of each publication and video concerning Hurricane Sandy grant-assisted activities, or published with grant assistance, must be furnished to the DHR with no less than two copies furnished to the National Park Service Grant Awarding Official within 30 calendar days of publication. All consultants hired by the Grantee must be informed of this requirement. The National Park Service and the DHR shall have a royalty-free right to republish any published materials generated by this grant.

Grant materials are based upon work assisted by a grant from the U.S. Department of the Interior, National Park Service. Any opinions findings, and conclusions or recommendations expressed in the materials generated by the grant are those of the author(s) and do not necessarily reflect the views of the Department of the Interior.

Under Title VI of the Civil Rights Act of 1964, Section 504 of the Rehabilitation Act of 1973, and the Age Discrimination Act of 1975, as amended, the U.S. Department of the Interior prohibits discrimination on the basis of race, color, national origin, disability or age in its federally assisted programs. If you believe you have been discriminated against in the program, activity, or facility as described above, or if you desire further information, please write to: Chief, Office of Equal Opportunity Programs, National Park Service, United States Department of the Interior, National Park Service, 1201 Eye Street, NW (2740), Washington, DC 20005.

16. RECORD KEEPING AND AUDIT: The Grantee must maintain the property, personnel, financial, procurement and other records and accounts pertinent to the funds awarded by this grant in accordance with 43 CFR 12. The Grantee and its contractors will permit on-site inspections by DHR and NPS representatives, and will effectively require property owners, employees and board members to furnish such information as, in the judgment of NPS representatives, may be relevant to a question of compliance with grant conditions and directives on the effectiveness, legality and achievements of project work.

The Grantee must keep accurate records of all expense associated with this grant. Records must be retained for audit for a period of three (3) years after the conclusion of the project. The DHR may request copies of any documentation not contained in their files during that period, and the Grantee must respond to such a request by providing the records within thirty (30) days. The financial information, and supporting documents, or other records pertinent to this grant which are contained in DHR files are subject to request under New Hampshire's Right-to-Know Law, R.S.A. 91-A.

All federally funded projects are subject to an audit in accordance with the federal OMB Circular A-133. The DHR will be the main contact for the audit, but the Grantee must retain and provide all pertinent documentation for the grant.

The Secretary of the Interior and the Comptroller General of the United States, or any of their duly authorized representatives, shall have access for the purpose of financial or programmatic audit and examination of any books, documents, papers, and records of the Grantee that are pertinent to the grant at all reasonable times during the period of retention provided for in 43 CFR 12.

17. CONFLICT OF INTEREST: None of the Grantee's assignees designees, agents, members, officers, employees, consultants, or members of its governing body or any local governmental authority exercising jurisdiction over the Project, and no other public official who exercises or has exercised any functions or responsibilities with respect to the Project during such person's tenure, or who is in a position to participate in a decision-making process or gain

inside information with regard to the Project, has or shall have any interest, direct or indirect, in any contract or subcontract or the proceeds thereof, for any work or any activity to be performed in connection with the Project, or receive any benefit therefrom, that is part of the Project at any time during or after such person's tenure. No officer, director, or member of the Grantee organization will personally benefit from the Grant or the Project.

18. SOVERIGN IMMUNITY: The Grantee agrees to be solely responsible for all bills or claims for payment rendered by any sub consultants, associates, or others, and for all services and materials employed in its work, and to indemnify and save harmless the Division of Historical Resources and all of its officers, agents, employees, and servants, against all suits, claims, or liability of every name and nature arising out of or in consequence of the acts or failures to act of the Grantee and its associates, employees, or sub consultants, in the performance of the work covered by this Agreement. No portion of this Agreement shall be understood to waive the sovereign immunity of the State of New Hampshire.

DIVISION HISTORICAL RESOURCES

Elizabeth H. Muzzey

Elizabeth H. Muzzey,
State Historic Preservation Officer

12/21/15

Date

Approved as to form, substance and execution:

Jeanne M. Sugruti 5/17/16
Office of Attorney General Date

GRANTEE

Name City of Portsmouth
Address 1 Jenkins Avenue Portsmouth NH
03801

John P. Bohenko - City Manager

[Signature]

Authorized Signature

Date 12-17-15

STATE OF NEW HAMPSHIRE, COUNTY OF
The foregoing statement was acknowledged before
me this 17th day of Dec. 2015

Rachael A. O'Neil 10/17/17
Signature of Notary Public Commission Expires

LIST OF EXHIBITS ATTACHED HERETO:

- EXHIBIT A: SCOPE OF SERVICES AND PROJECT NOTIFICATION
- EXHIBIT B: CONDITIONS AND ASSURANCES FOR HISTORIC PRESREVATION FUND PROJECTS
Non-Construction Assurances
- EXHIBIT C: NOTICE OF REQUIREMENTS FOR AFFIRMATIVE ACTION TO ENSURE EQUAL EMPLOYMENT
OPPORTUNITIES (EXECUTIVE ORDER 11246)
- EXHIBIT D: EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

Exhibit A

NH DIVISION OF HISTORICAL RESOURCES
19 PILLSBURY ST., 2ND FLOOR
CONCORD NH 03301-3570
603-271-3558
FAX 603-271-3433

PROJECT NOTIFICATION

PROJECT TITLE: City of Portsmouth Mitigation and Adaptation Plan for Historic Resources

AREA AFFECTED BY PROJECT:

CONGRESSIONAL DISTRICT: 1st

GRANT NUMBER: NH-009

FEDERAL SHARE: \$45,725

NONFEDERAL SHARE: \$ 8,646

TOTAL PROJECT COST: \$57,371

1. SUBGRANTEE:

Name: City of Portsmouth
Address: 1 Junkins Avenue, Portsmouth, NH 03801
Contact Person: Peter Brisk

2. NONFEDERAL MATCHING SHARE: \$8,646

3. BUDGET:

	Non-Federal	Federal	Total
PAID STAFF	\$8,646	\$0	\$8,646
PAID CONSULTANTS	\$0	\$45,725	\$45,725
VOLUNTEERS	\$0	\$0	\$0
SUPPLIES:			
Printer paper, Photo paper	\$0	\$0	\$0
Film, Memory cards			
Telephone/photocopying/printing/	\$0	\$0	\$0
TRAVEL:			
500 miles X .575	\$0	\$0	\$0
TOTAL	\$ 57,371		

Products:

4. BEGINNING/ENDING DATES:

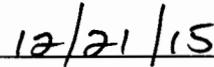
From: upon G&C Approval
To: September 30, 2018

5. A Scope of Work is attached.

6. No program income will be generated.
7. As the fully authorized representative, I certify that this subgrant will be administered, and work will be performed, in accordance with the Historic Preservation Fund Grants Manual, and the Secretary of the Interior's "Standards and Guidelines for Planning, Identification, Evaluation, & Registration." All documentation required by the Historic Preservation Fund Grants Manual will be maintained on file for audit and State Program Review purposes. All proposed costs for personal compensation charged to the Federal or nonfederal share of this subgrant are within the maximum limit proposed by Chapter 13, Section B.34.e of the Historic Preservation Fund Grants Manual. These costs have been assessed by knowledgeable SHPO staff **and** found to be within the normal and customary range of charges for similar work in the local labor market, and appear to be appropriate charges for the product achieved with grant assistance.



SHPO or Authorized Designee Signature



Date

1. Project Title:

**City of Portsmouth:
Historic Properties Climate Change Vulnerability Assessment and Adaptation Plan**

2. Project Location (Town/City, County): **Portsmouth, NH**

3. Property Address: **Portsmouth Historic District**

4. Applicant:

Address (Street, P.O. Box, Town/City, State, Zip Code):

City of Portsmouth

1 Junkins Avenue

Portsmouth, NH 03801

Contact Person Name and Title:

Peter Britz, Environmental Planner/Sustainability Coordinator

Telephone: (603)610-7215

Email Address: plbritz@cityofportsmouth.com

5. If property or district was previously inventoried, please provide the date the property/district was listed or determined eligible for the National Register of Historic Places:

Existing 1982 Inventory of Historic Structures

6. Total Project Cost: **\$34,347** *Revised to \$57,371*
Grant Request: **\$30,000** *\$45,725*

Please provide the narrative answers to the questions below in no more than 5 pages (Attachment 1).

7. PROJECT DESCRIPTION:

The City of Portsmouth is rich in historic resources including National Register-eligible and National Register-listed individual properties neighborhood and resource-specific (i.e. railroad) historic districts, and eight National Historic Landmarks. Portsmouth has undergone extensive survey at various levels for various purposes. The City has a complete inventory of its Historic Structures from 1982. In addition, The New Hampshire Division of Historical Resources is working with historic preservation consultants to complete a survey of Portsmouth's historic areas including the waterfront, city center and surrounding neighborhoods for a nomination to the National Register of Historic Places. Portsmouth's historic look and feel is indeed what makes the City a popular destination for tourism, business and housing.

Maintaining the historic character of the City from a design and development standpoint is of great importance and is something that a great deal of effort goes into. The City of Portsmouth has a Historic District within which property owners must have any exterior changes to properties reviewed by the Historic District Commission. In order to make any material changes to structures and properties in the Historic District a certificate of appropriateness must be granted by the Historic District Commission.

There is currently a fairly complete understanding of the extent of historic structures in our Historic District and an ongoing effort to maintain this historic character. A recent study, completed in April 2013¹, provides new information about the potential impacts to the City from Climate change. This study found that coastal flooding is the primary area of vulnerability for the City and in particular the Historic

¹ City of Portsmouth Coastal Resilience Initiative: Climate Change Vulnerability Assessment and Adaptation Plan
<http://www.planportsmouth.com/cr/index.html>

District. Both episodic coastal storm surges and longer term sea level rise impacts have been identified as the primary impacts facing the City. These vulnerabilities require a more in depth survey specific to the vulnerability of known historic structures within the Historic District to identify mitigation opportunities and complete an adaptation plan for climate change.

Building upon the mapping and analysis completed as part of the City's Climate Change Vulnerability Assessment in April 2013 the City will define the boundaries of impacts within two specific mapped elevations. Likely following the closest elevations to a 2050 and a 2100 sea level rise scenario but to be reviewed and coordinated with a local advisory group.

The determination of vulnerability will quantify which specific structures will be impacted. Based on the maps which were created from the City's 2013 Climate Change Vulnerability Assessment the depth of flooding maps will be overlaid on the historic inventory. This will give us a relative risk/vulnerability for each property which can be given a score from low to high in terms of vulnerability to coastal flooding.

Then utilizing existing information a three part value assessment will be conducted to determine the most important resources which will lead to a prioritization of resources. This three part assessment will consist of 1) property valuation based on City assessed values, 2) a historic resource value for each structure based the Secretary of the Interior Standards for Identification as well as NPS-specific guidance as determined by NHDHR and/or the NPS. Overall the designation will include at a minimum rating of: focal, contributing, non-contributing, and intrusive properties, a cultural significance review which will include the context of the structures.

The risk/vulnerability assessment will then be combined with the historic assessment to get an overall prioritization of historic vulnerability. Once a clear understanding of vulnerability has been quantified and mapped the next step in the process will be to analyze the potential for mitigation on each property or group of properties. Mitigation measures such elevating utilities and mechanical equipment to structural measures such as elevation, dry flood proofing, or relocating buildings will need to be considered. The analysis must incorporate measures, which keep the pertinent historic features and any existing historic designations intact. Finally adaptation strategies will be identified using the City's 2013 Climate Change Vulnerability Assessment as a starting point. Additional adaptation strategies will be developed then reviewed by the local advisory committee to be included in an overall adaptation plan for historic resources. The adaptation plan will look at the engineering and preliminary design and cost of constructing the identified adaptation strategies. This includes determining preliminary costs for the measures identified such as new seawalls, elevated structures or groups of structures, new or enhanced tide gates, elevated streets and sidewalks and possibly neighborhoods or blocks.

The end product of an overall Portsmouth Historic Resources Adaptation Plan will be the first of its kind in the state and potentially used as a model for other communities to conduct this type of assessment.

Subsequent to this project the mitigation measures and adaptation plan will be used to develop local design guidelines, zoning ordinance and building code changes with the intent of implementing the measures and strategies necessary to enhance the resilience of Portsmouth's historic resources.

8. PROJECT SCHEDULE:

The project will begin upon receipt of a notice to proceed from NHDHR that they will fund the proposal. A list of tasks in the table below have been assigned a start date , a completion date and a proposal duration with the entire project being completed in 18 months.

Addendum

The following section is provided as an addendum to the original submission on August 10, 2015. In direct response to your suggestions about our application, we have amended the scope, schedule and budget of this project as follows:

Amendment 1 – Archeology: In our meeting on September 25th we discussed the need for an archeologist to participate in this project to insure that any adaptation strategies envisioned by this project are sensitive to the existing archeological artifacts in its design. The City will expand the team planned for the project to include an archeologist. That work will include three primary areas: 1) Review of the project area for known important archeological resources. In areas where inundation is expected the archeologist will evaluate opportunities to manage these resources for long-term protection. 2) In areas where mitigation options are addressed the archeologist will describe any potential impacts to known resources and clearly define steps which need to be taken to insure protection of these resources. 3) Where the project identifies adaptation strategies the archeologist will review existing information and, where warranted conduct limited site research to ascertain if there is potential to impact resources based on the specific adaptation strategy. The budget has been expanded to provide an estimate to cover the cost of this work.

Amendment 2 – Enhanced Public Involvement: Also discussed was the need for a more robust public input an involvement process. We have adjusted the schedule to initiate the public involvement earlier in the process and have broadened the scope of that work. In the initial proposal we had stated that the public outreach would occur once a draft plan had been put together. We are now proposing a public outreach meeting at the onset of the project in order to elicit public goals, issue, concerns and opportunities prior to completing the full assessment tasks.

Amendment 3 – GIS Mapping & 3-D Modelling: In 2014, the City invested over \$50,000 to develop a robust 3D Massing Model that includes over 800 buildings in Downtown Portsmouth. Approximately 400 buildings have textured surfaces and 400 have been developed as grey cube

HOME 3D MAPS MAJOR PROJECTS PLANPORTSMOUTH.COM

PORTSMOUTH 3D MODEL

AREA 4

Use the toolbar to view larger and in 360° rotation.

3D Digital File Downloads

These 3D digital files are intended for design professionals.

Download 3D DWG file

Download SDS MAX file

Download OBJ file

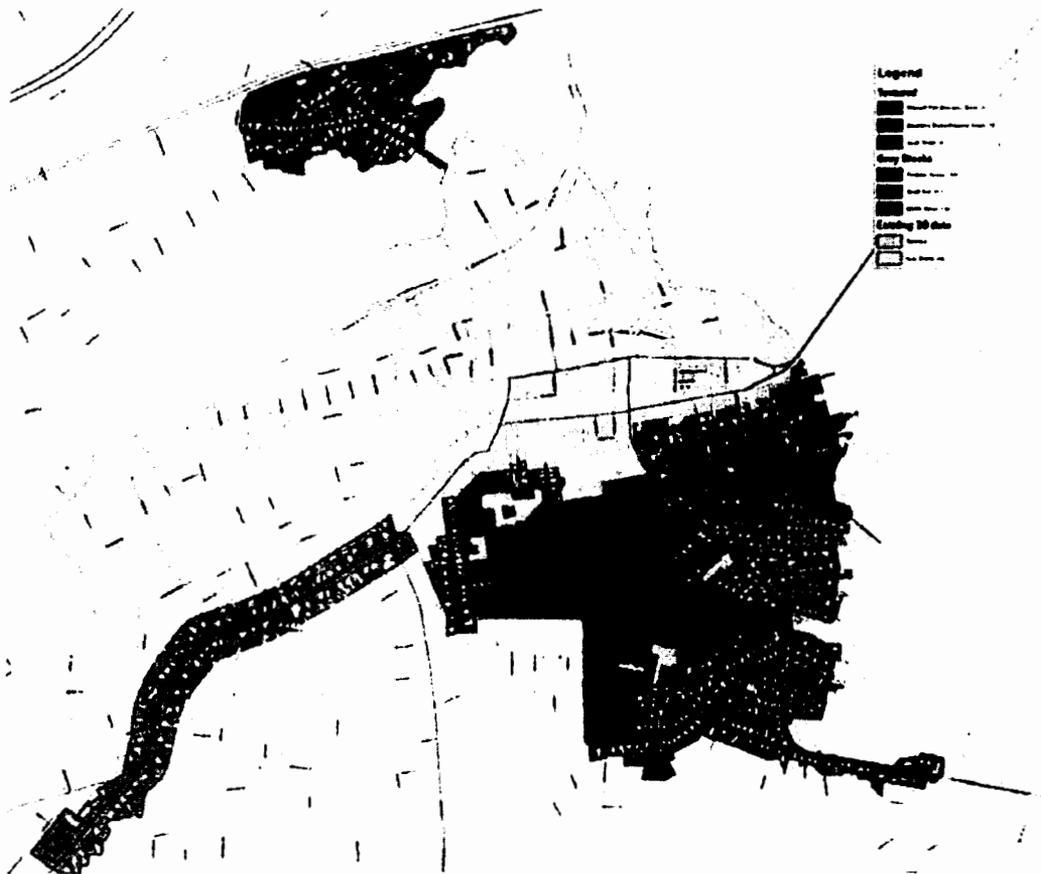
Download Sketchup file

Download STL file



Here is a sample of Portsmouth's existing 3d Model. To access the complete model and see its functionality visit: <http://planportsmouth.com/3d/>

buildings showing the location, elevation and volume of the existing structures. The primary purpose of developing the 3D Massing Model was to enable all the City's land use boards and commissions as well as the public to better evaluate the impacts of growth and development within the larger downtown area; including many areas along the waterfront. In expanding the 3D Massing Model along the more vulnerable areas of the waterfront, we would like to have the buildings and structures, nearly all of which are historic structures, within the larger South End and Christian Shores to be included in the 3D Massing Model. As shown below, these include the areas of Strawberry Banke, Pleasant Street, Court Street, Prescott Park, Mechanic Street, Gates Street, as well as the historic structures within Christian Shores and the larger South End.



In adding the 3D Massing Model to the scope of work, the City, as matching funds, will cover the cost of modelling over 41 buildings within Prescott Park, Marcy Street, and the city-owned properties along lower Gates and the northern end of Mechanic Street. The City will also undertake all the GIS-related mapping work and remove that section from the prior budget request. The proposed vulnerability assessment in the historic district will be better informed by expanding the model to the areas of Strawberry Banke/Pleasant Street, Prescott Park/Mechanic Street, Christian Shores more of the South End, Court Street and Middle Street. The City will cover the cost of modelling in and around Prescott Park/Mechanic Street and hopes to do so for

Middle Street as part of a different project. Through this grant we are seeking funding for the area around Strawberry Banke/Pleasant Street, Christian Shores, the South End and Court Street. Expanding the three dimensional model to include the entire historic district will provide staff and the selected contractor with the ability to better assess impacts and display future adaptation strategies. In addition, public meetings will be more robust as we will be able to present the findings of the vulnerability assessment much more clearly and will be able to show impacts to the areas in the model in three dimensions, a great advantage over displaying the findings simply on flat maps or aerials of the area. Below is an updated schedule including the proposed changes.

Addendum to Portsmouth’s Schedule and Budget

Below is an updated schedule including the proposed changes as presented.

Task	Start Date	Completion Date	Duration
Release of RFP and selection of Consultant Team	January 2016	March 2016	3 Months
Archeological Research	May 2016	March 2017	11 Months
Three Dimensional Model Development	May 2016	September 2016	5 Months
Mapping	May 2016	July 2016	3 Months
Kickoff Public Meeting (incl. planning)	June 2016	July 2016	2 Months
Development of Mitigation Measures and Adaptation Strategies	August 2016	October 2016	3 Months
Creation of Draft Adaptation Plan and Outreach	November 2016	March 2017	5 Months
Public Outreach Public Meeting(s)	January 2017	March 2017	3 Months
Final Adaptation Plan	April 2017	July 2017	4 Months

Attached please find an updated budget table with the addition of an archeologist and 3D modeling specialist to the contractor team. Note that we have already coordinated with the contractor that prepared the initial 3D model in order to get a better sense of the estimated cost to expand the model along the waterfront. Please note that under this revised scope and budget proposal we have shifted all of the proposed GIS mapping work back to the city as matching funds in order to accommodate the added costs of the 3D modelling. The City has also agreed to provide a cash match of approximately \$3,000 to expand the 3D Massing Model to include Prescott Park, Marcy Street and the city-owned properties along Mechanic and Gates Streets along the waterfront.

By all means, if you have any questions or would like additional information please do not hesitate to contact me or Mr. Cracknell at your earliest convenience.

Sincerely,



Peter Britz
Environmental Planner/Sustainability Coordinator

Cc: Nicholas Cracknell, Principal Planner

HURRICANE SANDY BUDGET (QUESTION 12)									
WORK ITEM	Hours Contractor	Contractor Estimate	In-Kind Hours (Principal Planner)	In-Kind Hours (Environmental Planner)	In-Kind Hours (Planning Director)	In-Kind Hours (GIS Coordinator)	HURRICANE SANDY GRANT FUNDS REQUESTED	MATCHING SHARE (Optional)	TOTAL PROJECT COSTS
Mapping									
a. Define Project Boundaries	40		4			10		\$638	\$638
b. Subset clipped from CRI Maps	44		4			10		\$638	\$638
c. Historic Properties by structure	80		2	4		10		\$679	\$679
d. Risk map for flooding	40		2	2		10		\$659	\$659
e. Historic Value Map	40		4	4		20		\$1,223	\$1,223
f. Combined risk and historic value map	40		4	4		10		\$868	\$868
Mitigation Potential Analysis	40		2	4			\$4,000	\$324	\$4,324
Adaptation strategies	44		6	4			\$4,400	\$512	\$4,912
Adaptation plan development	80		8	8			\$8,000	\$836	\$8,836
Adaptation outreach	50		10	8	6	6	\$5,000	\$1,621	\$6,621
Adaptation plan finalization	40						\$4,000	\$0	\$4,000
Archeologist	60		4	4	2	2	\$5,000	\$648	\$5,648
Modelling							\$0	\$0	\$0
a. Strawberry Banke/Pleasant Street		\$ 7,560					\$7,560	\$0	\$7,560
b. South End/Christian Shores		\$ 3,090					\$3,090	\$0	\$3,090
c. Court Street		\$ 3,675					\$3,675	\$0	\$3,675
d. Prescott Park/Marcy-Mechanic-Gates St								\$0	\$0
Totals (Must Match Question 6)	314		46	42	8	78	\$45,725	\$8,646	\$57,371
<p>Staff Match Rate</p> <ul style="list-style-type: none"> • Principal Planner \$47.10/hr • Environmental Planner \$57.37/hr • GIS Coordinator \$44.98/hr • Planning Director \$70.13/hr 									

ASSURANCES - NON-CONSTRUCTION PROGRAMS

Public reporting burden for this collection of information is estimated to average 15 minutes per response, including time for reviewing instructions, searching existing data sources, gathering and maintaining the data needed, and completing and reviewing the collection of information. Send comments regarding the burden estimate or any other aspect of this collection of information, including suggestions for reducing this burden, to the Office of Management and Budget, Paperwork Reduction Project (0348-0040), Washington, DC 20503.

PLEASE DO NOT RETURN YOUR COMPLETED FORM TO THE OFFICE OF MANAGEMENT AND BUDGET. SEND IT TO THE ADDRESS PROVIDED BY THE SPONSORING AGENCY.

NOTE: Certain of these assurances may not be applicable to your project or program. If you have questions, please contact the awarding agency. Further, certain Federal awarding agencies may require applicants to certify to additional assurances. If such is the case, you will be notified.

As the duly authorized representative of the applicant, I certify that the applicant:

1. Has the legal authority to apply for Federal assistance and the institutional, managerial and financial capability (including funds sufficient to pay the non-Federal share of project cost) to ensure proper planning, management and completion of the project described in this application.
2. Will give the awarding agency, the Comptroller General of the United States and, if appropriate, the State, through any authorized representative, access to and the right to examine all records, books, papers, or documents related to the award; and will establish a proper accounting system in accordance with generally accepted accounting standards or agency directives.
3. Will establish safeguards to prohibit employees from using their positions for a purpose that constitutes or presents the appearance of personal or organizational conflict of interest, or personal gain.
4. Will initiate and complete the work within the applicable time frame after receipt of approval of the awarding agency.
5. Will comply with the Intergovernmental Personnel Act of 1970 (42 U.S.C. §§4728-4763) relating to prescribed standards for merit systems for programs funded under one of the 19 statutes or regulations specified in Appendix A of OPM's Standards for a Merit System of Personnel Administration (5 C.F.R. 900, Subpart F).
6. Will comply with all Federal statutes relating to nondiscrimination. These include but are not limited to: (a) Title VI of the Civil Rights Act of 1964 (P.L. 88-352) which prohibits discrimination on the basis of race, color or national origin; (b) Title IX of the Education Amendments of 1972, as amended (20 U.S.C. §§1681-1683, and 1685-1686), which prohibits discrimination on the basis of sex; (c) Section 504 of the Rehabilitation Act of 1973, as amended (29 U.S.C. §794), which prohibits discrimination on the basis of handicaps; (d) the Age Discrimination Act of 1975, as amended (42 U.S.C. §§6101-6107), which prohibits discrimination on the basis of age; (e) the Drug Abuse Office and Treatment Act of 1972 (P.L. 92-255), as amended, relating to nondiscrimination on the basis of drug abuse; (f) the Comprehensive Alcohol Abuse and Alcoholism Prevention, Treatment and Rehabilitation Act of 1970 (P.L. 91-616), as amended, relating to nondiscrimination on the basis of alcohol abuse or alcoholism; (g) §§523 and 527 of the Public Health Service Act of 1912 (42 U.S.C. §§290 dd-3 and 290 ee-3), as amended, relating to confidentiality of alcohol and drug abuse patient records; (h) Title VIII of the Civil Rights Act of 1968 (42 U.S.C. §§3601 et seq.), as amended, relating to nondiscrimination in the sale, rental or financing of housing; (i) any other nondiscrimination provisions in the specific statute(s) under which application for Federal assistance is being made; and, (j) the requirements of any other nondiscrimination statute(s) which may apply to the application.
7. Will comply, or has already complied, with the requirements of Titles II and III of the Uniform Relocation Assistance and Real Property Acquisition Policies Act of 1970 (P.L. 91-646) which provide for fair and equitable treatment of persons displaced or whose property is acquired as a result of Federal or federally-assisted programs. These requirements apply to all interests in real property acquired for project purposes regardless of Federal participation in purchases.
8. Will comply, as applicable, with provisions of the Hatch Act (5 U.S.C. §§1501-1508 and 7324-7328) which limit the political activities of employees whose principal employment activities are funded in whole or in part with Federal funds.

9. Will comply, as applicable, with the provisions of the Davis-Bacon Act (40 U.S.C. §§276a to 276a-7), the Copeland Act (40 U.S.C. §276c and 18 U.S.C. §874), and the Contract Work Hours and Safety Standards Act (40 U.S.C. §§327-333), regarding labor standards for federally-assisted construction subagreements.
10. Will comply, if applicable, with flood insurance purchase requirements of Section 102(a) of the Flood Disaster Protection Act of 1973 (P.L. 93-234) which requires recipients in a special flood hazard area to participate in the program and to purchase flood insurance if the total cost of insurable construction and acquisition is \$10,000 or more.
11. Will comply with environmental standards which may be prescribed pursuant to the following: (a) institution of environmental quality control measures under the National Environmental Policy Act of 1969 (P.L. 91-190) and Executive Order (EO) 11514; (b) notification of violating facilities pursuant to EO 11738; (c) protection of wetlands pursuant to EO 11990; (d) evaluation of flood hazards in floodplains in accordance with EO 11988; (e) assurance of project consistency with the approved State management program developed under the Coastal Zone Management Act of 1972 (16 U.S.C. §§1451 et seq.); (f) conformity of Federal actions to State (Clean Air) Implementation Plans under Section 176(c) of the Clean Air Act of 1955, as amended (42 U.S.C. §§7401 et seq.); (g) protection of underground sources of drinking water under the Safe Drinking Water Act of 1974, as amended (P.L. 93-523); and, (h) protection of endangered species under the Endangered Species Act of 1973, as amended (P.L. 93-205).
12. Will comply with the Wild and Scenic Rivers Act of 1968 (16 U.S.C. §§1271 et seq.) related to protecting components or potential components of the national wild and scenic rivers system.
13. Will assist the awarding agency in assuring compliance with Section 106 of the National Historic Preservation Act of 1966, as amended (16 U.S.C. §470), EO 11593 (identification and protection of historic properties), and the Archaeological and Historic Preservation Act of 1974 (16 U.S.C. §§469a-1 et seq.).
14. Will comply with P.L. 93-348 regarding the protection of human subjects involved in research, development, and related activities supported by this award of assistance.
15. Will comply with the Laboratory Animal Welfare Act of 1966 (P.L. 89-544, as amended, 7 U.S.C. §§2131 et seq.) pertaining to the care, handling, and treatment of warm blooded animals held for research, teaching, or other activities supported by this award of assistance.
16. Will comply with the Lead-Based Paint Poisoning Prevention Act (42 U.S.C. §§4801 et seq.) which prohibits the use of lead-based paint in construction or rehabilitation of residence structures.
17. Will cause to be performed the required financial and compliance audits in accordance with the Single Audit Act Amendments of 1996 and OMB Circular No. A-133, "Audits of States, Local Governments, and Non-Profit Organizations."
18. Will comply with all applicable requirements of all other Federal laws, executive orders, regulations, and policies governing this program.

SIGNATURE OF AUTHORIZED CERTIFYING OFFICIAL		TITLE	
		John P. Buhento	
APPLICANT ORGANIZATION		DATE SUBMITTED	
City of Portsmouth		December 17, 2015	

**NOTICE OF REQUIREMENT FOR AFFIRMATIVE ACTION
TO ENSURE EQUAL EMPLOYMENT OPPORTUNITY
(EXECUTIVE ORDER 11246)**

Exhibit C

1. The Bidder's attention is called to the "Equal Opportunity Clause" and the "Standard Equal Employment Opportunity Construction Contract Specifications" set forth herein.
2. The goals and timetables for minority and female participation, expressed in percentage terms for the Contractor's aggregate workforce in each trade on all construction work in the covered area, are as follows:

TIMETABLES	Goals for Minority Participation for Each Trade	Goals for Female Participation for Each Trade
	0.8-4.0%	6.9%

These goals are compatible to all the Contractor's construction work (whether it is federal or federally-assisted) performed in the covered area.

The Contractor's compliance with the Executive Order and the regulations in 41 CFT 60-4 shall be based on the Contractor's implementation of the Equal Employment Clause, specific affirmative action obligations required by the specification set for in 41 CFR 60-4.3(a), and the Contractor's efforts to meet the goals established for the geographical areas where the contract resulting from the solicitation is to be performed. The hours of minority and female employment and training must be substantially uniform throughout the length of the contract, and in each trade, and the Contractor shall make a good faith effort to employ minorities and women evenly on each of the projects. The transfer of minority or female employees or trainees from Contractor-to-Contractor or from project-to-project for the sole purpose of meeting the Contractor's goals shall be a violation of the contract, the Executive Order and the regulations in 41 CFR 60-4. Compliance with the goals will be measured against the total work hours performed.

3. The Contractor shall provide written notification to the Director of the Office of Federal Contract Compliance Programs within 10 working days of award of any construction sub-contract in excess of \$10,000 at any tier for construction work under the contract resulting from this solicitation. The notification shall list the name, address, and telephone number of the Sub-Contractor; and the geographical area in which the contract is to be performed.

4. As used in this Notice, and in the contract resulting from this solicitation, the “covered area” is the State of New Hampshire.

Excerpted in its entirety from the Historic Preservation Fund Grants Manual (Ch. 18, Section 18-5, National Park Service, 2007).

EQUAL EMPLOYMENT OPPORTUNITY CLAUSE

EXHIBIT D

During the performance of this contract, the Contractor agrees to the following:

1. The Contractor will not discriminate against any employee or applicant for employment because of race, color, religion, sex, or national origin. The Contractor will take affirmative action to ensure the Applicants are employed, and that employees are treated during employment without regard to their race, color, religion, sex, or national origin.
2. The Contractor will, in all solicitations or advertisements for employees placed by or on behalf of the Contractor, state that all qualified Applicants will receive consideration for employment without regard to race, color, religion, sex, or national origin.
3. The Contractor will send to each labor union or representative of workers with which the Contractor has a collective bargaining agreement or other contract or understanding, a notice to be provided advising the said labor union or workers' representatives of the Contractor's commitments under this section, and shall post copies of the notice in conspicuous places available to employees and Applicants for employment.
4. The Contractor will comply with all provisions of Executive Order 11246 of September 24, 1965, and of the rules, regulations, and relevant orders of the Secretary of Labor.
5. The Contractor will furnish all information and reports required by Executive Order 11246, and by rules, regulations, and orders of the Secretary of Department of Labor, or pursuant thereto, and will permit access to all books, records, and accounts by the administering agency and the Secretary of Labor for the purposes of investigation to ascertain compliance with such rules, regulations, and others.
6. In the event of the Contractor's noncompliance with the nondiscrimination clauses of this contract or with any of the said rules, regulations, or orders, this contract may be canceled, terminated, or suspended in whole or in part and the Contractor may be declared ineligible for further Government contracts or federally assisted construction contracts in accordance with procedures authorized in Executive Order 11246, and such sanctions may be imposed and remedies invoked as provided in that Executive Order, or by rule, regulation, or order of the Secretary of Labor, or as otherwise provided by law.
7. The Contractor will include the portion of the sentence immediately preceding paragraph (1) and the provision of paragraphs (1) through (7) in every subcontract or purchase order unless exempted by rules, regulations, or orders of the Secretary of Labor issued pursuant to section 2014 of Executive Order 11246, so that such provisions will be binding upon each Sub-Contractor or vendor. The Contractor will take such the event a Contractor becomes involved in, or is threatened with, litigation with a Sub-Contractor or vendor as a result of such direction by the administering agency, the Contractor may request the United States to enter into such litigation to protect the interests of the United States.

Excerpted in its entirety from the Historic Preservation fun Grants Manual (Ch. 18, Sec. 18-11, National Park Service, 2007).

CERTIFICATE FOR MUNICIPALITIES

RECEIVED
DEC 21 2015

I Kelli Barnaby, of Portsmouth, NH do hereby certify to the following assertions:

1. I am a duly elected and acting Clerk/Secretary for the Municipality documented above, which is in the State of New Hampshire
2. I maintain and have custody of, and am familiar with, the minute books of the Municipality:
3. I am duly authorized to issue certificates with respect to the contents of such books:
4. The following are true, accurate and complete copies of the resolutions adopted during an official meeting of the Municipality. Said meeting was held in accordance with the laws and by-laws of the State, upon the following date December 7, 2015.

RESOLVED: That this municipality shall enter into a contract with the State of New Hampshire, acting by and through the Department of Cultural Resources providing for the performance by this Municipality of certain services as documented within the foregoing grant application, and that the official listed, John P. Bohenko, City Manager, on behalf of the City of Portsmouth, is authorized and directed to enter into the said grant agreement with the State of New Hampshire, and that they are to take any and all such actions that may be deemed necessary, desirable of appropriate in order to execute, seal, acknowledge and deliver any and all documents, agreements and other instruments on behalf of this Municipality in order to accomplish the same.

RESOLVED: That the signature of the above authorized party or parties of this Municipality, when affixed to any instrument of document described in, or contemplated by, these resolution, shall be conclusive evidence of the authority of said parties to bind this Municipality, thereby:

5. The foregoing resolutions have not been revoked, annulled, or amended in any manner what so ever, and remain in full force and effect as of the date hereof;
6. The following person or persons have been duly elected to, and now occupy, the Office or Offices indicated:

Municipality Mayor: Robert Lister
 Municipality Clerk: Kelli Barnaby
 Municipality Treasurer: Judy Belanger

IN WITNESS WHEREOF: As the Clerk/Secretary of this municipality, I sign below upon this date (insert date of signing) Dec. 15 2015

Clerk/Secretary (signature) Kelli L. Barnaby
 In the State and County of: (State and County names) New Hampshire / Rockingham

NOTARY STATEMENT: As Notary Public and/or Justice of the Peace, REGISTERED IN THE STATE OF: New Hampshire, County of: Rockingham

UPON THIS DATE (insert full date) 12/15/15, appeared before me (print full name of notary) Dianne M. Kirby, the undersigned officer personally appeared (Insert officers name) Kelli L. BARNABY who acknowledged him/herself to be (Insert the name of municipality) Portsmouth and that being authorized to do so, he/she executed the foregoing instrument for the purposes therein contained, by signing by him/herself in the name of the Municipality

In witness whereof I hereunto set my hand and official seal. (provide signature, seal and expiration of commission) Dianne M. Kirby





CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only, Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

Participating Member: City of Portsmouth One Junkins Avenue Portsmouth, NH 03801		Member Number: 275	Company Affording Coverage: NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624	
Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, if Not:	
<input checked="" type="checkbox"/> General Liability (Occurrence Form) Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence	7/1/2015	7/1/2016	Each Occurrence	\$ 5,000,000
			General Aggregate	\$ 5,000,000
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input checked="" type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto	7/1/2015	7/1/2016	Combined Single Limit (Each Accident)	\$5,000,000
			Aggregate	\$5,000,000
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2015	1/1/2016	<input checked="" type="checkbox"/> Statutory	
	1/1/2016	1/1/2017	Each Accident	\$2,000,000
			Disease – Each Employee	\$2,000,000
			Disease – Policy Limit	
<input checked="" type="checkbox"/> Property (Special Risk includes Fire and Theft)	7/1/2015	7/1/2016	Blanket Limit, Replacement Cost (unless otherwise stated)	Deductible: \$1,000
Description: Proof of Primex Member coverage only.				

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange
Department of Cultural Resources New Hampshire Division of Historical Resources 19 Pillsbury Street, 2nd Floor Concord, NH 03301			By: <i>Tammy Denver</i>
			Date: 12/21/2015 tdenver@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax