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STATE OF NEW HAMPSHIRE
DEPARTMENT of NATURAL and CULTURAL RESOURCES
STATE COUNCIL on the ARTS

19 Pillsbury Street CONCORD, NEW HAMPSHIRE 03301

February 11, 2020

His Excellency, Governor Christopher T. Sununu
and the Honorable Executive Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Natural and Cultural Resources, Division of the Arts to award a Public Value Partnership Grant to The League of NH Craftsmen (VC #154205), Concord, NH in the amount of \$15,000 to strengthen their capacity for affordable diverse arts programs to New Hampshire residents and visitors effective upon Governor and Executive Council approval through June 30, 2020. 100% General Funds

Funding is available in account, State Arts Development, as follows:

	<u>FY 2020</u>
03-035-035-353510-41040000-073-500575 - Grants Non Federal	\$15,000

EXPLANATION

Public Value Partnerships are awarded to nonprofit arts organizations, with a minimum of 5 years of continuous arts programming and professional staffing, to strengthen their capacity for offering affordable, diverse arts program to New Hampshire's residents and visitors. Grant categories and deadlines are advertised through the divisions' website, social media and electronic newsletters.

At a recent meeting, the NH State Art Councilors unanimously voted to accept the Arts Division's Public Value Partnership Review Panel's recommendations for the partnerships based on its funding priority ranking within a competitive review. The six-member peer panel, facilitated by an Arts Councilor, considered 17 criteria to arrive at a consensus ranking for each application. The evaluative criteria range from the administrative capacity of the organization, artistic quality, strategic planning, to community impact and accessibility.

The Attorney General's office has approved the agreement as to form, substance and execution.

Respectfully submitted,

Sarah L. Stewart
Commissioner

154205

FY2020OPP1 # 9878

Acct Code: 41040000-073-3558910E



NEW HAMPSHIRE STATE COUNCIL ON THE ARTS GRANT AGREEMENT

This agreement between the State of New Hampshire, New Hampshire State Council on the Arts (hereinafter "Council") and League of NH Craftsmen Inc. (hereinafter "Grantee") is to witness receipt of funds subject to the following conditions:

1. **GRANT PERIOD: FY2020**

2. **OBLIGATIONS OF THE GRANTEE:**

- The Grantee agrees to accept \$15,000.00 and apply it to the program(s) described in the grant application and approved budget for **Investment in Cultural Infrastructure**. In the performance of this grant agreement, the Grantee is in all respects an independent contractor and is neither an agent nor employee of the State.
- Funding credit including Council logo must appear in all programs, publicity, and promotional materials. The following wording and Council logo should be used:



New Hampshire State Council on the Arts

League of NH Craftsmen Inc. is supported in part by a grant from the New Hampshire State Council on the Arts & the National Endowment for the Arts.

- The Grantee acknowledges that the NHSCA Program Coordinator may schedule a site visit to the organization and may request a site visit from the NHSCA.
- The Grantee agrees to abide by the limitations, conditions and procedure outlined herein and in the attached appendices. If appropriated funds for this grants program are reduced or terminated, all payments under this grant may cease. That determination rests within the sole discretion of the Council.

3. **PAYMENT** will be made following the receipt and execution of all required documents and approval of the Governor and Executive Council.

4. **FINAL REPORT:** The Grantee agrees to submit a final financial and narrative report on a form provided by the Council no more than 30 days after the end of the grant period. Failure to submit the final report will render the Grantee ineligible for Council funding for two years.

5. **SOVEREIGN IMMUNITY:** No provision of this contract is to be deemed a waiver of sovereign immunity by the State of New Hampshire.

DACA APPROVAL

Contracting Officer for State Agency

Sarah Stewart 2/11/20
Signature Date

Name, Title: Sarah L. Stewart
Commissioner

GRANTEE SIGNATURE

Org/ Name: League of NH Craftsmen Inc.

Address: 495 Main St, Concord, NH

Miriam Carter
Printed Name of Authorized Official for Grantee
Miriam Carter 1/7/2020
Authorized Official's Signature & Title Date

NOTARIZATION REQUIRED:

STATE OF NEW HAMPSHIRE, COUNTY OF Merrimack

APPROVED BY ATTORNEY GENERAL

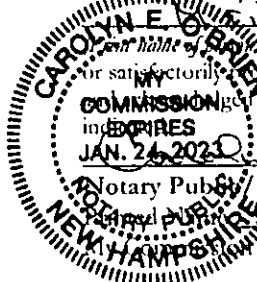
as to form, substance and execution:

Jill Rubin 2/13/20
Office of Attorney General Date

On the 7th day of January 2020 before the undersigned

official personally appeared Miriam Carter
(whose signature is being notarized)

for satisfactory evidence to be the person whose name appears above,
I certify that s/he executed this document in the capacity



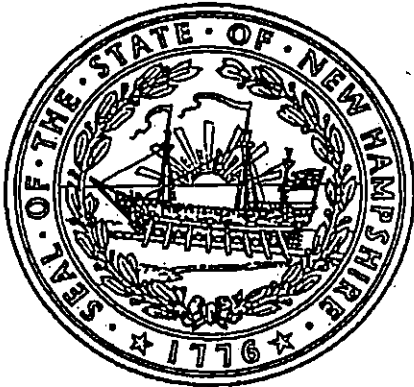
Carol E. O'Brien
Notary Public/ Justice of the Peace
My commission expires: January 24, 2023

State of New Hampshire
Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that THE LEAGUE OF NEW HAMPSHIRE CRAFTSMEN, INC. is a New Hampshire Nonprofit Corporation registered to transact business in New Hampshire on May 27, 1932. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 64181



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed
the Seal of the State of New Hampshire,
this 31st day of January A.D. 2017.

A handwritten signature in cursive script, appearing to read "Wm Gardner".

William M. Gardner
Secretary of State

Business Information

Business Details

Business Name: THE LEAGUE OF NEW HAMPSHIRE CRAFTSMEN, INC.

Business ID: 64181

Business Type: Domestic Nonprofit Corporation

Business Status: Good Standing

Business Creation Date: 05/27/1932

Name in State of Incorporation: Not Available

Date of Formation in Jurisdiction: 05/27/1932

Principal Office Address: 49 South Main St Ste 100, Concord, NH, 03301, USA

Mailing Address: NONE

Citizenship / State of Incorporation: Domestic/New Hampshire

Last Nonprofit Report Year: 2011

Next Report Year: 2020

Duration: Perpetual

Business Email: NONE

Phone #: NONE

Notification Email: NONE

Fiscal Year End Date: NONE

Principal Purpose

S.No	NAICS Code	NAICS Subcode
1	OTHER / PROMOTE ARTS IN N.H. BY FOSTERING CREATION OF HANDCRAFTED ITEMS; ETC.	

Principals Information

Name/Title	Business Address
Beverly R Wolf / President	PO Box 88, Newbury, 03255, USA
Adele Sanborn / Vice President	200 Call Road, Webster, 03303, USA
Maria Del Rio / Treasurer	14 Dixon Avenue, Suite 102, Concord, 03301, USA
Cynthia Suekawa / Secretary	PO Box 184, New Hampton, 03256, USA
Susie Lowe-Stockwell / Director	205 N. Main Street, Concord, 03301, USA

Page 1 of 1, records 1 to 5 of 5

Registered Agent Information

Name: Not Available

Registered Office Not Available
Address:

Registered Mailing Not Available
Address:

Trade Name Information

Business Name	Business ID	Business Status
LEAGUE OF NEW HAMPSHIRE CRAFTSMEN (/online/BusinessInquire/TradeNameInformation? businessID=42972)	173493	Active

Trade Name Owned By

Name	Title	Address
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Trademark Information

Trademark Number	Trademark Name	Business Address	Mailing Address
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No records to view.

Board Resolution

- I, Jacob Mammery, Sec'y, hereby certify that I am duly elected ~~Clerk~~ Secretary of
(Name)

the League of NH Craftsmen, hereby certify the following is a true copy of a vote taken at
(Name of Organization)

a meeting of the Board of Directors/shareholders, duly called and held on Jan. 21, 2020
at which a quorum of the Directors/shareholders were present and voting.

VOTED: That Miriam Carter is duly authorized to enter a
(Name and Title) name of person signing part
Contract on behalf of the League of NH Craftsmen with the
(Name of Organization)

NH State Council on the Arts State of New Hampshire and further is
(Name of State Agency)

Authorized to execute any documents which may in his/her judgment be
desirable or necessary to effect the purpose of this vote.

I hereby certify that said vote has not been amended or repealed and remains in full
force and effect as of the Jan. 21, 2020. I further certify that it is understood that the
State of New Hampshire will rely on this certificate as evidence that the person listed above currently
occupies the position indicated and that they have full authority to bind the corporation to the specific
contract indicated.

DATED: Jan. 21, 2020

ATTEST: [Signature]
(Name and Title) Clerk/Secretary



LEAGOFN-01

DBEAUDOIN

CERTIFICATE OF LIABILITY INSURANCEDATE (MM/DD/YYYY)
1/22/2020

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must have ADDITIONAL INSURED provisions or be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

PRODUCER Davis & Towle Morrill & Everett, Inc. 115 Airport Road Concord, NH 03301	CONTACT s for as NAME: PHONE (A/C, No, Ext): (603) 225-6611 FAX (A/C, No): (603) 225-7935 E-MAIL ADDRESS:	
	INSURER(S) AFFORDING COVERAGE INSURER A: The Hanover Insurance Companies	NAIC # 22292
INSURED League of NH Craftsmen, Inc. 49 South Main St, Suite 100 Concord, NH 03301	INSURER B: INSURER C: INSURER D: INSURER E: INSURER F:	

COVERAGES**CERTIFICATE NUMBER:****REVISION NUMBER:**

THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

INSR LTR	TYPE OF INSURANCE	ADDL INSD	SUBR WVD	POLICY NUMBER	POLICY EFF (MM/DD/YYYY)	POLICY EXP (MM/DD/YYYY)	LIMITS
A	<input checked="" type="checkbox"/> COMMERCIAL GENERAL LIABILITY <input type="checkbox"/> CLAIMS-MADE <input checked="" type="checkbox"/> OCCUR GEN'L AGGREGATE LIMIT APPLIES PER: <input type="checkbox"/> POLICY <input type="checkbox"/> PROJECT <input type="checkbox"/> LOC OTHER:			ZHV5115722	4/1/2019	4/1/2020	EACH OCCURRENCE \$ 1,000,000 DAMAGE TO RENTED PREMISES (Ea occurrence) \$ 100,000 MED EXP (Any one person) \$ 10,000 PERSONAL & ADV INJURY \$ 1,000,000 GENERAL AGGREGATE \$ 2,000,000 PRODUCTS - COMP/OP AGG \$ 2,000,000
A	AUTOMOBILE LIABILITY <input type="checkbox"/> ANY AUTO OWNED AUTOS ONLY <input checked="" type="checkbox"/> HIRED AUTOS ONLY <input type="checkbox"/> SCHEDULED AUTOS <input checked="" type="checkbox"/> NON-OWNED AUTOS ONLY			ZHV5115722	4/1/2019	4/1/2020	COMBINED SINGLE LIMIT (Ea accident) \$ 1,000,000 BODILY INJURY (Per person) \$ BODILY INJURY (Per accident) \$ PROPERTY DAMAGE (Per accident) \$
A	<input checked="" type="checkbox"/> UMBRELLA LIAB <input type="checkbox"/> EXCESS LIAB <input checked="" type="checkbox"/> RETENTION \$ 0			UHV2904408	4/1/2019	4/1/2020	EACH OCCURRENCE \$ 2,000,000 AGGREGATE \$ General Aggregate \$ 2,000,000
A	WORKERS COMPENSATION AND EMPLOYERS' LIABILITY ANY PROPRIETOR/PARTNER/EXECUTIVE OFFICER/MEMBER EXCLUDED? (Mandatory in NH) If yes, describe under DESCRIPTION OF OPERATIONS below	Y/N	N/A	WHV2812155	4/1/2019	4/1/2020	<input type="checkbox"/> PER STATUTE <input type="checkbox"/> OTHER E.L. EACH ACCIDENT \$ 500,000 E.L. DISEASE - EA EMPLOYEE \$ 500,000 E.L. DISEASE - POLICY LIMIT \$ 500,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (ACORD 101, Additional Remarks Schedule, may be attached if more space is required)

CERTIFICATE HOLDER**CANCELLATION**

State of NH - Department of Cultural Resources
 20 Park St
 Concord, NH 03301

SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.

AUTHORIZED REPRESENTATIVE

Donna P. Beauvois



New Hampshire
State Council on the Arts

GRANTEE INFORMATION FORM for ORGANIZATIONS

Please complete the following for fulfillment of grant requirements by the State of New Hampshire's Department of Administrative Services.

Name of Organization League of NH Craftsmen

1. Statement of Purpose:

(Give your organization's mission statement or list your organization's objectives in the space below)

Mission: To advance, cultivate, and champion excellence in fine craft. We pursue that mission through educational programming, leadership initiatives, marketplace strategies, and support services.

2. Salary of Administrator:

(List annual salary of administrator, not artist's fees, who will be involved in this grant.)

\$82,500

Attach the Following:

3. DUNS Number (If not provided on application)
4. Resume of Administrator
5. Financial Statement:
A one-page financial statement of your organization's most recently completed fiscal year.
6. Board of Directors:
A list of the current directors and officers of your organization.
Please do not include any personal information such as home addresses, phone numbers or emails.
7. List Geographic Areas Served by Organization
8. Certificate of Liability and Workers Comp Insurance with the Department of Natural & Cultural Resources as the certificate holder
9. Please include a copy of a current year Certificate of Good Standing. (if not provided with the application)
If you do not have a Certificate of Good Standing with the state of NH please call Secretary of State Corporate Division at 271-3244 and request an application.

LEAGUE OF NEW HAMPSHIRE CRAFTSMEN
 STATEMENT OF ACTIVITIES
 FOR THE YEAR ENDED MARCH 31, 2019

INCOME

Application Fees	360,432.00
Awards	10,100.00
Contributions & Sponsorship	94,288.18
Grant	76,656.32
In-Kind Donation	48,845.50
Interest & Dividend	21,246.27
Membership Dues	95,467.92
Non-Craftsmen Tent Rentals	13,320.00
Other Revenue	10,221.43
Released Funds	7,100.00
Royalties	43,404.02
Sales	423,936.81
Shipping	2,584.79
Ticket Sales	252,593.95
Tuition	4,198.00
Total Income	1,464,395.19

EXPENSE

Advertising	114,215.83
Advertising-Contract Services	95,240.00
Audit & Legal Fees	20,582.50
Awards	10,850.00
Bank & CC Fees	31,477.24
Bonuses & Corresponding PR Taxes	13,187.13
Building Maintenance	547.50
Contract Services	74,256.01
Cost of SOM	1,552.25
Crafts Ed. Operations Grants	18,000.00
Crafts Ed Program Enhancement Grant	5,000.00
Damages	1,421.50
Depreciation	54,489.00
Discounts	11,980.03
Dues & Subscriptions	7,496.48
Employee Benefits	23,834.56
Entertainment	9,300.00
Equipment Maintenance	10,757.50
Equipment Rental	36,754.48
Food & Meals	8,370.75
Instructors	16,920.00
Insurance	18,795.03
Item or GC Donated	1,091.50
Item for Permanent Collection	950.00
Juror Services	1,300.00
Membership Distribution	14,658.75
Miscellaneous Expense	458.12
Mt. Sunapee	35,283.20
Occupancy Costs	127,866.84
Ornament Expense	27,808.00
Packaging	7,503.49
Payments to Craftsmen	218,018.11
Payroll Taxes & Wages	370,562.30
Phone/Internet	10,050.92
Postage & Shipping	9,394.31
Printing	11,232.78
Professional Development	2,837.50
Retail Galleries Portion of Online Sales	3,616.20
Scholarship	2,462.88
Security & Emergency	16,240.00
Signage	4,723.07
Supplies	14,989.74
Travel	8,816.46
Utilities	3,552.47
Website	12,019.64

(26,068.00)



Board of Trustees
FY 2020

Chair Cheryl Coletti-Lawson <i>Business Executive, Arts advocate</i> Designated NHSCA advocate	2018-2021	Kristin Kennedy kristinmkennedy@comcast.net <i>Juried Member – Metal</i>	2017-2020
Vice Chair Susan Woods <i>Business Executive, Arts advocate</i>	2019-2022	Melinda LaBarge Juried Members Advisory Board Chair melindalabarge@gmail.com <i>Juried Member – Fiber</i>	2018-2021
Treasurer Charlotte Williams <i>Non-Profit Executive, Arts advocate</i>	2019-2022	John MacLean jam4mac@mail.com <i>Consultant, Arts advocate</i>	2019-2022
Secretary Jacob Marvelley <i>Employment Attorney, Arts advocate</i>	2016-2020	Tom McGurrin Fair Committee - Chair megstudio@metrocast.net <i>Juried Member – Metal</i>	2019-2022
Donna Zils Banfield Standards Committee – Chair donnabanfieldturns@gmail.com <i>Juried Member - Wood</i>	2015-2019	Michelle Motuzas mmotuzas@hotmail.com w: 603-226-2150 <i>Artist, Arts advocate</i>	2018-2021
Deb Fairchild <i>Juried Member – Non-metal Jewelry</i>	2017-2020	Kurt J. Sundstrom kurt.j.sundstrom@gmail.com <i>Curator, Arts advocate</i>	2018-2021
		Executive Director Miriam Carter mcarter@nhcrafts.org <i>Juried Member - Fiber</i>	

League of New Hampshire Craftsmen

NHSCA Public Value Partnership Grant FY 2020

Resume of Administrator: Miriam Carter

December 2019

Miriam Carter, Executive Director

Miriam Carter has worked for nearly 30 years as a self-employed artist and enjoys a national reputation and market for her groundbreaking work with fiber. She honed her organizational management skills as director of a professional ski school in southern New Hampshire, employing 85 staff members and overseeing program development, staff training, pre-season promotion and fundraising.

In more than a decade as a juried member of the League, Miriam has served on the Fair Committee, as chair of the Juried Member Advisory Board and a member of the Executive Committee. She co-authored the first 360° Assessment of the League and assumed the role of Executive Director in January 2017. Under her tenure the League has engaged new supporters, updated operational infrastructure, and turned around a recent history of substantial operating deficits. Her current participation in Leadership New Hampshire is further developing her leadership skills and connecting the League with statewide resources and networks.

League of New Hampshire Craftsmen

NHSCA Public Value Partnership Grant FY 2020

Geographic Areas Served

December 2019

The League's activities serve the entire state. Specific nodal points of activity include the following:

Concord: Location of League headquarters and exhibition gallery, a League Fine Craft Gallery, and Capital Arts Fest

Sunapee Mountain Resort: Site of nine-day Annual Craftsmen's Fair

Portsmouth: Location of CRAFTED, three-day fall craft fair and sale

Center Sandwich: Location of a League Fine Craft Gallery

Keene: Location of a League Fine Craft Gallery

Meredith: Location of a League Fine Craft Gallery

Littleton: Location of a League Fine Craft Gallery

Hanover: Location of a League Fine Craft Gallery

North Conway: Location of a League Fine Craft Gallery

Hooksett: Location of a League Fine Craft Gallery

Nashua: Location of a League Fine Craft Gallery