DEC04'19 An11:09 DA5



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



Victoria F. Sheehan Commissioner William Cass, P.E. Assistant Commissioner

Bureau of Bridge Design October 21, 2019

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2019 to May 31, 2020, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

EXPLANATION

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

There were two earlier and one subsequent time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached). The fourth time extension amendment extended the completion date to December 31, 2019, and was approved by Governor and Council on June 5, 2019 (Item #5D; copy of Resolution attached).

The purpose of this time extension amendment is to allow the consultant sufficient time to complete the Section 106 Consultation and issue a Supplemental Environmental Impact Statement (SEIS). Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$286,500.00 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Low F. Sheeter

Victoria F. Sheehan Commissioner

Attachments



Victoria F. Sheehan Commissioner

NEWINGTON-DOVER 11238S (Part B) General Sullivan Bridge Time Extension Amendment #5 (Agreement Dated July 15, 2015, Contract No. 5000576)

Mr. Peter J. Walker Project Manager Vanasse Hangen Brustlin, Inc. 2 Bedford Farms Drive, Suite 200 Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

Original Completion Date Amended to Amended to Amended to Amended to By this letter, amended to December 31, 2016 December 31, 2017 December 31, 2018 June 30, 2019 December 31, 2019 May 31, 2020

This no-additional-cost change order for the extension is as requested by your letter dated September 26, 2019.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely, Keith A. Cota, P.E.

Chief Project Manager

Approved:

eter E. Stamnas, P.E. Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By: ging Director Title:

KAC/wjh Attachments

s:\highway-design\(towns)\newington\11238-s\part b agreement\letters\time extension #4\vhb 10-17-19 tel5.docx

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483 TELEPHONE: 603-271-3734 • FAX: 603-271-3914 • TDD: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

William Cass, P.E. Assistant Commissioner

Bureati of Highway Design Room 200 (CMF) Tel. (603) 271-2171 Fax: (603) 271-7025

October 17, 2019

AGREEMENT AMENDMENT

NEWINGTON-DOVER, 11238S (PART B)

VANASSE HANGEN BRUSTLIN, INC.

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

Consultant

WITNESS TO THE CONSULTANT		CONSULTANT
By: This Drive	By:	Gotin Bouse
		Managing Director (Title)
Dated: /J/2P/19		Dated:/0/28/19
Department of Transportation		
WITNESS JO, THE STATE OF NEW HAMPSHIRE		THE STATE OF NEW HAMPSHIRE
By: Kells Annelakay	By:	02875
		Director of Project Development
		For DOT COMMISSIONER

Attorney General

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: normber 4 30A

Dated: 1127119 By: AMMB Heenstern Assistant Attorney General

Dated: november 4,5013

Secretary of State

This is to certify that the GOVERNOR AND COUNCIL on ______ approved this amended AGREEMENT.

Dated:	Attest:				

Ву: ____

Secretary of State

VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

Newington-Dover 11238S (Part B) General Sullivan Bridge

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 6, 2019, at which a quorum of the Board was present and voting.

VOTED:

That Robin Bousa is Managing Director for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Robin Bousa is Managing Director for this Corporation.

ATTEST: Date: October 28, 2019

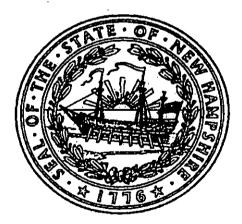
State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275 Certificate Number : 0004485580

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IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2nd day of April A.D. 2019.

William M. Gardner Secretary of State

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OTEPAD:	HOLDER CODE	NHDOT-1 Vanasse Hangen Brustlin, Inc.;	VANAS-1 OP ID: CL	PAGE 2 Date 10/29/2019
RE: Newing	ton-Dover, Gener	al Sullivan Bridge, 11238-5	(Part B)	
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AUGUST 26, 2015



WILLIAM CASS, P.E. ASSISTANT COMMISSIONER

THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



Bureau of Bridge Design July 14, 2015

Her Excellency, Governor Margaret Wood Hassan and the Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Transportation to enter into an Agreement with Vanasse Hangen Brustlin, Inc., Vendor #174584, for a total amount not to exceed \$291,531.41, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, effective upon Governor and Council approval, through December 31, 2016. 100% Turnpike Funds.

Funds to support this request are anticipated to be available in the following accounts in State FY 2016 and State FY 2017 upon the availability and continued appropriation of funds in the future operating budget, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified:

04-96-96-961017-7514	۰. ۰	 <u>FY 2016</u>	<u>FY 2017</u>
Spaulding Tumpike Expansion 046-500463 Eng Consultants Non-Benefits	•	\$200,000.00	\$91,531.41

EXPLANATION

The Department requires professional engineering services to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington - Dover 11238S).

On November 20, 2013, the Governor and Council authorized the Part A Agreement (Item #122 copy attached) for the In-depth Structural Inspection and Bridge Load Rating of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. The Department reserved the right to either negotiate a scope and fee for the Part B preliminary design services or terminate the contract. Since the firm of Vanasse Hangen Brustlin, Inc. satisfactorily completed the Part A (inspection and rating) services for this project, the Department reserves the right to either negotiate a scope and fee for. The Department reserves the right to either negotiate a scope and fee for Part C (final design), or terminate the contract with Vanasse Hangen Brustlin, Inc.

The Part B preliminary design services include developing cost analyses for both capital costs and longterm maintenance costs for the proposed bridge rehabilitation option and a possible bridge replacement option that maintain the current pedestrian/recreational crossing; completing all environmental efforts for documentation needed to comply with the National Environmental Policy Act (NEPA), including Cultural Resource investigations in accordance with Section 106 of the National Historic Preservation Act, and the identification of any permitting requirements; providing paint analysis of existing bridge supports; and assisting the Department with the public involvement process.

Vanasse Hangen Brustlin, Inc. has agreed to furnish the required services for a total fee not to exceed \$291,531.41. This is a reasonable fee and is commensurate with the complexity of the project and the scope of engineering and technical services to be furnished.

This Agreement has been approved by the Attorney General as to form and execution. The Department has verified that the necessary funds are available. Copies of the fully-executed Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to enter into an Agreement for consulting services as outlined above.

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Sincerely,

William Cass, F.E

Assistant Commissioner

Allachment 9

IN WITNESS WHEREOF the parties hereto have executed this AGREEMENT on the day and year first above written.

Consultant

WITNESS TO THE CONSULTANT

By: und

2/15/15 Dated:

Department of Transportation

WITNESS TO THE ST ATE OF NEW HAMPSHIRE Our By:

Dated:

CONSULION By: <u>Mullar</u> to <u>STR. V.P.</u> (TITLE)

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7/15/15 Dated:

THE STATE OF NEW HAMPSHIR By: DOT COMMISSIONER

7/28/15 Dated:

Attorney General

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This is to certify that the above AGREEMENT has been reviewed by this office and is approved as to form and execution.

8/3/15 Dated:

By: Assistant Attorney General

Secretary of State

AUG 2 6 2015 This is to certify that the GOVERNOR AND COUNCIL on _ approved this AGREEMENT.

Dated: _____AUG 2 6 2015

Attost: By: DEPUTY SECRETARY OF STATE

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VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

NEWINGTON-DOVER GENERAL SULLIVAN BRIDGE 11238-S (PART B)

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 28, 2015, at which a quorum of the Board was present and voting.

VOTED:

¢

That William Ashworth II is Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth II is Regional Manager for this Corporation

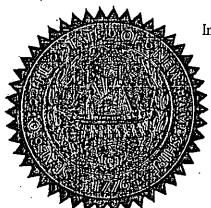
Date: 7/15/2015

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State of New Hampshire Bepartment of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. a(n) Massachusetts corporation, is authorized to transact business in New Hampshire and qualified on December 11, 1986. I further certify that all fees and annual reports required by the Secretary of State's office have been received.



In TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 15th day of April, A.D. 2015

William M. Gardner Secretary of State

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THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.										
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A	Office Package			6016141932		05/01/2015	05/01/2016	Velueble Papore		2,250,000
DESCRIPTION OF OFERATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is required) Re: New Ington-Dover, General Suljiyan Bridgo 11238-S (Part B). Interest of he New Hampshire Department of Transportation is included as additional nsured under the above indicated policies only subject to all policy terms. 0 day notice of cancellation except 10 day notice of cancellation for non- bayment of promium.										
CEF	RTIFICATE HOLDER					ELLATION				
NHDOT-1										
	New Hampshire Department of Transportation					SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.				
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IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, to the terms and conditions of the policy, certain policies may require an certificate holder in tieu of such endorsementie).	he policy(les) must i n endorsement. A st	e endorsed. atement on th	If SUBROGATION IS V is certificate does not o	VAIVED, confer ri	subject to ghts to the
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iole Professional Ltd. 7 Audubon Rd. #2, 8tø. 305	PHONE (AC, No. Evil: E-MAIL		(AVC, No)		
skefield, MA 01880 Iristopher A. Poole	ADDRE85:				
	CUSTOMERIDE: VAL				
NURED Vanasse Hangen Brustlin,Inc			RDING COVERAGE		NAIC # 37685
VHB Engineering, Surveying	INBURER D ;				
& Landscape Arch. PC Vanasse Hangen Brustiin, LLC	INSURER O :				
P. O. Box 9151	INSURER DI				
Watertown, MA 02471	INSURER E :				
OVERAGES CERTIFICATE NUMBER:			REVISION NUMBER;		
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW I INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITIC CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFOI EXCLUSIONS AND CONDITIONS OF SUCH POLICIES, LIMITS SHOWN MAY HAY A TYPE OF INSURANCE INTER WAD POLICY NUMBER	on of any contrac Rded by the polic: Ve been reduced by	t or other	DOCUMENT WITH RESPE D HEREIN IS SUBJECT T	O ALL T	
R TYPE OF INSURANCE INSR WYD POLICY NUMBER	(#9/200000	I (KINDDAMM)		1	
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WORKERS COMPENSATION		1	WC STATU- OTH- TORY LIMITS ER	⁴───	
AND EWFLOYERS' LABILITY ANY PROPRIETORPARTMERVEXECUTIVE OFFICERMEMBER EXCLUDED?			EL. EACH ACCIDENT	\$	
			E.L. DISEASE · EA EMPLOYEE	\$	
(Mandstiory in NH) V yes, describe under DESCRIPTION OF OPERATIONS befory ARCH./ENG, E&O DPR9724746			EL DISEASE - POLICY LIVIT	\$	
ARCH./ENG. E&O DPR9724746 Incl.PollutionLiab FULL PRIOR ACTS	07/19/2015	07/19/2016	Ea. Claim		6,000,00
	kë Schedule, li more spece i	L(berluper a	dagonggA		5,000,00
CRIPTION OF OPERATIONS / LOCATIONS / VEXICLES (Attach ACORD 191, Additional Remark r professional liability coverage, the aggregate limit is the total urance available for all covered claims presented within the po- rod. The limit will be reduced by payments of indemnity and ex 5,000 deductible per claim. Ro: Newington-Dover, General Sul 238-S (Part B) 30 day notice of canc. except 10 days for non-pr	kpahse. Ilvan Bridge ayment.		•		
RTIFICATE HOLDER	CANCELLATION				
New Hampshire Department		N DATE TH	ESCRIBED POLICIES BE C EREOF, NOTICE WILL (Y PROVISIONS,		
John O. Morton Building	AUTHORIZED REPRES	ENTATIVE			
7 Hazen Drive, P.O. Box 483 Concord, NH 03301-0483		ACA-	//		

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DECEMBER 21, 2016



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



VICTORIA F. SHEEHAN COMMISSIONER WILLIAM CASS, P.E. ASSISTANT COMMISSIONER

> Bureau of Bridge Design November 15, 2016

Her Excellency, Governor Margaret Wood Hassan and the Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend an agreement with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2016 to December 31, 2017, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

EXPLANATION

The purpose of this engineering and environmental consultant services Agreement is to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project's engineering phase is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover 11238S).

This amendment to the Agreement is to extend the contract's original completion date to allow the consultant sufficient time to collaborate with project stakeholders and accommodate potential National Historic Preservation Act Section 106 efforts in order to complete the preliminary design phase of this project. Of the original \$291,531.41 amount for this contract, there is a balance of approximately \$139,500 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Victoria F. Sheehan Commissioner



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



VICTORIA F. SHEEHAN COMMISSIONER

NEWINGTON-DOVER GENERAL SULLIVAN BRIDGE 11238-S (PART B)

WILLIAM CASS, P.E. ASSISTANT COMMISSIONER

Bureau of Highway Design Room 200 (CMF) Tel. (603) 271-2171 Fax: (603) 271-7025

November 14, 2016

Mr. Steven M. Hodgdon, P.E. Project Manager Vanasse Hangen Brustlin, Inc. 2 Bedford Farms Drive, Suite 200 Bedford, NH 03110-6532

Dear Mr. Hodgdon:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date By this letter, amended to December 31, 2016 December 31, 2017

This no-additional-cost change order for the extension is as requested by your letter dated October 26, 2016.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

Keith A. Cota, P.E. Chief Project Manager

C7 Sterming DE

Approved:

Peter E. Stamnas, P.E. Director of Project Development

We concur in the above Amendment.

1

VANASSE HANGEN BRUSTLIN, INC.

Bv: Title:

KAC/wjh attachments s:\highway-design\(towns)\newington\11238-s\part b agreement\letters\vhb 11-14-16 tel.doc

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483 TELEPHONE: 603-271-2171 • FAX: 603-271-7025 • TDD ACCESS: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

AGREEMENT AMENDMENT

NEWINGTON-DOVER, 11238-S (PART B)

VANASSE HANGEN BRUSTLIN, INC.

By:

-e.e.a

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

Consultant

WITNESS TO THE CONSULTANT

By: Jui

11/1-116 Dated:

Department of Transportation

WITNESS TO THE STATE OF NEW/HAMPSHIRE By: By: Dated:

THE STATE OF NEW HAMPSHIRE

_(Title).

CONSULTANT

Dated: _____1/15/16

Director of Project Development DOT COMMISSIONER Dated:

Attorney General

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: _	12/2/11	Ву:	Assistant Attorney	General
<u>Secretary of St</u> This is to certif AGREEMENT Dated:	y that the GOVERNOR AND CC	Attest:	DEC 2 1 2016	approved this amended
		By:	DEPUTY SECRETA	WY OF STATE

VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

NEWINGTON-DOVER GENERAL SULLIVAN BRIDGE 11238-S (PART B)

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 27, 2016, at which a quorum of the Board was present and voting.

VOTED:

That William Ashworth is Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth is Regional Manager for this Corporation

ATTEST:

Date: November 15, 2016

Clerk

(Corporate Seal)

State of New Hampshire Department of State

CERTIFICATE

 William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 15th day of November A.D. 2016.

William M. Gardner Secretary of State

ACORD. CERTIFICATE OF LIABILITY INS						
	01/11/2016					
THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO						
CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER						
BELOW, THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BET	WEEN THE ISSUING INSURER(S), AUTHORIZED					
REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.						
ORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(ies) must be en terms and conditions of the policy, certain policies may require an endorsement. A statem	donsed. If SUBROGATION IS WAIVED, Subject to					
	and on this certificate does not comen rights to the					
PRODUCER CONTACT						
Poole Professional Ltd. PHONE	FAX (AC, No):					
107 Audubon Rd. #2, Ste. 305 [A/C. No. Ext]: Wakefield, MA 01880 E-MAIL ADDRESS:						
Christopher A. Poole PRODUCER CUSTOMER ID #: VANAS	1					
	I Casualty Company 20443					
VHB Engineeering, Surveying & INSURER B : Safety Insu						
Landscape Arch., P.C.; Vanasse						
Hangen Brustlin,LLC, VHB Eng.,						
NC., PC INSURER D: P. O. Box 9151 INSURER E :						
Watertown, MA 02471						
COVERAGES CERTIFICATE NUMBER:	REVISION NUMBER:					
THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THI	INSURED NAMED ABOVE FOR THE POLICY PERIOD					
INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DE	OTHER DOCUMENT WITH RESPECT TO WHICH THIS					
EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID	CLAIMS.					
	DALANA P					
GENERAL LIABILITY	EACH OCCURRENCE \$ 1,000,000					
A X COMMERCIAL GENERAL LIABILITY X 6018141932 05/01/2016 05/						
CLAIMS MADE X OCCUR	MED EXP (Any one person) \$ 10,000					
X Contract. Liab.	PERSONAL & ADV INJURY \$ 1,000,000					
X Blanket Waiver	GENERAL AGGREGATE \$ 2,000,000					
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	\$					
"TOMOBILE LABILITY X	COMBINED SINGLE LIMIT \$ 1,000,000					
A X ALL OWNED AUTOS 6018203376 05/01/2016 05/0	1/2017 BODILY INJURY (Per person) \$					
A X SCHEDULED AUTOS	BODILY INJURY (Per accident) \$					
B X HIRED AUTOS 1501873 - MASS - RENEWAL 06/13/2016 06/1	3/2017 (PER ACCIDENT) \$					
B X NON-OWNED AUTOS 1501873 - MASS ONLY 06/13/2015 06/1	3/2016 \$					
MA AUTO INCLDS. NO&H	\$					
X UMBRELLA LIAB X OCCUR	EACH OCCURRENCE \$ 10,000,000					
	10,000,000					
A DEDUCTIBLE X 6018203362 05/01/2016 05/0	\$					
X RETENTION \$ 10,000	s					
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AND EMPLOYERS' LIABILITY Y/N 6017185236 05/01/2016 05/0						
OFFICERMEMBER EXCLUDED?	E.L. DISEASE - EA EMPLOYEE \$ 1,000,000					
(Meridatory in th) If yes, describe under DESCRIPTION OF OPERATIONS below	EL DISEASE - POLICY LIMIT S 1,000,000					
A Office Package 6018141932 05/01/2016 05/0						
	Papers					
DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 101, Additional Remarks Schedule, If more space is require	ed}					
Re: Newington-Dover, General Sullivan Bridge 11238-S (Part B). Interest of	<u>.</u>					
Re: Newington-Dover, General Sullivan Bridge 11238-S (Part B). Interest of he New Hampshire Department of Transportation is included as additional nsured under the above indicated policies only subject to all policy terms. 10 day notice of cancellation except 10 day notice of cancellation for non-						
10 day notice of cancellation except 10 day notice of cancellation for hon- payment of premium.						
CERTIFICATE HOLDER CANCELLATION						
NHDOT-1	· · · · · · · · · · · · · · · · · · ·					
SHOULD ANY OF THE A	BOVE DESCRIBED POLICIES BE CANCELLED BEFORE					
New Hampshire Department THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.						
of Transportation						
Later O Manham Duilding	re					
	and I					
	ARC					

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ACORD **CERTIFICATE OF LIABILITY INSURANCE**

DATE (MM/DD/YYYY) 07/13/2016

THIS CERTIFICATE IS ISSUED AS A MATTER OF INFORMATION ONLY AND CONFERS NO RIGHTS UPON THE CERTIFICATE HOLDER. THIS CERTIFICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AMEND, EXTEND OR ALTER THE COVERAGE AFFORDED BY THE POLICIES BELOW. THIS CERTIFICATE OF INSURANCE DOES NOT CONSTITUTE A CONTRACT BETWEEN THE ISSUING INSURER(S), AUTHORIZED REPRESENTATIVE OR PRODUCER, AND THE CERTIFICATE HOLDER.

IMPORTANT: If the certificate holder is an ADDITIONAL INSURED, the policy(les) must be endorsed. If SUBROGATION IS WAIVED, subject to the terms and conditions of the policy, certain policies may require an endorsement. A statement on this certificate does not confer rights to the certificate holder in lieu of such endorsement(s).

17 Audul akefield	fessional Ltd. bon Rd. #2, Ste. 305 I, MA 01880 er A. Poole	CONTACT NAME: PHONE (AC, No. Ext): E-HAL ADDRESS: PRODUCER CUBTOMER (D #; VANAS-1	
		INSURER(S) AFFORDING COVERAGE	NAIC #
SURED	Vanasse Hangen Brustlin, Inc	INSURER A : XL Specialty Insurance Company	37885
	VHB Engineering, Surveying	INSURER B :	
	& Landscape Arch. PC Vanasse Hangen Brustlin, LLC P. O. Box 9151	INSURER C :	
		INSURER D :	
	Watertown, MA 02471	INSURER 6 :	
		msurer F :	

CERTIFICATE NUMBER: DVERAGES

REVISION NUMBER: THIS IS TO CERTIFY THAT THE POLICIES OF INSURANCE LISTED BELOW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR THE POLICY PERIOD INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE INSURANCE AFFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT TO ALL THE TERMS, EXCLUSIONS AND CONDITIONS OF SUCH POLICIES. LIMITS SHOWN MAY HAVE BEEN REDUCED BY PAID CLAIMS.

TYPE OF INSURANCE	ADOL	SUBR WYD	POLICY NUMBER	POLICY EFF (MM/00/YYYY)	POLICY EXP	บมา	-18
GENERAL LIABILITY						EACH OCCURRENCE	3
					Ì	DAWAGE TO RENTED PREMISES (Ea occurrence)	3
						MED EXP (Any one person)	5
						PERSONAL & ADV INJURY	5
						GENERAL AGGREGATE	\$
GENL AGGREGATE LIMIT APPLIES PER:						PRODUCTS - COMP/OP AGG	\$
POLICY PRO- JECT LOC							S'
AUTONOBILE LIABILITY						COMBINED SINGLE LIMIT (En accident)	\$
ANY AUTO						BODILY INJURY (Per person)	\$
ALL OWNED AUTOS						BODILY INJURY (Per accident)	\$
SCHEDULED AUTOS						PROPERTY DAMAGE (PER ACCIDENT)	\$.
NON-OWNED AUTOS		Ì				·	\$
							\$
UNBRELLA LIAB OCCUR		Ī				EACH OCCURRENCE	<u>s</u>
EXCESS LIAB CLAMS-MADE						AGGREGATE	\$
DEDUCTIBLE							3
RETENTION \$							5
WORKERS COMPENSATION				!		TORY LIMITS	
ANY PROPRIETOR/PARTNER/EXECUTIVE	N/A					E.L. EACH ACCIDENT	<u>s</u>
(Mandatory in NH)			•		i	E.L. DISEASE - EA EMPLOYEE	<u>s</u>
If yes, describe under DESCRIPTION OF OPERATIONS below			· · · · · · · · · · · · · · · · · · ·	· ·		E.L. DISEASE - POLICY LIMIT	<u>s</u>
ARCHJENG. E&O			DPR9807174	07/19/2016	07/19/2017	Ea. Claim	5,000,000
incl.PollutionLisb		F	FULL PRIOR ACTS			Aggregate	5,000,000

CRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 191; Additional Remarks Schedule, If more space is required)

CRUPTION OF OPERATIONS / LOCATIONS / VERCLES (Attach ACORO 197; Addisonal Remarks Schoole, If non professional liability coverage, the aggregate limit is the total izance available for all covered claims presented within the policy iod. The limit will be reduced by payments of indemnity and expense. ,000 deductible per claim. Re: Newington-Dover; General Sullivan Bridge 38-S (Part B) 30 day notice of canc. except 10 days for non-payment.

RTIFICATE HOLDER		CANCELLATION
New Hampshire Department of Transportation	NHDOT-1	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
John O. Morton Building 7 Hazen Drive, P.O. Box 483 Concord, NH 03301-0483		AUTHORIZED REPRESENTATIVE
<u>`</u> `		© 1988-2009 ACORD CORPORATION: All rights reserved.

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New Hamishire

VICTORIA F. SHEEHAN COMMISSIONER

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House

Concord, New Hampshire 03301

THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



WILLIAM CASS, P.E. ASSISTANT COMMISSIONER

> Bureau of Bridge Design September 11, 2017

REQUESTED ACTION

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend an agreement with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from December 31, 2017 to December 31, 2018, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

EXPLANATION

The purpose of this engineering and environmental consultant services Agreement is to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic, with Span 7 having a load limit capacity of only 12 persons. This project's engineering phase is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover 11238S).

This amendment to the Agreement is to extend the contract's previously-amended completion date to allow the consultant sufficient time to reassess the environmental commitments under Section 106, collaborate with project stakeholders, seek adjustments to Section 4(f), and complete the preliminary design phase of this project. Of the original \$291,531.41 amount for this contract, there is a balance of approximately \$107,000 remaining (100% Turnpike Funds). The previous time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016, Item #5H.

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Victoria F. Sheehan Commissioner

Attachments



THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



VICTORIA F. SHEEHAN COMMISSIONER

NEWINGTON-DOVER GENERAL SULLIVAN BRIDGE 11238-S (PART B)

WILLIAM CASS, P.E. ASSISTANT COMMISSIONER

Bureau of Highway Design Room 200 (CMF) Tel. (603) 271-2171 Fax: (603) 271-7025

September 11, 2017

Mr. Steven M. Hodgdon, P.E. Project Manager Vanasse Hangen Brustlin, Inc. 2 Bedford Farms Drive, Suite 200 Bedford, NH 03110-6532

Dear Mr. Hodgdon:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date		
Amended to		
By this letter, amended to		

December 31, 2016 December 31, 2017 December 31, 2018

This no-additional-cost change order for the extension is as requested by your letter dated August 25, 2017.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely.

Keith A. Cota, P.E. Chief Project Manager

Approved:

Peter E. Stamnas, P.E. Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By: <u>(</u>. 0, 0,

Title:

KAC/wjh attachments s:\highway-design\(towns)\newington\11238-s\part b agreement\letters\vhb 09-11-17 tel.doc

JOHN O, MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483 TELEPHONE: 603-271-2171 • FAX: 603-271-7025 • TOD ACCESS: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

AGREEMENT AMENDMENT

NEWINGTON-DOVER, 11238-S (PART B)

VANASSE HANGEN BRUSTLIN, INC.

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

Consultant

WITNESS TO THE CONSULTANT	CONSULTANT
By: - Time Thum	By: Mart
	C, O, O . (Title)
Dated: <u>8/12/12</u>	Dated: 9/13/17

Department of Transportation

TE OF NEW HAMPSHIRE WITNESS ∦ _Ву: By: Dated:

THE STATE OF NEW HAMPSHIRE

Poe DOT COMMISSIONER
Dated: 901/17

Attorney General

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

By:

Dated:

Assistant Attorney General

0011

Secretary of State

		at the GOVERNOR AND (COUNCIL on		approved this amended
AG	REEMENT. Dated:	OCT 2 5 2017	Attest:		
			 By:	1 DMS	contra
			D	EPUTY SECRET	ARY OF STATE

VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

Newington-Dover General Sullivan Bridge 11238-S (Part B)

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 25, 2017, at which a quorum of the Board was present and voting.

VOTED:

That William Ashworth is Chief Operating Officer for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that William Ashworth is Chief Operating Officer for this Corporation

Date: 9 13 2017

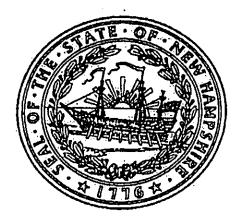
ATTEST

State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 3rd day of April A.D. 2017.

William M. Gardner Secretary of State

OP ID: DB

	1	
CORD		

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DD/YYYY) 06/19/2017

ACORD CERTI	FIC	` A'	TE OF LIABI		Y INS	URAN			DER THIS
THIS CERTIFICATE IS ISSUED AS A M CERTIFICATE DOES NOT AFFIRMATI	JATTE	R O	F INFORMATION ONLY	AND C	ONFERS NO	RIGHTS U	ERAGE AFFORDED BY	THE	POLICIES
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CERTIFICATE OF LIABILITY INSURANCE

DATE (NOUDOWNY)

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Victoria F. Sheehan Commissioner THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

GHC #53

Jate 6/6/18



William Cass, P.E. Assistant Commissioner

Bureau of Bridge Design March 29, 2018

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

1. Authorize the Department of Transportation to amend Contract #5000576, with Vanasse Hangen Brustlin, Inc., Bedford, NH, Vendor #174584, to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by increasing the total amount payable by \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for additional design services that were not anticipated in the original scope of work, effective upon Governor and Council approval. 100% Turnpike Funds.

Funds to support this request are available in the following account in State FY 2018 and FY 2019, with the ability to adjust encumbrances between State Fiscal Years through the Budget Office, if needed and justified:

04-96-96-961017-7514	FY 2018	FY 2019
Spaulding Turnpike Expansion		
046-500463 Eng Consultants Non-Benefits	\$70,000.00	\$684,310.22

2. Further, authorize to amend the contract's completion date from December 31, 2018 to June 30, 2019, effective upon Governor and Council approval.

EXPLANATION

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently limited to only pedestrian and bicycle traffic. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

This amendment to the Agreement involves the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The preliminary TS&L and life cycle cost analysis completed to date have concluded that there is a need to formally re-evaluate the commitments made under the original Newington-Dover, 11238 environmental documentation for the bridge rehabilitation undertaken in a Final Environmental Impact Statement (FEIS) as required by the National Environmental Policy Act of 1969 (NEPA). On August 17, 2017, the Department requested through the Federal Highway Administration (FHWA) to re-open the NEPA process and re-evaluate the reasonable range of alternatives, beyond the rehabilitation alternative, included in the original FEIS. In discussions with FHWA, the re-evaluation process was refined to include only the preparation of a supplemental EIS relative to the rehabilitation of the General Sullivan Bridge in compliance with 23 CFR 771.130. This process requires:

- Coordination with participating agencies and consulting parties,
- Re-evaluation of the area of potential effect for historic resources,
- New alternative screening,

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483 TELEPHONE: 603-271-3734 • FAX: 603-271-3914 • TDD: RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

- Constructability reviews,
- Environmental impact evaluations,
- Public outreach, and
- Formal development of a Supplemental EIS (SEIS) and Federal Record of Decision (ROD) consistent with NEPA requirements.

While limited scope was included within Part "B" agreement to address this work, the effort exceeds the original scope and budget. This supplemental contract fee addresses the scope to support and produce the SEIS to address pedestrian and bicycle access and including:

- Update of the shoreland and water resource mapping,
- Update of the 2005 cultural resource surveys and project area form,
- Hazardous materials site characterization,
- Pedestrian and bicycle counts (for the spring/summer of 2018),
- Development of alternatives (expanded TS&L),
- Constructability review,
- Update of impact assessments based upon the preferred alternative,
- Public outreach,
- Development of the draft EIS (with a Section 4(f) evaluation pursuant to the US Department of Transportation Act of 1966), final SEIS and supplemental ROD, and
- A supplemental safety inspection of the General Sullivan Bridge due to its continual deterioration.

Also included in this amendment is an extension of the contract's previously-amended completion dates to allow the consultant sufficient time to complete the additional work for the preliminary design phase of this project. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016, Item #5H. The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017, Item #5A.

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Victoria F. Sheehan Commissioner

Attachments

epartment of Transportation

Victoria F. Sheehan Commissioner NEWINGTON-DOVER 11238S (Part B) General Sullivan Bridge Fee Increase and Time Extension Amendment (Agreement Dated July 15, 2015, Contract No. 5000576)



William Cass, P.E. Assistant Commissioner Bureau of Highway Design Room 200 (CMF) Tel. (603) 271-2171 Fax: (603) 271-7025

March 28, 2018

Mr. Peter J. Walker Project Manager Vanasse Hangen Brustlin, Inc. 2 Bedford Farms Drive, Suite 200 Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends the Table of Contents, Article I, and Article II in the above-referenced Agreement.

THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

The Table of Contents is being amended to add Attachment B – Scope of Work for Supplemental Environmental Impact Statement and Section 4(f) Evaluation, Vanasse Hangen Brustlin, Inc., dated January 30, 2018.

Portions of Article I are being amended by Attachment B.

Article I, Section G (Date of Completion) is being amended to extend the date of completion. The extension of time is as requested by Vanasse Hangen Brustlin, Inc. in their letter dated March 15, 2018. The original and amended dates are as follows:

Original Completion Date	December 31, 2016
Amended to	December 31, 2017
Amended to	December 31, 2018
By this letter, amended to	June 30, 2019

Article II, Section A (General Fee) is being amended to increase the total amount payable under this Agreement by \$754,310.22 as payment for additional design services by Vanasse Hangen Brustlin, Inc. for work associated with producing the Supplemental Environmental Impact Statement [with Section 4(f)] to address pedestrian and bicycle access, and also a supplemental safety inspection of the General Sullivan Bridge due to its continual deterioration. This work effort is described in detail in Attachment B.

The portion of Article II, Section A (General Fee) specifying the maximum direct-labor rate is being amended to read as follows:

*In accordance with DEPARTMENT policy, the maximum direct-labor rate allowed for all positions under this AGREEMENT shall be \$50.00 \$60.00 per hour unless a waiver to the salary cap has been specifically approved for specialty services.

The portion of Article II, Section A (General Fee) specifying the dates for the fee and manhour estimates is being amended to read as follows:

"The total amount to be paid under this AGREEMENT shall not exceed <u>\$1,045,841.63</u>, the sum of the amounts shown in Article II, Section B (which amount is based on the CONSULTANT'S fee and manhour estimates of July 2, 2015 and January 30, 2018),..."

Furthermore, this fee increase revises the amounts in Article II, Section B (Summary of Fees) as follows:

- Increases the estimated amount of (a) actual CONSULTANT'S salaries, costs applicable to actual salaries, salary burden (direct and indirect) and administrative costs attributable to overhead by \$639,790.60, from \$131,985.73 to \$771,776.33.
- Revises the salary burden and overhead cost rate for billing purposes from 161.97% to <u>157.93%</u>.
- Increases the amount of (b) fixed fee to cover profit and non-reimbursed costs by \$63,979.06, from \$13,198.58 to <u>\$77,177.64</u>.
- Increases the estimated amount of (c) reimbursement for direct, out-of-pocket expenses by \$74,090.00, from \$4,635.00 to <u>\$78,725.00</u>.
- <u>Decreases</u> the estimated amount of (d) reimbursement for actual cost of subconsultant HDR Engineering, Inc. by \$23,549.44, from \$129,185.62 to \$105,636.18.
- Does not change the estimated amount of (d) reimbursement for actual cost of subconsultant KTA Tator, Inc., which remains at <u>\$12.526.48</u>.

Also, the first sentence in paragraph 1 of Article II, Section C (Limitation of Costs) is being amended to read as follows:

"Costs incurred against this AGREEMENT shall not exceed \$1,045,841.63, unless otherwise authorized."

The above additional work revises the total amount payable under this Agreement, which increases by \$754,310.22, from \$291,531.41 to \$1,045,841.63 by this amendment.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely, Project Manager

Approved:

Peter E. Stamnas, P.E. Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BR By: Title: V.P. SENIA

KAC/wjh Attachments

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Page 3 of 3

AGREEMENT AMENDMENT

NEWINGTON-DOVER, 11238S (PART B)

VANASSE HANGEN BRUSTLIN, INC.

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

<u>Consultant</u>		\cap
WITNESS TO THE CONSULTANT		CONSULTANT
By: Juice Junice Dated: 1/4/18	By:	$\frac{1}{SGN_{1-2}} \frac{V.P.}{V.P.}$ (Fille) Dated: $\frac{4/2/18}{2}$
Department of Transportation WITNESS TO THE STATE OF NEW HAMPSHIRE By: MILCHILL, MOULIN	Den	THE STATEOF NEW HAMPSHIRE
By: $f(f(f(f(f(f(f(f(f(f(f(f(f(f(f(f(f(f(f($	By:.	Director of Project Development FOR_DOT COMMISSIONER Dated: <u>4/3/18</u>

Attorney General

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: 5	12/18	By: <u></u>	MMB Hver Assistant Attorney	MSTU General
Secretary of State This is to certify the AGREEMENT.	hat the GOVERNOR AND C	OUNCIL on	JUN 06 2018	approved this amended
Dated:	JUN 06 2018	Attest: By: DEP	DMS-CRETA	Dom RY OF STATE

VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

Newington-Dover General Sullivan Bridge 11238S (Part B)

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

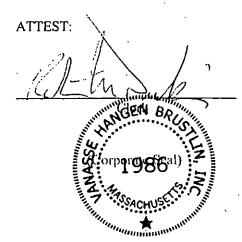
I hereby certify the following is a true copy of a Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on January 31, 2018, at which a quorum of the Board was present and voting.

VOTED:

That Thomas Jackmin is New England Regional Manager for Vanasse Hangen Brustlin, Inc. and is hereby authorized to execute professional service contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Thomas Jackmin is New England Regional Manager for this Corporation.

Date: April 2, 2018



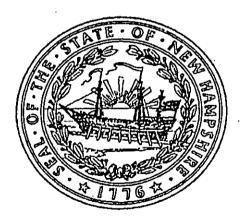
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State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275 Certificate Number : 0004071454



IN TESTIMONY WHEREOF, I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2nd day of April A.D. 2018.

1100

William M. Gardner Secretary of State

TILE CERTIFICATE IS ISSUED AS A MATTER OF INFOMATION ONLY AND CONFERS MO RIGHTS UPON THE CERTIFICATE HOLDERS INSURER(S), AUTHORIZED SELECTOR OR ALTER THE CONFERNMENTERY CONFERNMENTERY CONFERNMENTERY (SOUTHOUSE, NOT HOLDER), MUSICIPATION DOES NOT AFTRET THE CONFERNMENTERY CONFERMENTERY CONFERMENTERY CONFERNMENTERY CONFERNMENTERY CONFERNMENTER	Ą	CORD	CERT	lFl	IC/	ATE OF LIAB	31LI	TY INS	SURAI	NCE		(MM/DD/YYYY) 1/02/2018	
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New Hampshire Department New Hampshire Department of Transportation John O. Morton Building Authorized Representative Authorized Representative													
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VANAS-1

OP ID: CL

CERTIFICATE OF LIABILITY INSURANCE

DATE (MM/DDAYYY)

						04	/02/2018
THIS CERTIFICATE IS ISSUED AS A CERTIFICATE DOES NOT AFFIRMA BELOW. THIS CERTIFICATE OF IN REPRESENTATIVE OR PRODUCER, A	TIVELY	OR NEGATIVELY AMEND, NCE DOES NOT CONSTITU	. EXTEND OR AL	TER THE CO	OVERAGE AFFORDED	BY TH	E POLICIES
IMPORTANT: If the certificate holder if SUBROGATION IS WAIVED, subject this certificate does not confer rights	st to th	e terms and conditions of th	he policy contain (nolicies may	NAL INSURED provision require an endorsome	ns or b nt. A s	e endorsed. tatement on
PRODUCER		781-245-5400	CONTACT Christo		oto		
Poole Professional Ltd. 107 Audubon Rd. #2, Ste. 305	•			45-5400	FAX IAIC, No	, 781-24	45-5463
Wakefield, MA 01880			E-MAIL AODRESS:		1,00,00	ľ <u> </u>	·
Christopher A. Poole							NAIC#
					rance Company		37885
INSURED Vanasso Hangen Brustlin, Inc.		•••••••••••••••••••••••••••••••••••••••	INSURER B :				·
VHB Eng ,Survoying,Landscape Arch:& Geology P.C.;Vanasso			INSURER C :	· · · · · · · · ·			·
Brustlin, LLC, VHB Eng., NC PC.			INSURER D ;		· · · · · · · · · · · · · · · · · · ·		·
VHB DC, LLC P. O. Box 9151			INSURER E :				
Watertown, MA 02471			INSURER F :	•••••			
COVERAGES CEI	RTIFIC	ATE NUMBER:			REVISION NUMBER:		<u> </u>
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					MED EXP (Any one person)	5	
					PERSONAL & ADV INJURY	5	
GENL AGGREGATE LIMIT APPLIES PER:		1	•	1	GENERAL AGGREGATE	1	
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OTHER.			1			s	
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ANY AUTO	l' I		·	1	BODILY INJURY (Per person)	-	
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ANY PROPRIETOR/PARTNER/EXECUTIVE		1				-	
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If yes, describe under DESCRIPTION OF OPERATIONS below		-		[EL DISEASE - EA EMPLOYE	1	
A Engrs. Prof. Llab.	┠╼╼┼╸	DPR9915924	07/19/2017	07/19/2018		3	5,000,000
Incl. Poll. Liab.		FULL PRIOR ACTS			Aggregate		5,000,000
ESCRIPTION OF OPERATIONS / LOCATIONS / VEHICL C: Newington-Dover, General Sulliv or professional liability coverage, th Isurance available for all covered ci eriod. The limit will be reduced by p	an Bri 1e agg aims r	dge 11238-S(Part B regate limit is the total presented within the polic	.v	re space is requir	red}	L <u></u>	
ERTIFICATE HOLDER		• • • • • • • • • • • • • • • • • • • •	CANCELLATION		·- ·· ···		
		NHDOT-1	**************************************		······································		
New Hampshire Departme	ent			DATE THE	ESCRIBED POLICIES BE (EREOF, NOTICE WILL EY PROVISIONS.		
John O. Morton Building 1 Hazen Drive, P.O. Box 4	83	ſ	AUTHORIZED REPRESE				_
Concord, NH 03301-0483	~		N/	1 m	\geq \sim \sim		
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CORD 25 (2018/03)			© 19	88-2015 AC	ORD CORPORATION.	All rlah	ts reserved
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Victoria F. Sheehan Commissioner THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION

> + (* 31) + 0 6-5-19



William Cass, P.E. Assistant Commissioner

Bureau of Bridge Design April 15, 2019

His Excellency, Governor Christopher T. Sununu and the Honorable Council State House Concord, New Hampshire 03301

REQUESTED ACTION

The Department of Transportation requests placing this item on the Consent Calendar.

Authorize the Department of Transportation to amend Contract #5000576 with Vanasse Hangen Brustlin, Inc., Vendor #174584, to study and prepare preliminary engincering plans for the rehabilitation or replacement of the General Sullivan Bridge carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington, by extending the completion date from June 30, 2019 to December 31, 2019, effective upon Governor and Council approval. The original Agreement was approved by Governor and Council on August 26, 2015, Item #30. Time extension only, no new funding.

EXPLANATION

On August 26, 2015, the Governor and Council authorized the subject engineering and environmental services Agreement (Item #30; copy of Resolution attached) in the amount of \$291,531.41 to study and prepare preliminary engineering plans for the rehabilitation or replacement of the General Sullivan Bridge (Br. No. 200/023) carrying pedestrian and recreational traffic over Little Bay between the City of Dover and the Town of Newington. This 1930's 9-span structure (6 steel deck truss approach spans and a 3-span steel through-truss deck arch) has a total length of 1,585 feet. It has been on the Red List since 1990 and is currently closed to all traffic due to its deteriorated condition. This project is currently included in the State's Ten-Year Transportation Improvement Plan (Newington-Dover, 11238S).

On June 6, 2018, the Governor and Council authorized a fee increase and time extension amendment to the Agreement (Item #53; copy of Resolution attached) in the amount of \$754,310.22 (from \$291,531.41 to \$1,045,841.63) for the expanded scope of work for the Type, Size and Location (TS&L) evaluation and environmental coordination for the General Sullivan Bridge. The completion date was amended from December 31, 2018 to June 30, 2019.

There were two earlier time extension amendments. The first time extension amendment extended the original completion date of December 31, 2016 to December 31, 2017, and was approved by Governor and Council on December 21, 2016 (Item #5H; copy of Resolution attached). The second time extension amendment extended the completion date to December 31, 2018, and was approved by Governor and Council on October 25, 2017 (Item #5A; copy of Resolution attached).

The purpose of this time extension amendment is to allow the consultant sufficient time to complete the Section 106 Consultation and issue a Supplemental Environmental Impact Statement (SEIS). Target dates for project milestones consist of presentation of draft SEIS in June/July 2019 with final SEIS in

August/September 2019. Of the previously-amended \$1,045,841.63 amount for this contract, there is a balance of approximately \$420,000.00 remaining (100% Turnpike Funds).

This amended Agreement has been approved by the Attorney General as to form and execution. Copies of the fully-executed amended Agreement are on file at the Secretary of State's Office and the Department of Administrative Services, and subsequent to Governor and Council approval will be on file at the Department of Transportation.

It is respectfully requested that authority be given to amend this Agreement for consulting services as outlined above.

Sincerely,

Lotor F.

Victoria F. Sheehan Commissioner

Attachments



Victoria F. Sheehan Commissioner

NEWINGTON-DOVER 11238S (Part B) General Sullivan Bridge Time Extension Amendment #4 (Agreement Dated July 15, 2015, Contract No. 5000576)

THE STATE OF NEW HAMPSHIRE DEPARTMENT OF TRANSPORTATION



William Cass, P.E. Assistant Commissioner

Bureau of Highway Design Room 200 (CMF) Tel. (603) 271-2171 Fax: (603) 271-7025

April 15, 2019

Mr. Peter J. Walker Project Manager Vanasse Hangen Brustlin, Inc. 2 Bedford Farms Drive, Suite 200 Bedford, NH 03110-6532

Dear Mr. Walker:

This letter amends Article I, Section G (Date of Completion) for the above-noted Agreement. The original and amended dates are as follows:

Original Completion Date Amended to Amended to Amended to By this letter, amended to December 31, 2016 December 31, 2017 December 31, 2018 June 30, 2019 December 31, 2019

This no-additional-cost change order for the extension is as requested by your letter dated April 5, 2019.

This amendment becomes effective upon approval by the Governor and Council.

Sincerely,

Keith A. Cota, P.E. Chief Project Manager

Approved:

Peter E. Stamnas, P.E. Director of Project Development

We concur in the above Amendment.

VANASSE HANGEN BRUSTLIN, INC.

By: Mat F. Kam Title: SENIOR PRINCIPAL

KAC/wjh Attachments

s:\highway-design\(towns)\newington\11238-s\part b agreement\letters\time extension #4\vhb 04-15-19 tel4.docx

JOHN O. MORTON BUILDING • 7 HAZEN DRIVE • P.O. BOX 483 • CONCORD, NEW HAMPSHIRE 03302-0483 TELEPHONE: 803-271-3734 • FAX: 603-271-3914 • TDD; RELAY NH 1-800-735-2964 • INTERNET: WWW.NHDOT.COM

Page 2 of 2

۰.

AGREEMENT AMENDMENT

NEWINGTON-DOVER, 11238S (PART B)

VANASSE HANGEN BRUSTLIN, INC.

IN WITNESS WHEREOF the parties hereto have executed this amended AGREEMENT on the day and year first above written.

Consultant

CONSULTANT WITNESS TO THE CONSULTANT By: Mat F. Kannk By: SENIOR PLINCIPAL (Title) Dated: 4/22/19 4/20/19 Dated:

Department of Transportation

WITNESS TO THE STATE OF NEW HAMPSHIRE

By: By:

Dated:

THE STATE OF NEW HAMPSHIRE

Director of Project Development

FOR DOT COMMISSIONER Dated:

Attorney General

Secretary of State

This is to certify that the above-amended AGREEMENT has been reviewed by this office and is approved as to form and execution.

Dated: May 1, 2019 By: Christian Well-Assistant Attorney General-

JUN 05 2019 This is to certify that the GOVERNOR AND COUNCIL on approved this amended AGREEMENT. Dated: _____ JUN 0 5 2019 Attest: By: Secretary of State Y SECRETARY OF STATE HEPI

VANASSE HANGEN BRUSTLIN, INC.

Certificate of Vote

NEWINGTON-DOVER 11238S (Part B) General Sullivan Bridge

I, Robert M. Dubinsky, hereby certify that I am the duly elected Clerk of Vanasse Hangen Brustlin, Inc.

I hereby certify the following is a true copy of Vote taken at a meeting of the Board of Directors of the Corporation, duly called and held on February 6, 2019, at which a quorum of the Board was present and voting.

VOTED:

That Martin F. Kennedy is Senior Principal for Vanasse IIangen Brustlin, Inc. and is hereby authorized to execute professional services contracts, proposals and amendments in the name and behalf of Vanasse Hangen Brustlin, Inc., and affix its corporate seal thereto; and such execution of any professional service contract, proposal or amendment in this company's name on its behalf under seal of the company, shall be valid and binding upon this company.

I hereby certify that said vote has not been amended or repealed and remains in full force and effect as of this date, and that Martin F. Kennedy is Senior Principal for this Corporation

Date: 4/22/2019

ATTEST



State of New Hampshire Department of State

CERTIFICATE

I, William M. Gardner, Secretary of State of the State of New Hampshire, do hereby certify that VANASSE HANGEN BRUSTLIN, INC. is a Massachusetts Profit Corporation registered to transact business in New Hampshire on December 11, 1986. I further certify that all fees and documents required by the Secretary of State's office have been received and is in good standing as far as this office is concerned.

Business ID: 104275 Certificate Number : 0004485580



IN TESTIMONY WHEREOF,

I hereto set my hand and cause to be affixed the Seal of the State of New Hampshire, this 2nd day of April A.D. 2019.

William M. Gardner Secretary of State -



OP ID: CL

ACC	CERTIFICATE OF L	IABILITY INSURANCE	DATE (MM/DD/YYYY)			
			04/25/2019			
CERTIF BELOW	ICATE DOES NOT AFFIRMATIVELY OR NEGATIVELY AN	NONLY AND CONFERS NO RIGHTS UPON THE CERTIFIC, MEND, EXTEND OR ALTER THE COVERAGE AFFORDED ISTITUTE A CONTRACT BETWEEN THE ISSUING INSURE DER.	BY THE POLICIES			
the term		D, the policy(les) must be endorsed. If SUBROGATION IS re an endorsement. A statement on this certificate does not				
PRODUCER		CONTACT NAME:				
	ifessional Ltd.	PHONE				
	bon Rd. #2; Ste. 305 I, MA 01880	(A/C, No, Ex1); [A/C, No);				
Christopher A. Poole		ADDRESS: PRODUCER CUSTOMER ID #: VANAS-1				
		INSURER(S) AFFORDING COVERAGE	NAIC #			
INSURED	Vanasse Hangen Brustlin, Inc.; /	NSURER A ; Valley Forge Insurance Company	20508			
	VHB Eng ,SurveyIng,Landscape	INSURER B : Safety Insurance Company	39454			
	Arch.& Geology P.C.;Vanasse Hangen Brustlin,LLC, VHB Eng.,	INSURER C ; Continental Casualty Company	20443			
	NC, PC, VHB Metro DC, LLC	INSURER D : XL Specialty Insurance Company	37885			
1	P. O. Box 9151	INSURER E :				
	Watertown, MA 02471	INSURER F :				
COVERAG	GES ³ CERTIFICATE NUMBER:	REVISION NUMBER:				
CERTIFIC	ED. NOTWITHSTANDING ANY REQUIREMENT, TERM OR COND	DW HAVE BEEN ISSUED TO THE INSURED NAMED ABOVE FOR DITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESP FFORDED BY THE POLICIES DESCRIBED HEREIN IS SUBJECT (HAVE BEEN REDUCED BY PAID CLAIMS.	ECT TO WHICH THIS			

INSR LTR	TYPE OF INSURANCE	ADDL INSR	SUDR	POLICY NUMBER	POLICY EFF	(MINDOMMY)	LINITS	5	
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Α	X COMMERCIAL GENERAL LIABILITY	X	X	6018141932	05/01/2019	05/01/2020	DAMAGE TO RENTED PREMISES (En occurrence)	\$	1,000,000
	CLAIMS-MADE X OCCUR						MED EXP (Any one person)	\$	10,000
	X Contract. Liab.			NO DEDUCTIBLE			PERSONAL & ADV INJURY	\$	1,000,000
	X Blanket Waiver	[XCO COVERAGE INCL.			GENERAL AGGREGATE	\$	2,000,000
	GENTLAGGREGATE LIMIT APPLIES PER:				1		PRODUCTS - COMPIOP AGG	\$.	2,000,000
	POLICY X PRO-	1					Val Paper	\$	1,500,000
	AUTOMOBILE LIABILITY	×	X		05/01/2019	05/01/2020	COMBINED SINGLE LIMIT (Es accident)	\$	1,000,000
A	X ANY AUTO	l	1	6018203376-NO DED	05/01/2019	05/01/2020	BOOILY INJURY (Per person)	\$	
_	ALL OWNED AUTOS				0.014.01004.0	00/40/0040	BODILY INJURY (Por accident)	\$	
8 8	X SCHEDULED AUTOS			1501873-MASS AUTO NO DED MA AUTO INCLDS NOH	06/13/2018	06/13/2019	PROPERTY DAMAGE (PER ACCIDENT)	\$	
в	X NON-OWNED AUTOS		Í.				Medical Expense	\$	5,000
								\$	
	X UMBRELLA LIAB X OCCUR	[EACH OCCURRENCE	\$	14,000,000
_ [EXCESS LIAB CLAIMS-MADE	x		6018203362 FOLLOW FORM	05/01/2019	05/01/2020	AGGREGATE	\$	14,000,000
c	DEDUCTIBLE	1 ^	^		00/01/2013	030172020		\$	
	X RETENTION \$ 10,000							\$	
	WORKERS COMPENSATION						X WC STATU- TORY LIMITS ER		
A	ANY PROPRIETOR/PARTNER/EXECUTIVE	NIA	x	6017185236	05/01/2019	06/01/2020	E.L. EACH ACCIDENT	\$	1,000,000
	(Mandatory in NH)			ALL STATES LONGSHORE/HARB			E.L. DISEASE - EA EMPLOYEE	\$	1,000,000
	If yes, describe under DESCRIPTION OF OPERATIONS below						E.L. DISEASE - POLICY LIMIT	\$	1,000,000
D	Arch/Engr E&O			DPR9928347	07/19/2018	07/19/2019	Per Claim		5,000,000
	inci PollutionLiab			FULL PRIOR ACTS			Aggregate		5,000,000

DESCRIPTION OF OPERATIONS / LOCATIONS / VEHICLES (Attach ACORD 161, Additional Remarks Schedule, If more space is required)

RE: Newington-Dover, General Sullivan Bridge, 11238-S (Part B). Deductible for the Professional Liability/Arch./Engr.E&O: \$75,000.00 See Attachment

CERTIFICATE HOLDER		CANCELLATION
New Hampshire Department of Transportation	NHDOT-1	SHOULD ANY OF THE ABOVE DESCRIBED POLICIES BE CANCELLED BEFORE THE EXPIRATION DATE THEREOF, NOTICE WILL BE DELIVERED IN ACCORDANCE WITH THE POLICY PROVISIONS.
John O. Morton Building 1 Hazen Drive, P.O. Box 483 Concord, NH 03301-0483		AUTHORIZED REPRESENTATIVE

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NOTEDAD	HOLDER CODE	NHDOT-1		VANAS-1		PAGE 2
NOTEPAD:	INSURED'S NAME	Vanasse Hangen Brustlin, Ind		OP ID: CL	Date	04/25/2019
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