

55 JAW

MAY 15 '13 PM 2:23 DAS

New Hampshire
Department of Agriculture,
Markets & Food

Lorraine S. Merrill, Commissioner

May 14, 2013

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, NH 03301

REQUESTED ACTION

The New Hampshire Department of Agriculture, Markets & Food (DAMF) request authorization to approve a no cost time extension to an agreement with the University of New Hampshire (vendor code #177867 loc 46), in the amount of \$72,824 to continue a research and educational program on greenhouse production for winter vegetables by extending the completion date to September 30, 2013 from the completion date of June 1, 2013. No additional funding is involved in this time extension. The original agreement was approved by the Governor and Council on February 16, 2011 item #17E. 100% Federal Funds.

EXPLANATION

This agreement will expire on June 1, 2013. We are requesting approval of this amendment to the agreement in order to complete the project by extending the deadline to complete the agreed upon scope of services.

Respectfully submitted,



Lorraine S. Merrill
Commissioner

COOPERATIVE PROJECT AGREEMENT

between the

STATE OF NEW HAMPSHIRE, Department of Agriculture, Markets & Food
and the

University of New Hampshire of the UNIVERSITY SYSTEM OF NEW HAMPSHIRE

- A. This Cooperative Project Agreement (hereinafter "Project Agreement") is entered into by the State of New Hampshire, **Department of Agriculture, Markets & Food**, (hereinafter "State"), and the University System of New Hampshire, acting through **University of New Hampshire**, (hereinafter "Campus"), for the purpose of undertaking a project of mutual interest. This Cooperative Project shall be carried out under the terms and conditions of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, except as may be modified herein.
- B. This Project Agreement and all obligations of the parties hereunder shall become effective on the date the Governor and Executive Council of the State of New Hampshire approve this Project Agreement ("Effective date") and shall end on **9/30/13**. If the provision of services by Campus precedes the Effective date, all services performed by Campus shall be performed at the sole risk of Campus and in the event that this Project Agreement does not become effective, State shall be under no obligation to pay Campus for costs incurred or services performed; however, if this Project Agreement becomes effective, all costs incurred prior to the Effective date that would otherwise be allowable shall be paid under the terms of this Project Agreement.
- C. The work to be performed under the terms of this Project Agreement is described in the proposal identified below and attached to this document as Exhibit A, the content of which is incorporated herein as a part of this Project Agreement.

Project Title: **Feasibility of Using Existing Greenhouse Structures to Increase Production of Winter Vegetables and Herbs**

- D. The Following Individuals are designated as Project Administrators. These Project Administrators shall be responsible for the business aspects of this Project Agreement and all invoices, payments, project amendments and related correspondence shall be directed to the individuals so designated.

State Project Administrator

Name: Gail McWilliam-Jellie
 Address: State of New Hampshire
Dept. of Agriculture, Markets & Foods
25 Capitol Street, P.O. Box 2042
Concord, NH 03302-2042
 Phone: 271-3788

Campus Project Administrator

Name: Sharon Desjardins
 Address: University of New Hampshire
Sponsored Programs Administration
Service Building/51 College Rd.
Durham, NH 03824
 Phone: 862-3717

VC 177867 LOC 46

- E. The Following Individuals are designated as Project Directors. These Project Directors shall be responsible for the technical leadership and conduct of the project. All progress reports, completion reports and related correspondence shall be directed to the individuals so designated.

State Project Director

Name: Gail McWilliam-Jellie
 Address: State of New Hampshire
Dept. of Agriculture, Markets & Food
25 Capitol Street, P.O. Box 2042
Concord, NH 03302-20142
 Phone: 271-3788

Campus Project Director

Name: Dr. Becky Sideman/Dr. Brian Krug
 Address: University of New Hampshire
Cooperative Extension
Spaulding, Room G54
Durham, NH 03824
 Phone: 862-0155

Campus Authorized Official *[Signature]*
 Date *11-22-13*

F. Total State funds in the amount of \$72,824 have been allotted and are available for payment of allowable costs incurred under this Project Agreement. State will not reimburse Campus for costs exceeding the amount specified in this paragraph.

Check if applicable

Campus will cost-share _____ % of total costs during the term of this Project Agreement.

Federal funds paid to Campus under this Project Agreement are from Grant/Contract/Cooperative Agreement No. **12-25-B-1082** from U.S. **Department of Agriculture** under CFDA# 10.170. Federal regulations required to be passed through to Campus as part of this Project Agreement, and in accordance with the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002, are attached to this document as Exhibit B, the content of which is incorporated herein as a part of this Project Agreement.

G. Check if applicable

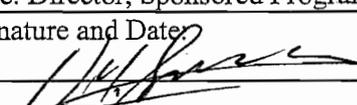
Article(s) _____ of the Master Agreement for Cooperative Projects between the State of New Hampshire and the University System of New Hampshire dated November 13, 2002 is/are hereby amended to read:

H. State has chosen **not to take** possession of equipment purchased under this Project Agreement.
 State has chosen **to take** possession of equipment purchased under this Project Agreement and will issue instructions for the disposition of such equipment within 90 days of the Project Agreement's end-date. Any expenses incurred by Campus in carrying out State's requested disposition will be fully reimbursed by State.

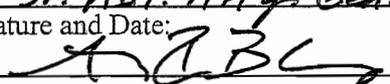
This Project Agreement and the Master Agreement constitute the entire agreement between State and Campus regarding this Cooperative Project, and supersede and replace any previously existing arrangements, oral or written; all changes herein must be made by written amendment and executed for the parties by their authorized officials.

IN WITNESS WHEREOF, the University System of New Hampshire, acting through the **University of New Hampshire** and the State of New Hampshire, **Department of Agriculture, Markets & Food** have executed this Project Agreement.

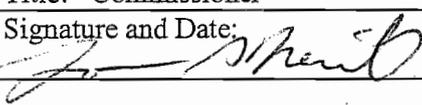
**By An Authorized Official of:
University of New Hampshire**

Name: Victor G. Sosa
Title: Director, Sponsored Programs Administration
Signature and Date:  11-22-10

**By An Authorized Official of: the New
Hampshire Office of the Attorney General**

Name: Anthony J. Blenkinsop
Title: Sr. Asst. Atty. Gen.
Signature and Date:  1/3/2011

**By An Authorized Official of:
Department of Agriculture, Markets &
Food**

Name: Lorraine S. Merrill
Title: Commissioner
Signature and Date:  12-16-10

**By An Authorized Official of: the New
Hampshire Governor & Executive Council**

Name: FEB 16 2011
Title: _____
Signature and Date: 

DEPUTY SECRETARY OF STATE
Campus Authorized Official 

Date 4-22-10

New Hampshire

Department of Agriculture,
Markets & Food

FY 2013

128905

ACTIVITY/GRANT#

Lorraine S. Merrill, Commissioner

CATEGORY#

INITIALS:

RAM
CE-1015475

FY 2011

RQ# 117503 VU# 1154929 BB/LSM

FY 2012

RQ# 118899 VU# 1028845 BB/LSM

January 27, 2011

His Excellency Governor John Lynch
And the Honorable Executive Council
State House
Concord, NH 03301

Dear Governor Lynch and Honorable Council:

REQUESTED ACTION

A authorize the NH Department of Agriculture, Markets & Food (NHDAMF) to enter into an agreement with the University of New Hampshire (vendor code # 177867 loc 46) for the period from Governor and Council approval to June 1, 2013 in the amount of \$72,824.00 to conduct a research and educational program on greenhouse production for winter vegetables. 100% Federal Funds.

Funding is available in account, Specialty Crop State Grant, as follows with the authority to adjust encumbrances in each of the State fiscal years through the Budget Office if needed and justified.

Funding is available as follows, pending budget approval FY 2012 & 2013:
02-18-18-185010-28200000 SPECIALTY CROP STATE GRANT

OBJECT

CLASS	ACCOUNT	FY 2011	FY2012	FY 2013	TOTAL
28200000- 069-500567 072-500577	Promotion & Marketing	\$24,274.70	\$35,000	\$13,549.30	\$72,824.00

EXPLANATION

The New Hampshire Department of Agriculture, Markets & Food (NHDAMF) received Specialty Crop Block Grant (SCBG) money from the United States Department of Agriculture to fund nine specific projects. The projects were solicited through the RFP process and submitted for review by USDA, Agricultural Marketing Service as part of our state application. The proposal submitted by the University of New Hampshire was one of the projects accepted by USDA for funding.

In the event that these Federal funds become no longer available, General Funds will not be requested to support this program.

Respectfully submitted,

Lorraine S. Merrill
Commissioner