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# State of New Hampshire

DEPARTMENT OF SAFETY  
OFFICE OF THE COMMISSIONER  
33 HAZEN DR. CONCORD, NH 03305  
603/271-2791

JOHN J. BARTHELMES  
COMMISSIONER

May 22, 2014

Her Excellency, Governor Margaret Wood Hassan  
and the Honorable Council  
State House  
Concord, NH 03301

*Retroactive*

### Requested Action

Authorize the Department of Safety, Division of Fire Standards Training and Emergency Medical Services, to **retroactively** pay unencumbered two invoices in the amount of \$1,495.50 to Precision Temperature Control Inc. (VC#203466-B001), 480 Route 101, Bedford, NH for mechanical maintenance completed on the heating and mechanical systems at the Fire Academy Dormitory. This will be paid upon Governor and Council approval. Funding source: 100% Fire and EMS Fund.

The funds are available in the SFY2014 operating budget as follows:

02-23-23-237010-40650000	Dept. of Safety – Fire Standards-Trng-EMS – Fire Standards & EMS Administr	<u>SFY2014</u>
103-502664	Contracts for Op Services	\$1,495.50

### Explanation

This request is **retroactive** due to an oversight resulting from a change in the personnel responsible for scheduling maintenance at the Division of Fire Standards Training and Emergency Medical Services (FSTEMS). Last fall, the responsibility for scheduling maintenance for the climate control systems at FSTEMS was transferred to the Department of Safety's central maintenance personnel in order to provide stronger support. During the transition, there was a misunderstanding as to who was responsible for notifying FSTEMS of scheduled maintenance. As a result, the Division was unaware that maintenance had been scheduled and performed by Precision Temperature Control Inc. between approved contracts. To prevent a recurrence, responsibilities have been clearly defined for all personnel involved in maintenance scheduling.

Respectfully submitted,

John J. Barthelmes  
Commissioner of Safety

# Precision Temperature Control Inc.

460 Route 101  
Bedford, New Hampshire 03110

1800-694-8632  
FAX 603-471-0126

# Invoice

Date **1/26/2014** Invoice # **WO-3240**

Bill To

State of NH Department of Safety  
State of New Hampshire  
Division of Fire Standards & Training and  
Emergency Medical Services  
Concord, NH 03305 USA

Job Location

State of New Hampshire  
Division of Fire Standards & Training and  
Emergency Medical Services  
33 Hazen Drive  
Concord, NH 03305 USA

Technician	P.O. No.	Terms	Due Date	Account #
JH		Net 30	2/25/2014	1242

Item	Description	Quantity	Rate	Amount
1/2/14	Summary:NH Fire Academy misc. service visit Reviewed system and looked for any off normal points. Went through alarm setup and graphic modification to increase readability on the HW and AHU-1 systems for the Old Dormitory. Setup e-mail functionality for alarming and created a Critical Alarm filter for Jim. Found the Old Dormitory's HWS loop was not maintaining setpoint.			
Service Dept	Service Dept. Sub Contractor Controls	1	1,242.00	1,242.00

(L)

CO 40 Inv Date 1/26/14 Due Date upon receipt  
 Vendor # 203466 Remit P201 INV # WO-3240  
 PO # 1032321 Ln # 1 partial \$ 1242.00  
 Acc Unit 4005000 Acct 502664  
 Activity (job #) \_\_\_\_\_ Acct Cat \_\_\_\_\_  
 Signature [Signature] Date 5/6/14

line 01  
Emergency Repairs

**RECEIVED**  
JAN 30 2014  
Department of Safety  
Div. Of Fire Standards & Training and EME

It's been a pleasure working with you! Quality Work You Can Depend On.

**Total** \$1,242.00

**RECEIVED**

A SERVICE CHARGE OF 1.5% PER MONTH (APR OF 18%) WILL BE ADDED TO ALL PAST DUE BALANCES. CUSTOMER WILL BE LIABLE FOR ALL COLLECTION COSTS INCLUDING ALL ATTORNEY'S FEES.

MAY 09 2014

DEPT OF SAFETY  
BUSINESS OFFICE

3-0-14  
SPT  
(L)

# Precision Temperature Control Inc.

460 Route 101  
Bedford, New Hampshire 03110

1800-694-8632  
FAX 603-471-0126

# Invoice

Date **1/30/2014** Invoice # **WO-3315**

Bill To

Job Location

**State of NH Department of Safety  
State of New Hampshire  
Division of Fire Standards & Training and  
Emergency Medical Services  
Concord, NH 03305 USA**

**State of New Hampshire  
Division of Fire Standards & Training and  
Emergency Medical Services  
33 Hazen Drive  
Concord, NH 03305 USA**

Technician	P.O. No.	Terms	Due Date	Account #
GH		Net 30	3/1/2014	1242

Item	Description	Quantity	Rate	Amount
Labor	Firehouse(Hot Water Heating Boiler) Thurs Jan 30, 2014 Called in because Boiler not working in Firehouse. Checked & found no ignition due to bad wire connection in the ignition control. Corrected bad wire connections. Checked operation. All is OK.			
Truck Charge - Mi...	Labor (S.T.) Mileage Rate	3 30	79.00 0.55	237.00 16.50
<div style="border: 1px solid black; padding: 5px; display: inline-block;"> <p>CO <u>10</u> Inv Date <u>1/30/14</u> Due Date <u>upon receipt</u>            Vendor # <u>203466</u> Remit <u>BUS1</u> INV # <u>WO-3315</u>            PO # <u>1032301</u> Ln # <u>1 partial</u> \$ <u>25350</u>            Acc Unit <u>4050200</u> Acct <u>502664</u>            Activity (job #) <u>                    </u> Acct Cat <u>                    </u>            Signature <u></u> Date <u>5/6/14</u></p> </div>				
<p><i>It's been a pleasure working with you! Quality Work You Can Depend On.</i></p>			<p><b>Total</b> <b>RECEIVED</b> \$253.50</p>	

**RECEIVED**  
FEB 18 2014  
Department of Safety  
Div. Of Fire Standards & Training and EMS

A SERVICE CHARGE OF 1.5% PER MONTH (APR OF 18%) WILL BE ADDED TO ALL PAST DUE BALANCES. CUSTOMER WILL BE LIABLE FOR ALL COLLECTION COSTS INCLUDING ALL ATTORNEY'S FEES.

MAY 09 2014

DEPT OF SAFETY  
BUSINESS OFFICE

59-14  
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