



The State of New Hampshire
DEPARTMENT OF ENVIRONMENTAL SERVICES

Thomas S. Burack, Commissioner



April 1, 2014

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

REQUESTED ACTION

Authorize the Department of Environmental Services to award a Local Source Water Protection grant to the Strafford Regional Planning Commission (VC #155570), Rochester, NH in the amount of \$12,677.56 to complete a project to protect public drinking water systems, effective upon Governor and Council approval through May 31, 2015. 100% Federal Funds.

Funding is available in the account as follows:

03-44-44-441018-4718-072-500574	<u>FY 2014</u>
Dept Environmental Services, DWSRF Administration, Grants- Federal	\$12,677.56

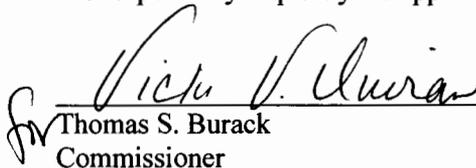
EXPLANATION

The Department of Environmental Services issued a request for proposals for 2014 Local Source Water Protection Grants. These grants are funded by set-asides under the Drinking Water State Revolving Loan Fund. Ten proposals were received. The proposals were evaluated and ranked based on criteria included in the request for proposals, such as whether the project fulfills a component of a source water protection program, that the proposed project addresses appropriate threats, and that the project will deliver a valuable and useful product. Based on the available federal funding, the Department determined that it could offer grants to six source protection planning projects and four source security projects. See attachment A for the proposal rankings and list of reviewers.

The Strafford Regional Planning Commission will use the grant funds to work with the City of Rochester to review and revise the City of Rochester's Aquifer Protection Ordinance. The revised Ordinance will protect existing and potential groundwater supply areas using recent data and recommendations made in the 2010 NHDES Model Groundwater Protection Ordinance.

This agreement has been approved as to form, substance, and execution by the Office of the Attorney General. In the event that federal funds no longer become available, General funds will not be requested to support this program.

We respectfully request your approval.


Thomas S. Burack
Commissioner

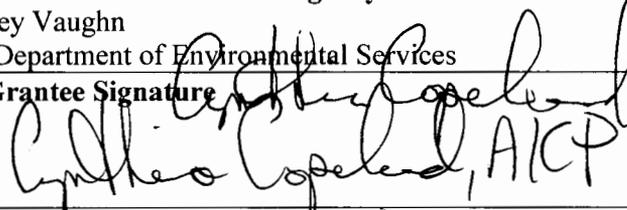
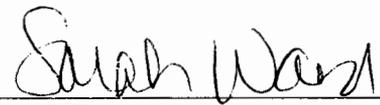
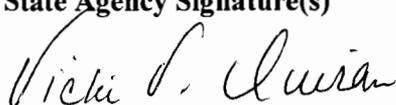
Subject: Strafford Regional Planning Commission

GRANT AGREEMENT

The State of New Hampshire and the Grantee hereby mutually agree as follows:

GENERAL PROVISIONS

1. Identification and Definitions.

1.1 State Agency Name NH Department of Environmental Services		1.2 State Agency Address 29 Hazen Drive, Concord, NH 03301	
1.3 Grantee Name Strafford Regional Planning Commission		1.4 Grantee Address 150 Wakefield Street, Suite 12, Rochester, NH 03867	
1.5 Effective Date Upon G&C Approval	1.6 Completion Date May 31, 2015	1.7 Audit Date N/A	1.8 Price Limitation \$12,677.56
1.9 Grant Officer for State Agency Kelsey Vaughn NH Department of Environmental Services		1.10 State Agency. Telephone Number 603-271-2950	
1.11 Grantee Signature  Cynthia Copeland, AICP		1.12 Name & Title of Grantee Signor Cynthia Copeland Executive Director	
1.13 Acknowledgment: State of <u>New Hampshire</u> County of <u>Strafford</u> On <u>3/10/14</u> , before the undersigned officer, personally appeared the person identified in block 1.12, or satisfactorily proven to be the person whose name is signed in block 1.11, and acknowledged that s/he executed this document in the capacity indicated in block 1.12.			
1.13.1 Signature of Notary Public or Justice of the Peace [SEAL] 			
1.13.2 Name & Title of Notary Public or Justice of the Peace <u>Sarah Ward</u> SARAH A. WARD, Notary Public My Commission Expires January 27, 2015			
1.14 State Agency Signature(s)  Vicki D. Curran		1.15 Name/Title of State Agency Signor(s) for Thomas S. Burack, Commissioner NH Department of Environmental Services	
1.16 Approval by Attorney General (Form, Substance and Execution) By:  On: <u>4-8-14</u>			
1.17 Approval by the Governor and Council By: _____ On: _____			

2. **SCOPE OF WORK.** In exchange for grant funds provided by the state of New Hampshire, acting through the agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-O, the Grantee identified in block 1.3 (hereinafter referred to as "the Grantee"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being referred to as "the Project").

3. **AREA COVERED.** Except as otherwise specifically provided for herein, the Grantee shall perform the Project in, and with respect to, the State of New Hampshire.

4. **EFFECTIVE DATE: COMPLETION OF PROJECT.**

4.1 This Agreement, and all obligations of the parties hereunder, shall become effective on the date in block 1.5 or on the date of approval of this Agreement by the Governor and Council of the State of New Hampshire whichever is later (hereinafter referred to as the "Effective Date").

4.2 Except as otherwise specifically provided for herein, the Project, including all reports required by this Agreement, shall be completed in ITS entirety prior to the date in block 1.6 (hereinafter referred to as the "Completion Date").

5. **GRANT AMOUNT: LIMITATION ON AMOUNT: PAYMENT.**

5.1 The Grant Amount is identified and more particularly described in EXHIBIT B, attached hereto.

5.2 The manner of, and schedule of payment shall be as set forth in EXHIBIT B.

5.3 In accordance with the provisions set forth in EXHIBIT B, and in consideration of the satisfactory performance of the Project, as determined by the State, and as limited by subparagraph 5.5 of these general provisions, the State shall pay the Grantee the Grant Amount. The State shall withhold from the amount otherwise payable to the Grantee under this subparagraph 5.3 those sums required, or permitted, to be withheld pursuant to N.H. RSA 80:7 through 7-c.

5.4 The payment by the State of the Grant amount shall be the only, and the complete, compensation to the Grantee for all expenses, of whatever nature, incurred by the Grantee in the performance hereof, and shall be the only, and the complete, compensation to the Grantee for the Project. The State shall have no liabilities to the Grantee other than the Grant Amount.

5.5 Notwithstanding anything in this Agreement to the contrary, and notwithstanding unexpected circumstances, in no event shall the total of all payments authorized, or actually made, hereunder exceed the Grant limitation set forth in block 1.8 of these general provisions.

6. **COMPLIANCE BY GRANTEE WITH LAWS AND REGULATIONS.**

In connection with the performance of the Project, the Grantee shall comply with all statutes, laws, regulations, and orders of federal, state, county, or municipal authorities, which shall impose any obligations, or duty upon the Grantee, including the acquisition of any and all necessary permits.

7. **RECORDS AND ACCOUNTS.**

7.1 Between the Effective Date and the date seven (7) years after the Completion Date the Grantee shall keep detailed accounts of all expenses incurred in connection with the Project, including, but not limited to, costs of administration, transportation, insurance, telephone calls, and clerical materials and services. Such accounts shall be supported by receipts, invoices, bills and other similar documents.

7.2 Between the Effective Date and the date seven (7) years after the Completion Date, at any time during the Grantee normal business hours, and as often as the State shall demand, the Grantee shall make available to the State all records pertaining to matters covered by this Agreement. The Grantee shall permit the State to audit, examine, and reproduce such records, and to make audits of all contracts, invoices, materials, payrolls, records or personnel, data (as that term is hereinafter defined), and other information relating to all matters covered by this Agreement. As used in this paragraph, Cont includes all persons, natural or fictional, affiliated with, controlled by, or under common ownership with, the entity identified as the Grantee in block 1.3 of these general provisions.

8. **PERSONNEL.**

8.1 The Grantee shall, at its own expense, provide all personnel necessary to perform the Project. The Grantee warrants that all personnel engaged in the Project shall be qualified to perform such Project, and shall be properly licensed and authorized to perform such Project under all applicable laws.

8.2 The Grantee shall not hire, and it shall not permit any subcontractor, subgrantee, or other person, firm or corporation with whom it is engaged in a combined effort to perform such Project, to hire any person who has a contractual relationship with the State, or who is a State officer or employee, elected or appointed.

8.3 The Grantee officer shall be the representative of the State hereunder. In the event of any dispute hereunder, the interpretation of this Agreement by the Grantee Officer, and his/her decision on any dispute, shall be final.

9. **DATA: RETENTION OF DATA; ACCESS.**

9.1 As used in this Agreement, the word data shall mean all information and things developed or obtained during the performance of, or acquired or developed by reason of, this Agreement, including, but not limited to, all studies, reports, files, formulae, surveys, maps, charts, sound recordings, video recordings, pictorial reproductions, drawings, analyses, graphic representations, computer programs, computer printouts, notes, letters, memoranda, papers, and documents, all whether finished or unfinished.

9.2 Between the Effective Date and the Completion Date the Grantee shall grant to the State, or any person designated by it, unrestricted access to all data for examination, duplication, publication, translation, sale, disposal, or for any other purpose whatsoever.

9.3 No data shall be subject to copyright in the United States or any other country by anyone other than the State.

9.4 On and after the Effective Date all data, and any property which has been received from the State or purchased with funds provided for that purpose under this Agreement, shall be the property of the State, and shall be returned to the State upon demand or upon termination of this Agreement for any reason, whichever shall first occur.

9.5 The State, and anyone it shall designate, shall have unrestricted authority to publish, disclose, distribute and otherwise use, in whole or in part, all data.

10. **CONDITIONAL NATURE OR AGREEMENT.**

Notwithstanding anything in this Agreement to the contrary, all obligations of the State hereunder, including without limitation, the continuance of payments hereunder, are contingent upon the availability or continued appropriation of funds, and in no event shall the State be liable for any payments hereunder in excess of such available or appropriated funds. In the event of a reduction or termination of those funds, the State shall have the right to withhold payment until such funds become available, if ever, and shall have the right to terminate this Agreement immediately upon giving the Grantee notice of such termination.

11. **EVENT OF DEFAULT; REMEDIES.**

11.1 Any one or more of the following acts or omissions of the Grantee shall constitute an event of default hereunder (hereinafter referred to as "Events of Default"):

11.1.1 failure to perform the Project satisfactorily or on schedule; or

11.1.2 failure to submit any report required hereunder; or

11.1.3 failure to maintain, or permit access to, the records required hereunder; or

11.1.4 failure to perform any of the other covenants and conditions of this Agreement.

11.2 Upon the occurrence of any Event of Default, the State may take any one, or more, or all, of the following actions:

11.2.1 give the Grantee a written notice specifying the Event of Default and requiring it to be remedied within, in the absence of a greater or lesser specification of time, thirty (30) days from the date of the notice; and if the Event of Default is not timely remedied, terminate this Agreement, effective two (2) days after giving the Grantee notice of termination; and

11.2.2 give the Grantee a written notice specifying the Event of Default and suspending all payments to be made under this Agreement and ordering that the portion of the Grant Amount which would otherwise accrue to the Grantee during the period from the date of such notice until such time as the State determines that the Grantee has cured the Event of Default shall never be paid to the Grantee; and

11.2.3 set off against any other obligation the State may owe to the Grantee any damages the State suffers by reason of any Event of Default; and

11.2.4 treat the agreement as breached and pursue any of its remedies at law or in equity, or both.

12. **TERMINATION.**

12.1 In the event of any early termination of this Agreement for any reason other than the completion of the Project, the Grantee shall deliver to the Grant Officer, not later than fifteen (15) days after the date of termination, a report (hereinafter referred to as the Termination Report) describing in detail all Project Work performed, and the Grant Amount earned, to and including the date of termination.

12.2 In the event of Termination under paragraphs 10 or 12.4 of these general provisions, the approval of such a Termination Report by the State shall entitle the Grantee to receive that portion of the Grant amount earned to and including the date of termination.

Grantee Initials

Date

CSK
3/10/14

EXHIBIT A **SCOPE OF WORK**

Strafford Regional Planning Commission:

The Strafford Regional Planning Commission (SRPC) will use New Hampshire Department of Environmental Services (DES) grant funds to work with the City of Rochester to update the City's Aquifer Protection Ordinance. The revised Ordinance will better protect existing public water system sources and groundwater resources by making updates that reflect current technical reports, data, and maps and by guidance found in DES's *Model Groundwater Protection Ordinance* (2010). SRPC will work closely with the City's Public Works Department, Planning Department, Planning Board, and Conservation Commission to assist in the efforts necessary to update the Ordinance. Specifically, the following tasks, as described in the application submitted to DES, will be accomplished:

1. *Formation of a Planning Committee*

SRPC will organize a planning committee composed of municipal staff from the Public Works Department, Planning Department, and volunteers from the Planning Board and Conservation Commission. SRPC will support the planning committee's participation throughout this project to consider and recommend appropriate zoning ordinance changes for the City Council to consider for adoption.

2. *Ordinance Review and Preparation*

The planning committee formed in Task 1 will review Rochester's current Aquifer Protection Ordinance. SRPC will review relevant maps, data, and studies, including those completed for the City of Rochester. SRPC will review model ordinance language within the DES *Model Groundwater Protection Ordinance* (2010). SRPC will organize and provide information to the committee and solicit input from local and state agencies for the committee to consider. A summary of SRPC's review and materials prepared for committee review will be forwarded to DES.

3. *Ordinance Drafting and Public Process*

a. *Draft Ordinance*

SRPC will prepare changes to the ordinance with the committee formed under Task 1. During the preparation of the draft ordinance, SRPC staff will use existing documents, reports, data, maps, and public input discussed below. SRPC will submit a final draft ordinance to DES for comment.

In order to actively involve the public during the development of the ordinance, SRPC will coordinate with City staff to post relative information to the City's website, including meeting schedules, draft ordinance language, relevant supporting materials, and contact information. SRPC staff will prepare press releases throughout the ordinance update process and determine effective methods to solicit and receive public comment. A summary of SRPC's methods and schedule to seek public comment will be forwarded to DES.

SRPC will promote, organize, and facilitate public forums at City Council meetings (at least quarterly) to discuss the status, impact, and benefits of proposed changes to the ordinance and to solicit public comments. SRPC will ask members of the planning committee to attend and assist SRPC in the public forums. The minutes from the City Council meetings will be provided to DES.

b. Committee Review

SRPC staff will meet with the committee on a regular basis (at least four times) to ensure that revised sections of the ordinance are progressing and meeting the expectations of the committee.

c. Community Meeting on Draft Ordinance

SRPC will organize and facilitate a community meeting for the residents of Rochester with the purpose of providing information on the ordinance update and to solicit comments on the ordinance. The planning committee will assist SRPC with the development of the presentation and will participate in the meeting. The planning committee and SRPC will hold additional public meetings if necessary. The presentation and meeting minutes will be provided to DES.

d. Preparation of Final Ordinance Update

SRPC will use feedback from the community meeting(s) as well as comments and edits received from the planning committee, DES, and all other interested parties to prepare the final public drafted ordinance. SRPC and members of the planning committee will present the draft ordinance to the City Council for review and consideration for adoption. City Council comments and agreed-upon suggested changes will be incorporated into the final draft by SRPC for final consideration. A copy of the final ordinance will be provided to DES in advance of Task 4.

4. Introduce Ordinance to the City

SRPC will deliver the print and PDF versions of the ordinance to the planning committee, Planning Board, City Council, City staff, and DES. SRPC will coordinate with the planning committee to give a final overview of the ordinance to the City Council.

Deliverables will include:

- 1 electronic copy of the ordinance update for each of the planning committee members
 - 1 electronic copy of the ordinance update for each of the Planning Board members
 - 1 electronic copy of the ordinance update for each of the City Council members
 - 1 electronic copy of the ordinance update for each of the Conservation Commission members
 - 1 electronic copy of the ordinance update for each of the Public Works members
 - 2 print copies and an electronic copy of the ordinance update for DES
 - 3 print copies and an electronic copy of the ordinance update for SRPC
- The ordinance update will also be posted online on the City of Rochester's website as a PDF.

Quarterly progress report forms must be completed by grant recipients or their subcontractor and submitted to DES every three months, beginning with the first full 3 month quarter after grant approval from Governor & Council.

EXHIBIT B
BUDGET & PAYMENT METHOD

All services shall be performed to the satisfaction of the Department of Environmental Services before payment is made. All payments shall be made upon receipt and approval of stated outputs and upon receipt of associated invoice. **If invoice is less than initial estimate, only the amount on the invoice will be paid.** Payments shall be made in accordance with the following schedule, based upon completion of specific tasks:

Task Number/Description	Source Water Protection Grant
1. Formation of a Planning Committee	\$1,473.62
2. Ordinance Review and Preparation	\$2,309.48
3a. Draft Ordinance	\$2,786.42
3b. Committee Review	\$1,899.69
3c. Community Meeting on Draft Ordinance	\$1,344.45
3d. Preparation of Final Ordinance Update	\$1,344.45
4. Introduce Ordinance to the City	\$1,519.45
TOTAL	\$12,677.56

EXHIBIT C
SPECIAL PROVISIONS

Subparagraphs 1.7 of the General Provisions shall not apply to this Agreement.

Changes to the Scope of Services or reallocation of grant funds require DES approval in advance. Payments will be made based on submitted invoices.

Work must be completed by the completion date listed on the grant agreement (section 1.6). Requests for payment along with required proof of work must be submitted no later than 90 days after the completion date or the grant will be closed out and funds will no longer be available.

If a deadline extension is requested, the grantee must make that request for approval at least two months before the completion date. Failure to do so may result in lower rankings of future grant applications.

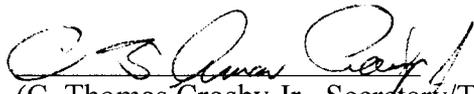
Federal Funds paid under this agreement are from a Grant to the State from the U.S. Environmental Protection Agency, Drinking Water State Revolving Fund Set-Asides under CFDA #66.468. All applicable requirements, regulations, provisions, terms and conditions of this Federal Grant are hereby adopted in full force and effect to the relationship between this Department and the grantee.

CERTIFICATE OF VOTE

I, C. Thomas Crosby Jr., (Secretary/Treasurer, position) of the Strafford Regional Planning Commission, do hereby certify that at a meeting held on August 3, 1999 :

1. I am the duly elected and acting Secretary/Treasurer of the Strafford Regional Planning Commission, a regional planning agency established pursuant to the laws of the State of New Hampshire (RSA 36:45-53);
2. At the meeting, the Strafford Regional Planning Commission Executive Committee authorized the Executive Director, Cynthia Copeland, AICP, to execute any documents which may be necessary to effectuate the UPWP contract;
3. This authorization has not been revoked, annulled or amended in any manner whatsoever, and remains in full force and effect as of the date hereof; and
4. The following person has been appointed to, and now occupies, the office indicated under item 2 above:

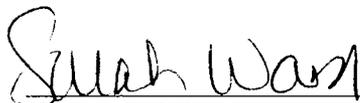
IN WITNESS WHEREOF, I have hereunto set my hand as the Secretary/Treasurer of the Strafford Regional Planning Commission on this 10 th day of March, 2014


 (C. Thomas Crosby Jr., Secretary/Treasurer) SEC / TREASURER

STATE OF NEW HAMPSHIRE
County of Strafford

On this 10th day of March, ~~2013~~ ²⁰¹⁴, before me Sarah Ward, the undersigned officer, personally appeared, C. Thomas Crosby Jr., who acknowledged him/herself to be the Secretary/Treasurer of the Strafford Regional Planning Commission, and that he/she, as such Secretary/Treasurer, being so authorized to do so, executed the foregoing instrument for the purpose therein contained.

In witness whereof, I have set my hand and official seal.


 Notary Public
 (Official Seal)

SARAH A. WARD, Notary Public
My Commission Expires January 27, 2015

My Commission Expires: _____

CERTIFICATE OF COVERAGE

This certificate evidences the limits of liability in effect at the inception of the Coverage Agreement(s) (also known as the Member Agreement(s)) described below. This certificate is issued as a matter of information only and confers no rights on the certificate holder and does not amend, extend, or alter the coverage afforded by the Member Agreement(s) except to the extent provided in the Additional Covered Party box or Loss Payee box below, if checked.

THIS IS TO CERTIFY THAT THE ENTITY NAMED BELOW HAS BEEN ISSUED THE MEMBER AGREEMENT(S) FOR THE AGREEMENT TERM(S) INDICATED. NOTWITHSTANDING ANY REQUIREMENT, TERM, OR CONDITION OF ANY CONTRACT OR OTHER DOCUMENT WITH RESPECT TO WHICH THIS CERTIFICATE MAY BE ISSUED OR MAY PERTAIN, THE COVERAGE AFFORDED BY THE MEMBER AGREEMENT(S) IS SUBJECT TO ALL THE EXCLUSIONS, EXTENSIONS, TERMS, AND CONDITIONS OF SUCH MEMBER AGREEMENT(S). AGGREGATE LIMITS MAY HAVE BEEN REDUCED BY PAID CLAIMS.

Participating Entity: Strafford Regional Planning Participant Number: 179-070190 - 14		Company Affording Coverage (the "Company"): HealthTrust, Inc. PO Box 617, Concord, NH 03302-0617		
Coverage (Occurrence basis only):	Effective Date (mm/dd/yy)	Expiration Date (mm/dd/yy)	Limits (subject to applicable NH statutory limits)	
<input checked="" type="checkbox"/> General Liability (Member Agreement Section III.A)	7/1/2013	6/30/2014	Each Occurrence	\$ 5,000,000
			General Aggregate	\$
			Personal & Adv Injury	\$
			Med Exp (any one person)	\$
			Products -Comp/Op Agg	\$
<input checked="" type="checkbox"/> Automobile Liability (Member Agreement Section III.A) <input type="checkbox"/> Any Auto <input type="checkbox"/> All Owned Autos <input type="checkbox"/> Scheduled Autos <input type="checkbox"/> Hired Autos <input type="checkbox"/> Non-Owned Autos <input type="checkbox"/> Other _____	7/1/2013	6/30/2014	Each Occurrence	\$ 5,000,000
			Bodily Injury (per person)	\$
			Bodily Injury (per accident)	\$
			Property Damage (per accident)	\$
<input type="checkbox"/> Excess Liability			Each Occurrence	\$ N/A
			Aggregate	\$ N/A
<input checked="" type="checkbox"/> Property (All Risk including Theft) (Member Agreement Section I) Deductible: \$1,000	7/1/2013	6/30/2014		\$Per scheduled limits and Member Agreement
<input type="checkbox"/> Workers' Compensation (Coverage A) Employers' Liability (Coverage B)			Coverage A:	Statutory
			Cov. B: Each Accident	\$ 2,000,000
			Disease - Each Employee	\$ 2,000,000
			Disease - Policy Limit	\$ 2,000,000
Description: Proof of Coverage				

CANCELLATION: If any of the above coverages under the Member Agreement are cancelled before the expiration date, the Company will endeavor to mail 30 days written notice to the Certificate Holder named below, but failure to mail such notice shall impose no obligation or liability of any kind upon the Company.

<input type="checkbox"/> Additional Covered Party	<input type="checkbox"/> Loss Payee, as his, her or its interests appear
<p><i>Coverage for the Additional Covered Party is limited to "bodily injury" or "property damage" caused by, and only to the extent of, the sole negligence of the Participating Entity, and no protection is available for the negligence of others, including the Additional Covered Party and its directors, officers, employees, or agents. Available limits of coverage are shared between the Participating Entity and the Additional Covered Party.*</i></p>	
<p><i>*Terms in quotes are defined in the Member Agreement.</i></p>	

Certificate Holder: State of New Hampshire Department of Environmental Services 29 Hazen Drive Concord NH 03302-0095	Company By: <u>Wendy W Parker</u> Authorized Representative Date Issued: <u>3/10/2014</u>	Please direct inquiries to: Debra A. Lewis 603.230.3332
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CERTIFICATE OF COVERAGE

The New Hampshire Public Risk Management Exchange (Primex³) is organized under the New Hampshire Revised Statutes Annotated, Chapter 5-B, Pooled Risk Management Programs. In accordance with those statutes, its Trust Agreement and bylaws, Primex³ is authorized to provide pooled risk management programs established for the benefit of political subdivisions in the State of New Hampshire.

Each member of Primex³ is entitled to the categories of coverage set forth below. In addition, Primex³ may extend the same coverage to non-members. However, any coverage extended to a non-member is subject to all of the terms, conditions, exclusions, amendments, rules, policies and procedures that are applicable to the members of Primex³, including but not limited to the final and binding resolution of all claims and coverage disputes before the Primex³ Board of Trustees. The Additional Covered Party's per occurrence limit shall be deemed included in the Member's per occurrence limit, and therefore shall reduce the Member's limit of liability as set forth by the Coverage Documents and Declarations. The limit shown may have been reduced by claims paid on behalf of the member. General Liability coverage is limited to Coverage A (Personal Injury Liability) and Coverage B (Property Damage Liability) only. Coverage's C (Public Officials Errors and Omissions), D (Unfair Employment Practices), E (Employee Benefit Liability) and F (Educator's Legal Liability Claims-Made Coverage) are excluded from this provision of coverage.

The below named entity is a member in good standing of the New Hampshire Public Risk Management Exchange. The coverage provided may, however, be revised at any time by the actions of Primex³. As of the date this certificate is issued, the information set out below accurately reflects the categories of coverage established for the current coverage year.

This Certificate is issued as a matter of information only and confers no rights upon the certificate holder. This certificate does not amend, extend, or alter the coverage afforded by the coverage categories listed below.

<i>Participating Member:</i> Strafford Regional Planning Commission 150 Wakefield Street, Suite 12 Rochester, NH 03867	<i>Member Number:</i> 562	<i>Company Affording Coverage:</i> NH Public Risk Management Exchange - Primex ³ Bow Brook Place 46 Donovan Street Concord, NH 03301-2624
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Type of Coverage	Effective Date (mm/dd/yyyy)	Expiration Date (mm/dd/yyyy)	Limits - NH Statutory Limits May Apply, If Not:	
<input type="checkbox"/> General Liability (Occurrence Form) <input type="checkbox"/> Professional Liability (describe) <input type="checkbox"/> Claims Made <input type="checkbox"/> Occurrence			Each Occurrence	
			General Aggregate	
			Fire Damage (Any one fire)	
			Med Exp (Any one person)	
<input type="checkbox"/> Automobile Liability Deductible Comp and Coll: \$1,000 <input type="checkbox"/> Any auto			Combined Single Limit (Each Accident)	
			Aggregate	
<input checked="" type="checkbox"/> Workers' Compensation & Employers' Liability	1/1/2014	1/1/2015	<input checked="" type="checkbox"/> Statutory	
			Each Accident	\$2,000,000
			Disease – Each Employee	\$2,000,000
			Disease – Policy Limit	\$
<input type="checkbox"/> Property (Special Risk includes Fire and Theft)			Blanket Limit, Replacement Cost (unless otherwise stated)	
Description: Proof of Primex Member coverage only.				

CERTIFICATE HOLDER:	Additional Covered Party	Loss Payee	Primex³ – NH Public Risk Management Exchange
NH Department of Environmental Services 29 Hazen Drive Concord, NH 03301			By: <i>Tammy Denver</i>
			Date: 3/10/2014 tdenver@nhprimex.org
			Please direct inquires to: Primex³ Claims/Coverage Services 603-225-2841 phone 603-228-3833 fax

**Attachment A
2014 Local Source Water Protection Grant Rankings**

Grant Reviewer List

Name	Department	Bureau	Title	Justification (Experience)
Paul Susca	NHDES	Drinking Water & Groundwater Bureau	Administrator III	Source Water Protection Program Manager (9 years)
Johnna McKenna	NHDES	Drinking Water & Groundwater Bureau	Supervisor VII	Grant Program Manager (15 years)
Pierce Rigrod	NHDES	Drinking Water & Groundwater Bureau	Environmentalist IV	Grant Project Management (9 years)

Applications and Rankings
Source Protection Planning Projects

Grant Applicant	Project Location	Original Grant Amount Requested	Rank
Town of Plaistow	Plaistow	\$19,995.70	1
City of Lebanon	Lebanon	\$10,000	2
Strafford Regional Planning Commission	Rochester	\$12,677.50	3
Wagon Wheel Tenants Coop	Londonderry	\$5,300	4
Jackson Water Precinct	Jackson	\$20,000	5
Town of Meredith	Meredith	\$20,000	6

Source Security Projects

Grant Applicant	Project Location	Original Grant Amount Requested	Rank
Town of Exeter	Exeter	\$13,768	1
Town of Winchester	Winchester	\$2,900	2
Town of Pittsburg	Pittsburg	\$14,250	3
Emerald Lake Village District	Hillsborough	\$20,000	4