

# NOTARY PUBLIC APPLICATION

State of New Hampshire

Department of State  
State House – Room 204  
107 North Main Street  
Concord, N.H. 03301  
603-271-3242

## PRINT CLEARLY

Name \_\_\_\_\_  
First Name Middle Initial Last Name

Residential Street Address: \_\_\_\_\_  
\_\_\_\_\_

City/Town State \_\_\_\_\_ Zip Code \_\_\_\_\_

Date of Birth: \_\_\_\_\_ Phone Number: \_\_\_\_\_

Mailing address if different from above \_\_\_\_\_  
\_\_\_\_\_



Date: \_\_\_\_\_

*I declare that I am of legal age and a resident of the State of New Hampshire. I respectfully solicit of the Honorable Governor and Executive Council an appointment as Notary Public for the State of New Hampshire.*

**If you have a criminal record, your application will remain pending and you will be instructed to request approval from the Executive Council for your district. If approved, your application will then be presented to Governor and Council for appointment.**

Signature of Applicant \_\_\_\_\_

Subscribed and sworn to before me this \_\_\_\_\_ day of \_\_\_\_\_, 20 \_\_\_\_

\_\_\_\_\_  
Signature of Notary Public/Justice of the Peace (not applicant)

Seal/Stamp

**After completing and signing BOTH SIDES of this form, mail the ORIGINAL to Secretary of State's Office with the \$75. fee.**

This application must have the signatures of three individual endorsers, two of whom shall be New Hampshire Notaries Public in good standing and one registered voter in the state.

### NOTARY PUBLIC for New Hampshire

\_\_\_\_\_  
Signature of Endorser

\_\_\_\_\_  
Print Name of Endorser

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Town/State/zip code

### REGISTERED VOTER of New Hampshire

\_\_\_\_\_  
Signature of Endorser

\_\_\_\_\_  
Print Name of Endorser

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Town/State/zip code

### NOTARY PUBLIC for New Hampshire

\_\_\_\_\_  
Signature of Endorser

\_\_\_\_\_  
Print Name of Endorser

\_\_\_\_\_  
Street Address

\_\_\_\_\_  
City/Town/State/zip code

Fee of \$75.00 must accompany this application.  
Make check payable to: Treasurer, State of New Hampshire  
NH State Agencies remit to: Vendor Code 177885-B001  
**Applications require 8-10 weeks to process**

#### FOR OFFICE USE ONLY

Check No. \_\_\_\_\_

Amount: \_\_\_\_\_

**TURN OVER TO COMPLETE APPLICATION**



The State of New Hampshire  
Department of State

**ACKNOWLEDGEMENT OF CRIMINAL RECORD CHECK**

By completing this form, you acknowledge that because you have applied for appointment as a Justice of the Peace or Notary Public, the Secretary of State's Office, on behalf of the Executive Council, will check to see if you have a record of criminal convictions. If that record shows a conviction, that information shall be disclosed to the Executive Council. The criminal history record information is obtained as authorized by RSA 106-B:14, I(c)(1).

PLEASE TYPE OR PRINT CLEARLY

Name: \_\_\_\_\_  
Last (Maiden) First Middle

Residential Address: \_\_\_\_\_  
Street City State Zip Code

Date of Birth: \_\_\_\_\_ Hair Color: \_\_\_\_\_ Eye Color: \_\_\_\_\_

Driver License Number: \_\_\_\_\_ State: \_\_\_\_\_

By signing below you are certifying that you are the individual listed above and that the information provided is true under penalty of forgery and unsworn falsification. I hereby acknowledge my criminal history record information (record of convictions) on file with the N.H. State Police will be checked by the Secretary of State's Office and any record found may be disclosed to the members of the Executive Council.

Signature \_\_\_\_\_ Date: \_\_\_\_\_

Signed before me this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_ seal

\_\_\_\_\_  
Notary Public/Justice of the Peace (Commission expiration date)

If the Acknowledgement of Criminal Record Check is not completed, your application for Notary Public or Justice of the Peace WILL NOT BE PROCESSED.

Please note that the application process takes 8 to 10 weeks.

Return this application for Notary Public or Justice of the Peace to:

Secretary of State's Office  
107 North Main Street, State House Room 204  
Concord, N.H. 03301