



145 MLC

State of New Hampshire
DEPARTMENT OF ADMINISTRATIVE SERVICES
OFFICE OF THE COMMISSIONER
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March 20, 2019

The Honorable Mary Jane Wallner, Chairman
 Fiscal Committee of the General Court
 State House
 Concord, New Hampshire 03301

His Excellency, Governor Christopher T. Sununu
 and the Honorable Council
 State House
 Concord, New Hampshire 03301

REQUESTED ACTION

Pursuant to Chapter 163 section 9, laws of 2018, authorize the Department of Administrative Services (DAS), to transfer funds and to create new class codes in the amount of \$312,755. The adjustment is summarized below and detailed on the attached worksheet. Effective upon Fiscal Committee and Governor and Council approval through June 30, 2019. **Funding Source: 100% General Funds**

SFY 2019

<u>Division</u>	<u>Account</u>	<u>Amount</u>
Commissioners Office	Various	\$ 30,770
Division of Accounting Services	13300000	\$ 420
Division of Plant & Property	Various	\$ 145,863
Division of Public Works Design & Construction	51410000	\$ 1,905
Financial Data Management	13700000	\$ 132,997
Risk and Benefit Management	29010000	<u>\$ 800</u>
 Total Department of Administrative Services		 <u>\$ 312,755</u>

EXPLANATION

This transfer addresses various needs identified throughout DAS. Anticipated expenditure patterns for FY 2019 have been analyzed and taken into consideration when projecting expenditures through June 30, 2019. Based upon this review, accounts were found to experience less than what has been appropriated. This transfer will provide for the continued efficient operation of the Department.

The following is the information specifically required when transfers are requested, in accordance with the Budget Officer's instructional memorandum dated April 17, 1985, to support the above requested actions.

- A. *Justification:* The transfer consists of the transfer of available funds within DAS Accounting Units to address the following: replace older office furniture and equipment, i.e., desk chairs, air conditioners, workstations and tables, printers, mailroom and various grounds crew items as well as additional software, training classes, overtime for Financial Data Management to support various projects and NHFirst updates, along with the Division of Personnel NHFIRST improvements to address the system's recruitment module in order to resolve longstanding concerns that impair an individual's ability to apply for the State of New Hampshire job opportunities and related issues.

Funds to be transferred come in large part from positions that have been intentionally held vacant for the majority of FY2019 to meet the department's lapse requirements as communicated by the Governor, and to potentially fund other department needs.

This request asks that 5 accounting units in the department have a class 030 equipment expenditure line created to receive the funding to budget and expend funds to replace aged and obsolete work stations. These upgrades to our employee work environments will bring those employees up to proper ergonomic and safety level standards. Class 038 software is being requested to acquire software licenses to improve the efficiency and effectiveness of financial reporting. Class 066 employee training is requested to gain further knowledge in Microsoft Access to improve the efficiency of compiling and managing the State's Energy Management database.

- B. *Does this transfer involve continuing programs or one-time projects?* This transfer involves continuing programs;
- C. *Is this transfer required to maintain existing program levels or will it increase the program level?* This transfer is required to maintain existing program levels;
- D. *Cite any requirements which make this program mandatory.* The programs for the Department are mandated by various state and federal laws;
- E. *Identify the source of funds on all accounts listed on this transfer.* 100% General Funds;
- F. *Will there be any effect on revenue if this transfer is not approved?* There is no anticipated effect on revenue as a result of this transfer;
- G. *Are funds expected to lapse if this transfer is not approved?* It is anticipated that some funds will lapse whether this transfer is approved or not;
- H. *Are personnel services involved?* Funds are being transferred to Financial Data Management to cover higher than anticipated overtime through FY19.

The Department has conducted a detailed review of these line items in the budget to ensure that available funds are maximized to the greatest degree possible.

Respectfully submitted,



Charles Arlinghaus
Commissioner

Co.	Bur/Div	Accr Unit	Description	Class	Class Description	Current Adj Authorized	Amount To Transfer	Revised Adj Authorized
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	010-500100	PERSONAL SERVICES PERM CLAS	\$ 52,124		\$ 52,124
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	011-500126	PERSONAL SERVICES UNCLASSIF	\$ 261,742		\$ 261,742
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	018-500106	OVERTIME	\$ 245		\$ 245
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	020-500200	CURRENT EXPENSES	\$ 4,900		\$ 4,900
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	039-500188	TELECOMMUNICATIONS	\$ 2,813		\$ 2,813
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	060-500602	BENEFITS	\$ 193,180		\$ 193,180
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	066-500544	EMPLOYEE TRAINING	\$ 175		\$ 175
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 900	\$ (500)	\$ 400
0010	1400	10420000	COMMISSIONER-ADMINISTRATION	080-500710	OUT OF STATE TRAVEL REIMB	\$ 500	\$ (400)	\$ 100
			TOTAL			\$ 516,579	\$ (900)	\$ 515,679
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 516,579	\$ (900)	\$ 515,679
			TOTAL REVENUES			\$ 516,579	\$ (900)	\$ 515,679
0010	1400	13020000	SPECIAL DISBURSEMENTS	026-500251	ORGANIZATIONAL DUES	\$ 17,000	\$ (2,400)	\$ 14,600
0010	1400	13020000	SPECIAL DISBURSEMENTS	049-500294	TRANSFER TO OTHER STATE AGE	\$ 9,296		\$ 9,296
0010	1400	13020000	SPECIAL DISBURSEMENTS	103-500735	CONTRACTS FOR OP SERVICES	\$ 37,376		\$ 37,376
0010	1400	13020000	SPECIAL DISBURSEMENTS	205-509205	FIREMENS RELIEF	\$ 6,000		\$ 6,000
0010	1400	13020000	SPECIAL DISBURSEMENTS	209-500755	GOVERNORS TRANSITION FUND	\$ 75,000	\$ (17,503)	\$ 57,497
0010	1400	13020000	SPECIAL DISBURSEMENTS	213-500759	CONCORD FIRE AND MUNI SVC	\$ 175,000		\$ 175,000
			TOTAL			\$ 319,672	\$ (19,903)	\$ 299,769
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 319,672	\$ (19,903)	\$ 299,769
			TOTAL REVENUES			\$ 319,672	\$ (19,903)	\$ 299,769
0010	1400	13500000	BUDGET OFFICE	010-500100	PERSONAL SERVICES PERM CLAS	\$ 785,203	\$ (120,000)	\$ 665,203
0010	1400	13500000	BUDGET OFFICE	011-500126	PERSONAL SERVICES UNCLASSIF	\$ 122,882		\$ 122,882
0010	1400	13500000	BUDGET OFFICE	018-500106	OVERTIME	\$ 18,050		\$ 18,050
0010	1400	13500000	BUDGET OFFICE	020-500200	CURRENT EXPENSES	\$ 27,850		\$ 27,850
0010	1400	13500000	BUDGET OFFICE	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 250	\$ 400	\$ 650
0010	1400	13500000	BUDGET OFFICE	039-500188	TELECOMMUNICATIONS	\$ 4,997		\$ 4,997
0010	1400	13500000	BUDGET OFFICE	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 22,500	\$ (7,687)	\$ 14,813
0010	1400	13500000	BUDGET OFFICE	060-500602	BENEFITS	\$ 404,101	\$ (30,000)	\$ 374,101
0010	1400	13500000	BUDGET OFFICE	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 600	\$ (500)	\$ 100
0010	1400	13500000	BUDGET OFFICE	080-500710	OUT OF STATE TRAVEL REIMB	\$ 500	\$ (400)	\$ 100
			TOTAL			\$ 1,386,933	\$ (158,187)	\$ 1,228,746
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 1,386,933	\$ (158,187)	\$ 1,228,746
			TOTAL REVENUES			\$ 1,386,933	\$ (158,187)	\$ 1,228,746
0010	1400	13600000	BUSINESS OFFICE	010-500100	PERSONAL SERVICES PERM CLAS	\$ 366,599		\$ 366,599
0010	1400	13600000	BUSINESS OFFICE	018-500106	OVERTIME	\$ 2,450		\$ 2,450
0010	1400	13600000	BUSINESS OFFICE	020-500200	CURRENT EXPENSES	\$ 2,960		\$ 2,960
0010	1400	13600000	BUSINESS OFFICE	030-500301	EQUIPMENT NEW REPLACEMENT	\$ -	\$ 30,000	\$ 30,000
0010	1400	13600000	BUSINESS OFFICE	039-500188	TELECOMMUNICATIONS	\$ 3,248		\$ 3,248
0010	1400	13600000	BUSINESS OFFICE	060-500602	BENEFITS	\$ 130,382		\$ 130,382
0010	1400	13600000	BUSINESS OFFICE	066-500544	EMPLOYEE TRAINING	\$ 100		\$ 100
			TOTAL			\$ 505,739	\$ 30,000	\$ 535,739
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 505,739	\$ 30,000	\$ 535,739
			TOTAL REVENUES			\$ 505,739	\$ 30,000	\$ 535,739

Co.	Bur/Div	Acct Unit	Description	Class	Class Description	Current Adj Authorized	Amout To Transfer	Revised Adj Authorized
0010	1400	41030000	INTERNAL AUDIT UNIT	012-501097	PERSONAL SERVICES UNCLASSIF	\$ 94,903	\$ (94,903)	\$ -
0010	1400	41030000	INTERNAL AUDIT UNIT	020-500200	CURRENT EXPENSES	\$ 1,000	\$ (1,000)	\$ -
0010	1400	41030000	INTERNAL AUDIT UNIT	060-500602	BENEFITS	\$ 37,162	\$ (37,162)	\$ -
0010	1400	41030000	INTERNAL AUDIT UNIT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 300	\$ (300)	\$ -
			TOTAL			\$ 133,365	\$ (133,365)	\$ -
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 133,365	\$ (133,365)	\$ -
			TOTAL REVENUES			\$ 133,365	\$ (133,365)	\$ -
0010	1400	86230000	OFFICE OF COST CONTAINMENT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 270,225		\$ 270,225
0010	1400	86230000	OFFICE OF COST CONTAINMENT	020-500200	CURRENT EXPENSES	\$ 55,955		\$ 55,955
0010	1400	86230000	OFFICE OF COST CONTAINMENT	024-500227	MAINT OTHER THAN BUILD-GRN	\$ 360		\$ 360
0010	1400	86230000	OFFICE OF COST CONTAINMENT	030-500301	EQUIPMENT NEW REPLACEMENT	\$ -	\$ 370	\$ 370
0010	1400	86230000	OFFICE OF COST CONTAINMENT	039-500188	TELECOMMUNICATIONS	\$ 5,863		\$ 5,863
0010	1400	86230000	OFFICE OF COST CONTAINMENT	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 113,294		\$ 113,294
0010	1400	86230000	OFFICE OF COST CONTAINMENT	060-500602	BENEFITS	\$ 131,012		\$ 131,012
0010	1400	86230000	OFFICE OF COST CONTAINMENT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 3,775		\$ 3,775
			TOTAL			\$ 580,484	\$ 370	\$ 580,854
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 580,484	\$ 370	\$ 580,854
			TOTAL REVENUES			\$ 580,484	\$ 370	\$ 580,854
0010	1405	13300000	FINANCIAL REPORTING	010-500100	PERSONAL SERVICES PERM CLAS	\$ 669,462		\$ 669,462
0010	1405	13300000	FINANCIAL REPORTING	011-500128	PERSONAL SERVICES UNCLASSIF	\$ 122,659		\$ 122,659
0010	1405	13300000	FINANCIAL REPORTING	020-500200	CURRENT EXPENSES	\$ 17,400		\$ 17,400
0010	1405	13300000	FINANCIAL REPORTING	028-500251	ORGANIZATIONAL DUES	\$ 7,200		\$ 7,200
0010	1405	13300000	FINANCIAL REPORTING	038-500175	TECHNOLOGY-SOFTWARE	\$ -	\$ 420	\$ 420
0010	1405	13300000	FINANCIAL REPORTING	039-500188	TELECOMMUNICATIONS	\$ 2,820		\$ 2,820
0010	1405	13300000	FINANCIAL REPORTING	060-500602	BENEFITS	\$ 370,333		\$ 370,333
			TOTAL			\$ 1,189,874	\$ 420	\$ 1,190,294
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 1,189,874	\$ 420	\$ 1,190,294
			TOTAL REVENUES			\$ 1,189,874	\$ 420	\$ 1,190,294
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	010-500100	PERSONAL SERVICES PERM CLAS	\$ 308,654		\$ 308,654
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	011-500128	PERSONAL SERVICES UNCLASSIF	\$ 111,170		\$ 111,170
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	020-500200	CURRENT EXPENSES	\$ 1,100	\$ 280	\$ 1,380
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	030-500301	EQUIPMENT NEW REPLACEMENT	\$ -	\$ 5,370	\$ 5,370
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	038-500175	TECHNOLOGY-SOFTWARE	\$ 400		\$ 400
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	039-500188	TELECOMMUNICATIONS	\$ 3,044		\$ 3,044
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 53,989		\$ 53,989
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 47,917		\$ 47,917
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	060-500602	BENEFITS	\$ 213,743		\$ 213,743
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	066-500544	EMPLOYEE TRAINING	\$ -	\$ 195	\$ 195
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	069-500567	PROMOTIONAL MARKETING EXP	\$ 2,000		\$ 2,000
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 2,500		\$ 2,500
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	080-500710	OUT OF STATE TRAVEL REIMB	\$ 1,423		\$ 1,423
0010	1415	14400000	PLANT - PROPERTY ADMINISTRATN	103-502507	CONTRACTS FOR OP SERVICES	\$ 66,500		\$ 66,500
			TOTAL			\$ 812,440	\$ 5,845	\$ 818,285

Co.	Bur/Div	Acct Unit	Description	Class	Class Description	Current Adj Authorized	Amount To Transfer	Revised Adj Authorized
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 665,940	\$ 5,845	\$ 671,785
			AGENCY INCOME	407017		\$ 146,500		\$ 146,500
			TOTAL REVENUES			\$ 812,440	\$ 5,845	\$ 818,285
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	010-500100	PERSONAL SERVICES PERM CLAS	\$ 820,961		\$ 820,961
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	018-500106	OVERTIME	\$ 56,070		\$ 56,070
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	020-500200	CURRENT EXPENSES	\$ 185,721		\$ 185,721
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	022-500257	RENTS-LEASES OTHER THAN STA	\$ 800		\$ 800
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	023-500291	HEAT ELECTRICITY WATER	\$ 1,340,235		\$ 1,340,235
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	024-500225	MAINT OTHER THAN BUILD-GRN	\$ 1		\$ 1
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 10,750	\$ 131,418	\$ 142,168
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	039-500188	TELECOMMUNICATIONS	\$ 16,654		\$ 16,654
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	047-500240	OWN FORCES MAINT.BUILD-GRN	\$ 22,001		\$ 22,001
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	048-500226	CONTRACTUAL MAINT BUILD-GRN	\$ 910,477		\$ 910,477
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 286,100		\$ 286,100
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	060-500602	BENEFITS	\$ 516,538		\$ 516,538
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 3,100		\$ 3,100
0010	1415	29500000	GENERAL SERVICES MAINT & GRND	103-500738	CONTRACTS FOR OP SERVICES	\$ 114,847		\$ 114,847
			TOTAL			\$ 4,284,255	\$ 131,418	\$ 4,415,673
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 4,266,375	\$ 131,418	\$ 4,397,793
			TRANSFER OTHER AGENCY	482838		\$ 17,880		\$ 17,880
			TOTAL REVENUES			\$ 4,284,255	\$ 131,418	\$ 4,415,673
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	010-500100	PERSONAL SERVICES PERM CLAS	\$ 93,477		\$ 93,477
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	018-500106	OVERTIME	\$ 1		\$ 1
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	020-500200	CURRENT EXPENSES	\$ 1,910,834		\$ 1,910,834
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	022-500257	RENTS-LEASES OTHER THAN STA	\$ 1,120		\$ 1,120
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	024-500225	MAINT OTHER THAN BUILD-GRN	\$ 11,944		\$ 11,944
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	030-500301	EQUIPMENT NEW REPLACEMENT	\$ -	\$ 8,600	\$ 8,600
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	039-500188	TELECOMMUNICATIONS	\$ 966		\$ 966
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 40,839		\$ 40,839
0010	1415	80500000	CENTRALIZED MAIL DISTRIBUTION	060-500602	BENEFITS	\$ 70,829		\$ 70,829
			TOTAL			\$ 2,130,010	\$ 8,600	\$ 2,138,610
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 130,854	\$ 8,600	\$ 139,454
			AGENCY INCOME	402160		\$ 86,866		\$ 86,866
			REVOLVING FUND	403523		\$ 1,912,290		\$ 1,912,290
			TOTAL REVENUES			\$ 2,130,010	\$ 8,600	\$ 2,138,610
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	010-500100	PERSONAL SERVICES PERM CLAS	\$ 1,642,021		\$ 1,642,021
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	018-500106	OVERTIME	\$ 32,000		\$ 32,000
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	020-500200	CURRENT EXPENSES	\$ 37,180		\$ 37,180
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	022-500257	RENTS-LEASES OTHER THAN STA	\$ 2,010		\$ 2,010
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	025-509025	STATE OWNED EQUIPMENT USAGE	\$ 3,900		\$ 3,900
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	030-500301	EQUIPMENT NEW REPLACEMENT	\$ -	\$ 1,905	\$ 1,905
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	038-500175	TECHNOLOGY-SOFTWARE	\$ 3,000		\$ 3,000
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	039-500188	TELECOMMUNICATIONS	\$ 28,400		\$ 28,400
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	049-584996	TRANSFER TO OTHER STATE AGE	\$ 18,500		\$ 18,500
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 150,338		\$ 150,338

Co.	Bur/Div	Acct Unit	Description	Class	Class Description	Current Adj Authorized	Amount To Transfer	Revised Adj Authorized
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	060-500602	BENEFITS	\$ 855,038		\$ 855,038
0010	1419	51410000	PUBLIC WORKS DESIGN & CONSTR	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 4,000		\$ 4,000
			TOTAL			\$ 2,776,387	\$ 1,905	\$ 2,778,292
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 2,070,379	\$ 1,905	\$ 2,072,282
			AGENCY INCOME	402065		\$ 706,008	\$ -	\$ 706,010
			TOTAL REVENUES			\$ 2,776,387	\$ 1,905	\$ 2,778,292
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 2,162,518		\$ 2,162,518
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	012-500128	PERSONAL SERVICES UNCLASSIF	\$ 112,069		\$ 112,069
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	018-500106	OVERTIME	\$ 66,084	\$ 30,000	\$ 96,084
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	020-500200	CURRENT EXPENSES	\$ 4,900	\$ 330	\$ 5,230
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	026-500251	ORGANIZATIONAL DUES	\$ 500		\$ 500
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	027-582703	TRANSFERS TO DOIT	\$ 1,726,682		\$ 1,726,682
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 4,825	\$ 2,667	\$ 7,492
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	037-500166	TECHNOLOGY-HARDWARE	\$ 41,649		\$ 41,649
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	038-500175	TECHNOLOGY-SOFTWARE	\$ 1,494,851	\$ 100,000	\$ 1,594,851
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	039-500188	TELECOMMUNICATIONS	\$ 18,946		\$ 18,946
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	046-500464	CONSULTANTS	\$ 1		\$ 1
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	060-500602	BENEFITS	\$ 1,051,704		\$ 1,051,704
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	066-500544	EMPLOYEE TRAINING	\$ 5,500		\$ 5,500
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 1,250		\$ 1,250
0010	1420	13700000	FINANCIAL DATA MANAGEMENT	080-500710	OUT OF STATE TRAVEL REIMB	\$ 10,000		\$ 10,000
			TOTAL			\$ 6,701,479	\$ 132,997	\$ 6,834,476
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 6,681,479	\$ 132,997	\$ 6,814,476
			AGENCY INCOME	009-407017		\$ 20,000	\$ -	\$ 20,000
			TOTAL REVENUES			\$ 6,701,479	\$ 132,997	\$ 6,834,476
0010	1435	29010000	RISK MANAGEMENT UNIT	010-500100	PERSONAL SERVICES PERM CLAS	\$ 1,165,004		\$ 1,165,004
0010	1435	29010000	RISK MANAGEMENT UNIT	011-500126	PERSONAL SERVICES UNCLASSIF	\$ 112,113		\$ 112,113
0010	1435	29010000	RISK MANAGEMENT UNIT	018-500106	OVERTIME	\$ 20,000		\$ 20,000
0010	1435	29010000	RISK MANAGEMENT UNIT	020-500200	CURRENT EXPENSES	\$ 18,827		\$ 18,827
0010	1435	29010000	RISK MANAGEMENT UNIT	026-500251	ORGANIZATIONAL DUES	\$ 1,221		\$ 1,221
0010	1435	29010000	RISK MANAGEMENT UNIT	030-500301	EQUIPMENT NEW REPLACEMENT	\$ 500	\$ 800	\$ 1,300
0010	1435	29010000	RISK MANAGEMENT UNIT	039-500188	TELECOMMUNICATIONS	\$ 11,467		\$ 11,467
0010	1435	29010000	RISK MANAGEMENT UNIT	050-500109	PERSONAL SERVICE TEMP APPOI	\$ 60,933		\$ 60,933
0010	1435	29010000	RISK MANAGEMENT UNIT	060-500602	BENEFITS	\$ 737,948		\$ 737,948
0010	1435	29010000	RISK MANAGEMENT UNIT	066-500544	EMPLOYEE TRAINING	\$ 3,581		\$ 3,581
0010	1435	29010000	RISK MANAGEMENT UNIT	070-500704	IN STATE TRAVEL REIMBURSEME	\$ 1,398		\$ 1,398
0010	1435	29010000	RISK MANAGEMENT UNIT	080-500710	OUT OF STATE TRAVEL REIMB	\$ 4,118		\$ 4,118
0010	1435	29010000	RISK MANAGEMENT UNIT	103-500741	CONTRACTS FOR OP SERVICES	\$ 560		\$ 560
0010	1435	29010000	RISK MANAGEMENT UNIT	210-500756	BONDING INSURANCE	\$ 6,753		\$ 6,753
0010	1435	29010000	RISK MANAGEMENT UNIT	211-500757	CATASTROPHIC CASUALTY INS	\$ 598,500		\$ 598,500
			TOTAL			\$ 2,742,923	\$ 800	\$ 2,743,723
			REVENUES					
			TOTAL GENERAL FUNDS	010-000010		\$ 810,351	\$ 800	\$ 811,151
			AGENCY INCOME	407017		\$ 1,932,572	\$ -	\$ 1,932,572
			TOTAL REVENUES			\$ 2,742,923	\$ 800	\$ 2,743,723