



# State of New Hampshire

DEPARTMENT OF SAFETY  
 JAMES H. HAYES BLDG. 33 HAZEN DR.  
 CONCORD, N.H. 03305  
 603/271-2791

ROBERT L. QUINN  
 ASSISTANT COMMISSIONER

JOHN J. BARTHELMES  
 COMMISSIONER OF SAFETY

RICHARD C. BAILEY, JR.  
 ASSISTANT COMMISSIONER

April 1, 2019

His Excellency, Governor Christopher T. Sununu  
 and the Honorable Council  
 State House  
 Concord, New Hampshire 03301

### Requested Action

Pursuant to the provisions of Administrative Rule 316.13 (a) (5), the Department of Safety, Division of State Police, requests authorization to pay overtime in the amount of \$250,000.00 from class 10 appropriations to permanent personnel for overtime worked for positions that are vacant due to illness, extended leaves of absence, or pending recruitment at Traffic Bureau. The \$250,000.00 represents the estimate of additional funds needed for the remainder of SFY 2019. Effective upon Governor and Council approval through June 30, 2019. Funding Source: 46.22% General Funds, 29.62% Turnpike Funds, and 24.16% Highway Funds.

### Explanation

The Department of Safety, Division of State Police, Traffic Bureau, requests a transfer from Class 10, Personal Services, to Class 018, Overtime, in the amount of \$250,000.00, due to higher than expected overtime hours worked while conducting patrols, covering calls for service, covering accidents, and investigating criminal activity during critical vacancies due to sickness, extended leaves of absence, or pending recruitments. The average recruitment-to-hire time has been roughly three to four months, not including training prior to assuming any full time shifts. In the Division of State Police, Traffic Bureau's total vacancies were 27 positions at any given time during SFY 2019. In SFY 2019, the Division has had at least ten Division members out on Military leave at different times, as well as nine Division members on FMLA leave due to injury or illness and three Division members on Workers Compensation leave due to injuries.

The Department of Safety, Division of State Police, Traffic Bureau, spent \$1,003,328.96 in SFY 2017 and \$814,867.89 in SFY 2018 in overtime expenses. In SFY 2019 to date, the Division has spent \$538,784.11.

The original SFY 2017 budget was \$650,000.00 and in SFY 2018 the budget was \$620,000.00. In SFY 2017 the Department increased that amount to \$1,075,000.00 and in SFY 2018 the Department increased that amount to \$1,070,000.00. The original SFY 2019 budget was \$620,000.00, but the Division was not expecting such a decrease in personnel due to illness, leave of absences, military leave, and position vacancies.

The above requested action will cover the expenses incurred for SFY 2019 and any additional expenditure for the remainder of SFY 2019, based on the increase in cases and the vacancies due to extended leave, illness, and pending recruitment.

This request is made in accordance with applicable law. The A-29 form is attached to support this request.

Respectfully submitted,

Richard C. Bailey, Jr.  
 Assistant Commissioner of Safety

Expenditure Request-Overtime Permanent Personnel Services

Department: Safety

Date: March 25, 2019

Division of Expenditure Request:  
Traffic Bureau

# Positions	Estimated Overtime	
	Regular Time	Time & One-Half
27	\$ 250,000	\$ -

Number

Estimated Vacant Positions: 36

<u>Title &amp; Labor Grade</u>	<u>Number</u>	<u>Legislative Appropriation</u>
State Police Captain	LG 27 1	\$ 3,207.00
State Police Sergeant	LG 29 1	\$ 2,820.00
State Police Trooper I	LG 19 25	\$ 344,260.00
		Total: \$ 350,287.00

Reasons for Vacant Positions: Pending Recruitment and Leaves of Absence

Request Permission to transfer appropriations as follows:

<u>From:</u>	<u>To:</u>	<u>Amount</u>
02-23-23-234015-40030000-010-500100	02-23-23-234015-40030000-018-500106	\$ 250,000.00

Certification:

Expenditure of Permanent Personnel Service appropriations will be limited solely to positions vacant due to sick leave, extended leave of absence or pending recruitment. If this request is approved, total expenditures will not exceed the legislative appropriation.

  
 \_\_\_\_\_  
 Signature of Agency Head

Expenditure Authorization



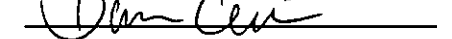
Approval Requires:

Governor and Council \_\_\_\_\_

Business Supervisor

Director of Personnel

Comptroller

**Estimated Unexpended Wages for Enforcement Positions  
vacant during the period June 8, 2018 through March 14, 2019  
DOS**

POS #	TITLE	APPRO	LG	First Day Vacant	Last Day Vacant	# DAYS	Annual Rate	Daily Rate	Unexpended Salary	REASON VACANT
10704	State Police Trooper	4003	19	06/08/18	12/07/18	183	50,981	196.08	25,630	Pending Recruitment
10436	State Police Trooper	4003	19	12/07/18	03/14/19	98	50,981	196.08	13,726	Pending Recruitment
10690	State Police Trooper	4003	19	01/30/19	03/14/19	44	50,981	196.08	6,163	Pending Recruitment
10707	State Police Trooper	4003	19	06/08/18	03/14/19	280	50,981	196.08	39,216	Pending Recruitment
10712	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
10764	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
10767	State Police Trooper	4003	19	10/28/18	02/01/19	97	50,981	196.08	13,586	Pending Recruitment
10773	State Police Captain	4003	29	09/28/18	10/12/18	15	77,834	299.36	3,207	Pending Recruitment
10780	State Police Sergeant	4003	26	06/08/18	06/22/18	15	68,432	263.20	2,820	Pending Recruitment
10817	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
10819	State Police Trooper	4003	19	01/07/19	03/14/19	67	50,981	196.08	9,384	Pending Recruitment
10859	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
10875	State Police Trooper	4003	19	06/21/18	12/07/18	170	50,981	196.08	23,810	Pending Recruitment
10876	State Police Trooper	4003	19	09/13/18	12/07/18	86	50,981	196.08	12,045	Pending Recruitment
10882	State Police Trooper	4003	19	03/01/19	03/14/19	14	50,981	196.08	1,961	Pending Recruitment
10927	State Police Trooper	4003	19	09/25/18	12/07/18	74	50,981	196.08	10,364	Pending Recruitment
16722	State Police Trooper	4003	19	12/07/18	02/01/19	57	50,981	196.08	7,983	Pending Recruitment
18055	State Police Trooper	4003	19	10/01/18	02/01/19	124	50,981	196.08	17,367	Pending Recruitment
18060	State Police Trooper	4003	19	08/16/18	01/04/19	142	50,981	196.08	19,888	Pending Recruitment
18067	State Police Trooper	4003	19	10/23/18	02/01/19	102	50,981	196.08	14,286	Pending Recruitment
18074	State Police Trooper	4003	19	12/07/18	03/14/19	98	50,981	196.08	13,726	Pending Recruitment
18452	State Police Trooper	4003	19	01/04/19	03/14/19	70	50,981	196.08	9,804	Pending Recruitment
30058	State Police Trooper	4003	19	08/16/18	02/01/19	170	50,981	196.08	23,810	Pending Recruitment
30065	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
41174	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
41249	State Police Trooper	4003	19	06/08/18	12/07/18	183	50,981	196.08	25,630	Pending Recruitment
43083	State Police Trooper	4003	19	06/08/18	08/03/18	57	50,981	196.08	7,983	Pending Recruitment
Unexpended Salary Balance									350,287	
(less) Overtime Transfer									(250,000)	
<b>4003 Total</b>									<b>100,287</b>	
<b>Grand Total</b>									<b>100,287</b>	