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State of New Hampshire

DEPARTMENT OF SAFETY
OFFICE OF THE COMMISSIONER
33 HAZEN DR. CONCORD, NH 03305
603/271-2791

JOHN J. BARTHELMES
COMMISSIONER

August 7, 2017

His Excellency, Governor Christopher T. Sununu
and the Honorable Council
State House
Concord, New Hampshire 03301

Retroactive

Requested Action

Authorize the Department of Safety (DOS), Division of State Police, to **retroactively** accept and expend \$35,224.00 from the Department of Safety, Office of Highway Safety, titled NHSP Distracted Driving Patrols, for the purpose of encouraging all motor vehicle operators to focus on the task of driving. Effective upon Governor and Council approval for the period of July 1, 2017 through September 30, 2017. Funding Source: 100% Agency Income.

Funds are to be budgeted in the following account:

02-23-23-234010-50700000 Dept. of Safety – Division of State Police – NHSP Distracted Driving Patrols

<u>Class</u>	<u>Description</u>	<u>Current Appropriation</u>	<u>Requested Action</u>	<u>Revised Appropriation</u>
009-407085	Agency Income	\$ 0.00	\$ (35,224.00)	\$ (35,224.00)
018-500106	Overtime	0.00	24,308.00	24,308.00
040-500800	Indirect Costs	0.00	7,047.00	7,047.00
060-500606	Benefits	0.00	3,869.00	3,869.00
	Total	\$ 0.00	\$ 35,224.00	\$ 35,224.00

Explanation

This item is **retroactive** due to the need for additional time to reconcile the payroll transactions associated with this grant. The Troopers conducting these details are subject to a "garcia" pay cycle, which increases the complexity of the payroll calculations and, therefore, necessitates the need for added reviews when compiling grant information. These federal pass-through funds will be used to hire, on an off-duty basis, currently employed State Police troopers to conduct distracted driving patrols throughout the State, with a focus on high traffic count and crash locations. These patrols will be conducted in an effort to encourage motorists to focus their full attention on driving safely and to refrain from using hand-held devices while driving. This will be done in conjunction with the use of statewide Electronic Message Board system (EMB's) and other media outlets to inform the motoring public that the law prohibiting the use of hand-held devices while driving will be strictly enforced.

Funds are to be budgeted as follows:

Funds in Class 18, Overtime, are needed to pay the overtime for details as approved by the approving Federal Agency.

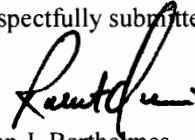
Funds in Class 40, Indirect Costs, are needed to pay the indirect cost on the remaining appropriations.

His Excellency, Governor Christopher T. Sununu
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August 7, 2017
Page 2 of 2

Additional funds in Class 60, Benefits, are needed to pay for benefits associated with the overtime for the details as approved by the approving Federal Agency.

In the event that Agency Income funds become no longer available General and/or Highway funds will not be requested to support this program.

Respectfully submitted,



John J. Barthelme
Commissioner of Safety



**Department of Safety
Distracted Driving Patrols
Fiscal Situation**

Federal Funds Awarded:	
FFY 2017 - NH State Police Distracted Driving Patrols - 10/1/16 - 9/30/2017	\$98,178.72
Total Grant Funds Awarded	<u>\$98,178.72</u>
Less SFY 2017 expenses on FFY 2017 Grants	<u>(\$62,954.46)</u>
Total	(\$62,954.46)
Net Grant Funds Remaining as of July 1, 2016 (SFY 2017)	\$35,224.26
Less SFY 2017 Appropriation including prior year encumbrances 02-23-23-234010-50700000	\$0.00
Excess grant funds available to appropriate	<u><u>\$35,224.26</u></u>
This Request	\$35,224.00

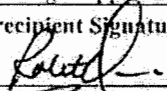
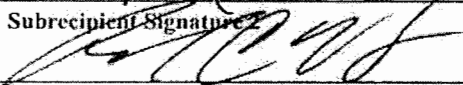
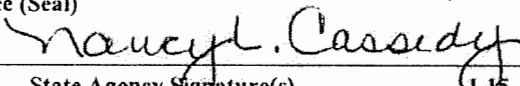
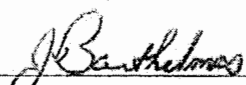
OFFICE OF HIGHWAY SAFETY GRANT AGREEMENT

The State of New Hampshire and the Subrecipient hereby
Mutually agree as follows:
GENERAL PROVISIONS

Project Title: NHSP Distracted Driving Patrols

Project #: 318-17S-003

1. Identification and Definitions.

1.1. State Agency Name New Hampshire Department of Safety Office of Highway Safety		1.2. State Agency Address 33 Hazen Drive, Room 109A Concord, NH 03305	
1.3. Subrecipient Name Department of Safety Division of State Police		1.4. Subrecipient Address 33 Hazen Drive Concord, NH 03305	
Chief's Email Address: N/A		Grant Contact Email: matthew.s.shapiro@dos.nh.gov	
1.4.1 Subrecipient Type (State Govt, City/Town Govt, County Govt, College/University, Other (Specify) State Government		1.4.2 DUNS 060340564	
1.5. Subrecipient Phone # 223-3888	1.6. Effective Date 10/01/16	1.7. Completion Date 09/30/17	1.8. Grant Limitation \$98,178.72 *
1.9. Grant Officer for State Agency John Clegg		1.10. State Agency Telephone Number 271-2893	
"By signing this form we certify that we have complied with any public meeting requirement for acceptance of this grant, including if applicable RSA 31:95-b."			
1.11. Subrecipient Signature 1 		1.12. Name & Title of Subrecipient Signor 1 Robert L. Quinn, DOS Assistant Commissioner	
Subrecipient Signature 2 		Name & Title of Subrecipient Signor 2 Richard C. Bailey, DOS Assistant Commissioner	
Subrecipient Signature 3		Name & Title of Subrecipient Signor 3	
1.13. Acknowledgment: State of New Hampshire, County of <u>Wuxumack</u> on <u>9/29/16</u> before the undersigned officer, personally appeared the person(s) identified in block 1.12., known to me (or satisfactorily proven) to be the person(s) whose name is signed in block 1.11., and acknowledged that he/she executed this document in the capacity indicated in block 1.12.			
1.13.1. Signature of Notary Public or Justice of the Peace (Seal) 		1.13.2 Name & Title of Notary Public or Justice of the Peace NANCY L. CASSIDY, Notary Public My Commission Expires April 18, 2017	
1.14. State Agency Signature(s) 		1.15. Name & Title of State Agency Signor(s) John J. Barthelmes, Commissioner NH Department of Safety Date: <u>9-29-16</u>	
1.16. Approval by Attorney General (Form, Substance and Execution) (if G & C approval required) By: _____ Assistant Attorney General, On: / /			
1.17. Approval by Governor and Council (if applicable) By: _____ On: / /			

2. SCOPE OF WORK: In exchange for grant funds provided by the State of New Hampshire, acting through the Agency identified in block 1.1 (hereinafter referred to as "the State"), pursuant to RSA 21-P:55-63, the Subrecipient identified in block 1.3 (hereinafter referred to as "the Subrecipient"), shall perform that work identified and more particularly described in the scope of work attached hereto as EXHIBIT A (the scope of work being hereinafter referred to as "the Project")