



Victoria F. Sheehan
Commissioner

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THE STATE OF NEW HAMPSHIRE
DEPARTMENT OF TRANSPORTATION



William Cass, P.E.
Assistant Commissioner

Bureau of Mechanical Services
November 3, 2015

Her Excellency, Governor Margaret Wood Hassan
and the Honorable Council
State House
Concord, New Hampshire 03301

INFORMATIONAL ITEM

In accordance with Chapter 275, Laws of 2015, 04-96-96-960515-30050000-030 footnote, attached is the Department's Monthly Equipment Acquisition Plan status report for the period ending October 31, 2015, which is submitted for review by the Governor and the Council.

EXPLANATION

Chapter 275, Laws of 2015, 04-96-96-960515-30050000-030 footnote reads as follows: "This appropriation shall not be expended, encumbered or obligated in any way until such time as the Department of Transportation has developed an acquisition plan and received the approval of such plan from both the Capital Budget Overview Committee and the Governor and Council. The Department of Transportation shall submit monthly a status report of the plan to the Capital Budget Overview Committee and the Governor and Council for review both during and between legislative sessions." Attachment 1 provides the status for fleet units purchased under Chapter 275, laws of 2015.

Chapter 220, Laws of 2015 (HB25), 04-096-096-960030-82930000-034 footnote reads as follows: "The sums appropriated in subparagraph H shall be used to purchase equipment with a useful life of 10 years or greater and shall not be used by the Department, Division of Operations, Mechanical Services Bureau, to purchase passenger cars or 1/2 ton or 3/4 ton pickup trucks." Attachment 2 provides the status for fleet units purchased under Chapter 220, Laws of 2015. Although not specifically required by statute, the Department intendeds to report these expenditures to add to our transparency and provide consistency in our acquisition process.

Sincerely,

Victoria F. Sheehan
Commissioner

**Bureau of Mechanical Services
Fiscal Year 2016 Equipment Acquisition Status Report - Chapter 275
October 2015**

ITEM	Plan as approved by CBOC and G&C			Actual Purchase Information adjusted based on Bids				
	Planned Quantity	Planned Unit Cost	Planned Total	Purchased Quantity	Bid Price Including Options	Total Cost	Date Purchased	Notes
LDT1 - Light Duty Trucks								
1/2 Ton Reg Cab Pickups w/ Orange Paint	12	\$19,000	\$114,000	6	\$18,468	\$110,808		A, B
	6	\$19,000	\$114,000	6	\$18,955	\$113,730		A, B
LDT2 - Light Duty Trucks								
1 Ton Ex-cab 4x4 Pickup w/ Plow	42	\$50,000	\$50,000					
3/4 Ton Ex-cab Pickups	1	\$25,500	\$1,045,500	41	\$24,668	\$1,011,388		A, B
Miscellaneous:								
6 - Wheeler Software	1	\$47,250	\$47,250					
10 - Wheeler Software	1	\$26,850	\$26,850					
Misc. Shop Equip.		\$2,400	\$2,400					
Total:			\$1,400,000		Total:	\$1,235,926		

Budget
Class 30 Appropriation \$2,000,000
Class 30 Allowable - Continuous Resolution \$1,400,000
Total Expenditures to Date \$1,235,926
Available Balance \$164,074

A = Requisitions have been processed
B = Bids have been received
C = No bids required, straight purchase

Bold indicates current Month's Reporting

